



ADUR & WORTHING
COUNCILS

APPENDIX A

Adur & Worthing Joint Overview and Scrutiny Committee Work Programme - 2022/2023

Joint Overview and Scrutiny Committee - 16 February 2023

<u>AGENDA ITEM</u>	<u>REPORT AUTHOR</u>	<u>EXECUTIVE MEMBERS/OFFICERS TO ATTEND</u>	<u>CHANGE TO ORIGINAL WORK PROGRAMME?YES/NO/REASON</u>
Annual summary of complaints and compliments	Director for Digital, Sustainability & Resources	Director for Digital, Sustainability & Resources	Yes. Item deferred from the October meeting which was abandoned.
Interview with the Adur Cabinet Member for Environment and Leisure	Director for Digital, Sustainability & Resources	Cabinet Member	Item deferred from the meeting on 19 January because of unforeseen circumstances.
Interview with Worthing Cabinet Member for Climate Emergency	Director for Digital, Sustainability & Resources	Cabinet Member	Yes. Item deferred from November JOSC meeting in consultation with

			the Chairmen.
Interview with Worthing Cabinet Member for Culture and Leisure	Director for Digital, Sustainability & Resources	Cabinet Member	Yes. Interview was due to be held at the JOSC meeting on 15 September which was postponed. Cabinet Member unable to attend on the rearranged date of 22 September.
Interview with Worthing Cabinet Member for Community Wellbeing	Director for Digital, Sustainability & Resources	Cabinet Member	Yes. Item deferred from the November meeting.
Annual update on progress with delivering the Climate Change agenda	Director for Digital, Sustainability & Resources	Director for Digital, Sustainability & Resources/Sustainability Manager	Yes. Item moved from the November meeting in consultation with Chairmen.
Worthing Theatres contract monitoring	Director for the Economy	Director for the Economy	Yes. Item deferred from the July meeting to enable appropriate Officer attendance at the meeting.
Review of JOSC Work Programme	Director for Digital, Sustainability & Resources	No	No

Joint Overview and Scrutiny Committee - 16 March 2023

<u>AGENDA ITEM</u>	<u>REPORT AUTHOR</u>	<u>EXECUTIVE MEMBERS/OFFICERS TO ATTEND</u>	<u>CHANGE TO ORIGINAL WORK PROGRAMME?YES/NO/REASON</u>
Interview with Adur Cabinet Member for Regeneration & Strategic Planning	Director for Digital, Sustainability & Resources	Cabinet Member	No
Interview with Worthing Executive Member for Regeneration	Director for Digital, Sustainability & Resources	Cabinet Member	No
Interview with Worthing Cabinet Member for Resources to elaborate about information concerning car parking charges.	Director for Digital, Sustainability & Resources	Cabinet Member	Item added at the request of JOSC in January. Joint Chairmen agreed the matter could be fitted into the Work Programme.
Planning Enforcement - The Committee is asked to review planning enforcement issues, planning enforcement policy and the Councils approach to planning enforcement	Head of Planning	Head of Planning	Yes. Item added at the request of JOSC in September following the consideration of a scrutiny request
Annual review report on the work of the Worthing BID	Director for the Economy/Head of Place & Economy/Town Centre Manager	Director for the Economy/Head of Place & Economy/Town Centre Manager	Yes. Item added at the request of JOSC as one of the recommendations from the JOSC review on the Worthing BID.

Annual feedback report from meetings of the West Sussex Health & Adult Social Care Scrutiny Committee (HASC) - Issues affecting Adur & Worthing	Verbal report from the Council Members on HASC	No	No
JOSC Work Programme setting 2023/24	Director for Digital, Sustainability & Resources	No	No

Working Group reports and other items - Dates to be confirmed

<u>ITEM</u>	<u>REPORT AUTHOR</u>	<u>EXECUTIVE MEMBER/OFFICERS TO ATTEND</u>	<u>STATUS</u>
Reports from the Working Group reviewing the Adur Homes repairs and maintenance service and transformation	Chairman of the Working Group	No	Ongoing -Working Group currently in progress
Final report from the Working Group reviewing Cultural Services	Chairman of the Working Group	No	Report expected in 2023.
Final report of JOSC Working Group set up to review the policy used by the Councils when placing vulnerable people in accommodation outside of the	Chairman of the Working Group	No	Working Group set up by JOSC on 14 July. First meeting of the Working Group held in September 2022 which is reviewing the issues. Work ongoing.

Council areas.			
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PREVIOUS MEETINGS AND ITEMS CONSIDERED IN 2022/23

Joint Overview and Scrutiny Committee - 9 June 2022

<u>AGENDA ITEM</u>	<u>REPORT AUTHOR</u>	<u>EXECUTIVE MEMBERS/OFFICERS TO ATTEND</u>	<u>CHANGE TO ORIGINAL WORK PROGRAMME?YES/NO/REASON</u>
Annual JOSC report for 2021/22	Joint Chairmen of JOSC	No	No
JOSC Worthing BID Working Group report	Chairman of the Working Group	No	No
Review of JOSC Work Programme and confirmation of JOSC Working Group memberships for 2022/23	Director for Digital, Sustainability & Resources	No	No

Joint Overview and Scrutiny Committee - 14 July 2022

<u>AGENDA ITEM</u>	<u>REPORT AUTHOR</u>	<u>EXECUTIVE MEMBERS/OFFICERS TO ATTEND</u>	<u>CHANGE TO ORIGINAL WORK PROGRAMME?YES/NO/REASON</u>
Joint Revenue outturn report	Director for Digital, Sustainability	Chief Financial Officer	No

2021/22	& Resources/Chief Financial Officer		
Outline Budget Strategy 2023/24	Director for Digital, Sustainability & Resources/Chief Financial Officer	Chief Financial Officer	No
Interview with Adur Leader	Director for Digital, Sustainability & Resources	Adur Leader	No
Interview with Worthing Leader	Director for Digital, Sustainability & Resources	Worthing Leader	No
Adur Homes Repairs and Maintenance transformation work and feedback from the JOSC Working Group	Report from the JOSC Working Group and Housing Transformation Manager	No	No
Review of JOSC Work Programme	Director for Digital, Sustainability & Resources	No	No

Joint Overview and Scrutiny Committee - 22 September 2022

<u>AGENDA ITEM</u>	<u>REPORT AUTHOR</u>	<u>EXECUTIVE MEMBERS/OFFICERS TO ATTEND</u>	<u>CHANGE TO ORIGINAL WORK PROGRAMME?YES/NO/REASON</u>
Interview with Adur Cabinet Member for Adur Homes & Customer Services	Director for Digital, Sustainability & Resources	Cabinet Member	No

Report on Governance issues relating to JOSC	Director for Digital, Sustainability & Resources/ Head of Legal Services	No	Yes. Item added at the request of JOSC on 9 June 2022.
Review of JOSC Work Programme	Director for Digital, Sustainability & Resources	No	No

Joint Overview and Scrutiny Committee - 13 October 2022

<u>AGENDA ITEM</u>	<u>REPORT AUTHOR</u>	<u>EXECUTIVE MEMBERS/OFFICERS TO ATTEND</u>	<u>CHANGE TO ORIGINAL WORK PROGRAMME?YES/NO/REASON</u>
Interview with Worthing Cabinet Member for Citizens Services	Director for Digital, Sustainability & Resources	Cabinet Member	Yes. Interview was due to be held at the JOSC meeting on 15 September which was postponed. Cabinet Member unable to attend on the rearranged date of 22 September.
Report on the review of the delivery and our new approach to Corporate Plan and interview with Chief Executive	Director for Digital, Sustainability & Resources	Chief Executive	No
Follow up review of Adur & Worthing evening and night time economy	Chairperson of the Working Group	No	Yes, item added at the request of JOSC from the July meeting.

Joint Overview and Scrutiny Committee - 24 November 2022

<u>AGENDA ITEM</u>	<u>REPORT AUTHOR</u>	<u>EXECUTIVE MEMBERS/OFFICERS TO ATTEND</u>	<u>CHANGE TO ORIGINAL WORK PROGRAMME?YES/NO/REASON</u>
Interview with the Adur Cabinet Member for Communities & Wellbeing	Director for Digital, Sustainability & Resources covering report	Cabinet Member	Yes. Item deferred from the 13 October JOSOC meeting because the meeting was abandoned.
What the Councils are doing to help with the Cost of living crisis -	Director for Communities and Cost of living Lead - Reports from the JSC Sub-Committees to be considered.	Director for Communities and Cost of Living crisis lead officer and Cabinet Members.	Yes. Item added at the request of JOSOC in September following a scrutiny request.
Crime and Disorder update - Interview with the Chairman of the Adur & Worthing Safer Communities Partnership	Director for Digital, Sustainability & Resources	Chairman of the Adur & Worthing Safer Communities Partnership and Cabinet Members.	Yes. Item deferred from the 13 October JOSOC meeting because the meeting was abandoned.
Towards a sustainable financial position - Budget update	Director for Digital, Sustainability & Resources/Chief Financial Officer	Chief Financial Officer	No
Interview with Adur Cabinet Member for Finance & Resources	Director for Digital, Sustainability & Resources	Cabinet Member	No

Interview with Worthing Cabinet Member for Resources	Director for Digital, Sustainability & Resources	Cabinet Member	No
Review of JOSC Work Programme including note of changes made since Work Programme agreed by Councils in April 2021	Director for Digital, Sustainability & Resources	No	No

Joint Overview and Scrutiny Committee - 19 January 2023

<u>AGENDA ITEM</u>	<u>REPORT AUTHOR</u>	<u>EXECUTIVE MEMBERS/OFFICERS TO ATTEND</u>	<u>CHANGE TO ORIGINAL WORK PROGRAMME?YES/NO/REASON</u>
Outcomes from the Joint Strategic Committee - Consideration of the JOSC report on the review of the Adur and Worthing evening and night time economies	Director for Digital, Sustainability and Resources	No	Yes. Item added following the consideration of the JOSC report by the Joint Strategic Committee (JSC) on 6 December and to inform JOSC on the outcomes.
Interview with Worthing Cabinet Member for the Environment	Director for Digital, Sustainability & Resources	Cabinet Member	No
Interview with Adur Cabinet Member for Environment and Leisure	Director for Digital, Sustainability & Resources	Cabinet Member	No

Interview with the Worthing Deputy Leader	Director for Digital, Sustainability & Resources	Worthing Deputy Leader	No
Review of progress on the delivery of the Housing Strategy	Director for Communities/Head of Housing Services	Director for Communities/Head of Housing Services	Yes. Item moved from November to January in consultation with Chairmen to accommodate other work.
Southern Water consultation on the draft drainage and wastewater management plan and the designation of the River Adur as bathing water	Director for Communities	Director for Communities	Yes. Item added to inform JOSC on the issues which were raised at the JOSC meeting in January 2022.
Review of JOSC Work Programme	Director for Digital, Sustainability & Resources	No	No

Additional items to be considered as part of the forward Work Programme in 2023/24

Annual review of the recovery of the Adur & Worthing evening and night time economies and outcomes of discussions with Cabinet Members at the request of JSC	Director for Economy/Director for Communities	Director for Economy/Director for Communities	Yes. Item added as a result of JOSC review. JOSC agreed to receive a report in July 2023.
Interview with the Adur Member	Director for Digital, Sustainability	Cabinet Member	Item deferred from the meeting

for Finance and Resources	& Resources		on 24 November due to unforeseen circumstances. The Cabinet Member is unable to attend in the current Municipal Year.
Review of the delivery of the new Corporate Strategy and interview with Chief Executive	Director for Digital, Sustainability & Resources	Chief Executive	Item deferred from the JOSC meeting in March in consultation with the JOSC Chairmen in order to manage the number of items being considered. Item to be added to the 23/24 Work Programme for review in Autumn 2023 when more detailed outcomes and progress with the delivery of 'Our Plan' can be reported.
UK Shared Prosperity Fund - Report on the work and the outcomes of funding allocations	Head of Place & Economy/Director for Economy	Director for the Economy/Head of Place & Economy	Item deferred from the JOSC meeting in March in consultation with the JOSC Chairmen. Report presented to JSC in January with outcomes of bids. Work on agreed workstreams will be undertaken now and it is proposed that the item will be deferred for JOSC consideration until July when details of progress on how the funding is being spent and on what, can be provided.

Note:- This draft Work Programme is a 'live' document and all dates and items contained in it are provisional and subject to change in agreement with the JOSC Joint Chairmen/Vice-Chairmen, JOSC and relevant Officers