



ADUR & WORTHING
COUNCILS

Joint Strategic Committee
3 December 2019
Agenda Item 12

Key Decision [~~Yes~~/No]

Ward(s) Affected: All

Investing for the future: Capital Programme 2020/21 to 2022/23

Report by the Director for Digital & Resources

Executive Summary

1. Purpose

1.1 The Councils annually approve a two year capital programme on a rolling basis. This time last year the Councils approved a programme for 2019/20 to 2020/21, members are now asked to approve the programme for 2020/21 - 2021/22 along with a further indicative year. This report recommends:

- changes to the currently approved 2020/21 Capital Investment Programme for Adur District Council, Worthing Borough Council and the Joint Strategic Committee;
- the schemes for inclusion in the overall Capital Investment Programmes for 2021/22; and
- an indicative list of schemes for 2022/23 which will be confirmed next year.

1.2 The report also informs the Joint Strategic Committee of the resources available for future capital investment, and updates Members about the financing of the proposed programmes.

1.3 The following appendices have been attached to the report:

- (i) **Appendix 1** The approved joint prioritisation system;

- (ii) **Appendix 2** The proposed changes to the current 2020/21 Capital Investment Programme and proposed new schemes to be included for 2021/22 and 2022/23 in the **Adur District Council** General Fund Capital Investment Programmes which is recommended for approval;
- (iii) **Appendix 3** The proposed changes to the current 2020/21 Capital Investment Programme and proposed new schemes to be included for 2021/22 and 2022/23 in the **Worthing Borough Council** General Fund Capital Investment Programme which is recommended for approval;
- (iv) **Appendix 4** The Joint Strategic Committee proposed programme of new Adur District Council and Worthing Borough Council partnership schemes, which is recommended for approval;
- (v) **Appendix 5** The proposed Adur District Council Adur Homes Housing Renovation Programme 2021/22 - 2022/23, which is recommended for approval;
- (vi) **Appendix 6** Amendments and additions to the Adur District Council Reserve List.
- (vii) **Appendix 7** Amendments and additions to the Worthing Borough Council Reserve List.

2. Recommendations

2.1 The Joint Strategic Committee is recommended to:

- (a) Consider the General Fund Capital Investment Programmes for 2021/22 and 2022/23 and confirm the schemes to be included as detailed in Appendix 2, 3 and 4;
- (b) Approve the changes to the General Fund Capital Investment Programme for 2020/21 as detailed in Appendix 2 and 3;
- (c) Approve the Adur District Council Adur Homes Housing Renovation Programme 2021/22 - 2022/23 as detailed in Appendix 5;
- (d) Agree the amendments and additions to the reserve lists as detailed in Appendices 6 and 7;
- (e) Recommend the 2021/22 and 2022/23 Programmes for approval by the respective Councils on the 19th December 2019 (Adur) and 17th December 2019 (Worthing).

3. Context

3.1 The Adur and Worthing Capital Strategy 2020 - 23 was updated and agreed by the Joint Strategic Committee (JSC) on 9th July, 2019. The financial impact of the proposed Capital Investment Programme was set out in the outline 5 year forecast included in the “Becoming financially Sustainable - Budget Strategy for 2020/21 and beyond” report which was agreed by JSC at the same meeting.

3.2 The Capital and Budget Strategies set out the following:

- (a) A maximum level of funding available per year for the next 5 years to fund new General Fund schemes:

| | |
|----------------------------------|---|
| Adur District Council | £1.0m (plus £5.5m in 2020/21 increasing to £5.6m in 2022/22 for the Housing Investment Programme (excluding new developments which are considered separately)) |
| Worthing Borough Council: | £2.5m |

- (b) The Budget Strategy highlighted concerns about affordability in the medium term. Members of both Councils were made aware that the number, age and condition of both Councils’ assets continue to be a cause for concern. The funding of the programmes is to be comprised of prudential borrowing, capital grants, revenue/reserve funding and capital receipts.

- (c) Additional capital expenditure will only be agreed where additional funding from capital grants, contributions, earmarked receipts, approved additional prudential borrowing or use of reserves has been secured.

3.3 The Capital Strategy agreed in July 2019 confirmed the approach to setting the capital investment programme. The programme is set on a two year basis to enable better programming of schemes and to ensure cost effective procurement is undertaken. The strategy confirmed the following resource allocations:

- £615,000 set aside for partnership schemes principally to fund the planned vehicle replacements.
- £100,000 for essential IT replacement .
- £225,000 to be set aside for essential capital maintenance schemes.
- £125,000 set aside for the delivery of the digital strategy.
- The Strategic Property Investment Fund to remain at £50m for each Council per year to support the delivery of the Budget Strategy capped at an overall investment amount of £150m per Council

3.4 As the July 2019 Capital Strategy explained, the top slicing of the capital programmes in each year to ensure funding for key strategic issues such as ICT and the other partnership programmes will mean that, of the overall resources available in 2021/22, only the following resources will remain for other schemes:

- **Adur District Council:** £589,000
- **Worthing Borough Council:** £1,837,000

4. Strategic Issues Affecting The Development Of The Programme:

4.1 The following paragraphs are an update on the key strategic issues which affect the development of the capital programme:

(a) **Corporate Condition Surveys**

These condition surveys have been externally commissioned. This important piece of work will be used to inform the development of the capital programme in the future

(b) **Adur and Worthing Affordable Housing - Support to Registered Social Landlords**

The need for a budget provision:

The Councils have a duty to assess and deal with housing need. They have a Core Strategy requiring affordable provisions on housing developments. Both Councils currently have resources that could be utilised for this purpose:

- Adur District Council can use unallocated S106 receipts or Right to Buy receipts that have been set-aside for the replacement of

affordable homes under the agreement with the Department of Communities and Local Government.

- ii) Worthing currently has £3.3m capital receipts set aside as a result of Right to Buy clawback from Worthing Homes and from time to time there are ring fenced S106 receipts for both Councils from developers in lieu of providing affordable housing on site of which £95k remains currently unallocated.

These are useful sources of funding to top-up schemes part funded from elsewhere, in order to ensure that schemes actually happen and get people off the Housing Register. The use of the Council's own assets to enable affordable housing development is becoming increasingly important as the more traditional funding sources, such as Homes England decreases. The current Housing Strategy commits the Councils to ensuring that all new developments directly or indirectly contribute to the increase in affordable units across Adur and Worthing by providing 30% as affordable units.

The Councils continue to work closely with our Registered Provider (RP) partners to find and part fund sites where there is a compelling case. It is important to sustain an ongoing budget to enable the Council to input where appropriate when a site becomes available.

In theory the more affordable homes that are available, the less pressure there would be on the authority to source and pay for temporary accommodation. Though the direct effect on these budgets is relatively small, increased availability of affordable housing will reduce the length of time households stay on the housing register bidding for suitable homes as the Councils have nomination rights to the properties and at subsequent relets

Homes England contributions to housing developments:

In November 2018, Homes England published its strategic plan 'Making Homes Happen' for 2018/19-2022/23 which includes the statement 'Ultimately, we need to disrupt the housing market'. Clearly there is ambition to support the delivery of more affordable housing and as such the strategy covers a range of areas including:

- Supporting the affordable housing market
- Providing investment products

- Unblocking and enabling land
- Delivering home ownership products
- Supporting modern methods of construction
- Addressing barriers for smaller builders and
- Providing expert support to priority locations

The Councils have a positive relationship with Homes England who are committed to supporting our ambition to increase the supply of affordable homes in Adur and Worthing.

(c) **Adur Homes Investment Programme**

The condition surveys of the housing stock have revealed that the Councils need to invest at least £33m in the next 5 years. The current programme approved by JSC addresses the most immediate of the issues currently identified. Attached at Appendix 5 is the draft programme for 2021/22 - 2022/23 and further work is underway to develop the detailed programme for the forthcoming years.

Alongside the maintenance programme, the Council is committed to a development programme with two schemes currently in progress:

- Cecil Norris House
- Albion Street

Further sites are being explored to expand the programme and it is expected that a further report will come to the Joint Strategic Committee early in the new year which will recommend which sites should be the subject of detailed feasibility work. Each scheme (or group of schemes) will be the subject of a full business case analysis prior to the release of any funding

However, the amount that can be invested in the housing stock is constrained by the affordability to the Housing Revenue Account due to the legacy of rent limitation. Rents are due to increase next year by inflation plus up to an extra 1% for the first time in four years and the priority at the moment is to return to financial sustainability after having set a deficit budget for the past two years.

(d) **Worthing Borough Council – Multi Storey Car Parks (MSCPs)**

As part of the Worthing's economic regeneration programme, there continue to be changes to parking infrastructure in the short to medium term. In relation to council owned car parks these include:

- Construction of a new car park on the Town Hall site to provide parking to the new Integrated Care Centre and the town centre
- The redevelopment of Grafton MSCP (which currently provides 450 spaces) with an indicative time-scale of 3 to 5 years. Additional parking spaces will be provided elsewhere in the Town Centre.
- Retention and refurbishment of Buckingham Road (288 spaces) and High Street (644 spaces) car parks.

The condition surveys have confirmed some long term concerns with regards to the condition of the structures of the MSCPs. Many of the more pressing issues have already been addressed and over the past three years the Council has spent £2.3m.

Members considered a strategic report regarding the future of the car parks at the Joint Strategic Committee on the 6th November 2018 which informed the future provision of parking within the town centre.

A full refurbishment programme for Buckingham Road and High Street car parks is planned for the next two years. Improvements will include deck coatings, wayfinding, cladding at High Street, new edge barriers, and replacement lifts at High Street car park. The report to the Joint Strategic Committee provided full details of these works and recommended the refurbishment of Buckingham Road MSCP at a cost of £1,533,000. The refurbishment works at the High Street MSCP were approved as part of the 2020/21 Capital Investment programme funded by borrowing and are expected to cost £3.5m.

Included in the proposals for 2021/22 and 2022/23 is a further £350,000 for the replacement of payment equipment and barriers with automatic number plate recognition technology.

However to put this level of investment into some context, all of the main car parks generate significant annual profit which justifies the level of spend currently being incurred:

| Net annual income | 2019/20 budget |
|--------------------------|-----------------------|
| | £'000 |
| Grafton MSCP | 258 |
| Buckingham MSCP | 103 |
| High Street MSCP | 218 |
| Total net income | 579 |

(f) **Public conveniences**

The Capital Investment Programme generally includes a provision to fund refurbishment of the public conveniences in Adur (12) and Worthing (19). The programme recommended for approval includes the following sums:

| | 2019/20 | 2020/21 | 2021/22 | 2022/23 |
|----------|---------|---------|---------|----------|
| | £'000 | £'000 | £'000 | £'000 |
| Adur | 50 | 50 | 30 | 50 (tbc) |
| Worthing | 640 | 100 | 100 | 100 |

The condition of the public toilets is kept under review through regular inspections by our own Cleansing section who monitor the standards of cleaning currently carried out by an external cleaning contractor (this service is soon to be bought in house), and the Technical Service team who will deal with any responsive repairs or vandalism issues.

The corporate condition survey work currently being undertaken will include the public conveniences. This will help us to prioritise future capital and revenue expenditure. Until we have this information, Technical Services have identified a priority list of sites across Adur and Worthing using local knowledge. This list has been discussed with each Executive Member.

In parallel to this, Worthing Borough Council is undertaking a strategic review of all sites to ensure provision is targeted effectively. Once completed, this will help inform the future refurbishment programme. The outcome of this review will be reported back to Council next year.

The following list indicates the budget required to bring the facilities up to a good standard. This list has been prepared in the absence of detailed condition surveys and gives the Councils a three year programme of works for refurbishing our public toilets matched to the proposed capital improvement budgets.

| Adur Toilets | Year | Proposed Budget |
|-------------------------|---------|-----------------|
| | | £'000 |
| Fort Haven | 2019/20 | 50 |
| Replacement hand dryers | 2020/21 | 30 |
| Other refurbishments | 2020/21 | 20 |

| Worthing Toilets | Year | Proposed Budget |
|--|---------|-----------------|
| | | £'000 |
| Broadwater Green Pavilion | 2019/20 | 90 |
| Church House Ground Pavilion | 2019/20 | 150 |
| High Street MSCP, High Street, Worthing which will form part of the larger refurbishment | 2020/21 | 100 |
| Highdown Gardens | 2020/21 | 150 |
| Brooklands, Western Road, Worthing* | 2020/21 | 150 |
| Sea Lane Cafe Car Park, Goring, Worthing | 2020/21 | 25 |
| Marine Gardens, Worthing | 2020/21 | 30 |

* Supports the delivery of the Brooklands Masterplan

(g) **Parks Improvement Programme:**

There are several initiatives currently underway to improve the parks and open spaces for residents. There are significant investments planned by the Councils in these important local amenities.

| | 2019/20 Approved | 2020/21 Approved | 2021/22 Proposed | 2022/23 Indicative |
|---|---------------------|---------------------|---------------------|-----------------------|
| | £'000 | £'000 | £'000 | £'000 |
| Adur | | | | |
| Play area improvements | 201 | 101 | 101 | 101 |
| Partnership projects to improve sporting facilities | 172 | - | - | - |
| General parks improvements | 20 | 248 | 120 | 20 |
| | 393 | 349 | 221 | 121 |

| | 2019/20 Approved | 2020/21 Approved | 2021/22 Proposed | 2022/23 Indicative |
|---|---------------------|---------------------|---------------------|-----------------------|
| | £'000 | £'000 | £'000 | £'000 |
| Worthing | | | | |
| Play area improvements | 209 | 140 | 101 | 101 |
| Partnership projects to improve sporting facilities | 840 | - | - | - |
| Highdown Gardens | 955 | - | - | - |
| Brooklands Park | | | | |
| - Delivery of masterplan | 90 | 250 | - | - |
| - Repair of outfall pipe | | 296 | - | - |
| General parks improvements | 60 | 56 | 167 | 15 |
| | 2,154 | 742 | 268 | 116 |

These include the following programmes of work:

- Playgrounds
- Partnership projects to improve sporting facilities
- Highdown Gardens
- Brooklands
- General Parks and Open Spaces improvements (including measures to tackle Ash Dieback and to create sustainable landscapes)

Further details regarding these programmes of work are provided below.

Playgrounds

For both Councils, there is a play area prioritisation list in place which details the order in which each Council's play areas are selected to be put forward for refurbishment. The criteria used to determine the order in which the play areas are refurbished was scrutinised at the Joint Overview and Scrutiny Committee (JOSC) in July 2017, with no recommendations or alterations to the process suggested.

The recommended programme for playground improvements for the next 3 financial years is as follows:

2020/21

Adur: Sompting Recreation Ground Play Area (£100.8k)

Worthing: i) Brooklands Pleasure Park Play Area (£140k) which supports the delivery of the Brooklands Masterplan.
ii) Replacement of rubber safety surfacing across various sites (£60k)

2021/22

Adur: General play area improvements - safety surfaces, new equipment and perimeter fencing (£100.8k)

Worthing: General play area improvements - safety surfaces, new equipment and perimeter fencing (£100.8k)

2022/23

Adur: General play area improvements - safety surfaces, new equipment and perimeter fencing (£100.8k)

Worthing: General play area improvements - safety surfaces, new equipment and perimeter fencing (£100.8k)

(h) **Partnership funding for community groups and Trusts**

The Councils work with a range of organisations to provide services to the local community. These range from formally commissioned services from local Trusts who provide leisure and arts services, to smaller voluntary groups to which the Council lease buildings often at nil or negligible cost.

Contained within the programme are several schemes which meet the Councils obligations under these agreements.

| | 2019/20 Approved | 2020/21 Approved | 2021/22 Proposed | 2022/23 Indicative |
|--------------------------|---------------------|---------------------|---------------------|-----------------------|
| | £'000 | £'000 | £'000 | £'000 |
| Adur | | | | |
| - Adur Community Leisure | 695 | 50 | 303 | - |
| - Community centres | - | 321 | 35 | - |
| | 695 | 371 | 338 | - |

| | 2019/20 Approved | 2020/21 Approved | 2021/22 Proposed | 2022/23 Indicative |
|--------------------------------------|---------------------|---------------------|---------------------|-----------------------|
| | £'000 | £'000 | £'000 | £'000 |
| Worthing | | | | |
| - South Downs Leisure Trust | - | 246 | - | - |
| - Worthing Theatres and Museum Trust | 447 | 308 | 355 | 2,950 |
| - Community centres | - | - | - | 30 |
| | 447 | 554 | | |

In addition, the Councils also supports groups making bids to third parties by providing match funding. Within the 2021/22 programme are schemes which would provide match funding to a significant HLF bid of £2.5m for the museum proposed by Worthing Theatres and Museum Trust.

A further bid of £2.84m is planned for 2022/23 for the refurbishment of the Pavilion Theatre for which match funding of £190,000 will be required from the Council.

5. Resources

5.1 There are two influences on the overall size of the capital programmes, namely:

- (i) the level of available capital resources to fund the programmes;
- (ii) the extent to which the revenue consequences of the programmes in terms of the cost of borrowing, lost investment income and any associated running costs can be accommodated within the revenue budget.

5.2 The financial position for both Councils remains challenging over the next five years, particularly for Worthing Borough Council. The need to invest in existing assets, as well as provide for partnership working and new initiatives, means that both Councils will need to sustain relatively modest programmes as outlined in paragraph 3.2 for the foreseeable future. However, the

programmes are under pressure. The need to increase the level of investment has to be balanced against the difficult financial position of the Councils.

5.3 There is little change in the method of financing the programmes planned over the next 3 years. In addition, both Councils have approved a 'Strategic Property Investment Fund' which is an invest-to-save provision and specific investments which meet the criteria will be funded through prudential borrowing.

5.4 Both proposed programmes assume a phased use of the available prudential borrowing, capital receipts, reserves and the Major Repairs Reserve for Adur Homes which is generated from the depreciation set aside on an annual basis. These are discussed in more detail below:

5.5 **Usable Capital Receipts derived from the sale of assets**

5.5.1 Usable capital receipts are generated through the sale of Council owned assets. Both Councils are actively looking for opportunities to increase the available receipts as follows:

i) *Adur District Council*

In the past, the main source of capital receipts for Adur District Council has come from council housing sales which are used to support the HRA Investment Programmes. However the sale of Adur Civic Centre will lead to a substantial capital receipt.

Adur has signed up to the DCLG agreement allowing 100% of Right to Buy (RTB) receipts to be retained to finance new affordable homes within the Adur area. However, the receipt can only provide 30% of the cost of any new build which means that the remaining 70% has to be financed from other sources including borrowing. A condition of being able to retain capital receipts arising from RTB sales was that they must be spent within a 3 year time limit. Receipts have to be returned after 3 years if we cannot allocate the receipts to any new homes. Properties may be built by Adur Homes or another Registered Provider.

Other Housing Revenue Account property or land sales fall outside the requirements of RTB receipts and may be retained by Adur provided it is spent on affordable housing, regeneration or the paying off of Housing Revenue Account debt.

ii) Worthing Borough Council

General receipts are used to fund the capital investment programme.

Worthing Borough Council also has the right to a proportion of the receipts generated from the sales of homes by Worthing Homes. These receipts have been set aside to fund the delivery of affordable housing

5.5.2 Whilst, the revenue implication of using any capital receipts is by no means as much as those incurred by borrowing, this is by no means a 'free' source of funding. The annual revenue costs of using £1m of capital receipts are as follows:-

| | Year 1 £ | Year 2 £ |
|-----------------------|-------------|-------------|
| Interest at say 0.75% | 3,750 | 7,500 |

In the past capital receipts have been a major source of funding for both Councils' capital programmes. Members will be aware that the Councils now have only limited access to capital receipts as:

- a) Neither Council owns large tracts of land that can be easily disposed of when capital receipts are needed. Indeed, any such tracts of land may afford the Council will the opportunity to either directly or indirectly improve the supply of affordable housing. There are some disposals which are currently taking place and which could be made available in time, but these are unlikely to meet all the investment needs of either Council in the immediate future;
- b) There are very few other options for future disposals of operational assets, owned by either council, without service provision implications;
- c) Any benefits that might accrue from the sale of non-operational assets, such as the commercial properties, will be largely negated by the loss of significant rental and lease income. Consequently, the disposal of such assets can only be undertaken when there is a clear business case to justify such an action;

5.5.3 In addition, due to the pressure on the reserves, some of the receipts generated in the period 2016 - 2019 have been set aside to fund the costs associated with delivering the savings necessary to balance the revenue budget. The report on the budget elsewhere on the agenda outlines the proposed use in the forthcoming years.

5.5.4 In light of the budget strategy and the limitations on generating additional capital receipts, the estimated balance of capital receipts to fund the 2021/22 and 2022/23 Capital Investment Programmes will be:

Adur District Council

| Adur District Council | | Balance at 1st April £'000 | * Receipts Generated £'000 | Planned Use £'000 | Balance at 31st March £'000 |
|------------------------------|----------------|--|-----------------------------------|--------------------------|---|
| 2021/22 | General | - | - | - | - |
| | Ring-fenced | | | | |
| | - HRA | 2,514 | 801 | (1,317) | 1,998 |
| | - General Fund | 200 | 6 | (6) | 200 |
| | Total | 2,714 | 807 | (1,323) | 2,198 |
| 2022/23 | General | - | - | - | - |
| | Ring-fenced | | | | |
| | - HRA | 1,998 | 801 | (1,000) | 1,799 |
| | - General Fund | 200 | 6 | (6) | 200 |
| | Total | 2,198 | 807 | (1,006) | 1,999 |

Worthing Borough Council

| Worthing Borough Council | | Balance at 1 st April £'000 | Receipts Generated £'000 | Planned Use £'000 | Balance at 31 st March £'000 |
|--------------------------|--------------|---|-----------------------------|----------------------|--|
| 2021/22 | General | - | - | - | - |
| | Ring-fenced | 2,902 | 202 | (2,102) | 1,002 |
| | Total | 2,902 | 202 | (2,102) | 1,002 |
| 2022/23 | General | - | - | - | - |
| | Ring-fenced | 1,002 | 202 | (1,112) | 92 |
| | Total | 1,002 | 202 | (1,112) | 92 |

The lack of capital receipts as a source of funding is a problem for both Councils. It is inevitable that both Councils will need to borrow to sustain their respective capital programmes with inevitable higher revenue consequences as a result.

5.6 Prudential Borrowing

5.6.1 For the General Fund, the Prudential Code generally gives an unlimited ability to borrow, provided it is 'affordable, sustainable and prudent'. In practical terms the amount of the borrowing is inhibited by the impact of the associated revenue consequences on the revenue budget and on council tax.

5.6.2 Historically, the position for Adur's Housing Revenue Account was different. Since April 2012, any future borrowing for capital investment in the housing stock, would only be allowable subject to repaying existing debt and creating headroom between actual debt and the borrowing limit of £68.9 million. However, the debt cap on the HRA has been removed and so the limitation on any future borrowing will be the affordability of the revenue consequences of the borrowing for the HRA.

5.6.3 Whilst, the HRA has the option to make a voluntary revenue provision (VRP) for the repayment of debt, at the moment, this option is not being exercised due to the financial position of the HRA. This will be reassessed once the government policy on rent levels of a 1% annual reduction comes to an end in 2020/21. The repayment of debt can also be funded from the depreciation which is set aside into the Major Repairs Reserve (see 5.7.1 below).

5.6.4 The annual revenue costs of each additional £1m of Prudential Code borrowing are estimated to be as follows:-

| | Year 1 £ | Year 2 £ |
|---|---------------|---------------|
| Principal repayment based on the annuity method * | 0 | 53,770 |
| Interest at say 3% | 15,000 | 30,000 |
| Total costs | 15,000 | 83,770 |

* Both Councils have a policy of repaying any debt over the life of the asset acquired. On average the assets funded will have a life of 15 years which is equivalent to a 7% revenue provision each year.

MRP= Minimum Revenue Provision – the amount of loan that has to be repaid each year, notionally this is the amount set aside to repay debts which have accumulated to finance schemes.

5.7 Adur Housing Revenue Account - Major Repairs Reserve contribution

5.7.1 The Council is allowed to set-aside amounts into a Major Repairs Reserve, equivalent to at least the annual depreciation charge for the housing stock made to the Housing Revenue Account. This can be used to fund the repayment of debt or to finance capital expenditure. The major repairs allowance calculation for 2019/20 is initially estimated at £4m which will be used to finance the capital programme.

5.7.2 New capital expenditure on housing will be financed from direct revenue contributions, capital receipts, the Major Repairs Reserve or from Prudential Borrowing. Any new borrowing will require amounts to be set aside from the Major Repairs Reserve for repayment of debt.

5.8 Revenue Contributions and Reserves

5.8.1 Worthing Borough Council has a specific capital reserve set aside to fund the capital improvements at the Crematorium. The Crematorium makes an annual contribution to the reserve from the additional income generated by the agreed improvements.

5.8.2 The HRA has set up a 'New Acquisition and Development' reserve specifically to fund initiatives to increase the supply of affordable housing.

5.9 Capital Grants and other external funding

5.9.1 The following capital grants and other contributions are expected and have been taken into account within the overall resources for the 2021/22 capital programmes:

Adur District Council External Funding

| | £ |
|--|---------|
| Disabled Facilities Grant (Better Care Fund) | 375,000 |

Worthing Borough Council External Funding

| | £ |
|--|---------|
| Disabled Facilities Grant (Better Care Fund) | 800,000 |
| External Funding Bids | 300,000 |
| Worthing Theatres and Museum Trust | 44,160 |

5.9.2 Disabled Facilities grants are mandatory and each Council has to approve all eligible grants. All approvals are for 12 months and works can be undertaken at any time in this period. Any unspent grant can be carried forward to future years to fund outstanding grant commitments at 31st March.

6.0 DRAFT PROGRAMMES

General Fund Programme

- 6.1 The 2021/22 and 2022/23 draft General Fund programmes are attached at Appendix 2 and 3 which also includes the proposed changes to the 2020/21 programme. The indicative programmes have been prepared on the basis of the agreed guidelines and the estimated resources. Each scheme has been scored using the priority scoring system devised under the Capital Strategy, producing a balanced programme in accordance with the overall available funding. At this stage, the schemes recommended for inclusion 2022/23 are indicative only and will be reassessed next year.
- 6.2 Members are asked to consider the proposed programmes. Members can remove schemes if they consider that they should not be supported at this time or add schemes which merit support provided that the overall programme remains affordable. Additional information is provided below on the proposed invest to save schemes and other issues which members should be aware of when considering the overall programme.

6.3 **Invest to save schemes**

The Councils will consider 'invest to save' capital proposals which produce revenue savings that exceed the cost of borrowing by at least 10% over the life of the investment. The following schemes are included in the capital programme. Funding will be released on presentation of a business case

(i) Empty Properties

Historically, this scheme has been funded from New Homes Bonus. However, this will cease to be paid to the Councils in future and is due to be fundamentally reformed. Consequently, this scheme will be funded in future from the repayment of empty property grants and loans. The effectiveness of the scheme is reviewed annually.

The Councils continue to build on the working relationship with the nominated private sector letting agent that we are currently in partnership with to manage our guaranteed rent scheme. We have already achieved one of our objectives by developing a Guaranteed Rent Scheme with Northwood's letting agent. This is proving successful with 23 properties to date being referred to them and the housing options team receiving the nomination rights. There has been a growing number of empty home owners interested in the schemes

and new approaches continue to be sought to promote the funding to Empty Property owners. Increasing the supply of private sector rental properties available at Local Housing Allowance levels remains a key objective.

Close working with our Legal Team to develop and finalise the Enforced Sales Procedure is nearing fruition which will allow us to proceed with the sale of three long term empty properties, we anticipate using this procedure on further properties in the future.

A number of projects are currently underway with the YMCA, who still have HCA grant funding. The councils funding from the Empty Property Assistance Programme will see an empty run down property of over three years being renovated and brought back into occupancy as a four bed HMO nomination rights to this property will be awarded to the council for the next five years.

The Councils will continue to focus on achieving the objectives set out in the Empty Property Strategy and working with partners in the charitable sector as well as individual empty property owners to increase the supply of affordable housing as these properties are let at social rents.

The success of this initiative will be monitored.

(ii) Strategic Property Investment Fund

Both Councils have committed to investing in Commercial Property to produce a long term sustainable income for the Council. The investment in such property is governed by the Commercial Property Investment Strategy which was approved by the Joint Strategic Committee on the 5th March 2019

To enable this objective to be met, as part of the Capital Strategy, each Council has set aside funding for a Strategic Property Investment Fund. Each investment should generate income which exceeds the potential borrowing costs associated with the purchase or development of the new property

Whilst under the constitution the Head of Major Projects has the delegated authority to purchase property provided that a budget exists; given the nature of these investments, each individual purchase or

development is the subject of a business case which is approved by the relevant Leader and Executive Member of Resources.

The amount that can be invested in any given year by each Council is currently capped at £50m with an overall cap in the level of investment at £125m. However there may be instances when property becomes available during the year which meets the investment objectives but which will mean that the cap will be breached in a given year. In these cases budget from the following year can be bought with the approval of the Executive Member of Resources.

(iii) Temporary accommodation

The cost of temporary and emergency accommodation has been escalating. In response to this, the Councils have each created a budget to purchase temporary accommodation for residents who the Council has a duty to house temporarily. Each proposal is assessed for financial and operational viability before a business case is approved by the Executive Member.

(iv) Energy Efficiency / Carbon Reduction Schemes

Both Councils currently have provision within the capital programme for energy efficiency / carbon reduction schemes which produce savings to offset any potential borrowing costs.

| | 2019/20 | 2020/21 | 2021/22 | 2022/23 |
|----------|---------|---------|---------|---------|
| | £'000 | £'000 | £'000 | £'000 |
| Adur | 325 | - | 325 | 325 |
| Worthing | 411 | - | 400 | 400 |

The Councils have recently commissioned a carbon reduction plan which should shape this programme of work for the next 3 - 5 years.

6.4 Schemes currently below programme financial cut-off

6.4.1 This year there are a few schemes which fall below the proposed cut-off for each of the programmes. These are detailed in appendices 2 and 3.

6.5 **Adur Housing Investment Programme**

6.5.1 The estimated resources available to fund the 2020/21 - 2022/23 HRA Investment Programme are sufficient to fund all the schemes detailed in Appendix 5.

6.5.2 The first priority for the programme is the continued maintenance of Council homes to address issues arising from the condition survey. Members have recently approved the programmes for 2020/21 - 2021/22, which are detailed in Appendix 5.

6.6 **Overall**

The following assumptions have been used in preparing the draft programmes:

- (a) Maximise use of external funding where possible.
- (b) Continuation of Specific Grant Aided Funding for Mandatory Disabled Facilities Grants.
- (c) The proposed Capital Programme and Reserve Lists include a number of the larger planned maintenance schemes. Only schemes which meet the criteria for capital funding are included.

6.7 The following tables are a summary of total resources used to fund the new schemes included in the draft programmes for 2021/22 and 2022/23.

Adur District Council

| Programme Year | Revenue Contributions and Reserves £ | Major Repairs Reserve £ | Capital Grants and Contributions £ | Usable Capital Receipts £ | Borrowing £ | TOTAL £ |
|----------------------|---|----------------------------|---------------------------------------|------------------------------|------------------|-------------------|
| 2021/22 | | | | | | |
| General Fund | 81,290 | - | 375,000 | 6,000 | 1,640,000 | 2,103,520 |
| HRA | - | 3,900,000 | - | - | 1,700,000 | 5,600,000 |
| Total | 81,290 | 3,900,000 | 375,000 | 6,000 | 3,340,000 | 7,703,520 |
| 2022/23 | | | | | | |
| General Fund | 81,290 | - | 375,000 | 6,000 | 1,319,000 | 1,781,920 |
| HRA | - | 3,900,000 | - | - | 1,700,000 | 5,600,000 |
| Total | 81,920 | 3,900,000 | 375,000 | 6,000 | 3,019,000 | 7,381,920 |
| Overall total | | | | | | |
| General Fund | 163,840 | - | 750,000 | 12,000 | 2959,600 | 3,885,440 |
| HRA | - | 7,800,000 | - | - | 3,400,000 | 11,200,000 |
| TOTAL | 163,840 | 7,800,000 | 750,000 | 12,000 | 6,359,600 | 15,085,440 |

6.8 Members will note that the total planned new spending for 2021/22 and 2022/23 is £15,085,440. The table above indicates how this proposed programme will be financed. However, the Council is applying for external funding from Homes England which would substantially reduce the borrowing associated with the delivery of new affordable homes; the bid is for 20% - 30% funding for Albion Street.

6.9 Members are also asked to approve changes to the 2020/21 Capital Investment Programme where urgent investment has been identified. The Council can accommodate the revenue implications of this increased level of investment within the proposed 2020/21 budget as detailed in the report on the revenue budget elsewhere on the agenda. Full details are included in Appendix 2 and are summarised below:

| Schemes to be added to 2020/21 Capital Investment Programme | Funding (Council Resources Borrowing or Capital Receipts) £ |
|--|--|
| Eastbrook Manor Community Centre - Replacement of the Multi Use Games Area (MUGA) and essential repairs to the building fabric | 321,050 |
| Lancing Manor Leisure Centre - Replacement of external cladding | 50,000 |
| Public Conveniences - Replacement of hand washing units | 30,000 |
| Total cost of new investments | 401,050 |
| Less: Proposed use of unallocated public convenience budget | -30,000 |
| Additional borrowing required | 371,050 |

Worthing Borough Council

| Programme Year | Revenue Contributions and Reserves £ | Capital Grants and Contributions £ | Theatres Levy / Theatres External Funding £ | Usable Capital Receipts £ | Borrowing £ | TOTAL £ |
|-----------------------|---|---|--|--------------------------------------|------------------------|--------------------|
| 2021/22 | | | | | | |
| General Fund | 69,080 | 800,000 | 344,160 | 2,000 | 4,898,000 | 6,113,240 |
| 2022/23 | | | | | | |
| General Fund | 69,080 | 800,000 | 2,679,000 | 2,000 | 4,933,000 | 8,483,080 |
| GRAND TOTAL | 138,160 | 1,600,000 | 3,023,160 | 4,000 | 9,831,000 | 14,596,320 |

6.9 Members will note that the total planned new spending for 2021/22 and 2022/23 is £14,596,320. The table above indicates how this proposed programme will be financed.

- 6.10 Members are also asked to approve changes to the 2020/21 Capital Investment Programme where urgent investment has been identified. Full details are included in Appendix 3 and are summarised below:

| Schemes to be added to 2020/21 Capital Investment Programme | Funding (Council Resources Borrowing or Capital Receipts) £ |
|--|--|
| Brooklands Masterplan Delivery | 250,000 |
| Brooklands Lake - Replacement of failed section of outfall pipe to mitigate the risk of flooding | 296,000 |
| Splashpoint Leisure Centre - replacement of steps to the flume | 40,000 |
| Total cost of new investments | 586,000 |
| Less : Utilisation of capital reserves | (29,000) |
| Utilisation of ION receipt | (130,090) |
| Utilisation of 2020/21 contingency | (100,000) |
| Additional borrowing required | 326,910 |

7. Revenue Implications

- 7.1 The revenue implications (excluding the revenue impact of financing the Capital Investment Programme) of all the capital projects in the draft programmes are shown in the last column of appendices 2 and 3. An assessment of the revenue implications of the planned programme has already been built into the Medium Term Financial Plan. This has already been recognised as a genuine expenditure within the overall revenue budget. There is, of course, no obligation to spend merely because resources are available. In considering the merits of any capital investment proposal, the opportunity cost of using the resources, the revenue cost associated with any borrowing and the interest earnings foregone by utilising capital receipts and reserves, require full consideration.
- 7.2 The full year revenue impact of financing the capital programme is shown below:-

Adur District Council

| Programme Year | Revenue Impact | | Cumulative | | Full-Year Impact in |
|----------------|-------------------|----------|-------------------|----------|---------------------|
| | General Fund £ | HRA £ | General Fund £ | HRA £ | |
| 2021/22 | 164,105 | 170,000 | 164,105 | 170,000 | 2022/23 |
| 2022/23 | 131,945 | 170,000 | 296,050 | 340,000 | 2023/24 |

Worthing Borough Council

| Programme Year | Revenue Impact | Cumulative | Full-Year Impact in |
|----------------|----------------|----------------|---------------------|
| | Borrowing £ | Borrowing £ | |
| 2021/22 | 489,800 | 489,800 | 2022/23 |
| 2022/23 | 493,300 | 983,100 | 2023/24 |

The above figures, for both councils, do not include any other direct revenue implications, which could be either positive or negative, depending on the particular schemes. The draft programmes show the other ongoing annual running costs of servicing and maintaining the proposed schemes and savings generated from the capital investment which will be included within the revenue budget.

8. Prudential Indicators

8.1 The statutory framework for the Prudential System is set out in Chapter I of the Local Government Act 2003 and in the Local Authorities (Capital Finance and Accounting) (England) Regulations 2003 as amended. The framework incorporates four statutory codes. These are:

- The Prudential Code prepared by CIPFA
- The Treasury Management Code prepared by CIPFA

- The Statutory Guidance on Local Authority Investments prepared by MHCLG
- The Statutory Guidance on Minimum Revenue Provision prepared by DCLG

8.2 Part of the core process for the Prudential Code is for Members to set Prudential Indicators as detailed in the Prudential Code against which the performance of the Capital Investment Programme and Treasury Management can be measured and monitored throughout the year. These indicators will be calculated once the programme has been fixed and reported to the Executive and Council as part of the annual Revenue Budget report

9.0 Engagement and Communication

9.1 The development of the programme is the subject of extensive internal consultation with Officers.

9.2 Members were consulted on the capital bids to be included in the draft programmes. Their comments are included in this report. The final recommendations for the capital programmes will be made to Adur District Council on the 19th December, 2019 and Worthing Borough Council on the 17th December, 2019.

9.3 Individual programmes of work, for example the design of playgrounds, will be the subject of consultation with local communities where appropriate to ensure that they meet local needs

10.0 Conclusion

10.1 Due to the overall financial position of the Councils, there are only limited revenue resources with which to fund the capital programme. Consequently the overall size of the core programme is relatively modest at £1.0m for Adur District Council, £2.5m for Worthing Borough Council for each year and £5.6m for Adur Homes which this year has been increased to accommodate projects which need to be urgently progressed. In addition

10.2 Both Councils have insufficient capital resources available to meet all of the identified demands for capital investment for 2020/21, 2021/22, and 2022/23. Where schemes are unable to be delayed due to pressing maintenance requirements, these have been recommended for inclusion. However, some schemes must remain on the respective Reserve List.

- 10.3 The implication of this restriction in capital investment is that some maintenance needs are not currently being met. Both Councils will need to continue to critically review their asset base over the coming years with a view to retaining a sustainable level of assets to support service delivery. The forthcoming condition survey will help inform the level of investment required for future years.
- 10.4 The continuing constraints on the availability of capital resources in the medium to long term and the direct impact on the revenue budget leaves little room for manoeuvre. Work needs to commence now to ensure sufficient resources are available to both Councils to provide adequate funds for financing the respective Capital Investment Programmes from 2022/23 onwards. In any event, the revenue consequences of spending scarce resources must always be borne in mind in judging the merits of any capital investment proposal.

11. Financial Implications

- 11.1 The financial implications associated with the development of the budgets are detailed throughout the report.

12. Legal Implications

- 12.1 Part 1 of the Local Government Act, 2003 sets out the framework for capital finance and expenditure.
- 12.2 The Local Government (Capital Finance and Accounting) (England) Regulations 2003 provide more detailed requirements.
- 12.3 Section 111 of the Local Government Act, 1972 allows the Council to do anything which is intended to facilitate or is conducive to or ancillary to any of its functions.
- 12.4 The Local Government Act 2003, Sections 16(2)(b) and 20: Treatment of costs as capital expenditure allows Councils to use any capital receipts generated in 2016/17 – 2018/19 to fund revenue expenditure which will generate an on-going saving via a direction from the Secretary of State which was issued on 17th December 2015.

Background Papers

- CIPFA Prudential Code for Capital Finance in Local Government
- Capital Estimates 2020/21 – Working papers
- Becoming Financially Sustainable - Capital Strategy 2020/23 – Report to Joint Strategic Committee on 9th July 2019
- Becoming Financially Sustainable - Budget Strategy for 2020/21 and beyond – Report to Joint Strategic Committee on 9th July 2019
- 2nd Capital Investment Programme and Projects Monitoring 2019/20 – Report to Joint Strategic Committee on 3rd December 2019
- Adur District Council - Housing Revenue Account Capital Programme 2019-2022 – Report to Joint Strategic Committee on 9th October 2018
- Investing in Worthing Town Centre - Approach to Car Parking Provision – Report to Joint Strategic Committee on 6th November 2018
- Improving supply of temporary accommodation - Report to Joint Strategic Committee on 13th September 2016
- Commercial Property Investment Strategy - Report to Joint Strategic Committee on 10th March 2019

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SUSTAINABILITY AND RISK ASSESSMENT

1. ECONOMIC

Matter considered and no issues identified

2. SOCIAL

2.1 Social Value

Matter considered and no issues identified

2.2 Equality Issues

Individual schemes within the three proposed capital programmes have been subjected to equalities impact assessment. Schemes which have a positive impact on equalities include:

- Affordable housing schemes – Schemes are targeted at the most vulnerable;
- Disability Discrimination Act - Works to improve accessibility of Council buildings;
- Disabled Facilities Grants – Improvements and adaptations to private housing to meet specific needs;
- Home Repair Assistance Grants – Grants to enable those in need to stay in their homes;
- Resurfacing of hard surfaces – Provides an improved surface for wheelchair users and other people with reduced mobility;
- Parks – Replacement of play area and outdoor fitness equipment which is designed to be more accessible and inclusive;
- ICT Hardware Replacement Programme – Provision of special keyboards and screens where required;
- Empty Property Grants – Increase the supply of affordable housing in the locality.
- Public Conveniences – Upgraded and new facilities include DDA improvements and facilities.

There will be no negative equalities and diversity outcomes arising from the proposed programmes.

SUSTAINABILITY AND RISK ASSESSMENT

2. SOCIAL

2.3 Community Safety Issues (Section 17)

Matter considered and no issues identified

2.4 Human Rights Issues

Matter considered and no issues identified

3. ENVIRONMENTAL

Matter considered and no issues identified

4. GOVERNANCE

Matter considered and no issues identified



ADUR & WORTHING COUNCILS

CAPITAL PRIORITISATION MODEL

Criteria for scoring points

| Category | Criteria |
|----------|---|
| A | <p>Revenue Implications</p> <p>Add Points – 1 point per £2,000</p> <ul style="list-style-type: none"> • Additional revenue income as measured over asset life, after payment of running costs OR • Projects result in a reduction in the revenue budget from date of completion. • Any project whose annual saving exceeds the costs of borrowing over the life of the acquisition by 10% or more will gain automatic approval under invest to save principles, subject to approval by the Chief Financial Officer and ratification by JSC. |
| B | <p>Deduct Points – 1 point per £2,000</p> <ul style="list-style-type: none"> • Additional annual operation costs OR • The project results in increased net revenue costs. |
| C | <p>Building Condition Survey</p> <ol style="list-style-type: none"> 1) Good – Performing as intended and operating effectively (0 points). 2) Satisfactory – Performing as intended, but exhibiting minor deterioration (0 points). 3) Poor – Exhibiting major defects and/or not operating as intended (1 point). 4) Bad – Life expired and/or serious risk of imminent failure (5 points) <p>(The Condition must be agreed with Derek Magee, Technical Services, before adding points). Finance will seek validation of any points awarded here.</p> |

| Category | Criteria |
|----------|--|
| D | <p>Equipment/Vehicle Condition Survey</p> <ol style="list-style-type: none"> 1) Good – Performing as intended and operating effectively (0 points). 2) Satisfactory – Performing as intended, but exhibiting minor deterioration (0 points). 3) Poor – Exhibiting major defects and/or not operating as intended (1 point). 4) Bad – Life expired and/or serious risk of imminent failure and non-replacement will have serious operational consequences (5 points). |
| E | <p>Equalities Impact Assessment - Add 5 points or 1 point</p> <p>Score 5 points where the objective of the scheme is to improve equalities e.g. DDA schemes, or score 1 point for schemes which contribute to equalities, e.g. access improvements.</p> <ol style="list-style-type: none"> 1) How will the proposed project improve Equality and Diversity in the area? 2) Who will benefit from this project? Is there likely to be a positive impact on specific equality groups (whether or not they are intended beneficiaries), and if so, how? Or is it clear at this stage that it will be equality “neutral”? i.e. will have no particular effect on any group. 3) Is there likely to be an adverse impact on one or more equality groups as a result of this scheme? If so, who may be affected and why? Or is it clear at this stage that it will be equality “neutral”? 4) Is the impact of the scheme – whether positive or negative – significant enough to warrant a more detailed assessment (Stage 2 – see guidance)? If not will there be monitoring and review to assess the impact over a period of time? Give reasons for your answer and any steps you are taking to address particular issues, including any consultation with staff or external groups/agencies. |
| F | <p>Improvement/Betterment - Add 1 point</p> <p>Improvement beyond essential requirement to existing services, work to improve the level of service where there is a proven need and demonstrable benefit. This includes results of Business Transformation or Service Reviews.</p> |
| G | <p>Health & Safety (non statutory) – Points 0 - 5</p> <p>The project is considered necessary for the health and safety of the Council’s employees or the general public and has been agreed with the Corporate Health & Safety Officer:</p> <ul style="list-style-type: none"> No Risk - 0 points Low Risk - 1 point Medium Risk - 3 points High Risk - 5 points |


| Category | Criteria | | | | | | | | | | | | | | | | |
|-----------------------------|---|-----------------------------|--------------------|------------|---|-----------|---|-----------|---|-----------|---|-----------|---|-----------|----|------|-----------------------------|
| H | <p>Risk Register If the scheme's risks are on the Corporate Risk Register the points to be awarded are High Risk 5 points, Medium Risk 3 points, and Low Risk 1 Point. Finance will seek validation of any points awarded here.</p> | | | | | | | | | | | | | | | | |
| I | <p>Partnership working – Add 5 points Projects that involve partnership working where the partner contributes to the completion of the scheme, rather than just benefits from the outcome. This could be funding, in-kind work or involvement in the design process which has a direct affect on the final project.</p> <p>Examples would be community involvement, WSCC schemes, "Better Together" (Coastal West Sussex Partnership) and the police. Full details of all partners involved and their contribution to the scheme must be provided.</p> | | | | | | | | | | | | | | | | |
| J | <p>Match Funding / External Funding Utilisation of Council resources. The higher the percentage of funding expected from the Local authority, the less points can be awarded: This has an individual ranking Matrix – please see below:</p> | | | | | | | | | | | | | | | | |
| | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th data-bbox="759 1211 1070 1256" style="text-align: center;">External Funding % received</th> <th data-bbox="1070 1211 1445 1256" style="text-align: center;">Points to be added</th> </tr> </thead> <tbody> <tr> <td data-bbox="759 1267 1070 1346" style="text-align: center;">0.1% - 24%</td> <td data-bbox="1070 1267 1445 1346" style="text-align: center;">1</td> </tr> <tr> <td data-bbox="759 1346 1070 1379" style="text-align: center;">25% - 49%</td> <td data-bbox="1070 1346 1445 1379" style="text-align: center;">2</td> </tr> <tr> <td data-bbox="759 1379 1070 1413" style="text-align: center;">50% - 65%</td> <td data-bbox="1070 1379 1445 1413" style="text-align: center;">3</td> </tr> <tr> <td data-bbox="759 1413 1070 1447" style="text-align: center;">66% - 75%</td> <td data-bbox="1070 1413 1445 1447" style="text-align: center;">5</td> </tr> <tr> <td data-bbox="759 1447 1070 1480" style="text-align: center;">76% - 89%</td> <td data-bbox="1070 1447 1445 1480" style="text-align: center;">7</td> </tr> <tr> <td data-bbox="759 1480 1070 1514" style="text-align: center;">90% - 99%</td> <td data-bbox="1070 1480 1445 1514" style="text-align: center;">10</td> </tr> <tr> <td data-bbox="759 1514 1070 1615" style="text-align: center;">100%</td> <td data-bbox="1070 1514 1445 1615" style="text-align: center;">10 or Automatic Approval **</td> </tr> </tbody> </table> | External Funding % received | Points to be added | 0.1% - 24% | 1 | 25% - 49% | 2 | 50% - 65% | 3 | 66% - 75% | 5 | 76% - 89% | 7 | 90% - 99% | 10 | 100% | 10 or Automatic Approval ** |
| External Funding % received | Points to be added | | | | | | | | | | | | | | | | |
| 0.1% - 24% | 1 | | | | | | | | | | | | | | | | |
| 25% - 49% | 2 | | | | | | | | | | | | | | | | |
| 50% - 65% | 3 | | | | | | | | | | | | | | | | |
| 66% - 75% | 5 | | | | | | | | | | | | | | | | |
| 76% - 89% | 7 | | | | | | | | | | | | | | | | |
| 90% - 99% | 10 | | | | | | | | | | | | | | | | |
| 100% | 10 or Automatic Approval ** | | | | | | | | | | | | | | | | |
| ** | <p>Automatic approval is subject to the scheme contributing to the Council's aims, and future financial revenue implications being accommodated with the Council's overall revenue budget. All external funding must be confirmed by source before scheme is included in the Adur or Worthing Capital Investment Programme.</p> | | | | | | | | | | | | | | | | |
| K | <p>Consultation – points to be determined by Members (up to 5 points in total) Projects that are important for community/political reasons following consultation.</p> | | | | | | | | | | | | | | | | |

COUNCIL PRIORITIES


| Category | Criteria | Points |
|-----------|--|--------|
| L | Minimum works required to prevent the Council failing in its statutory duty (e.g. DDA) | 20 |
| | Or There is a mandatory legal requirement to provide the service, the proposed scheme enables the service to be provided and that obligation cannot be met in any other way | 20 |
| M | Essential works are required to avoid serious long-term financial, operational or service consequences | 15 |
| | Or There is a demonstrable, priority need to replace the asset/ service on an essentially like for like basis (save for improvements in technology) as the existing asset is at the end of its useful life | 15 |
| N | Other schemes, which meet the Councils priorities as laid out in the Platforms for our Places, Service Plans, Local Area Agreements, Community Strategy Priority Action Plans or the Councils' plans | 10 |
| O | There is an expectation by the Government that the Council should undertake a particular course although it may not be currently statutory and there is a likelihood of some form of sanction being applied against the Council if that expectation is not met. | 5 |
| P | Council Priorities (Platforms): 1 point for each point achieved from each platform (max. 18) | |
| P1 | Platform 1 - Our Financial Economies 1.1) Projects to regenerate and activate places. 1.2) Creating and leveraging opportunities for investment. 1.3) Developing partnership with business sector and identify supports. 1.4) Developing our learning and skills ecosystem. | |

| Category | Criteria |
|------------------|--|
| <p>P2</p> | <p>Platform 2 – Our Social Economies</p> <p>2.1) Responding to communities’ needs in particular housing.</p> <p>2.2) Encouraging social financing and social innovation.</p> <p>2.3) Promoting the health and safety of our places.</p> <p>2.4) Exploring place-based health solutions.</p> |
| <p>P3</p> | <p>Platform 3 – Stewarding our Natural Resources</p> <p>3.1) Developing the environmental resilience of communities, business and infrastructure.</p> <p>3.2) Engaging the community and business in stewarding our environment.</p> <p>3.3) Developing the environment’s role in health and wellbeing.</p> |
| <p>P4</p> | <p>Platform 4 – Services and Solutions for our Places</p> <p>4.1) Using customer insight to develop more customer-centred services.</p> <p>4.2) Utilising the expertise in our communities.</p> <p>4.3) Responding to regulatory change and competition.</p> |
| <p>P5</p> | <p>Platform 5 – Leadership of our Places</p> <p>5.1) Developing strong partnerships and the capacity of our place leaders.</p> <p>5.2) Working with partners to maintain and manage platforms.</p> <p>5.3) Utilising place data and intelligence.</p> <p>5.4) Promoting Adur and Worthing.</p> |


ADUR DISTRICT COUNCIL PROPOSED CHANGES TO 2020/21 CIP AND PROPOSED 2021/22 - 2022/23 CIP

|  ADUR DISTRICT COUNCIL Description | Priority Score | Lead Officer | Existing Bids in CIP/New Bids | Amend- ments to Council Resources 2020/21 £ | Council Resources Funding 2021/22 £ | BUDGET PER YEAR | | Total Budget £ | Annual Revenue Implica- tions £ |
|--|-------------------|-----------------|--|--|---|-----------------|--------------|----------------------|---|
| | | | | | | 2021/22 £ | 2022/23 £ | | |
| PROPOSED CHANGES TO 2020/21 CAPITAL INVESTMENT PROGRAMME | | | | | | | | | |
| 1 Eastbrook Manor Community Centre Provision of Multi Use Games Area and building fabric repairs (An organisation has been found to manage the Community Centre and funding is required for urgent health and safety issues highlighted in a recent conditions survey) | | JS KS MP | NB | 321,050 | - | - | - | 321,050 | - |
| 2 Impulse Leisure - Lancing Manor Leisure Centre External Cladding (Urgent works are required due to a health and safety risk from timber batons which are showing signs of decay and a few of the fixings for the cladding are detaching) | | KS | NB | 50,000 | - | - | - | 50,000 | - |
| 3 Public Conveniences - Replace hand washing units (Urgent funding required as parts for existing wash basins are hard to source) | | KS | NB | 30,000 | - | - | - | 30,000 | - |
| Proposed Changes to 2020/21 CIP: | | | | 401,050 | - | - | - | 401,050 | - |
| Proposed Funding: | | | | | | | | | |
| Increase in Council Resources Funding: | | | | 371,050 | | | | | |
| Utilisation of unallocated Public Conveniences Budget: | | | | 30,000 | | | | | |


ADUR DISTRICT COUNCIL PROPOSED CHANGES TO 2020/21 CIP AND PROPOSED 2021/22 - 2022/23 CIP

|  ADUR DISTRICT COUNCIL Description | Priority Score | Lead Officer | Existing Bids in CIP/New Bids | Amend- ments to Council Resources 2020/21 £ | Council Resources Funding 2021/22 £ | BUDGET PER YEAR | | Total Budget £ | Annual Revenue Implica- tions £ |
|--|-------------------|-----------------|--|--|---|-----------------|----------------|----------------------|--|
| | | | | | | 2021/22 £ | 2022/23 £ | | |
| PROPOSED 2021/22 AND 2022/23 CAPITAL INVESTMENT PROGRAMME "INVEST TO SAVE" SCHEMES | | | | | | | | | |
| 1 Empty Properties - Grants and Loans towards works to bring empty properties back into use (Scheme funded from revenue contributions) | | BR | EB/NB | - | - | 21,000 | 21,000 | 42,000 | Properties brought back into use will increase Council Tax collected |
| 2 Carbon Reduction Schemes - General Provision (Schemes to achieve carbon reduction across the Council's assets and to reduce the Council's costs) | | FI | NB | - | - | 325,000 | 325,000 | 650,000 | - |
| Total Invest to Save Schemes: | | | | - | - | 346,000 | 346,000 | 692,000 | - |
| PARTNERSHIP SCHEMES FUNDED FROM RING FENCED FUNDING | | | | | | | | | |
| 3P Corporate ICT hardware and infrastructure replacement programme (Partnership scheme with Worthing Borough Council. Total cost £100,000 2021/22, £50,000 2022/23). Replacement PCs, laptops, servers and infrastructure. | | JJ | EB/NB | - | 47,000 | 47,000 | 23,500 | 70,500 | - |
| 4P Digital Strategy General Provision (Partnership scheme with Worthing Borough Council. Total annual provision £125,000 to facilitate delivery of the digital strategy) | | JJ | EB/NB | - | 58,750 | 58,750 | 58,750 | 117,500 | - |


ADUR DISTRICT COUNCIL PROPOSED CHANGES TO 2020/21 CIP AND PROPOSED 2021/22 - 2022/23 CIP

|  ADUR DISTRICT COUNCIL Description | Priority Score | Lead Officer | Existing Bids in CIP/New Bids | Amend- ments to Council Resources 2020/21 £ | Council Resources Funding 2021/22 £ | BUDGET PER YEAR | | Total Budget £ | Annual Revenue Implica- tions £ |
|---|-------------------|-----------------|--|--|---|-----------------|--------------|----------------------|---|
| | | | | | | 2021/22 £ | 2022/23 £ | | |
| 5P Grounds Maintenance - Vehicles replacements (Partnership scheme with Worthing Borough Council. Replacement of 11 essential vehicles with low emission vehicles where available) | | AN | EB/NB | - | 9,400 | 9,400 | 110,200 | 119,600 | - |
| 6P Grounds Maintenance Service - Rolling programme of equipment replacements (Partnership scheme with Worthing Borough Council. Total cost £60,000 per annum) | | AE | EB/NB | - | 24,000 | 24,000 | 24,000 | 48,000 | - |
| 7P Refuse / Recycling / Street Cleansing / Public Conveniences Cleansing vehicle replacements (Partnership scheme with Worthing Borough Council. Replacement of 12 essential vehicles with low emission vehicles where available) | | AN | EB/NB | - | 127,660 | 127,660 | 252,260 | 379,920 | - |
| 8P Refuse and Recycling Service - Wheeled bin replacements (Partnership scheme with Worthing Borough Council. Total cost £50,000 p.a. £30,000 funded from green bin income) | | TP | EB/NB | - | 7,280 | 18,200 | 18,200 | 36,400 | - |


ADUR DISTRICT COUNCIL PROPOSED CHANGES TO 2020/21 CIP AND PROPOSED 2021/22 - 2022/23 CIP

|  ADUR DISTRICT COUNCIL Description | Priority Score | Lead Officer | Existing Bids in CIP/New Bids | Amend- ments to Council Resources 2020/21 £ | Council Resources Funding 2021/22 £ | BUDGET PER YEAR | | Total Budget £ | Annual Revenue Implica- tions £ |
|--|-------------------|-----------------|--|--|---|-----------------|--------------|----------------------|---|
| | | | | | | 2021/22 £ | 2022/23 £ | | |
| 9P Parks and Open Spaces - Street litter and dog bins replacement programme (Partnership scheme with Worthing Borough Council. Total annual cost £20,000 p.a) | | TP | EB/NB | - | 7,600 | 7,600 | 7,600 | 15,200 | - |
| 10P Transport Workshop - Replacement vehicles (Partnership scheme with Worthing Borough Council. Replacement of 2 essential vehicles with low emission vehicles where available) | | AN | NB | - | 11,200 | 11,200 | 9,400 | 20,600 | - |
| Total Partnership Schemes: | | | | | 292,890 | 303,810 | 503,910 | 807,720 | - |
| PLANNED MAINTENANCE SCHEMES FUNDED FROM RING FENCED FUNDING | | | | | | | | | |
| 11 Condition Surveys of Corporate Buildings (To continue the assessment of the current condition of the Council's corporate buildings to inform a programme of planned maintenance works and also to establish the energy efficiency of corporate Buildings) | | KS | EB/NB | - | 25,000 | 25,000 | 25,000 | 50,000 | - |
| 12 Fire Risk Assessment Works - Remedial works identified from Fire Risk Assessment Surveys | | KS | NB | - | 12,500 | 12,500 | 12,500 | 25,000 | - |


ADUR DISTRICT COUNCIL PROPOSED CHANGES TO 2020/21 CIP AND PROPOSED 2021/22 - 2022/23 CIP

|  ADC ADUR DISTRICT COUNCIL Description | Priority Score | Lead Officer | Existing Bids in CIP/New Bids | Amend- ments to Council Resources 2020/21 £ | Council Resources Funding 2021/22 £ | BUDGET PER YEAR | | Total Budget £ | Annual Revenue Implica- tions £ |
|--|-------------------|-----------------|--|--|---|-----------------|--------------|----------------------|---|
| | | | | | | 2021/22 £ | 2022/23 £ | | |
| 13 Land Drainage Improvements - Realignment of ditch and stabilisation of banks in the vicinity of Larkfield playing field, Lancing (Works to realign and shallow the ditch running between Larkfield Recreation Ground and the stables to prevent flooding) | | KS | EB | - | 22,400 | 22,400 | - | 22,400 | - |
| Total Planned Maintenance Schemes: | | | | | 59,900 | 59,900 | 37,500 | 97,400 | - |
| SCHEMES FUNDED FROM GENERAL FUND | | | | | | | | | |
| 14 Housing Renewal Assistance - Mandatory Disabled Facilities Grants (Funded from the DCLG Better Care Fund) | 46 | BR | EB/NB | - | - | 375,000 | 375,000 | 750,000 | - |
| 15 Play Area Improvements - Safety surfaces, equipment and perimeter fencing | 42 | PR | NB | - | 100,800 | 100,800 | 100,800 | 201,600 | - |
| 15 Impulse Leisure - DDA Accessible Entrance Doors for Southwick Leisure Centre, Lancing Manor Leisure Centre and Wadurs Swimming Pool | 36 | KS | NB | - | 33,600 | 33,600 | - | 33,600 | - |
| 16 Disability Discrimination Act / Equality Assessment Improvements - Rolling programme of improvements to Council buildings | 36 | KS | EB/NB | - | 11,000 | 11,000 | 11,000 | 22,000 | - |


ADUR DISTRICT COUNCIL PROPOSED CHANGES TO 2020/21 CIP AND PROPOSED 2021/22 - 2022/23 CIP

|  ADUR DISTRICT COUNCIL Description | | Priority Score | Lead Officer | Existing Bids in CIP/New Bids | Amendments to Council Resources 2020/21 £ | Council Resources Funding 2021/22 £ | BUDGET PER YEAR | | Total Budget £ | Annual Revenue Implications £ |
|---|---|----------------|--------------|-------------------------------|---|-------------------------------------|-----------------|-----------|----------------|-------------------------------|
| | | | | | | | 2021/22 £ | 2022/23 £ | | |
| 17 | Parks and Open Spaces - Replacement of Trees affected by Ash Dieback | 35 | PR | NB | - | 50,000 | 50,000 | - | 50,000 | - |
| 18 | Asbestos Management - Removal and management of asbestos from corporate buildings and sites | 34 | KS | EB/NB | - | 25,000 | 25,000 | 25,000 | 50,000 | - |
| 19 | Public Conveniences - Rolling programme of refurbishments (Sites to be agreed with the Executive Member) | 34 | KS | EB/NB | - | 30,000 | 30,000 | 50,000 | 80,000 | - |
| 20 | Housing Renewal Assistance - Discretionary Home Repair Assistance Grants (Budget provision based on previous years' spend. Future provisions to be assessed annually) | 33 | BR | EB/NB | - | 50,000 | 50,000 | 50,000 | 100,000 | - |
| 21 | Condition Surveys of Commercial Leased Out Properties (To provide an assessment of the current condition of the Council's commercial leased out properties) | 32 | CC | NB | - | 30,800 | 30,800 | 30,800 | 61,600 | - |
| 22 | Parks - Provision for infrastructure Improvements to meet Green Flag Award Submissions. (Full list of works to be provided prior to scheme approval) | 32 | PR | NB | - | 15,000 | 15,000 | 15,000 | 30,000 | - |


ADUR DISTRICT COUNCIL PROPOSED CHANGES TO 2020/21 CIP AND PROPOSED 2021/22 - 2022/23 CIP

|  ADUR DISTRICT COUNCIL Description | Priority Score | Lead Officer | Existing Bids in CIP/New Bids | Amend- ments to Council Resources 2020/21 £ | Council Resources Funding 2021/22 £ | BUDGET PER YEAR | | Total Budget £ | Annual Revenue Implica- tions £ |
|---|-------------------|-----------------|--|--|---|-----------------|--------------|----------------------|---|
| | | | | | | 2021/22 £ | 2022/23 £ | | |
| 23 Southwick Community Centre - Replacement of Windows to Café Area | 31 | KS | NB | - | 35,000 | 35,000 | - | 35,000 | - |
| 24 Adur Town Centres Public Space Improvements (To enhance public space and improving facilities within Adur's Town Centres primarily in Lancing and Southwick to increase the economic viability of the town centres and shopping areas) | 31 | JM | EB/NB | - | 50,000 | 50,000 | 50,000 | 100,000 | - |
| 25 Parks and Open Spaces - Southwick Green Environmental Improvements (To increase the number of trees planted on the perimeter of the Green to enhance the local environment and also to improve the traveller defences for the Green) | 30 | PR | NB | - | 25,000 | 25,000 | - | 25,000 | - |
| 26 Community Alarm Service - Procurement of community alarm equipment (Purchase of new alarm units for new customers and to replace units which have reached the end of their useful lives to attract new and retain existing customers. Funded from Community Alarm Trading Account) | 29 | BR | EB/NB | - | - | 50,000 | 50,000 | 100,000 | - |


ADUR DISTRICT COUNCIL PROPOSED CHANGES TO 2020/21 CIP AND PROPOSED 2021/22 - 2022/23 CIP

|  ADUR DISTRICT COUNCIL Description | Priority Score | Lead Officer | Existing Bids in CIP/New Bids | Amend- ments to Council Resources 2020/21 £ | Council Resources Funding 2021/22 £ | BUDGET PER YEAR | | Total Budget £ | Annual Revenue Implica- tions £ |
|--|-------------------|-----------------|--|--|---|------------------|------------------|----------------------|---|
| | | | | | | 2021/22 £ | 2022/23 £ | | |
| 27 Parks and Open Spaces - Sustainable landscaping by creating successional bulb planting areas along major gateways into Adur (To reduce mowing, support pollinators and create visual impacts which are outstanding) | 29 | PR | NB | - | 30,000 | 30,000 | 20,000 | 50,000 | - |
| Total General Fund Schemes: | | | | | 486,200 | 911,200 | 777,600 | 1,688,800 | - |
| Contingency provision for urgent / priority schemes, inflation and unavoidable overspends | | | | - | 161,010 | 161,010 | 116,910 | 277,920 | - |
| TOTAL SCHEMES: | | | | | 1,000,000 | 1,781,920 | 1,781,920 | 3,563,840 | - |


ADUR DISTRICT COUNCIL PROPOSED CHANGES TO 2020/21 CIP AND PROPOSED 2021/22 - 2022/23 CIP

|  ADUR DISTRICT COUNCIL Description | Priority Score | Lead Officer | Existing Bids in CIP/New Bids | Amend- ments to Council Resources 2020/21 £ | Council Resources Funding 2021/22 £ | BUDGET PER YEAR | | Total Budget £ | Annual Revenue Implica- tions £ |
|--|-------------------|-----------------|--|--|---|-----------------|--------------|----------------------|---|
| | | | | | | 2021/22 £ | 2022/23 £ | | |
| It is also proposed to include the following schemes in the 3 Year Capital Investment Programme in order to protect the Council's income stream (Surface Car Parks Pay Equipment) and to provide essential maintenance required under the contract with Impulse Leisure: | | | | | | | | | |
| 28 Surface Car Parks - Replacement of Pay and Display Equipment and to upgrade the equipment to include a contactless option (The equipment is now 10 years old. The new equipment will maintain income levels, fulfil the requirements of the Off-Street Parking Order, reduce the number of faults and downtime, will offer more payment options for customers, increase data on users and reduce the costs of cash collections) | | JP | NB | - | 88,000 | 88,000 | - | 88,000 | - |
| 29 Lancing Manor Leisure Centre - Renew curtain wall glazing to entrance and replace roof coverings over reception, café and meeting room (The scheme was included in the 2018/19 Capital Investment Programme but was deferred for further consideration of additional works. The funding was diverted to another Impulse Leisure scheme. The roof is currently leaking and temporary repairs are not sustainable) | | KS | EB/NB | - | 200,000 | 200,000 | - | 200,000 | - |

ADUR DISTRICT COUNCIL PROPOSED CHANGES TO 2020/21 CIP AND PROPOSED 2021/22 - 2022/23 CIP

|  ADUR DISTRICT COUNCIL Description | Priority Score | Lead Officer | Existing Bids in CIP/New Bids | Amend- ments to Council Resources 2020/21 £ | Council Resources Funding 2021/22 £ | BUDGET PER YEAR | | Total Budget £ | Annual Revenue Implica- tions £ |
|---|-------------------|-----------------|--|--|---|-----------------|--------------|----------------------|---|
| | | | | | | 2021/22 £ | 2022/23 £ | | |
| 30 Lancing Manor Leisure Centre Car Park - Vehicle access reconstruction at main entrance and vehicle restriction barriers to the grounds and car park (Reconstruction of the turning area will reduce the risk of third party claims and will help prevent unwanted incursions on to the grounds and car park) | | MP | NB | - | 33,600 | 33,600 | - | 33,600 | - |
| TOTAL ESSENTIAL SCHEMES: | | | | | 321,600 | 321,600 | 0 | 321,600 | - |
| TOTAL COST OF PROPOSED CAPITAL INVESTMENT PROGRAMME: | | | | | 1,321,600 | 2,103,520 | 1,781,920 | 3,885,440 | - |
| The following scheme fell below the cut off for inclusion in the 3 Year Capital Investment Programme and will be added to the Reserve List, but could be included in the Capital Programme if Councillors choose: | | | | | | | | | |
| 31 Parks and Open Spaces / Foreshore - Provision of adventure trails (To create a variety of trails across the Council's parks, open spaces and foreshore. These will range in themes from fitness, arboretum, heritage and art) | | PR | NB | - | 50,000 | 50,000 | - | 50,000 | - |

ADUR DISTRICT COUNCIL PROPOSED CHANGES TO 2020/21 CIP AND PROPOSED 2021/22 - 2022/23 CIP


|  ADUR DISTRICT COUNCIL Description | Priority Score | Lead Officer | Existing Bids in CIP/New Bids | Amend- ments to Council Resources 2020/21 £ | Council Resources Funding 2021/22 £ | BUDGET PER YEAR | | Total Budget £ | Annual Revenue Implica- tions £ |
|--|-------------------|-----------------|--|--|---|------------------|------------------|----------------------|---|
| | | | | | | 2021/22 £ | 2022/23 £ | | |
| FUNDING FOR PROPOSED CAPITAL INVESTMENT PROGRAMME | | | | | | | | | |
| Capital Grants / Contributions | | | | | - | 375,000 | 375,000 | 750,000 | |
| Invest to Save Schemes Carbon Reduction Schemes | | | | | - | 325,000 | 325,000 | 650,000 | |
| Revenue Contributions / Reserves Funding for Empty Property Grants | | | | | - | 21,000 | 21,000 | 42,000 | |
| Community Alarm Service | | | | | - | 50,000 | 50,000 | 100,000 | |
| AWCS Refuse/Recycling Service | | | | | - | 10,920 | 10,920 | 21,840 | |
| Capital Receipts / Prudential Borrowing | | | | | 1,321,600 | 1,321,600 | 1,000,000 | 2,321,600 | |
| Ring- Fenced RTB Receipts / Affordable Housing S106 Receipts | | | | | - | | - | 0 | |
| TOTAL FUNDING: | | | | | 1,321,600 | 2,103,520 | 1,781,920 | 3,885,440 | |

P Partnership Schemes with Worthing Borough Council


Lead Officers:

| | | |
|----|------------------|--|
| AN | Andy Northeast | Recycling and Waste Management Transport Manager |
| BR | Bruce Reynolds | Team Leader, Environmental Health |
| CC | Cian Cronin | Head of Major Projects and Investment |
| FI | Francesca Iliffe | Strategic Sustainability Manager |
| JC | Joanne Clarke | Communities and Third Sector Lead |
| JJ | Jan Jonker | Head of Customer and Digital Services |
| JP | Jason Passfield | Parking Services Manager |
| JM | Joanna Malandain | Regeneration Officer |
| KS | Kevin Smith | Principal Building Surveyor |
| MP | Martyn Payne | Senior Engineer |
| PR | Philippa Reece | Parks Manager |
| SG | Sarah Gobey | Chief Financial Officer |
| TP | Tony Patching | Waste and Cleansing Operations Manager |


WORTHING BOROUGH COUNCIL PROPOSED CHANGES TO 2020/21 CIP AND PROPOSED 2021/22 - 2022/23 CIP

|  WORTHING BOROUGH COUNCIL Description | Priority Score | Lead Officer | Existing Bids in CIP/New Bids | Amend- ments to Council Resources 2020/21 £ | Council Resources Funding 2021/22 £ | BUDGET PER YEAR | | Total Budget £ | Annual Revenue Implica- tions £ |
|--|-------------------|-----------------|--|--|---|-----------------|--------------|----------------------|---|
| | | | | | | 2021/22 £ | 2022/23 £ | | |
| PROPOSED CHANGES TO 2020/21 CAPITAL INVESTMENT PROGRAMME 1 Brooklands Masterplan Delivery Implementation (Request for additional resources of £250,000 for implementation works in 2020/21. £130,090 funded from ION Windfarm Capital Receipt) | | GP | NB | 250,000 | - | - | - | 250,000 | - |
| 2 Brooklands Lake - Replacement of failed section of the Brooklands Lake outfall pipe. (Urgent funding requested as there is a risk of flooding if the works are not undertaken) | | MP | NB | 296,000 | - | - | - | 296,000 | - |
| 3 Splashpoint Leisure Centre - replacement of steps to the flume (Urgent replacement is required due to health and safety issues) | | KS | NB | 40,000 | - | - | - | 40,000 | - |
| Proposed Changes to 2020/21 CIP: | | | | 586,000 | - | - | - | 586,000 | - |
| Proposed Funding: | | | | | | | | | |
| Increase in Council Borrowing: | | | | 326,910 | | | | | |
| Utilisation of reserves: | | | | 29,000 | | | | | |
| Utilisation of ION Capital Receipt: | | | | 130,090 | | | | | |
| Utilisation of 2020/21 unallocated contingency: | | | | 100,000 | | | | | |


WORTHING BOROUGH COUNCIL PROPOSED CHANGES TO 2020/21 CIP AND PROPOSED 2021/22 - 2022/23 CIP

|  WORTHING BOROUGH COUNCIL Description | Priority Score | Lead Officer | Existing Bids in CIP/New Bids | Amend- ments to Council Resources 2020/21 £ | Council Resources Funding 2021/22 £ | BUDGET PER YEAR | | Total Budget £ | Annual Revenue Implica- tions £ |
|--|-------------------|-----------------|--|--|---|------------------|------------------|----------------------|--|
| | | | | | | 2021/22 £ | 2022/23 £ | | |
| PROPOSED 2021/22 AND 2022/23 CAPITAL INVESTMENT PROGRAMME | | | | | | | | | |
| "INVEST TO SAVE" SCHEMES | | | | | | | | | |
| 1 Empty Properties - Grants and Loans towards works to bring empty properties back into use (Scheme funded from revenue contributions) | | BR | EB/NB | - | - | 50,000 | 50,000 | 100,000 | Properties brought back into use will increase Council Tax collected |
| 2 Carbon Reduction Schemes - General Provision (Schemes to achieve carbon reduction across the Council's assets and to reduce the Council's costs) | | FI | NB | - | - | 400,000 | 400,000 | 800,000 | |
| 3 Housing Property Acquisitions (Acquisition and development of emergency, interim, temporary accommodation for the homeless) | | CC | EB/NB | - | - | 2,000,000 | 2,000,000 | 4,000,000 | |
| Total Invest to Save Schemes: | | | | - | - | 2,450,000 | 2,450,000 | 4,900,000 | - |
| PARTNERSHIP SCHEMES FUNDED FROM RING FENCED FUNDING | | | | | | | | | |
| 4P Corporate ICT hardware and infrastructure replacement programme (Partnership scheme with Adur District Council. Total cost £100,000 2021/22, £50,000 2022/23). Replacement PCs, laptops, servers and infrastructure. | | JJ | EB/NB | - | 53,000 | 53,000 | 26,500 | 79,500 | - |


WORTHING BOROUGH COUNCIL PROPOSED CHANGES TO 2020/21 CIP AND PROPOSED 2021/22 - 2022/23 CIP

|  WORTHING BOROUGH COUNCIL Description | Priority Score | Lead Officer | Existing Bids in CIP/New Bids | Amend- ments to Council Resources 2020/21 £ | Council Resources Funding 2021/22 £ | BUDGET PER YEAR | | Total Budget £ | Annual Revenue Implica- tions £ |
|--|-------------------|-----------------|--|--|---|-----------------|--------------|----------------------|---|
| | | | | | | 2021/22 £ | 2022/23 £ | | |
| 5P Digital Strategy General Provision (Partnership scheme with Adur District Council. Total annual provision £125,000 to facilitate delivery of the digital strategy) | | JJ | EB/NB | - | 66,250 | 66,250 | 66,250 | 132,500 | - |
| 6P Grounds Maintenance - Vehicles replacements (Partnership scheme with Adur District Council. Replacement of 11 essential vehicles with low emission vehicles where available) | | AN | EB/NB | - | 14,100 | 14,100 | 165,300 | 179,400 | - |
| 7P Grounds Maintenance Service - Rolling programme of equipment replacements (Partnership scheme with Adur District Council. Total cost £60,000 per annum) | | AE | EB/NB | - | 36,000 | 36,000 | 36,000 | 72,000 | - |
| 8P Refuse / Recycling / Street Cleansing / Public Conveniences Cleansing vehicle replacements (Partnership scheme with Adur District Council. Replacement of 12 essential vehicles with low emission vehicles where available) | | AN | EB/NB | - | 196,340 | 196,340 | 430,240 | 626,580 | - |
| 9P Refuse and Recycling Service - Wheeled bin replacements (Partnership scheme with Adur District Council. Total cost £50,000 p.a. £30,000 funded from green bin income) | | TP | EB/NB | - | 12,720 | 31,800 | 31,800 | 63,600 | - |


WORTHING BOROUGH COUNCIL PROPOSED CHANGES TO 2020/21 CIP AND PROPOSED 2021/22 - 2022/23 CIP

|  WORTHING BOROUGH COUNCIL Description | Priority Score | Lead Officer | Existing Bids in CIP/New Bids | Amend- ments to Council Resources 2020/21 £ | Council Resources Funding 2021/22 £ | BUDGET PER YEAR | | Total Budget £ | Annual Revenue Implica- tions £ |
|--|-------------------|-----------------|--|--|---|-----------------|----------------|----------------------|---|
| | | | | | | 2021/22 £ | 2022/23 £ | | |
| 10P Parks and Open Spaces - Street litter and dog bins replacement programme (Partnership scheme with Adur District Council. Total annual cost £20,000 p.a.) | | TP | EB/NB | - | 12,400 | 12,400 | 12,400 | 24,800 | - |
| 11P Transport Workshop - Replacement vehicles (Partnership scheme with Adur District Council. Replacement of 2 essential vehicles with low emission vehicles where available) | | AN | NB | - | 16,800 | 16,800 | 14,100 | 30,900 | - |
| Total Partnership Schemes: | | | | | 407,610 | 426,690 | 782,590 | 1,209,280 | - |
| PLANNED MAINTENANCE SCHEMES FUNDED FROM RING FENCED FUNDING | | | | | | | | | |
| 12 Condition Surveys of Corporate Buildings (To continue the assessment of the current condition of the Council's corporate buildings to inform a programme of planned maintenance works and also to establish the energy efficiency of corporate Buildings) | | KS | EB/NB | - | 35,000 | 35,000 | 35,000 | 70,000 | - |
| 13 Fire Risk Assessment Works - Remedial works identified from Fire Risk Assessment Surveys | | KS | NB | - | 12,500 | 12,500 | 12,500 | 25,000 | - |


WORTHING BOROUGH COUNCIL PROPOSED CHANGES TO 2020/21 CIP AND PROPOSED 2021/22 - 2022/23 CIP

|  WORTHING BOROUGH COUNCIL Description | Priority Score | Lead Officer | Existing Bids in CIP/New Bids | Amend- ments to Council Resources 2020/21 £ | Council Resources Funding 2021/22 £ | BUDGET PER YEAR | | Total Budget £ | Annual Revenue Implica- tions £ |
|---|-------------------|-----------------|--|--|---|-----------------|--------------|----------------------|---|
| | | | | | | 2021/22 £ | 2022/23 £ | | |
| 14 Foreshore - Parade lighting column structural works (The columns are approximately 90 years old and require structural works for public safety) | | MP | NB | - | 22,400 | 22,400 | - | 22,400 | - |
| 15 Foreshore - Worthing Pier replacement of timber decking (Replacement of timber decking which has reached the end of its useful life to ensure the Pier remains open and for public safety) | | MP | NB | | 89,600 | 89,600 | 89,600 | 179,200 | - |
| Total Planned Maintenance Schemes: | | | | | 159,500 | 159,500 | 137,100 | 296,600 | - |
| SCHEMES FUNDED FROM GENERAL FUND | | | | | | | | | |
| 16 Housing Renewal Assistance - Mandatory Disabled Facilities Grants (Funded from the DCLG Better Care Fund) | 46 | BR | EB/NB | - | - | 800,000 | 800,000 | 1,600,000 | - |
| 17 Play Area Improvements - Safety surfaces, equipment and perimeter fencing | 42 | PR | NB | - | 100,800 | 100,800 | 100,800 | 201,600 | - |
| 18 Disability Discrimination Act / Equality Assessment Improvements - Rolling programme of improvements to Council buildings | 36 | KS | EB/NB | - | 25,000 | 25,000 | 25,000 | 50,000 | - |


WORTHING BOROUGH COUNCIL PROPOSED CHANGES TO 2020/21 CIP AND PROPOSED 2021/22 - 2022/23 CIP

|  WORTHING BOROUGH COUNCIL Description | Priority Score | Lead Officer | Existing Bids in CIP/New Bids | Amend- ments to Council Resources 2020/21 £ | Council Resources Funding 2021/22 £ | BUDGET PER YEAR | | Total Budget £ | Annual Revenue Implica- tions £ |
|--|-------------------|-----------------|--|--|---|-----------------|--------------|----------------------|---|
| | | | | | | 2021/22 £ | 2022/23 £ | | |
| 19 Parks and Open Spaces - Replacement of Trees affected by Ash Dieback | 35 | PR | NB | - | 50,000 | 50,000 | - | 50,000 | - |
| 20 Asbestos Management - Removal and management of asbestos from corporate buildings and sites | 34 | KS | EB/NB | - | 25,000 | 25,000 | 25,000 | 50,000 | - |
| 21 Public Conveniences - Rolling programme of refurbishments (Sites to be agreed with the Executive Member) | 34 | KS | EB/NB | - | 100,000 | 100,000 | 100,000 | 200,000 | - |
| 22 Housing Renewal Assistance - Discretionary Home Repair Assistance Grants (Budget provision based on previous years' spend. Future provisions to be assessed annually) | 33 | BR | EB/NB | - | 60,000 | 60,000 | 60,000 | 120,000 | - |
| 23 Seafront - Active Beach Zone Improvements (To enhance public space and improving facilities within Worthing's Active Beach Zone. External funding sources, S106 and CIL receipts, being explored) | 32 | JM | NB | - | - | 300,000 | - | 300,000 | - |
| 24 Condition Surveys of Commercial Leased Out Properties (To provide an assessment of the current condition of the Council's commercial leased out properties) | 32 | CC | NB | - | 45,000 | 45,000 | 45,000 | 90,000 | - |


WORTHING BOROUGH COUNCIL PROPOSED CHANGES TO 2020/21 CIP AND PROPOSED 2021/22 - 2022/23 CIP

|  WORTHING BOROUGH COUNCIL Description | Priority Score | Lead Officer | Existing Bids in CIP/New Bids | Amend- ments to Council Resources 2020/21 £ | Council Resources Funding 2021/22 £ | BUDGET PER YEAR | | Total Budget £ | Annual Revenue Implica- tions £ |
|--|-------------------|-----------------|--|--|---|-----------------|--------------|----------------------|---|
| | | | | | | 2021/22 £ | 2022/23 £ | | |
| 25 Allotments Improvements - Programme of works outside the service agreement to be agreed in consultation with the Executive Member | 31 | PR | NB | - | 16,800 | 16,800 | - | 16,800 | - |
| 26 Worthing Town Centres Public Space Improvements (To enhance public space and improving facilities within the Town Centre, including secondary shopping areas to increase the economic viability of the Borough. Areas under consideration for improvements: Goring Road, Ham Road and Broadwater Village) | 31 | JM | NB | - | 50,000 | 50,000 | 50,000 | 100,000 | - |
| 27 Foreshore - Adaptation of the Beach Office (To create a more interactive space that will include a Visitor Information Centre, classroom space and provide a more prominent feature on the promenade) Year 1 Business Case Year 2 Building works | 30 | PR | NB | - | 40,000 | 40,000 | 200,000 | 240,000 | - |


WORTHING BOROUGH COUNCIL PROPOSED CHANGES TO 2020/21 CIP AND PROPOSED 2021/22 - 2022/23 CIP

|  WORTHING BOROUGH COUNCIL Description | Priority Score | Lead Officer | Existing Bids in CIP/New Bids | Amend- ments to Council Resources 2020/21 £ | Council Resources Funding 2021/22 £ | BUDGET PER YEAR | | Total Budget £ | Annual Revenue Implica- tions £ |
|---|-------------------|-----------------|--|--|---|-----------------|--------------|----------------------|---|
| | | | | | | 2021/22 £ | 2022/23 £ | | |
| 28 Town Hall - Removal of asbestos from roof space and fire separation (Works have been deferred from 2017/18 as the asbestos in this area has been temporarily sealed to allow safe working for maintenance contractors and an air test has also been carried out. This area of the town hall roof space has been contained and there is no current risk to staff or visitors) | 30 | KS | EB | - | - | - | 300,000 | 300,000 | - |
| 29 Foreshore - Replacement of promenade festoon lighting with LED units (The current lighting is nearing the end of its life and replacement with LED lighting will reduce the cost of the promenade lights. The savings are not quantifiable as this is an unmetered supply) | 30 | KS | NB | - | 235,000 | 235,000 | 35,000 | 270,000 | - |
| 30 Connaught Studio (Ritz) - Renewal of slate roof (The coverings are suffering from nail sickness and the roof requires regular patch repairs which are becoming unsustainable. In addition there is a health and safety risk from slipping slates) | 29 | KS | NB | - | 100,000 | 100,000 | - | 100,000 | - |


WORTHING BOROUGH COUNCIL PROPOSED CHANGES TO 2020/21 CIP AND PROPOSED 2021/22 - 2022/23 CIP

|  WORTHING BOROUGH COUNCIL Description | Priority Score | Lead Officer | Existing Bids in CIP/New Bids | Amend- ments to Council Resources 2020/21 £ | Council Resources Funding 2021/22 £ | BUDGET PER YEAR | | Total Budget £ | Annual Revenue Implica- tions £ |
|--|-------------------|-----------------|--|--|---|-----------------|--------------|----------------------|---|
| | | | | | | 2021/22 £ | 2022/23 £ | | |
| 31 Parks and Open Spaces - Sustainable landscaping by creating successional bulb planting areas along major gateways into Adur (To reduce mowing, support pollinators and create visual impacts which are outstanding) | 29 | PR | NB | - | 50,000 | 50,000 | - | 50,000 | - |
| 32 Parks and Open Spaces / Foreshore - Provision of adventure trails (To create a variety of trails across the Council's parks, open spaces and foreshore. These will range in themes from fitness, arboretum, heritage and art) | 29 | PR | NB | - | 50,000 | 50,000 | - | 50,000 | - |
| 33 High Street and Buckingham Road MSCPs - Replacement of payment equipment and entry / exit barriers with automatic number plate recognition (The current equipment will have reached the end of its useful life and will require replacement to maintain income levels, to fulfil the requirements of the Off-Street Parking Order, to reduce the number of faults and reduce payment equipment downtime, and will offer more opportunities for payment methods and offers to users) | 28 | JP | NB | - | 175,000 | 175,000 | 175,000 | 350,000 | - |


WORTHING BOROUGH COUNCIL PROPOSED CHANGES TO 2020/21 CIP AND PROPOSED 2021/22 - 2022/23 CIP

|  WORTHING BOROUGH COUNCIL Description | Priority Score | Lead Officer | Existing Bids in CIP/New Bids | Amend- ments to Council Resources 2020/21 £ | Council Resources Funding 2021/22 £ | BUDGET PER YEAR | | Total Budget £ | Annual Revenue Implica- tions £ |
|--|-------------------|-----------------|--|--|---|-----------------|--------------|----------------------|---|
| | | | | | | 2021/22 £ | 2022/23 £ | | |
| 34 Pavilion Theatre Refurbishment (Subject to external funding bids. Council resources funding limited to £190,000) | 28 | MR | NB | - | - | - | 2,840,000 | 2,840,000 | - |
| 35 Assembly Hall / Richmond Room - Toilet refurbishment (Phase 2 works deferred from 2020/21) | 28 | KS | NB | - | 111,240 | 151,400 | - | 151,400 | - |
| 36 Parks - Provision for infrastructure Improvements to meet Green Flag Award Submissions. (Full list of works to be provided prior to scheme approval) | 27 | PR | NB | - | 15,000 | 15,000 | 15,000 | 30,000 | - |
| 37 Museum - Uncovering and refurbishment of roof lights on the museum building (Subject to external funding bid to the Heritage Lottery Fund. Contribution of £4,000 from Theatres/Museum Trust) | 26 | KS | NB | - | 44,800 | 48,800 | - | 48,800 | - |
| 38 Broadwater Parish Rooms - Rewire new distribution boards and new heating system (Tenant is responsible for 40% of the cost of the heating system) | 26 | KS | NB | - | - | - | 30,000 | 30,000 | - |
| 39 Pavilion Theatre (Denton Lounge) Café Toilet Refurbishment (£20,000 Contribution from the new Theatres Trust) | 25 | KS | NB | - | 10,000 | 10,000 | 65,000 | 75,000 | - |


WORTHING BOROUGH COUNCIL PROPOSED CHANGES TO 2020/21 CIP AND PROPOSED 2021/22 - 2022/23 CIP

|  WORTHING BOROUGH COUNCIL Description | Priority Score | Lead Officer | Existing Bids in CIP/New Bids | Amend- ments to Council Resources 2020/21 £ | Council Resources Funding 2021/22 £ | BUDGET PER YEAR | | Total Budget £ | Annual Revenue Implica- tions £ |
|---|-------------------|-----------------|--|--|---|------------------|------------------|----------------------|---|
| | | | | | | 2021/22 £ | 2022/23 £ | | |
| 40 Richmond Rooms - Renewal of partition doors to Richmond Room and Bar (The existing doors are coming to the end of their useful life and the current maintenance issues and call outs are becoming unsustainable) | 24 | KS | NB | - | 25,000 | 25,000 | - | 25,000 | - |
| 41 Town Hall, Assembly Hall and Portland House - Heating and air conditioning, and Portland House replacement doors and windows (Year 1: Preparatory works on costings and consideration of potential smart hubs. Bids for works to be submitted in future years) | 24 | KS | EB | - | 100,000 | 100,000 | - | 100,000 | - |
| 42 Pavilion Theatre - Provision of ventilation in roof space (There is currently a high build up of heat in the auditorium due to insufficient ventilation affecting customer experience and potentially income) | 18 | KS | NB | - | 20,000 | 20,000 | - | 20,000 | - |
| Total General Fund Schemes: | | | | | 1,448,640 | 2,592,800 | 4,865,800 | 7,458,600 | - |
| Contingency provision for inflation and unavoidable overspends | | | | - | 100,000 | 100,000 | 100,000 | 200,000 | - |
| Provision for new schemes yet to be identified arising from the Carbon Reduction Plan or other high priority | | | | - | 384,250 | 384,250 | 147,590 | 531,840 | - |
| COST OF NEW SCHEMES TO BE INCLUDED IN CAPITAL INVESTMENT PROGRAMME: | | | | | 2,500,000 | 6,113,240 | 8,483,080 | 14,596,320 | - |


WORTHING BOROUGH COUNCIL PROPOSED CHANGES TO 2020/21 CIP AND PROPOSED 2021/22 - 2022/23 CIP

|  WORTHING BOROUGH COUNCIL Description | Priority Score | Lead Officer | Existing Bids in CIP/New Bids | Amend- ments to Council Resources 2020/21 £ | Council Resources Funding 2021/22 £ | BUDGET PER YEAR | | Total Budget £ | Annual Revenue Implica- tions £ |
|---|-------------------|-----------------|--|--|---|------------------|------------------|----------------------|---|
| | | | | | | 2021/22 £ | 2022/23 £ | | |
| FUNDING FOR PROPOSED CAPITAL INVESTMENT PROGRAMME | | | | | | | | | |
| Capital Grants / Contributions | | | | | - | 1,144,160 | 3,479,000 | 4,623,160 | |
| Invest to Save Schemes | | | | | | | | | |
| Carbon Reduction Schemes | | | | | - | 400,000 | 400,000 | 800,000 | |
| Foreshore Decorative Lighting | | | | | - | - | 35,000 | 35,000 | |
| Housing Property Acquisitions | | | | | - | 2,000,000 | 2,000,000 | 4,000,000 | |
| Revenue Contributions / Reserves | | | | | | | | | |
| Funding for Empty Property Grants | | | | | - | 50,000 | 50,000 | 100,000 | |
| AWCS Refuse/Recycling Service | | | | | - | 19,080 | 19,080 | 38,160 | |
| Capital Receipts / Prudential Borrowing | | | | | 2,500,000 | 2,500,000 | 2,500,000 | 5,000,000 | |
| TOTAL FUNDING: | | | | | 2,500,000 | 6,113,240 | 8,483,080 | 14,596,320 | |

WORTHING BOROUGH COUNCIL PROPOSED CHANGES TO 2020/21 CIP AND PROPOSED 2021/22 - 2022/23 CIP

|  WORTHING BOROUGH COUNCIL Description | Priority Score | Lead Officer | Existing Bids in CIP/New Bids | Amend- ments to Council Resources 2020/21 £ | Council Resources Funding 2021/22 £ | BUDGET PER YEAR | | Total Budget £ | Annual Revenue Implica- tions £ |
|---|-------------------|-----------------|--|--|---|-----------------|--------------|----------------------|---|
| | | | | | | 2021/22 £ | 2022/23 £ | | |
| <p>The 2022/23 Capital Investment Programme is an indicative programme only. All PIDs will need to be submitted and reprioritised in future years. The following schemes fell below the cut off for inclusion and will be added to the Reserve List for resubmission in future years, but could be included in the Capital Programme if Councillors choose:</p> | | | | | | | | | |
| 43 Museum - New Passenger Lift (Subject to external funding bids over the next 4 years. Part of match funding of 10% towards Heritage Lottery Fund Bid to be submitted) | | KS | NB | - | - | - | 100,000 | 100,000 | - |
| 44 Town Hall and Portland House - New heating systems (Preparatory works to be undertaken in 2021/22 to establish the budget required in future years) | | KS | EB | - | - | - | 100,000 | 100,000 | - |
| 45 Town Hall - Replacement of air conditioning units (Preparatory works to be undertaken in 2021/22 to establish the budget required in future years) | | KS | EB | - | - | - | 65,000 | 65,000 | - |
| 46 Portland House - Replacement of windows and balcony doors (Preparatory works to be undertaken in 2021/22 to establish the budget required in future years) | | KS | EB | - | - | - | 250,000 | 250,000 | - |

WORTHING BOROUGH COUNCIL PROPOSED CHANGES TO 2020/21 CIP AND PROPOSED 2021/22 - 2022/23 CIP

|  WORTHING BOROUGH COUNCIL Description | Priority Score | Lead Officer | Existing Bids in CIP/New Bids | Amend- ments to Council Resources 2020/21 £ | Council Resources Funding 2021/22 £ | BUDGET PER YEAR | | Total Budget £ | Annual Revenue Implica- tions £ |
|---|-------------------|-----------------|--|--|---|-----------------|--------------|----------------------|---|
| | | | | | | 2021/22 £ | 2022/23 £ | | |
| 47 Pavilion Theatre - Replace the existing lighting around the perimeter of the main auditorium with new energy efficient LED lighting | | KS | NB | - | - | - | 20,000 | 20,000 | - |
| 48 Richmond Rooms - Replacement of suspended ceiling | | KS | NB | - | - | - | 20,000 | 20,000 | - |
| 49 Beach House Grounds - Renewal of chalet fronts | | KS | NB | - | - | - | 80,000 | 80,000 | - |
| 50 Connaught Theatre - Redesign, adaptation and refurbishment of current back stage area. (£9,000 Trust funding and £40,200 capital funding) | | KS | NB | - | - | - | 49,200 | 49,200 | - |

P Partnership Schemes with Adur District Council

Lead Officers:

| | | |
|----|------------------|--|
| AN | Andy Northeast | Recycling and Waste Management Transport Manager |
| BR | Bruce Reynolds | Team Leader, Environmental Health |
| CC | Cian Cronin | Head of Major Projects and Investment |
| FI | Francesca Iliffe | Strategic Sustainability Manager |
| JC | Joanne Clarke | Communities and Third Sector Lead |
| JJ | Jan Jonker | Head of Customer and Digital Services |
| JP | Jason Passfield | Parking Services Manager |
| JM | Joanna Malandain | Regeneration Officer |
| KS | Kevin Smith | Principal Building Surveyor |
| MR | Martin Randall | Director for the Economy |
| MP | Martyn Payne | Senior Engineer |
| PR | Philippa Reece | Parks Manager |
| SG | Sarah Gobey | Chief Financial Officer |
| TP | Tony Patching | Waste and Cleansing Operations Manager |

ADUR & WORTHING
COUNCILS

**SUMMARY OF ADUR AND WORTHING PARTNERSHIP SCHEMES INCLUDED IN THE PROPOSED
ADUR AND WORTHING CAPITAL INVESTMENT PROGRAMMES 2021/22 - 2022/23**


| | Scheme | Requesting Officer | Split of Costs ADC / WBC | BUDGET REQUIRED | | TOTAL BUDGET £ | |
|---|--|---|-----------------------------|--|-----------|----------------------|-------------|
| | | | | 2021/2022 | 2022/2023 | | |
| | | | | £ | £ | | |
| 1 | Grounds Maintenance Service | Replacements of equipment used in parks and open spaces | Philippa Reece | 40 / 60 | £ 60,000 | £ 60,000 | £ 120,000 |
| 2 | Grounds Maintenance | Replacement of vehicles used in parks and open spaces | Andy Northeast | 40 / 60 (Parks) | £ 23,500 | £ 275,500 | £ 299,000 |
| 3 | Information and Communications Technology | Corporate ICT hardware and infrastructure replacement programme | Jan Jonker | 47 / 53 | £ 100,000 | £ 50,000 | £ 150,000 |
| 4 | Information and Communications Technology | Digital Strategy - Provision to facilitate delivery of the digital strategy | Jan Jonker | 47 / 53 | £ 125,000 | £ 125,000 | £ 250,000 |
| 5 | Parks and Open Spaces | Street litter and dog bins replacement programme | Tony Patching | 38 / 62 | £ 20,000 | £ 20,000 | £ 40,000 |
| 6 | Refuse / Recycling / Street Cleansing / Workshop | Vehicle Replacements - Year 1: 6 x 3.5 tonne litter collection vehicles and 1 x workshop vehicle. Year 2: 2 x small vans (cleansing), 1 x graffiti removal van, 3 x 26 tonne refuse collection vehicles and 1 x workshop vehicle. Electric vehicles to be considered. | Andy Northeast | 36.4 / 63.6 (Refuse/Recycling) 39.4 / 60.6 (Street Cleansing) 40 / 60 (Workshop) | £ 352,000 | £ 706,000 | £ 1,058,000 |

ADUR & WORTHING
COUNCILS


**SUMMARY OF ADUR AND WORTHING PARTNERSHIP SCHEMES INCLUDED IN THE PROPOSED
ADUR AND WORTHING CAPITAL INVESTMENT PROGRAMMES 2021/22 - 2022/23**

| | Scheme | Requesting Officer | Split of Costs ADC / WBC | BUDGET REQUIRED | | TOTAL BUDGET £ | |
|--|------------------------------|--------------------------|-----------------------------|-----------------|------------------|----------------------|--------------------|
| | | | | 2021/2022 | 2022/2023 | | |
| | | | | £ | £ | | |
| 7 | Refuse and Recycling Service | Wheeled Bin Replacements | Tony Patching | 36.4 / 63.6 | £ 50,000 | £ 50,000 | £ 100,000 |
| BUDGET REQUIRED: | | | | | £ 730,500 | £ 1,286,500 | £ 2,017,000 |
| FUNDING FROM ICT RING FENCED PROVISION: | | | | | £ 100,000 | £ 50,000 | £ 150,000 |
| FUNDING FROM DIGITAL STRATEGY PROVISION: | | | | | £ 125,000 | £ 125,000 | £ 250,000 |
| FUNDING FROM PARTNERSHIP RING FENCED PROVISION: | | | | | £ 505,500 | £ 1,111,500 | £ 1,617,000 |

ADUR HOMES PROPOSED CAPITAL INVESTMENT PROGRAMME 2021/22 - 2022/23

|  ADUR DISTRICT COUNCIL | 2021/22 £ | 2022/23 £ | TOTAL £ |
|--|--------------|--------------|------------|
| Description | | | |
| 1 Internal, External and Communal Works Programme of works to include: i) Fascias and soffits replacement ii) Replacement gutters, pipework and drains iii) Flat roofs recovering / replacement iv) Pitched roofs recovering / replacement v) Brickwork repairs and repointing vi) External joinery and window replacement vii) Concrete repairs viii) Door entry system repairs / replacement ix) Wall surfaces x) Flooring repairs and replacements xi) Lighting xii) Window Replacements xiii) Electrical rewiring | 2,260,000 | 2,047,000 | 4,307,000 |
| 2 Kitchen and Bathroom Improvements Refurbishment programme to meet Government decency standards | 200,000 | 200,000 | 400,000 |
| 3 Environmental Improvements Projects that will enhance or improve the estate, immediate surroundings and/or facilities | 50,000 | 50,000 | 100,000 |
| 4 Fire Safety Order Works There is a continual programme of review to update of the Fire Risk Assessments (FRA) to the communal areas in blocks, and the delivery of an action plan to reduce and mitigate risk. Work is prioritised in accordance with the risks identified and the programme will run over a number of years | 1,550,000 | 1,550,000 | 3,100,000 |
| 5 Central Heating Installation Continuation of the installation of new heating systems to properties | 150,000 | 150,000 | 300,000 |
| 6 Stock Condition Survey This is essential to inform a planned programme of works. The surveys commenced in 2016/17 and a 20% sample will be undertaken each year to ensure a 100% cyclical inspection programme every five years | 40,000 | 40,000 | 80,000 |
| 7 Asbestos Surveys and Mitigation Works To continue the ongoing need to assess and deal with asbestos | 75,000 | 75,000 | 150,000 |
| 8 Boiler Replacements There is an annual need to replace boilers identified as part of the gas safety inspection and testing contract or where boilers fail during the year | 100,000 | 100,000 | 200,000 |

ADUR HOMES PROPOSED CAPITAL INVESTMENT PROGRAMME 2021/22 - 2022/23

|  ADUR DISTRICT COUNCIL | 2021/22 | 2022/23 | TOTAL |
|---|------------------|------------------|-------------------|
| Description | £ | £ | £ |
| 9 Responsive Capital Works Individual urgent capital works identified which are not in the current programme of works | 150,000 | 150,000 | 300,000 |
| 10 Disability Adaptations for Homes Adaptations to a property where the existing tenant (or member of tenant's household) has a disability and requires works to the property in order for them to remain in the home. These are made via a recommendation from WSCC through the Occupational Therapy Service | 300,000 | 300,000 | 600,000 |
| 11 Capital Works on Empty (Void) Properties Over the course of a year a number of homes become vacant and require works before they can be re-let. In some of these cases, the condition of the property is so poor that it requires additional investment over and above routine repairs, including new kitchens and bathrooms | 100,000 | 100,000 | 200,000 |
| 12 Vehicle Replacements for Maintenance Staff | 68,000 | 248,000 | 316,000 |
| 13 Professional and Technical Support for schemes delivery | 557,000 | 590,000 | 1,147,000 |
| BUDGET REQUIREMENT: | 5,600,000 | 5,600,000 | 11,200,000 |
| FUNDING: | | | |
| Prudential Borrowing | 1,700,000 | 1,700,000 | 3,400,000 |
| HRA Major Repairs Reserve | 3,900,000 | 3,900,000 | 7,800,000 |
| TOTAL FUNDING: | 5,600,000 | 5,600,000 | 11,200,000 |



ADUR DISTRICT COUNCIL - CUSTOMER SERVICES

RESERVE LIST : FUTURE CAPITAL INVESTMENT PROGRAMME : ADDITIONS, AMENDMENTS AND DELETIONS

| Scheme | Estimates £ | Reason | Officers Recommendations |
|---|----------------|---|-----------------------------|
| <p>ADUR HOMES BUILDING SERVICES Provision for the replacement of vehicles</p> | 192,900 | Estimate revised | Amend Reserve List |
| <p>HOME REPAIR ASSISTANCE GRANTS Discretionary grants and loans to finance home repairs and home insulation works (Annual provision)</p> | 50,000 | Provision decreased in line with anticipated annual expenditure | Amend Reserve List |



ADUR DISTRICT COUNCIL - ENVIRONMENT

RESERVE LIST : FUTURE CAPITAL INVESTMENT PROGRAMME : ADDITIONS, AMENDMENTS AND DELETIONS

| Scheme | Estimates £ | Reason | Officers Recommendations |
|---|----------------|---|-----------------------------|
| <p>ALLOTMENTS Rolling Programme of improvements to include replacements and improvements to pathways, old water pipes and fencing</p> | 11,200 | Estimate revised in line with previous years' expenditure | Amend Reserve List |
| <p>GROUNDS MAINTENANCE Provision for the replacement of vehicles for the joint service (Partnership scheme with Worthing Borough Council. Total cost £265,600)</p> | 106,240 | Estimate revised | Amend Reserve List |
| <p>LANCING MANOR LEISURE CENTRE Provision of a new pathway to the 3G football pitches to include a hard stand area next to the pitches</p> | 28,000 | The current pathway to the Leisure Centre outside 3G courts is not widely used due to the location, route and size, resulting in customers crossing wet grass and mud during the winter | Add to Reserve List |
| <p>OPERATIONAL VEHICLES Provision for the replacement of vehicles for joint services (Partnership scheme with Worthing Borough Council. Total cost £52,300)</p> | 41,150 | Estimate revised | Amend Reserve List |



| Scheme | Estimates £ | Reason | Officers Recommendations |
|---|----------------|---|-----------------------------|
| PARKS | | | |
| Buckingham Park - Replacement of fencing, resurfacing of footpaths and other hard landscaping to improve access across the site (Phase 2) | 56,000 | Works to be undertaken in 2020/21 | Remove from Reserve List |
| Outdoor Fitness Equipment - Rolling programme of installations (Annual provision) | 20,000 | Programme of installations has now completed. Future programme of works will be replacements | Amend Reserve List |
| Provision of adventure trails | 50,000 | To create a variety of trails across the Council's parks, open spaces and foreshore. These will range in themes from fitness, arboretum, heritage and art | Add to Reserve List |
| Rolling programme of replacement signage (Annual provision) | 10,000 | Estimate revised | Amend Reserve List |
| REFUSE / RECYCLING / STREET CLEANSING SERVICE | | | |
| Provision for the replacement of vehicles for the joint service (Partnership scheme with Worthing Borough Council. Total cost £5,742,500) | 2,106,005 | Estimate revised | Amend Reserve List |



| Scheme | Estimates £ | Reason | Officers Recommendations |
|---|----------------|---|-----------------------------|
| <p>SOUTHWICK LEISURE CENTRE Replacement of windows to Porter Room including repairs to floor</p> | 25,000 | The windows are nearing the end of their useful life and require considerable ongoing repairs. Associated repairs to floor and floor coverings will also be required due to ongoing leaks through windows | Add to Reserve List |
| <p>SOUTHWICK LEISURE CENTRE Replacement of 3 air conditioning units</p> | 15,000 | The air conditioning units are nearing the end of their working life and will need replacing | Add to Reserve List |



| Scheme | Estimates £ | Reason | Officers Recommendations |
|---|----------------|--|-----------------------------|
| <p>COAST PROTECTION WORKS Strategic Monitoring Project for the South East Phase 5 Contribution to the partnership scheme between Maritime Authorities (Funded by the Environment Agency)</p> | 100,000 | Expenditure revised in line with previous years' expenditure | Amend Reserve List |


WORTHING BOROUGH COUNCIL - CUSTOMER SERVICES
RESERVE LIST : FUTURE CAPITAL INVESTMENT PROGRAMME : ADDITIONS, AMENDMENTS AND DELETIONS

| Scheme | Estimates £ | Reason | Officer's Recommendations |
|---|----------------|--|------------------------------|
| ASSEMBLY HALL Theatre - Renew blackout facilities | N/C | Scheme is now the responsibility of the new Worthing Theatres and Museum Trust | Remove from Reserve List |
| Theatre - Renewal of temporary storage rollalong units | N/C | Scheme is now the responsibility of the new Worthing Theatres and Museum Trust | Remove from Reserve List |
| Theatre - Seating replacement | 120,000 | Scheme is now the responsibility of the new Worthing Theatres and Museum Trust | Remove from Reserve List |
| Theatre - Stage lighting | 30,000 | Scheme is now the responsibility of the new Worthing Theatres and Museum Trust | Remove from Reserve List |
| CONNAUGHT THEATRE Redesign, adaptation and refurbishment of the current back stage area | 49,200 | To reduce the number of complaints from visiting performers, artists and production companies. | Add to Reserve List |
| DENTON LOUNGE (PAVILION THEATRE) Café Toilets - Refurbishment | 22,000 | Works included in the 2021/22 and 2022/23 Proposed Capital Investment Programme | Remove from Reserve List |


WORTHING BOROUGH COUNCIL - CUSTOMER SERVICES
RESERVE LIST : FUTURE CAPITAL INVESTMENT PROGRAMME : ADDITIONS, AMENDMENTS AND DELETIONS

| Scheme | Estimates £ | Reason | Officer's Recommendations |
|---|----------------|--|------------------------------|
| MUSEUM AND ART GALLERY New Passenger Lift | 100,000 | The current lift is too small for many modern wheelchairs and is reaching the end of its useful life | Add to Reserve List |
| Refurbishment of roof lights on the Museum building | 44,800 | Works included in the 2021/22 Proposed Capital Investment Programme | Remove from Reserve List |
| PIER AND PAVILION Theatre - Technical refurbishment of aerial points, lighting infrastructure and replacement of the lighting rig | 89,500 | Works are now the responsibility of the new Worthing Theatres and Museum Trust | Remove from Reserve List |
| RICHMOND ROOM Renewal of partition doors to Richmond Room and Bar | 27,500 | Works included in the 2021/22 Proposed Capital Investment Programme | Remove from Reserve List |
| THEATRES Replacement of operational vehicle | 20,000 | Vehicle replaced in 2019/20 | Remove from Reserve List |



WORTHING BOROUGH COUNCIL - ENVIRONMENT

RESERVE LIST : FUTURE CAPITAL INVESTMENT PROGRAMME : ADDITIONS, AMENDMENTS AND DELETIONS

| Scheme | Estimates £ | Reason | Officer's Recommendations |
|--|---|--|--|
| ALLOTMENTS Rolling Programme of improvements to include replacements and improvements to pathways, old water pipes and fencing | 12,500 | Estimate Revised | Amend Reserve List |
| GROUNDS MAINTENANCE Provision for the replacement of vehicles for the joint service (Partnership scheme with Adur District Council. Total cost £265,600) | 159,360 | Estimate revised | Amend Reserve List |
| OPERATIONAL VEHICLES Provision for the replacement of vehicles for the joint services (Partnership scheme with Adur District Council. Total cost £52,300) | 11,150 | Estimate revised | Amend Reserve List |
| PARKS Boundary Fencing Replacements Homefield Park - Installation of a new public convenience Outdoor Fitness Equipment - Rolling programme of installations (Annual provision) Rolling programme of replacement signage (Annual provision) | 20,000 218,400 20,000 10,000 | Estimate revised Not now required Programme of installations has now completed. Future programme of works will be replacements Estimate revised | Amend Reserve List Remove from Reserve List Amend Reserve List Amend Reserve List |



WORTHING BOROUGH COUNCIL - ENVIRONMENT

RESERVE LIST : FUTURE CAPITAL INVESTMENT PROGRAMME : ADDITIONS, AMENDMENTS AND DELETIONS

| Scheme | Estimates £ | Reason | Officer's Recommendations |
|---|------------------|-------------------------|------------------------------|
| <p><i>REFUSE/RECYCLING/STREET CLEANSING SERVICE</i> Provision for the replacement of vehicles for the joint service (Partnership scheme with Adur District Council. Total cost £5,742,500)</p> | <p>3,636,495</p> | <p>Estimate Revised</p> | <p>Amend Reserve List</p> |



WORTHING BOROUGH
COUNCIL

WORTHING BOROUGH COUNCIL - REGENERATION

RESERVE LIST : FUTURE CAPITAL INVESTMENT PROGRAMME : ADDITIONS, AMENDMENTS AND DELETIONS

| Scheme | Estimates £ | Reason | Officer's Recommendations |
|--|----------------|--|------------------------------|
| <p>FORESHORE Replacement of seafront decorative lighting east of West Buildings</p> | 112,000 | Works included in the 2021/22 Proposed Capital Investment Programme | Remove from Reserve List |
| <p>WORTHING PIER Replacement of timber decking</p> | 78,400 | Works included in the 2021/22 and 2022/23 Proposed Capital Investment Programmes | Remove from Reserve List |



WORTHING BOROUGH
COUNCIL

WORTHING BOROUGH COUNCIL - RESOURCES

RESERVE LIST : FUTURE CAPITAL INVESTMENT PROGRAMME : ADDITIONS, AMENDMENTS AND DELETIONS

| Scheme | Estimates £ | Reason | Officer's Recommendations |
|---|----------------|---|------------------------------|
| <p>TOWN HALL Replacement of air conditioning units</p> | <p>65,000</p> | <p>Replacement of redundant air conditioning units serving second floor offices to provide a better working environment for users of the building</p> | <p>Add to Reserve List</p> |