

## Appendix 3 - Foundations at Risk

### 1. Foundations not achieving target

The twelve Foundations that are not achieving target and one that is near target:

#### 1.1. Percentage of Recycling Rate - Adur and Worthing (2 Red indicators)

Area	Measure	Target	Data 22/23	Data 23/24	RAG
Waste and Recycling	Percentage Recycling Rate - Adur	50%	39.64 %	41.20%	<b>Not achieving target</b>
Waste and Recycling	Percentage Recycling Rate - Worthing	50%	41.20 %	43.69%	<b>Not achieving target</b>

##### 1.1.1. Cause and Mitigation

The recycling rate has increased slightly across both Adur and Worthing; up by 1.56% in Adur and 0.44% in Worthing. However these increases have been from green/garden waste, general kerbside recycling rates across both areas have decreased which is in part down to changes in behaviour during the pandemic (when households produced more recycling). The councils have been continuing to promote recycling, home composting and garden waste collections to help improve recycling rates. Food waste makes up more than 40% of residual waste bins by weight, and this is a key material that needs to be targeted to further increase recycling. The councils have been waiting for clarification from central government regarding the requirements and funding for food waste collections. Further details have recently been published by DEFRA and the implications of this are the subject of a separate report to this committee. Subject to the

decisions in relation to that report the councils will start to roll out food waste collections to domestic properties in the next two.

### 1.2. Number of households in temporary accommodation - Adur and Worthing (2 Red indicators).

Area	Measure	Target	Data 22/23	Data 23/24	RAG
Housing and Homelessness	Number of households in temporary accommodation - Adur	92	92	124	Not Achieving Target
Housing and Homelessness	Number of households in temporary accommodation - Worthing	327	327	378	Not Achieving Target

#### 1.2.1. Cause and Mitigation

#### Number of households in temporary housing - Adur and Worthing

These figures have increased nationally since 2020. The number of single people in temporary accommodation has seen the most significant increase. Additional issues in Adur are due to the shortage of Adur properties.

### 1.3. Net Expenditure on Temporary Accommodation Adur and Worthing (2 Red indicators).

Area	Measure	Target	Data 22/23	Data 23/24	RAG
Housing and Homelessness	Net expenditure on Temporary accommodation - Adur	£978,380	£924,236	£1,105,875	Not Achieving Target

Housing and Homeless	Net expenditure on Temporary accommodation - Worthing	£2,402,990	£1,105,875	£3,530,374	<b>Not Achieving Target</b>
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### 1.3.1. Cause and Mitigation

Demand for the service continues to increase against a backdrop of reduced officer capacity. The housing service is going through a whole service redesign which proposes to increase capacity in key areas. This, alongside revised spend controls will reduce ongoing accommodation as we proactively assist households into alternative accommodation and terminate accommodation where no further duty is owed.

### 1.4. Percentage of Freedom of Information (FOI) requests responded to in 20 working days, percentage of Environmental Information Regulations (EIR) requests responded to in 20 working days and percentage of Data Subject Access Requests (DSAR) responded to in one calendar month (3 Red Indicators)

Area	Measure	Target	Data 22/23	Data 23/24	RAG
FOI requests	Percentage of FOI requests responded to in 20 working days per quarter - Adur and Worthing	84.50%	84.50%	77.50%	<b>Not Achieving Target</b>
FOI requests	Percentage of EIRs requests responded to in 20 working days per quarter - Adur and Worthing	85.60%	85.60%	73.30%	<b>Not Achieving Target</b>
FOI requests	Percentage of DSARs requests responded to in	69.30%	69.30%	30.50%	<b>Not Achieving</b>

	one calendar month				<b>Target</b>
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#### 1.4.1. Cause and Mitigation

The main issues relate to a small number of teams where data is held in a number of different databases and systems. This can increase the length of time to extract and correlate this information. The Information Governance Team is mitigating the position by giving additional support to specific teams including monthly check-ins, workshops, support and guidance.

#### 1.5. Percentage of Stage one complaint responses responded to within 10 working days and percentage of Stage two complaints responses responded to within 15 working days. (2 Red Indicators).

Area	Measure	Target	Data 22/23	Data 23/24	RAG
Complaints	Percentage of Stage 1 complaint responses per quarter responded to within 10 working days - Adur & Worthing	50.0%	38.30%	44.70%	<b>Not Achieving Target</b>
Complaints	Percentage of Stage 2 complaint responses per quarter responded to within 15 working days - Adur & Worthing	60.1%	55.1%	61.90%	<b>Not Achieving Target</b>

#### 1.5.1. Cause and Mitigation

The main issues relate to a small number of teams where data is held in a number of different databases and systems. This can increase the length of time to extract and correlate this information. Weekly complaint surgeries have been put in place for staff to give additional support and guidance.

### 1.6.1. Number of new affordable homes completed annually - Adur

Area	Measure	Target	Data 22/23	Data 23/24	RAG
Housing and Homelessness	Number of new affordable homes completed annually - Adur	Deliver a total of 200 home 2021 - 2025	6	14	<b>Not Achieving Target</b>

### 1.6.2. Cause and Mitigation

The target of delivering 200 homes has been set over 4 years. There has been an increase since last year from six to fourteen new homes completed and occupied during 2023/24. Delays due to the insolvency of one contractor impacted delivery but a new contractor is in place to complete the work in Albion Street which will provide 49 units. A number of other schemes totaling 88 units are in the construction phase or design and planning stage with anticipated completion dates by March 2026. Some schemes have been reviewed in light of Adur Homes' self referral to the Regulator of Social Housing and subsequent inability to secure development grant funding with partnership delivery options being investigated for delivery.

## 2. Foundations achieving near target

The Foundation which is sitting at near target is:

### 2.1. Percentage of the population who are active, defined as doing at least 150 minutes a week - Adur

Area	Measure	Target	Data 2022	Data 2023	RAG
Leisure	Percentage of the population who are active, defined as doing at least 150 minutes a week - Adur	66.5%	66.5%	63.30%	<b>Near Target</b>

### 2.1.2. Cause and Mitigation

The target is set from the previous year's figure. There has been a small decrease this year but as the figures are based on a relatively small sample size of around 500 people this decrease is not significant.

### 3. RAG rating not appropriate

- Kilograms of residual waste per household - Adur - New indicator.
- Kilograms of residual waste per household - Worthing - New indicator.
- Number of new affordable homes completed annually - Worthing - no new homes were expected in 2023/24.
- Percentage of staff responding to the staff survey saying they feel the organisation supports skills and development and career progress - New indicator.

Full list of Foundations can be found in [Appendix 4 - Annual Foundations 2023/24.](#)