



ADUR & WORTHING
COUNCILS

APPENDIX A

Adur & Worthing Joint Overview and Scrutiny Committee Work Programme - 2024/2025

Joint Overview and Scrutiny Committee - 3 December 2024
Worthing Town Hall - Community Safety themed meeting

<u>AGENDA ITEM</u>	<u>AUTHORITY</u>	<u>REPORT AUTHOR</u>	<u>EXECUTIVE MEMBERS/OFFICERS TO ATTEND</u>	<u>CHANGE TO ORIGINAL WORK PROGRAMME?YES/NO/REASON AND STATUS OF ITEM</u>
Crime and Disorder update - Interview with the Chair of the Adur & Worthing Safer Communities Partnership (SCP) - Interview with Adur & Worthing District Police	Joint	Director for Sustainability & Resources	Relevant Cabinet Members.	No.

<p>Commander and local Superintendent Reason for Scrutiny - To undertake the formal crime and disorder scrutiny role and scrutinise the work of the SCP.</p>				
<p>Post decision review of Officer decision relating to Worthing Multi Storey Car Parks equipment Reason for Scrutiny - Worthing Council motion asked for JOSC to review the Officer decision of the Assistant Director Operations & Sustainability</p>	Worthing	Director for Sustainability & Resources	Assistant Director for Operations & Sustainability	Yes. Item to be added following a request from Worthing Council on 15 October 2024.
<p>Review of JOSC Work Programme including note of changes made since Work Programme agreed by Councils in July 2024. (This item includes a review of the Forward Plan) Reason for Scrutiny - To provide an ongoing review of the Work Programme.</p>	Joint	Director for Sustainability & Resources	No	No

**Joint Overview and Scrutiny Committee - 28 January 2025
Worthing Town Hall**

<u>AGENDA ITEM</u>	<u>AUTHORITY</u>	<u>REPORT AUTHOR</u>	<u>EXECUTIVE MEMBERS/OFFICERS TO ATTEND</u>	<u>CHANGE TO ORIGINAL WORK PROGRAMME?YES/NO/REASON AND STATUS OF ITEM</u>
<p>Budget update and scrutiny - Joint Budget and Worthing only including report from the Budget Scrutiny Working Group Reason for Scrutiny - To undertake formal scrutiny of the Budget and consider if any comments should be forwarded to the JSC.</p>	Joint	Director for Sustainability & Resources	Chief Financial Officer	Yes. Item moved from December 2024 to allow for comments to be made to JSC prior to Budget setting meetings.
<p>Request for a full review of the maintenance programme for Worthing Pier, structural surveys findings, recommended work, budget allocations, budget deferral and the</p>	Worthing	Chief Executive/Assistant Director (Place)	Chief Executive/Assistant Director (Place) Worthing Leader Worthing Cabinet Member for Regeneration	Yes. Item added to the Work Programme by JOOSC following consideration of a Scrutiny request at the JOOSC meeting on 7 November 2024. Date for Scrutiny approved in agreement with JOOSC Chairs/Vice-Chairs.

<p>detailed circumstances that led to it being closed in October 2024 and how this could have been avoided.</p> <p>Reason for Scrutiny - To review the circumstances connected with the closure of Worthing Pier in October 2024</p>				
<p>Commemorative events led by the Councils - To consider Scrutiny request</p> <p>Reasons for Scrutiny - To assess the policy relating to the provision of commemorative events led by the Councils</p>	Joint	Head of Legal & Democratic Services/Assistant Director Place & Economy	Chief Financial Officer	Yes. Item added to the Work Programme by JOSC on 5 September 2024 following consideration of a Scrutiny request.
<p>To receive feedback from a JOSC Working Group set up to review the Workforce Development programme. (See the covering report for further information on this topic and the Scrutiny request</p>	Joint	JOSC Working Group	Assistant Director for People and Change	No

<p>attached as an appendix Reasons for Scrutiny - To assist with pre-policy development of the Workforce Development programme.</p>				
<p>Risks and Opportunities - To consider Scrutiny request to review how the Risks and Opportunities Register is presented to the Joint Audit & Governance Committee. See Scrutiny request assessment attached to this Work Programme) Reasons for Scrutiny - To assess the presentation of Risks and Opportunities information that is presented to the Councils and how JOSC might recommend improvements to the way the information is presented.</p>	Joint	Director for Sustainability and Resources	Director for Sustainability & Resources	No
<p>Review of JOSC Work Programme.(This item includes a review of the</p>	Joint	Director for Sustainability & Resources	No	No

Forward Plan) Reason for Scrutiny - To provide an ongoing review of the Work Programme.				
---	--	--	--	--

Joint Overview and Scrutiny Committee - 27 February 2025 - Worthing Town Hall -

<u>AGENDA ITEM</u>	<u>AUTHORITY</u>	<u>REPORT AUTHOR</u>	<u>EXECUTIVE MEMBERS/OFFICERS TO ATTEND</u>	<u>CHANGE TO ORIGINAL WORK PROGRAMME?YES/NO/REASON AND STATUS OF ITEM</u>
Communications Strategy/Public engagement - How do we better communicate to the residents in Adur and Worthing the role of the Council, its officers and Members and how does this interact with the Council in the Community work being carried out. (See Scrutiny request attached to this Work Programme) Reasons for Scrutiny - To find out more about the Councils' current	Joint	Assistant Director for People and Change	Assistant Director for People and Change Relevant Cabinet Members for this area of work	No

<p>approach to communications and public engagement with local residents. This item will provide local residents with a better understanding of the work of the Councils and how they are/can be engaged or involved in that work. (See Scrutiny request form attached)</p>				
<p>Annual feedback report from meetings of the West Sussex Health & Adult Social Care Scrutiny Committee (HASC) - Issues affecting Adur & Worthing Reason for Scrutiny - To review the work of the HASC and the impact on Adur and Worthing</p>	<p>Joint</p>	<p>Director for Sustainability & Resources and verbal report from the Council Members on HASC</p>	<p>Council Members on HASC to report.</p>	<p>No</p>
<p>JOSC Work Programme setting 25/26 (This item will include a review of the Forward Plan and a review of the Corporate Risks and Opportunities</p>	<p>Joint</p>	<p>Director for Sustainability & Resources</p>	<p>No</p>	<p>No</p>

register) Reason for Scrutiny - To provide an ongoing review of the Work Programme and set a JOSC Work Programme for 25/26.				
---	--	--	--	--

PREVIOUS MEETINGS

**Joint Overview and Scrutiny Committee - 15 July 2024
Shoreham Centre**

<u>AGENDA ITEM</u>	<u>AUTHORITY</u>	<u>REPORT AUTHOR</u>	<u>EXECUTIVE MEMBERS/OFFICERS TO ATTEND</u>	<u>CHANGE TO ORIGINAL WORK PROGRAMME?YES/NO/REASON</u>
Monitoring Officer decision in respect of Call-In Reason for Scrutiny - To provide JOSC with information on a Call-In received by the Monitoring Officer and her decision.	Worthing	Assistant Director for Legal & Democratic Services	Assistant Director for Legal & Democratic Services	No
Consideration of the JOSC Working Group	Joint	JOSC Working Group	No	No

<p>report - Effectiveness of Overview and Scrutiny</p> <p>Reason for Scrutiny - To review the report and recommendations from the Working Group</p>				
<p>JOSC Work Programme setting for remainder of 2024/25 and approval of Membership of the Working Groups (This item includes a review of the Forward Plan)</p> <p>Reasons for Scrutiny - To set a Work Programme for JOSC covering 2024/25 in light of the outcome of the JOSC Member Workshops, JOSC Working Group report, debate and recommendations of the Committee arising from the previous item.</p>	Joint	Assistant Director Legal & Democratic Services	Assistant Director Legal & Democratic Services	No
<p>Annual JOSC report for 2023/24</p>	Joint	Director for Sustainability & Resources	No	No

Reason for Scrutiny - To agree the Annual report for reporting to Council meetings.				
Teville Gate - Freehold land sale Reason for Scrutiny - To provide JOSC with background information on the land sale.	Worthing	Assistant Director Regenerative Development/Assistant Director for Legal & Democratic Services	Assistant Director Regenerative Development/Assistant Director for Legal & Democratic Services	No

**Joint Overview and Scrutiny Committee - 5 September 2024
Shoreham Centre**

<u>AGENDA ITEM</u>	<u>AUTHORITY</u>	<u>REPORT AUTHOR</u>	<u>EXECUTIVE MEMBERS/OFFICERS TO ATTEND</u>	<u>CHANGE TO ORIGINAL WORK PROGRAMME?YES/NO/REASON AND STATUS OF ITEM</u>
<p>Update on the delivery of Our Plan and interview with Chief Executive - Including review of Strategic Priorities Reason for Scrutiny - To question the Chief Executive on the progress in delivering the objectives in 'Our Plan'</p>	Joint	Chief Executive	Chief Executive and Leaders	No
<p>Review of JOSC Work Programme and consideration of any possible items for future Scrutiny (This item includes a review of the Forward Plan) Reason for Scrutiny - To provide an ongoing review of the Work Programme.</p>	Joint	Director for Sustainability & Resources	No	No

--	--	--	--	--

Joint Overview and Scrutiny Committee - 7 November 2024 - Shoreham Centre

<u>AGENDA ITEM</u>	<u>AUTHORITY</u>	<u>REPORT AUTHOR</u>	<u>EXECUTIVE MEMBERS/OFFICERS TO ATTEND</u>	<u>CHANGE TO ORIGINAL WORK PROGRAMME?YES/NO/REASON AND STATUS OF ITEM</u>
Housing related themed meeting - Housing supply across Adur and Worthing and scrutiny of the Housing Strategy Reason for Scrutiny - To discuss the issues and to seek to influence further investigation/discussions relating to additional housing provision in Adur and Worthing.	Joint	Director for Housing and Communities	Director for Housing and Communities, Assistant Director Housing and Homelessness Prevention, Housing Cabinet Members and other relevant Cabinet Members	No
Budget Scrutiny update - The Budget Scrutiny Working Group will provide an interim report on its Budget and Finance Scrutiny related work Reason for Scrutiny - To	Joint	Chairman of the Working Group	No	No

provide updates on the work of the Working Group and for JOSC to undertake budget scrutiny.				
Review of JOSC Work Programme and consideration of any possible items for future Scrutiny (This item includes a review of the Forward Plan and a review of the Corporate Risks and Opportunities register) Reason for Scrutiny - To provide an ongoing review of the Work Programme	Joint	Director for Sustainability & Resources	No	No

Note:- This draft Work Programme is a 'live' document and all dates and items contained in it are provisional and subject to change in agreement with the JOSC, Joint Chairs/Vice-Chairs and relevant Officers.