



ADUR & WORTHING
COUNCILS

APPENDIX A

Adur & Worthing Joint Overview and Scrutiny Committee Work Programme - 2024/2025

Joint Overview and Scrutiny Committee - 7 November 2024 - Shoreham Centre

<u>AGENDA ITEM</u>	<u>AUTHORITY</u>	<u>REPORT AUTHOR</u>	<u>EXECUTIVE MEMBERS/OFFICERS TO ATTEND</u>	<u>CHANGE TO ORIGINAL WORK PROGRAMME?YES/NO/REASON AND STATUS OF ITEM</u>
Housing related themed meeting - Housing supply across Adur and Worthing and scrutiny of the Housing Strategy Reason for Scrutiny - To discuss the issues and to seek to influence further investigation/discussions relating to additional housing provision in Adur	Joint	Director for Housing and Communities	Director for Housing and Communities, Assistant Director Housing and Homelessness Prevention, Housing Cabinet Members and other relevant Cabinet Members	No

and Worthing.				
Budget Scrutiny update - The Budget Scrutiny Working Group will provide an interim report on its Budget and Finance Scrutiny related work Reason for Scrutiny - To provide updates on the work of the Working Group and for JOSC to undertake budget scrutiny.	Joint	Chairman of the Working Group	No	No
Review of JOSC Work Programme and consideration of any possible items for future Scrutiny (This item includes a review of the Forward Plan and a review of the Corporate Risks and Opportunities register) Reason for Scrutiny - To provide an ongoing review of the Work Programme	Joint	Director for Sustainability & Resources	No	No

**Joint Overview and Scrutiny Committee - 3 December 2024
Worthing Town Hall - Community Safety themed meeting**

<u>AGENDA ITEM</u>	<u>AUTHORITY</u>	<u>REPORT AUTHOR</u>	<u>EXECUTIVE MEMBERS/OFFICERS TO ATTEND</u>	<u>CHANGE TO ORIGINAL WORK PROGRAMME?YES/NO/REASON AND STATUS OF ITEM</u>
<p>Crime and Disorder update - Interview with the Chairs of the Adur & Worthing Safer Communities Partnership (SCP) - Interview with Adur & Worthing District Police Commander and local Superintendent Reason for Scrutiny - To undertake the formal crime and disorder scrutiny role and scrutinise the work of the SCP.</p>	Joint	Director for Sustainability & Resources	Joint Chairs of the Adur & Worthing Safer Communities Partnership and Cabinet Members.	No.
<p>Budget update and scrutiny - Joint Budget and Worthing only including report from the Budget Scrutiny Working Group Reason for Scrutiny - To undertake formal scrutiny</p>	Joint	Chief Financial Officer	Chief Financial Officer	Yes. Item moved from January 2025 to allow for timely comments to be made to JSC prior to Budget setting meetings.

of the Budget and consider if any comments should be forwarded to the JSC.				
<p>Post decision review of Officer decision relating to Worthing Multi Storey Car Parks equipment</p> <p>Reason for Scrutiny - Worthing Council motion asked for JOSC to review the Officer decision of the Assistant Director Operations & Sustainability</p>	Worthing	Director for Sustainability & Resources	No	Yes. Item to be added following a request from Worthing Council on 15 October 2024.
<p>Review of JOSC Work Programme including note of changes made since Work Programme agreed by Councils in July 2024. (This item includes a review of the Forward Plan)</p> <p>Reason for Scrutiny - To provide an ongoing review of the Work Programme.</p>	Joint	Director for Sustainability & Resources	No	No

**Joint Overview and Scrutiny Committee - 28 January 2025
Worthing Town Hall**

<u>AGENDA ITEM</u>	<u>AUTHORITY</u>	<u>REPORT AUTHOR</u>	<u>EXECUTIVE MEMBERS/OFFICERS TO ATTEND</u>	<u>CHANGE TO ORIGINAL WORK PROGRAMME?YES/NO/REASON AND STATUS OF ITEM</u>
<p>Commemorative events led by the Councils - To consider Scrutiny request Reasons for Scrutiny - To assess the policy relating to the provision of commemorative events led by the Councils</p>	Joint	Head of Legal & Democratic Services/Assistant Director Place & Economy	Chief Financial Officer	Yes. Item added by JOSC on 5 September 2024.
<p>To receive feedback from a JOSC Working Group set up to review the Workforce Development programme. (See the covering report for further information on this topic and the Scrutiny request attached as an appendix Reasons for Scrutiny - To assist with pre-policy</p>	Joint	JOSC Working Group	Assistant Director for People and Change	No

development of the Workforce Development programme.				
<p>Risks and Opportunities - To consider Scrutiny request to review how the Risks and Opportunities Register is presented to the Joint Audit & Governance Committee. See Scrutiny request assessment attached to this Work Programme)</p> <p>Reasons for Scrutiny - To assess the presentation of Risks and Opportunities information that is presented to the Councils and how JOSC might recommend improvements to the way the information is presented.</p>	Joint	Director for Sustainability and Resources	Director for Sustainability & Resources	No
<p>Review of JOSC Work Programme.(This item includes a review of the Forward Plan)</p> <p>Reason for Scrutiny - To provide an ongoing</p>	Joint	Director for Sustainability & Resources	No	No

review of the Work Programme.				
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Joint Overview and Scrutiny Committee - 27 February 2025 - Worthing Town Hall -

<u>AGENDA ITEM</u>	<u>AUTHORITY</u>	<u>REPORT AUTHOR</u>	<u>EXECUTIVE MEMBERS/OFFICERS TO ATTEND</u>	<u>CHANGE TO ORIGINAL WORK PROGRAMME?YES/NO/REASON AND STATUS OF ITEM</u>
<p>Communications Strategy/Public engagement - How do we better communicate to the residents in Adur and Worthing the role of the Council, its officers and Members and how does this interact with the Council in the Community work being carried out. (See Scrutiny request attached to this Work Programme)</p> <p>Reasons for Scrutiny - To find out more about the Councils' current approach to communications and public engagement with</p>	Joint	Assistant Director for People and Change	Assistant Director for People and Change Relevant Cabinet Members for this area of work	No

<p>local residents. This item will provide local residents with a better understanding of the work of the Councils and how they are/can be engaged or involved in that work. (See Scrutiny request form attached)</p>				
<p>Annual feedback report from meetings of the West Sussex Health & Adult Social Care Scrutiny Committee (HASC) - Issues affecting Adur & Worthing Reason for Scrutiny - To review the work of the HASC and the impact on Adur and Worthing</p>	Joint	Director for Sustainability & Resources and verbal report from the Council Members on HASC	Council Members on HASC to report.	No
<p>JOSC Work Programme setting 25/26 (This item will include a review of the Forward Plan and a review of the Corporate Risks and Opportunities register) Reason for Scrutiny - To provide an ongoing</p>	Joint	Director for Sustainability & Resources	No	No

review of the Work Programme and set a JOSC Work Programme for 25/26.				
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PREVIOUS MEETINGS

**Joint Overview and Scrutiny Committee - 15 July 2024
Shoreham Centre**

<u>AGENDA ITEM</u>	<u>AUTHORITY</u>	<u>REPORT AUTHOR</u>	<u>EXECUTIVE MEMBERS/OFFICERS TO ATTEND</u>	<u>CHANGE TO ORIGINAL WORK PROGRAMME?YES/NO/REASON</u>
Monitoring Officer decision in respect of Call-In Reason for Scrutiny - To provide JOSC with information on a Call-In received by the Monitoring Officer and her decision.	Worthing	Assistant Director for Legal & Democratic Services	Assistant Director for Legal & Democratic Services	No
Consideration of the JOSC Working Group report - Effectiveness of Overview and Scrutiny	Joint	JOSC Working Group	No	No

Reason for Scrutiny - To review the report and recommendations from the Working Group				
<p>JOSC Work Programme setting for remainder of 2024/25 and approval of Membership of the Working Groups (This item includes a review of the Forward Plan)</p> <p>Reasons for Scrutiny - To set a Work Programme for JOSC covering 2024/25 in light of the outcome of the JOSC Member Workshops, JOSC Working Group report, debate and recommendations of the Committee arising from the previous item.</p>	Joint	Assistant Director Legal & Democratic Services	Assistant Director Legal & Democratic Services	No
<p>Annual JOSC report for 2023/24</p> <p>Reason for Scrutiny - To agree the Annual report for reporting to Council</p>	Joint	Director for Sustainability & Resources	No	No

meetings.				
Teville Gate - Freehold land sale Reason for Scrutiny - To provide JOSC with background information on the land sale.	Worthing	Assistant Director Regenerative Development/Assistant Director for Legal & Democratic Services	Assistant Director Regenerative Development/Assistant Director for Legal & Democratic Services	No

**Joint Overview and Scrutiny Committee - 5 September 2024
Shoreham Centre**

<u>AGENDA ITEM</u>	<u>AUTHORITY</u>	<u>REPORT AUTHOR</u>	<u>EXECUTIVE MEMBERS/OFFICERS TO ATTEND</u>	<u>CHANGE TO ORIGINAL WORK PROGRAMME?YES/NO/REASON AND STATUS OF ITEM</u>
Update on the delivery of Our Plan and interview with Chief Executive - Including review of Strategic Priorities Reason for Scrutiny - To question the Chief Executive on the progress in delivering the objectives in 'Our Plan'	Joint	Chief Executive	Chief Executive and Leaders	No
Review of JOSC Work Programme and	Joint	Director for Sustainability & Resources	No	No

<p>consideration of any possible items for future Scrutiny (This item includes a review of the Forward Plan)</p> <p>Reason for Scrutiny - To provide an ongoing review of the Work Programme.</p>				
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Note:- This draft Work Programme is a 'live' document and all dates and items contained in it are provisional and subject to change in agreement with the JOSC, Joint Chairs/Vice-Chairs and relevant Officers.