



ADUR & WORTHING
COUNCILS

Adur & Worthing Joint Overview and Scrutiny Committee Work Programme - 2023/2024

Final meeting of the Municipal Year

Joint Overview and Scrutiny Committee - 7 March 2024
Town Hall, Worthing

<u>AGENDA ITEM</u>		<u>REPORT AUTHOR</u>	<u>EXECUTIVE MEMBERS/OFFICERS TO ATTEND</u>	<u>CHANGE TO ORIGINAL WORK PROGRAMME?YES/NO/REASON AND STATUS OF ITEM</u>
Interview with Worthing Cabinet Member for Regeneration Reason for Scrutiny - To consider and question the Cabinet Member on issues within the Portfolio.	Worthing	Director for Sustainability & Resources	Cabinet Member	No Green

<p>Interview with Adur Cabinet Member for Regeneration and Planning</p> <p>Reason for Scrutiny - To consider and question the Cabinet Member on issues within the Portfolio.</p>	Adur	Director for Sustainability & Resources	Cabinet Member	<p>Yes. Item moved from the 2 November meeting to try and align the Cabinet Member interviews more closely.</p> <p>Amber</p>
<p>Interview with Worthing Cabinet Member for Climate Emergency</p> <p>Reason for Scrutiny - To consider and question the Cabinet Member on issues within the Portfolio.</p>	Worthing	Director for Sustainability & Resources	Cabinet Member	<p>No.</p> <p>Green</p>
<p>Review of progress on the delivery of the Housing Strategy. Also including the Homelessness and Rough sleeping strategy.</p> <p>Reason for Scrutiny - To review the Strategies and make recommendations to the JSC.</p>	Joint	Director for Housing & Communities/ Assistant Director Housing, Homelessness & Prevention	Director for Housing & Communities/ Assistant Director Housing, Homelessness & Prevention	<p>Yes. Item moved from January 2024 because a report is also being submitted to JSC in March 2024.</p> <p>Amber</p>
<p>Annual update on progress with delivering the Climate Change agenda</p> <p>Reason for Scrutiny - To</p>	Joint	Director for Sustainability & Resources	Director for Sustainability & Resources/ Assistant Director Operations & Sustainability	<p>No</p> <p>Green</p>

review the progress in delivering the climate change agenda				
Annual feedback report from meetings of the West Sussex Health & Adult Social Care Scrutiny Committee (HASC) - Issues affecting Adur & Worthing Reason for Scrutiny - To review the work of the HASC and the impact on Adur and Worthing	Joint	Director for Sustainability & Resources and verbal report from the Council Members on HASC	Council Members on HASC to report.	No Green
JOSC Work Programme setting 24/25	Joint	Director for Sustainability & Resources	No	No Green

Adur & Worthing Joint Overview and Scrutiny Committee Work Programme - 2024/2025

Joint Overview and Scrutiny Committee - 6 June 2024 (Provisional date TBC)
Shoreham Centre

<u>AGENDA ITEM</u>	<u>AUTHORITY</u>	<u>REPORT AUTHOR</u>	<u>EXECUTIVE MEMBERS/OFFICERS TO ATTEND</u>	<u>CHANGE TO ORIGINAL WORK PROGRAMME?YES/NO/REASON</u>
Consideration of the JOSC Working report - Effectiveness of Overview and Scrutiny Reason for Scrutiny - To review the report and recommendations from the Working Group	Joint	JOSC Working Group	No	No
JOSC Work Programme setting for remainder of 2024/25 Reasons for Scrutiny - To set a Work Programme for JOSC	Joint	Assistant Director Legal & Democratic Services	Assistant Director Legal & Democratic Services	No

covering 2024/25 in light of the outcome of the JOSC Working Group report, debate and recommendations of the Committee arising from the previous item.				
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**Joint Overview and Scrutiny Committee - 4 July 2024 (Provisional date TBC)
Shoreham Centre**

<u>AGENDA ITEM</u>	<u>AUTHORITY</u>	<u>REPORT AUTHOR</u>	<u>EXECUTIVE MEMBERS/OFFICERS TO ATTEND</u>	<u>CHANGE TO ORIGINAL WORK PROGRAMME?YES/NO/REASON AND STATUS OF ITEM</u>
Annual JOSC report for 2023/24 Reason for Scrutiny - To agree the Annual report for reporting to Council meetings	Adur	Director for Sustainability & Resources	Cabinet Member	No
Interview with Adur Cabinet Member Reason for Scrutiny - To consider and question the Cabinet Member on issues within the Portfolio.	Adur	Director for Sustainability & Resources	Cabinet Member	No

<p>Interview with Worthing Cabinet Member</p> <p>Reason for Scrutiny - To consider and question the Cabinet Member on issues within the Portfolio.</p>	Worthing	Director for Sustainability & Resources	Cabinet Member	No
<p>Interview with representatives from Worthing Pub Watch</p> <p>Reason for Scrutiny - Scrutiny request for JOSC to have an objective look at the structure, decision making and operation of PubWatch and how this benefits the community. This will provide JOSC with a much better understanding of how PubWatch operates in the Borough, how it operates in the best interest of residents and its organisation governance.</p>	Worthing	Director for Sustainability & Resources	No	No
<p>Forward Plan of Key decisions</p> <p>Reason for Scrutiny - To</p>	Joint	Director for Sustainability & Resources	No	No

scrutinise the Forward Plan of Key decisions before the Executive decisions are taken. This will assist with Pre scrutiny				
Review of JOSC Work Programme and consideration of any possible items for future Scrutiny	Joint	Director for Sustainability & Resources	No	No

**Joint Overview and Scrutiny Committee - 5 September 2024 (Provisional date TBC)
Shoreham Centre**

<u>AGENDA ITEM</u>	<u>AUTHORITY</u>	<u>REPORT AUTHOR</u>	<u>EXECUTIVE MEMBERS/OFFICERS TO ATTEND</u>	<u>CHANGE TO ORIGINAL WORK PROGRAMME?YES/NO/REASON AND STATUS OF ITEM</u>
Update on the delivery of Our Plan and interview with Chief Executive - Reason for Scrutiny - To question the Chief Executive on the progress in delivering the objectives in 'Our Plan'	Joint	Chief Executive	Chief Executive	No

<p>Interview with Worthing Cabinet Member Reason for Scrutiny - To consider and question the Cabinet Member on issues within the Portfolio.</p>	Worthing	Director for Sustainability & Resources	Cabinet Member	No
<p>Interview with Adur Cabinet Member Reason for Scrutiny - To consider and question the Cabinet Member on issues within the Portfolio.</p>	Adur	Director for Sustainability & Resources	Cabinet Member	No
<p>Interview with Worthing Cabinet Member Reason for Scrutiny - To consider and question the Cabinet Member on issues within the Portfolio.</p>	Worthing	Director for Sustainability & Resources	Cabinet Member	No
<p>Interview with Worthing Cabinet Member Reasons for Scrutiny - To consider and question the Cabinet Member on issues within the Portfolio.</p>	Worthing	Director for Sustainability & Resources	Cabinet Member	No

<p>Joint Revenue outturn report 2022/23</p> <p>Reason for Scrutiny - Budget scrutiny and to identify any issues from the outturn that may require any further scrutiny.</p>	Joint	Director for Sustainability & Resources/Chief Financial Officer	Chief Financial Officer	No
<p>Outline Budget Strategy 2023/24</p> <p>Reason for Scrutiny - Budget scrutiny and to identify any issues which require further scrutiny</p>	Joint	Director for Sustainability & Resources/Chief Financial Officer	Chief Financial Officer	No
<p>Annual review of the recovery of the Adur & Worthing evening and night time economies (ENTE)</p> <p>Reason for Scrutiny - Annual review of the work to improve the ENTE in Adur and Worthing.</p>	Joint	Director for Place/ Assistant Director for Place and Economy		No
<p>Forward Plan of Key Decisions</p> <p>Reason for Scrutiny - To scrutinise the Forward Plan of Key decisions</p>	Joint	Director for Sustainability & Resources	No	No

before the Executive decisions are taken. This will assist with Pre scrutiny				
Review of JOSC Work Programme and consideration of any possible items for future Scrutiny	Joint	Director for Sustainability & Resources	No	No

**Joint Overview and Scrutiny Committee - 7 November 2024 (Provisional date TBC)
Worthing Town Hall**

<u>AGENDA ITEM</u>	<u>AUTHORITY</u>	<u>REPORT AUTHOR</u>	<u>EXECUTIVE MEMBERS/OFFICERS TO ATTEND</u>	<u>CHANGE TO ORIGINAL WORK PROGRAMME?YES/NO/REASON AND STATUS OF ITEM</u>
Interview with the Adur Cabinet Member Reasons for Scrutiny - To consider and question the Cabinet Member on issues within the Portfolio.	Adur	Director for Sustainability & Resources	Cabinet Member	No

Interview with Worthing Cabinet Member Reasons for Scrutiny - To consider and question the Cabinet Member on issues within the Portfolio.	Worthing	Director for Sustainability & Resources	Cabinet Member	No
Forward Plan of Key decisions Reason for Scrutiny - To scrutinise the Forward Plan of Key decisions before the Executive decisions are taken. This will assist with Pre scrutiny.	Joint	Director for Sustainability & Resources	No	No
Review of JOSC Work Programme and consideration of any possible items for future Scrutiny	Joint	Director for Sustainability & Resources	No	No

**Joint Overview and Scrutiny Committee - 3 December 2024 (Provisional date TBC)
Worthing Town Hall**

<u>AGENDA ITEM</u>	<u>AUTHORITY</u>	<u>REPORT AUTHOR</u>	<u>EXECUTIVE MEMBERS/OFFICERS TO</u>	<u>CHANGE TO ORIGINAL WORK PROGRAMME?YES/NO/REASON</u>
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			<u>ATTEND</u>	<u>AND STATUS OF ITEM</u>
Interview with Worthing Cabinet Member Reasons for Scrutiny - To consider and question the Cabinet Member on issues within the Portfolio.	Worthing	Director for Sustainability & Resources covering report	Cabinet Member	No
Crime and Disorder update - Interview with the Chairman of the Adur & Worthing Safer Communities Partnership (SCP) Reason for Scrutiny - To undertake the formal crime and disorder scrutiny role and scrutinise the work of the SCP.	Joint	Director for Sustainability & Resources	Chairman of the Adur & Worthing Safer Communities Partnership and Cabinet Members.	No.
Forward Plan of Key decisions Reason for Scrutiny - To scrutinise the Forward Plan of Key decisions before the Executive decisions are taken. This will assist with Pre scrutiny.	Joint	Director for Sustainability & Resources	No	No
Review of JOSC Work Programme including note of changes made since	Joint	Director for Sustainability & Resources	No	No

Work Programme agreed by Councils in April 2023				
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**Joint Overview and Scrutiny Committee - 28 January 2025 (Provisional date TBC)
Worthing Town Hall**

<u>AGENDA ITEM</u>	<u>AUTHORITY</u>	<u>REPORT AUTHOR</u>	<u>EXECUTIVE MEMBERS/OFFICERS TO ATTEND</u>	<u>CHANGE TO ORIGINAL WORK PROGRAMME?YES/NO/REASON AND STATUS OF ITEM</u>
Budget update and scrutiny - Joint Budget and Worthing only Reason for Scrutiny - To undertake scrutiny of the Budget and consider if any comments should be forwarded to the JSC.	Worthing/Joint	Director for Sustainability & Resources/Chief Financial Officer	No	No
Interview with Worthing Cabinet Member Reason for Scrutiny - To consider and question the Cabinet Member on issues within the Portfolio.	Worthing	Director for Sustainability & Resources	Cabinet Member	No
Interview with Adur Cabinet Member Reason for Scrutiny - To	Adur	Director for Sustainability & Resources	Cabinet Member	No

consider and question the Cabinet Member on issues within the Portfolio.				
Interview with the Adur Cabinet Member Reasons for Scrutiny - To consider and question the Cabinet Member on issues within the Portfolio.	Adur	Director for Sustainability & Resources	Cabinet Member	No
Interview with Worthing Cabinet Member Reasons for Scrutiny - To consider and question the Cabinet Member on issues within the Portfolio.	Worthing	Director for Sustainability & Resources	Cabinet Member	No
Forward Plan of Key decisions Reason for Scrutiny - To scrutinise the Forward Plan of Key decisions before the Executive decisions are taken. This will assist with Pre scrutiny.	Joint	Director for Sustainability & Resources	No	No
Review of JOSC Work Programme	Joint	Director for Sustainability & Resources	No	No

Joint Overview and Scrutiny Committee - 6 March 2025 (Provisional date TBC)
Worthing Town Hall

<u>AGENDA ITEM</u>		<u>REPORT AUTHOR</u>	<u>EXECUTIVE MEMBERS/OFFICERS TO ATTEND</u>	<u>CHANGE TO ORIGINAL WORK PROGRAMME?YES/NO/REASON AND STATUS OF ITEM</u>
Interview with Worthing Cabinet Member Reason for Scrutiny - To consider and question the Cabinet Member on issues within the Portfolio.	Worthing	Director for Sustainability & Resources	Cabinet Member	No
Interview with Adur Cabinet Member Reason for Scrutiny - To consider and question the Cabinet Member on issues within the Portfolio.	Adur	Director for Sustainability & Resources	Cabinet Member	No
Interview with Worthing Cabinet Member Reason for Scrutiny - To consider and question the Cabinet Member on issues within the Portfolio.	Worthing	Director for Sustainability & Resources	Cabinet Member	No.
Worthing Theatres contract monitoring Reason for Scrutiny - To	Worthing	Director for Place	Director for Place	No Green

review the performance of Worthing Theatres.				
Annual review report on the work of the Worthing BID Reason for Scrutiny - To review the work of the Worthing BID	Worthing	Director for Place/Assistant Director Place & Economy	Director for Place/Assistant Director Place & Economy	No
Annual feedback report from meetings of the West Sussex Health & Adult Social Care Scrutiny Committee (HASC) - Issues affecting Adur & Worthing Reason for Scrutiny - To review the work of the HASC and the impact on Adur and Worthing	Joint	Director for Sustainability & Resources and verbal report from the Council Members on HASC	Council Members on HASC to report.	No
Forward Plan of Key decisions Reason for Scrutiny - To scrutinise the Forward Plan of Key decisions before the Executive decisions are taken. This will assist with Pre scrutiny.	Joint	Director for Sustainability & Resources	No	No
JOSC Work Programme	Joint	Director for	No	No

setting 25/26		Sustainability & Resources		Green
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Note:- This draft Work Programme is a 'live' document and all dates and items contained in it are provisional and subject to change in agreement with the JOSC Joint Chairs/Vice-Chairs, JOSC and relevant Officers.