

APPENDIX B

Scrutiny request (and Review of PAPER Criteria)

A large number of local residents were disappointed at a perceived lack of commemorative events led by Adur Council for the 80th anniversary of D Day. I feel that there needs to be a plan for future commemorative events so we at least have clear comms regarding community events happening but ideally have some plans in place to cover the communities wishes.

Request from - Councillor Emma Evans

Public interest

A number of Councillors received many complaints and queries over the lack of leadership by the Council to commemorate this event.

Score = 5

Ability to change -

Put together a plan for future commemorative events.

Score = 5

Performance -

Whilst not statutory, commemoration of significant historical events is incredibly important to our communities

Score = 3

Extent -

I am only concerned with Adur, however I know that many residents in Worthing feel the same.

Score = 5

Replication -

No. This matter has not previously been considered by JOSC.

Score = 5

Expected Outcomes of the review -

- What is the expected outcome of the review?
- Who will the Committee submit advice, observations, comments or recommendations to?
- What does the Committee need to know, or gain a clearer understanding of, in order to achieve the outcome?
- What is the Committee trying to achieve from the review (i.e develop policy, investigate shortcomings or gaps, investigate the effects of policy etc)?

A plan for future events.

What is the methodology for the review?

- Is the review so in depth that a Working Group review is recommended
- An Officer Report to the Committee
- Themed Meeting / inquiry for review, discussion, recommendations

JOSC could receive an Officer report relating to this item to be considered at a JOSC meeting.

What time should be allocated for the review?

- How much time should be allocated to the item review?
- How long would a working group need to conclude a review?
- If there is a Themed meeting will this be for all or part of the meeting?

This item could be reviewed as an item on the JOSC agenda and JOSC could receive an Officer report.

Guests/Speakers/Resources required

- Who will need to be involved with the review - guests (cabinet members, officers, community representatives, experts), consultees and in what capacity

- Might there be a requirement for training and or external advice?

Relevant Officers with responsibility for this area of work will need to attend JOSC to provide further information.

Relevant Cabinet Members could also be invited to attend for this item. This item fits into the Portfolios of the Leaders and also Cabinet Member for Culture and Leisure in Worthing and Environment and Leisure in Adur.

Committee time/date required

- When does the review need to be carried out by?
- Are there critical dates that the committee must meet?
- When will the working group present its findings to the Committee?

JOSC should consider this item on an appropriate date in the calendar year to advise what events are planned and what events are being considered to enable the issue to be considered and to enable JOSC to be able to input into the process.

Communications

- What communications are required for the review (i.e will there be a requirement for public engagement, will there be opportunities for promotion of the work of the Committee)

JOSC will need to decide any level of public engagement for this item. JOSC could provide social media comms on the issue when the agenda is published in order to publicise consideration of the issues and could also seek public views on the issue.

Does the proposed review link with the Council strategic objectives or does the Joint Overview and Scrutiny Committee have the ability to influence and/or add value on the subject?

JOSC can review the Councils' approach to commemorative events and consider if any comments need to be referred to the Cabinet Members and relevant Officers if it is considered that change is required to the policy on the provision of commemorative events.

The Councils strive to be 'Participative Councils' and engaging with local residents and interest groups on this issue will help involve local people more closely in the provision of events. The Councils also strive to enable

better empowered communities through improved participation.

JOSC is also committed to improving public engagement in its work.

Recommendation from JOSC Chairs/Vice-Chairs:-

That the scrutiny request be supported and an Officer report on the issues be submitted to a future JOSC meeting on the basis that the item is of interest to local residents and is non political.