



ADUR & WORTHING  
COUNCILS

## Draft Adur & Worthing Joint Overview and Scrutiny Committee Work Programme - 2023/2024

Joint Overview and Scrutiny Committee - Date TBC (June?)

<u>AGENDA ITEM</u>	<u>AUTHORITY</u>	<u>REPORT AUTHOR</u>	<u>EXECUTIVE MEMBERS/OFFICERS TO ATTEND</u>	<u>CHANGE TO ORIGINAL WORK PROGRAMME?YES/NO/REASON</u>
Planning Enforcement - The Committee is asked to review planning enforcement issues,	Joint	Head of Planning	Head of Planning	Item added at the request of JOSc in September following the consideration of a scrutiny request. Item previously deferred from the

<p>planning enforcement policy and the Councils approach to planning enforcement</p> <p><b>Reason for Scrutiny -</b> To review the Councils approach to planning enforcement</p>				JOSC meeting in March.
<p>Annual JOSC report for 2022/23</p> <p><b>Reason for Scrutiny -</b> To agree the Annual report for reporting to Council meetings</p>	Joint	Joint Chairmen of JOSC	No	No
<p>Interview with Adur Cabinet Member for Finance &amp; Resources</p> <p><b>Reason for Scrutiny -</b> To consider and question the Cabinet Member on issues within the Portfolio (Interview carried over from 22/23 Year as Cabinet Member could not attend)</p>	Adur	Director for Digital, Sustainability & Resources	Cabinet Member	No
<p>Review of JOSC Work Programme including confirmation of any JOSC Working Group memberships for</p>	Joint	Director for Digital, Sustainability & Resources	No	No

2023/24 and also consideration of any possible items for future scrutiny				
Improving the effectiveness of overview and scrutiny	Joint	To be considered by the Joint Chairpersons.	No	No

**Joint Overview and Scrutiny Committee - Date TBC (July?)**

<u>AGENDA ITEM</u>	<u>AUTHORITY</u>	<u>REPORT AUTHOR</u>	<u>EXECUTIVE MEMBERS/OFFICERS TO ATTEND</u>	<u>CHANGE TO ORIGINAL WORK PROGRAMME?YES/NO/REASON</u>
Interview with Adur Cabinet Member <b>Reason for Scrutiny -</b> To consider and question the Cabinet Member on issues within the Portfolio.	Adur	Director for Digital, Sustainability & Resources	Cabinet Member	No
Interview with Adur Cabinet Member <b>Reason for Scrutiny -</b> To consider and question the Cabinet Member on	Adur	Director for Digital, Sustainability & Resources	Cabinet Member	No

issues within the Portfolio.				
Interview with Worthing Cabinet Member <b>Reason for Scrutiny -</b> To consider and question the Cabinet Member on issues within the Portfolio.	Worthing	Director for Digital, Sustainability & Resources	Cabinet Member	No
Joint Revenue outturn report 2022/23 <b>Reason for Scrutiny -</b> Budget scrutiny and to identify any issues from the outturn that may require any further scrutiny	Joint	Director for Digital, Sustainability & Resources/Chief Financial Officer	Chief Financial Officer	No
Outline Budget Strategy 2023/24 <b>Reason for Scrutiny -</b> Budget scrutiny and to identify any issues which require further scrutiny	Joint	Director for Digital, Sustainability & Resources/Chief Financial Officer	Chief Financial Officer	No
Annual review of the recovery of the Adur & Worthing evening and night time economies (ENTE) <b>Reason for Scrutiny -</b>	Joint	Director for Economy/Head of Place & Economy	Head of Place & Economy Adur Cabinet Member for Communities & Wellbeing Worthing Cabinet Member for Culture & Leisure	Item agreed by JOSC in January 2023.

Follow up report on the ENTE JOSC review and the outcomes of discussions with Cabinet Members on the recommendations from the review.				
UK Shared Prosperity Fund - <b>Reason for Scrutiny</b> - Report on the progress of delivery of the work streams and how the funding is being allocated.	Joint	Head of Place & Economy/Director for Economy	Head of Place & Economy/Director for Economy	Item agreed by JOSC in February 2023.
Review of JOSC Work Programme and consideration of any possible items for future Scrutiny	Joint	Director for Digital, Sustainability & Resources	No	No

**Joint Overview and Scrutiny Committee - Date TBC (September?)**

<b><u>AGENDA ITEM</u></b>	<b><u>AUTHORITY</u></b>	<b><u>REPORT AUTHOR</u></b>	<b><u>EXECUTIVE MEMBERS/OFFICERS TO ATTEND</u></b>	<b><u>CHANGE TO ORIGINAL WORK PROGRAMME?YES/NO/REASON</u></b>
Interview with Adur	Adur	Director for Digital,	Cabinet Member	No

Cabinet Member - TBC <b>Reason for Scrutiny</b> - To consider and question the Cabinet Member on issues within the Portfolio.		Sustainability & Resources		
Interview with Worthing Cabinet Member - TBC <b>Reason for Scrutiny</b> - To consider and question the Cabinet Member on issues within the Portfolio.	Worthing	Director for Digital, Sustainability & Resources	Cabinet Member	No
Update on the delivery of Our Plan and interview with Chief Executive - <b>Reason for Scrutiny</b> - To question the Chief Executive on the progress in delivering the objectives in 'Our Plan'	Joint	Director for Digital, Sustainability & Resources	Chief Executive	No
Review of JOSCS Work Programme and consideration of any possible items for future Scrutiny	Joint	Director for Digital, Sustainability & Resources	No	No

**Joint Overview and Scrutiny Committee - Date TBC (October?)**

<u>AGENDA ITEM</u>	<u>AUTHORITY</u>	<u>REPORT AUTHOR</u>	<u>EXECUTIVE MEMBERS/OFFICERS TO ATTEND</u>	<u>CHANGE TO ORIGINAL WORK PROGRAMME?YES/NO/REASON</u>
Interview with the Adur Cabinet Member TBC <b>Reasons for Scrutiny -</b> To consider and question the Cabinet Member on issues within the Portfolio.	Adur	Director for Digital, Sustainability & Resources	Cabinet Member	No
Interview with Worthing Cabinet Member TBC - <b>Reasons for Scrutiny -</b> To consider and question the Cabinet Member on issues within the Portfolio.	Worthing	Director for Digital, Sustainability & Resources	Cabinet Member	No
Interview with Adur Cabinet Member TBC - <b>Reasons for Scrutiny -</b> To consider and question the Cabinet Member on issues within the Portfolio.	Adur	Director for Digital, Sustainability & Resources	Cabinet Member	No
Review of JOSOC Work Programme and consideration of any possible items for future Scrutiny	Joint	Director for Digital, Sustainability & Resources	No	No

**Joint Overview and Scrutiny Committee - Date TBC (November?)**

<u>AGENDA ITEM</u>	<u>AUTHORITY</u>	<u>REPORT AUTHOR</u>	<u>EXECUTIVE MEMBERS/OFFICERS TO ATTEND</u>	<u>CHANGE TO ORIGINAL WORK PROGRAMME?YES/NO/REASON</u>
Interview with Worthing Cabinet Member TBC - <b>Reasons for Scrutiny</b> - To consider and question the Cabinet Member on issues within the Portfolio.	Worthing	Director for Digital, Sustainability & Resources covering report	Cabinet Member	No
Interview with Worthing Cabinet Member <b>Reasons for Scrutiny</b> - To consider and question the Cabinet Member on issues within the Portfolio.	Worthing	Director for Digital, Sustainability & Resources covering report	Cabinet Member	No
Crime and Disorder update - Interview with the Chairman of the Adur & Worthing Safer Communities Partnership (SCP) <b>Reason for Scrutiny</b> - To undertake the formal crime	Joint	Director for Digital, Sustainability & Resources	Chairman of the Adur & Worthing Safer Communities Partnership and Cabinet Members.	No.



and disorder scrutiny role and scrutinise the work of the SCP.				
Budget update and scrutiny - Joint Budget and Worthing only <b>Reason for Scrutiny</b> - To undertake scrutiny of the Budget and consider if any comments should be forwarded to the JSC.	Adur/Worthing/ Joint?	Director for Digital, Sustainability & Resources/Chief Financial Officer	Chief Financial Officer	No
Review of JOSC Work Programme including note of changes made since Work Programme agreed by Councils in April 2023	Joint	Director for Digital, Sustainability & Resources	No	No

**Joint Overview and Scrutiny Committee - Date TBC (January?)**

<u>AGENDA ITEM</u>	<u>AUTHORITY</u>	<u>REPORT AUTHOR</u>	<u>EXECUTIVE MEMBERS/OFFICERS TO ATTEND</u>	<u>CHANGE TO ORIGINAL WORK PROGRAMME?YES/NO/REASON</u>
Interview with Worthing Cabinet Member <b>Reason for Scrutiny</b> - To consider and question the Cabinet Member on	Worthing	Director for Digital, Sustainability & Resources	Cabinet Member	No

issues within the Portfolio.				
Interview with Worthing Cabinet Member <b>Reason for Scrutiny</b> - To consider and question the Cabinet Member on issues within the Portfolio.	Worthing	Director for Digital, Sustainability & Resources	Cabinet Member	No
Review of progress on the delivery of the Housing Strategy <b>Reason for Scrutiny</b> - To review the progress in delivering the Housing Strategy	Joint	Director for Communities/Head of Housing Services	Director for Communities/Head of Housing Services	No.
Review of JOSC Work Programme	Joint	Director for Digital, Sustainability & Resources	No	No

**Joint Overview and Scrutiny Committee - Date TBC(March?)**

<b><u>AGENDA ITEM</u></b>		<b><u>REPORT AUTHOR</u></b>	<b><u>EXECUTIVE MEMBERS/OFFICERS TO ATTEND</u></b>	<b><u>CHANGE TO ORIGINAL WORK PROGRAMME?YES/NO/REASON</u></b>
Interview with Worthing Cabinet Member <b>Reason for Scrutiny</b> - To consider and question the	Worthing	Director for Digital, Sustainability & Resources	Cabinet Member	No

Cabinet Member on issues within the Portfolio.				
Interview with Worthing Cabinet Member <b>Reason for Scrutiny</b> - To consider and question the Cabinet Member on issues within the Portfolio.	Worthing	Director for Digital, Sustainability & Resources	Cabinet Member	No.
Annual update on progress with delivering the Climate Change agenda <b>Reason for Scrutiny</b> - To review the progress in delivering the climate change agenda	Joint	Director for Digital, Sustainability & Resources	Director for Digital, Sustainability & Resources/Sustainability Manager	No
Worthing Theatres contract monitoring <b>Reason for Scrutiny</b> - To review the performance of Worthing Theatres.	Worthing	Director for the Economy	Director for the Economy	No
Annual review report on the work of the Worthing BID <b>Reason for Scrutiny</b> - To review the work of the Worthing BID	Worthing	Director for the Economy/Head of Place & Economy/Town Centre Manager	Director for the Economy/Head of Place & Economy/Town Centre Manager	No
Annual feedback report	Joint	Director for Digital,	Council Members on HASC to	No

from meetings of the West Sussex Health & Adult Social Care Scrutiny Committee (HASC) - Issues affecting Adur & Worthing <b>Reason for Scrutiny</b> - To review the work of the HASC and the impact on Adur and Worthing		Sustainability & Resources and verbal report from the Council Members on HASC	report.	
JOSC Work Programme setting 24/25	Joint	Director for Digital, Sustainability & Resources	No	No

**Working Group reports and other items - Dates to be confirmed**

<u>ITEM</u>	<u>AUTHORITY</u>	<u>REPORT AUTHOR</u>	<u>EXECUTIVE MEMBER/OFFICERS TO ATTEND</u>	<u>STATUS</u>
Reports from the Working Group reviewing the Adur Homes repairs and maintenance service and transformation	Adur	Chairman of the Working Group	No	Ongoing -Working Group currently in progress
Final report from the	Worthing	Chairman of the	No	Report expected in 2023.

Working Group reviewing Cultural Services		Working Group		
Final report of JOSC Working Group set up to review the policy used by the Councils when placing vulnerable people in accommodation outside of the Council areas.	Joint	Chairman of the Working Group	No	Working Group set up by JOSC on 14 July. First meeting of the Working Group held in September 2022 which is reviewing the issues. Work ongoing.

**Additional items to be considered as part of the forward Work Programme in 2024/25**

**Note:-** This draft Work Programme is a 'live' document and all dates and items contained in it are provisional and subject to change in agreement with the JOSC Joint Chairmen/Vice-Chairmen, JOSC and relevant Officers