



# ADUR DISTRICT COUNCIL

## Adur District Council - Member Declarations

### Register of Member's Interests

Member's Full Name	STEPHEN EDWARD CHIPP
Member's Full Address	78 HOLMBURY WAY, SOUMWICH, BN42 4TE
Telephone No.	[REDACTED]
Email Address	[REDACTED]

#### Member's Declaration

- \* I understand that the information sought in this form is required either under the Localism Act 2011 or the Adur District Council Code of Conduct, or both.
- \* I declare that the information given in the schedule is complete, up to date and accurate.
- \* I shall give details of any amendments to the information as soon as possible, but in any event within 28 days of any change taking effect.
- \* I acknowledge that a failure to declare relevant information or the provision of false or misleading information, in respect of 'Disclosable Pecuniary Interests', whether knowingly or recklessly, is a criminal offence under Section 34 of the Localism Act 2011.
- \* I acknowledge that the information provided will be held on a public register, is available for public inspection and will be published on the Council's website.

Signed..... [REDACTED] ..... Dated..... 14/5/18 .....

If you have any queries please contact the Monitoring Officer, Susan Sale by email at [susan.sale@adur-worthing.gov.uk](mailto:susan.sale@adur-worthing.gov.uk).

## Adur District Council - Member declarations

### Register of Member's Interests

#### 1.0 You must register your interests

- 1.1 Within 28 days of your Election or appointment to Office, you must notify the Council's Monitoring Officer, Susan Sale, of your 'Disclosable Pecuniary Interests'. A 'Disclosable Pecuniary Interest' is an interest of a Member or their partner (spouse, civil partner, cohabitee) within the description set out in the form. The declaration is to be made on this Register of Member's Interests Form. This is a requirement of the Localism Act 2011 and the Adur District Council Code of Conduct.

It is your duty and responsibility to declare your Disclosable Pecuniary Interests and failure to do so, within 28 days or at all, to give false or misleading information, or to omit relevant information, may constitute a criminal offence under the Localism Act 2011.

- 1.2 Within 28 days of your Election or appointment to Office, you must further notify the Council's Monitoring Officer, Susan Sale, of your 'Personal and Pecuniary Interests'. A 'Personal and Pecuniary Interest' is an interest of a Member or a relevant person (to include their family and any person with whom they have a close association) which falls within the descriptions set out in this form. The declaration is to be made on this Register of Member's Interests Form. This is a requirement of the Adur District Council Code of Conduct for Members, and failure to declare such interests may render the Member in breach of the Code.
- 1.3 If you have become a Member or Co-opted Member of the Council as a result of re-election or re-appointment, then paragraphs 1.1 and 1.2 apply only as regards Interests not entered in the Council's Register when the notification is given.
- 1.4 Please make your declarations by completing all the sections of the attached form, signing, dating and returning it, as soon as possible, but in any event by **Friday 1<sup>st</sup> June 2018** to Chris Cadman-Dando, on behalf of The Monitoring Officer, Worthing Borough Council, Town Hall, Chapel Road, Worthing, West Sussex, BN11 1HA. If there is insufficient space at any particular category on the form, please supply the details on an additional sheet.
- 1.5 As much of the work of Adur District Council is conducted in partnership with Worthing Borough Council, you may, during your term of Office, be involved in meetings, decisions or discussions in relation to Joint Working, and therefore your declaration should cover interests you may have within the boundaries of the District of Adur and the Borough of Worthing.

## **2.0 You must keep the information up to date**

- 2.1 You are also required to maintain your Register of Interests and ensure it is up to date, complete and accurate at all times. If you become aware of any amendments affecting your Register you must notify the Monitoring Officer, in writing, as soon as possible, and at least within 28 days of the change becoming effective. In order to assist you in keeping your Register up to date, you will receive a reminder each May with a request to confirm your details remain correct or to amend them accordingly.

## **3.0 Publication of Information**

- 3.1 Your Register of Interests will be available for public inspection and will be published on the Council's website, subject to paragraph 3.2 below.
- 3.2 Under Section 32 of the Localism Act 2011, where a Member or Co-opted Member has an interest and the nature of the interest is such that the Member or Co-opted Member and the Council's Monitoring Officer consider that disclosure of the details of the interest could lead to the Member or Co-opted Member, or a person connected with the Member or Co-opted Member, being subject to violence or intimidation, the interest will be entered in the Council's Register of Interests, but copies of the Register that are made available for inspection, and any published version of the Register, will not include details of that interest (but may state that the Member or Co-opted Member has an interest the details of which are withheld under this sub-section).

## **4.0 Advice and Assistance**

- 4.1 Further reference should be made to the Adur District Council Code of Conduct in part 5 of the Council's Constitution which can be found on the Council's website, and to sections 26-37 Localism Act 2011
- 4.2 If you require any help, advice and assistance with the completion of this declaration, please contact Susan Sale, the Council's Monitoring Officer by email at [susan.sale@adur-worthing.gov.uk](mailto:susan.sale@adur-worthing.gov.uk).

## DISCLOSABLE PECUNIARY INTERESTS

<b>Type of Interest</b>	<b>Declaration To include my interests and those of my Spouse / Civil Partner / Cohabitee</b>
<p><b>Employment, office, trade, profession or vocation</b></p> <p>Include here any employment or business, office, trade, profession or vocation carried on for profit or gain. The fact that the trade or vocation may not currently be in profit does not exclude it from being carried on for the purpose of profit or gain. Employment which is either part time or full time should be included.</p>	<p>I or my spouse/partner have the following employment, office, trade, profession or vocation, which I/they carry on for profit or gain:</p> <p><i>Division Town + Council Property Services</i></p>
<p><b>Sponsorship</b></p> <p>Any payment or provision of any other financial benefit (other than from the Council) made or provided within the period of 12 months ending with the day on which notice is given, in respect of any expenses incurred by you in carrying out your duties as a Member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.</p>	<p>I or my spouse/partner have received the following payments/financial benefit within the last 12 months in respect of any expenses incurred by me in carrying out my duties as a Member or towards my election expenses:</p>
<p><b>Contracts</b></p> <p>Any contract for goods, services or works made between myself, a relevant person or a body in which I or a relevant person has a beneficial interest and Adur District Council or Worthing Borough Council.</p> <p>For example, if you are a Director of a Company using the Council's trade waste services, or your spouse is a supplier of printing services to the Council, this should be included.</p>	<p>I, my partnership, or a company / person / body that I or my spouse/partner am connected with has the following contracts with the Council:-</p>

<p><b>Land</b></p> <p>Any land in the District of Adur or the Borough of Worthing in which I or my spouse/partner have a beneficial interest. This is likely to include your home and any property owned or leased by yourself or your partner/spouse.</p>	<p><b>I or my spouse/partner have the following property interests in the District of Adur or Borough of Worthing:-</b></p> <p>78 HornBull WAY  Sawmich  BN42 4TE</p>
<p><b>Licences</b></p> <p>Any licence (alone or jointly with others) to occupy land in the area of the District of Adur or Borough of Worthing for a month or longer. This may include, for example, a grazing licence held by yourself or your spouse/partner, or a Beach Hut licence held by yourself or your spouse/partner.</p>	<p><b>I or my spouse/partner hold the following licences to occupy land in the District of Adur or the Borough of Worthing for a month or longer:</b></p>
<p><b>Corporate Tenancies</b></p> <p>Any tenancy where (to my knowledge):</p> <p>(a) The landlord is the District Council of Adur or the Borough Council of Worthing and the tenant is a body in which I or my spouse/partner has a beneficial interest.</p>	<p><b>I or my spouse/partner have the following tenancy with Adur District Council or Worthing Borough Council:</b></p>
<p><b>Securities</b></p> <p>Any beneficial interest in securities of a body where:</p> <p>(a) That body (to my knowledge) has a place of business or land in the District of Adur or the Borough of Worthing; and</p> <p>(b) Either the total nominal value of the securities I or my spouse/partner hold exceeds £25,000 or 100<sup>th</sup> of the total</p>	<p><b>I or my spouse/partner have the following beneficial interest in securities of the following body:</b></p>

(ii)	<p>issue share capital of that body; or</p> <p>If the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which I or my spouse/partner has a beneficial interest exceeds 100<sup>th</sup> of the total issued share capital of that class.</p>	
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**PERSONAL AND PREJUDICIAL INTERESTS**

<b>Type of Interest</b>	<b>Declaration</b> To include my interests and those of relevant persons (to include my Family Members & Close Associates)	
<p><b>Personal Interests</b></p> <p>Any body of which you are a Member or are in a position of general control or management, and to which you are appointed or nominated by the Council.</p>	<p>I make the following declaration:</p>	
<p><b>Personal Interests</b></p> <p>Any body of which you are a Member or are in a position of general control of management, which exercises functions of a public nature, or is directed to charitable purposes, or whose principle purpose is the influence of public opinion or policy (including any political party or trade union).</p>	<p>I make the following declaration:</p>	
<p><b>Voluntary Disclosure</b></p> <p>This section enables you to disclose interests, which are not required to be disclosed under the statutory scheme or the Code of Conduct but which you feel would promote transparency and openness in decision making and the democratic process.</p>	<p>I am making the following voluntary registrations:</p> <p>Member West Hill Golf Club            Director - Town &amp; Country Property Services</p>	

I declare to Adur District Council that the above are my Interests, as required to be declared by the Localism Act 2011 and the Adur District Council Code of Conduct.

Signed .....  ..... Date 14/5/18 .....

Name (please print) ..... STEPHAN GUNN CRIPP .....

Monitoring Officer: confirmation of receipt of Register of Interest:

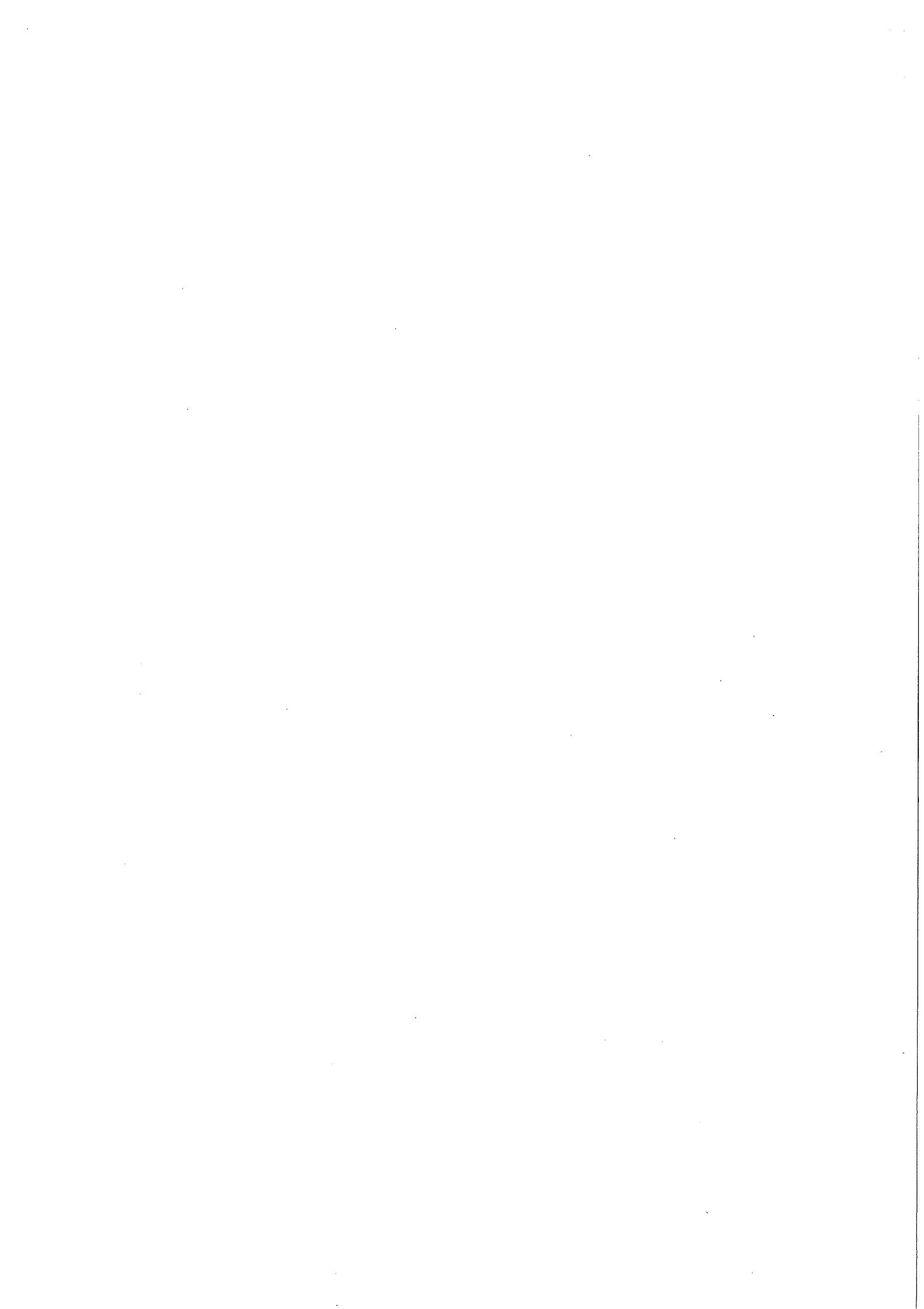
Signed .....  ..... Date 24/5/18 .....

Name (please print) ..... SUSAN SARE .....

For office use only: Register of Interests on website updated:

Signed ..... Date .....

Name (please print) .....







Adur District Council - Member Declarations

Register of Member's Interests

Member's Full Name	STEPHEN EDWARD CHIPP
Member's Full Address	78 HAMBUSH WAY SOUTHWICH WEST SUSSEX BN42 4TE
Telephone No.	[REDACTED]
Email Address	

Member's Declaration

- \* I understand that the information sought in the schedule is required under the Localism Act, 2011
- \* I declare that the information given in the schedule is complete and correct.
- \* I shall give details of any changes to the information within 28 days of any change.
- \* I acknowledge that a failure to declare relevant information or the provision of false or misleading information, whether knowingly or recklessly, is a criminal offence under Section 34 of the Localism Act 2011.
- \* I acknowledge that the information provided will be held on a public register and is available for public inspection and will be published on the Council's website.

Signed..... [REDACTED] ..... Dated..... 10/12/14 .....

If you have any queries please contact Susan Sale (susan.sale@adur-worthing.gov.uk or 01903 221119).



## **Adur District Council - Member declarations**

### **Register of Member's Interests**

#### **1.0 You must register your interests**

- 1.1 Within 28 days of your election or appointment to office, you must notify the Council's Monitoring Officer, currently Susan Sale, of your disclosable pecuniary interests. This is to be done on this form.
- 1.2 If you have become a Member or Co-opted Member of the Council as a result of re-election or re-appointment, then paragraph 1.1 applies only as regards disclosable pecuniary interests not entered in the Council's Register when the notification is given.
- 1.3 Please do this by completing all the sections of the attached form, signing, dating & returning it without delay to The Monitoring Officer, Worthing Borough Council, Town Hall, Chapel Road, Worthing, West Sussex. BN11 1HA. If there is insufficient space at any particular category on the form, please supply the details on an additional sheet.
- 1.4 *Elected members only - as during your term of office you may be involved in meetings, decisions or discussions in relation to Joint Working, your declaration should cover land and business interests you have in the District of Adur.*

#### **2.0 You must keep the information up to date**

- 2.1 The Localism Act 2011 also requires that you must within 28 days of becoming aware of any new personal interest or change to any personal interest that you have registered, register details of that new personal interest or change by providing written notification to the Council's Monitoring Officer.
- 2.2 In order to assist you in keeping up to date, you will receive a reminder each May (and copy form), with a request to confirm the details as correct. Members will also receive quarterly reminders in the Members Bulletin.

#### **3.0 Possible exception - sensitive information**

- 3.1 Under Section 32 of the Localism Act 2011, where a Member or Co-opted Member has an interest and the nature of the interest is such that the Member or Co-opted Member and the Council's Monitoring Officer consider that disclosure of the details of the interest could lead to the Member or Co-opted Member, or a person connected with the Member or Co-opted Member, being subject to violence or intimidation, the interest will be entered in the Council's Register of Interests, but

copies of the Register that are made available for inspection, and any published version of the Register, will not include details of that interest (but may state that the Member or Co-opted Member has an interest the details of which are withheld under this sub-section).

- 3.2 Where a Member or Co-opted Member of a relevant authority has a disclosable pecuniary interest which has not been entered in the Council's Register of Interests and is present at a meeting of the Council (including any Committee, Sub-Committee, Joint Committee or Joint Sub-Committee of the Council) and has a duty to disclose that interest, then if they have agreed with the Monitoring Officer that it is a sensitive interest, the duty is to disclose the fact that they have a disclosable pecuniary interest in the matter concerned and not to disclose the nature of the interest.

#### **4.0 Further Help, advice and assistance**

- 4.1 If you require any help, advice and assistance with this document, contact the Monitoring Officer on [susan.sale@adur-worthing.gov.uk](mailto:susan.sale@adur-worthing.gov.uk) or 01903 221119.

Name: **STEPHEN CHIPP** ..... (Please print your name)

My disclosable pecuniary interests under the Localism Act 2011 are as listed below:-

	Type of Interest as described in the local Code.	Declaration – My interests
1	<p>Any employment or business carried on by me. Employment, office, trade, profession or vocation.</p> <p>Any employment, office, trade, profession or vocation carried on for profit or gain.</p> <p>Examples:</p> <ul style="list-style-type: none"> <li>• Administrator</li> <li>• Accountant</li> <li>• Sports player</li> </ul> <p>Any job(s) you are employed in either part-time or full-time</p> <p>Examples:</p> <ul style="list-style-type: none"> <li>• Carer</li> </ul>	<p>I have the following employment, office, trade, profession or vocation, which I carry on for profit or gain:</p> <p style="text-align: center;">Insert your details here</p> <p style="text-align: center;"><b>OFFICE MANAGER</b></p> <p style="text-align: center;">Insert your details here</p> <p>The fact that trade, professional vocation are currently not in profit does not exclude it as the purpose for which it is carried on as profit or gain.</p>

2	<p>Sponsorship</p> <p>Any payment or provision of any other financial benefit (other than from the Council) made or provided within the period of 12 months ending with the day on which notice is given, in respect of any expenses incurred by you in carrying out your duties as a Member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.</p>	<p>I have received the following payments/financial benefit within the last 12 months in respect of any expenses incurred by me in carrying out my duties as a Member or towards my election expenses:  Insert your details here</p> <p>N/A</p> <p>Insert your details here</p>
3	<p>Contracts</p> <p>Any contract for goods, services or works made between myself, a relevant person or a body in which I or a relevant person has a beneficial interest and Adur District Council or Worthing Borough Council.</p> <p>Example:</p> <ul style="list-style-type: none"> <li>• You are a director of a company using the Council's trade waste services</li> <li>• Your spouse is a supplier of printing services to the council</li> <li>• I, a relevant person, or a body in which I or a relevant person has a beneficial interest has the following contract with Adur District Council and/or Worthing Borough Council: existing contracts with Adur District Council and/or Worthing Borough Council.</li> </ul>	<p>I, my partnership, or a company / person / body that I am connected with has the following contracts with the Council:-</p> <p>N/A</p> <p>Insert your details here</p>

4	<p>Any land in the District of Adur or the Borough of Worthing in which I or a relevant person have a beneficial interest.</p> <p>Examples:</p> <ul style="list-style-type: none"> <li>• Your Home</li> <li>• Property owned or leased by yourself or a relevant person</li> </ul>	<p>I or a relevant person have the following property interests in the District of Adur or Borough of Worthing:-</p> <p style="text-align: center;">Insert your details here</p> <p style="text-align: center;">78 HOYMBUSH WM SOUTHWICH WEST SUSSEX BN42 4TE</p>
5	<p>Licences</p> <p>Any licence (alone or jointly with others) to occupy land in the area of the relevant authority for a month or longer.</p> <p>Examples:</p> <ul style="list-style-type: none"> <li>• Grazing licence held by yourself or a relevant person;</li> <li>• Beach hut licence held by yourself or a relevant person.</li> </ul>	<p>I or a relevant person hold the following licences to occupy land in the District of Adur or the Borough of Worthing for a month or longer:</p> <p style="text-align: center;">N/A</p> <p style="text-align: center;">Insert your details here</p>

6	<p>Corporate Tenancies</p> <p>Any tenancy where (to my knowledge):</p> <p>(a) The landlord is the District Council of Adur or the Borough Council of Worthing and the tenant is a body in which I or a relevant person has a beneficial interest</p>	<p>Insert your details here</p> <p>N/A</p>
7	<p>Securities</p> <p>Any beneficial interest in securities of a body where:</p> <p>(a) That body (to my knowledge) has a place of business or land in the District of Adur or the Borough of Worthing; and</p> <p>(b) Either:</p> <p>(i) The total nominal value of the securities I or a relevant person hold exceeds £25,000 or 100<sup>th</sup> of the total issue share capital of that body; or</p> <p>(ii) If a share capital of that body is of more than one class, the total nominal value of the shares of any one class in which I or a relevant person has a beneficial interest exceeds 100<sup>th</sup> of the total issued share capital of that class.</p>	<p>Insert your details here</p> <p>N/A</p> <p>Insert your details here</p> <p>N/A</p> <p>Insert your details here</p> <p>N/A</p>

8	<p>Voluntary Registration: This section enables you to disclose interests, which are not required to be disclosed under the statutory scheme but which you feel would promote transparency,</p> <p>It should be noted, that membership of clubs and societies may still give rise to a personal or prejudicial interest under the Code of Conduct, depending upon the circumstances.</p> <p>Example:</p> <ul style="list-style-type: none"> <li>• Sports Club</li> </ul>	<p><b>I am making the following voluntary registrations</b></p> <p>Insert your details here</p> <p>MEMBER WEST HOUÉ GOLF CLUB</p>
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I declare to Adur District Council that the above are my disclosable pecuniary interests, as required to be declared by the Localism Act 2011.

Signed ..... Date 10/12/14.....

Name (please print) ..... STEPHAN CHIPP.....

Monitoring Officer: confirmation of receipt of register of interest:

Signed ..... Date 29/12/14.....

Name (please print) ..... SUSAN SALE.....

