



ADUR DISTRICT  
**C O U N C I L**

**20 February 2020**





**Adur Council Meeting  
20 February 2020**

Queen Elizabeth II Room,  
The Shoreham Centre, Pond Road,  
Shoreham-by-Sea

**7.00 pm**

**Agenda**

**12 February 2020**

**ALL MEMBERS OF THE COUNCIL are hereby summoned to attend for the following business:**

**Part A**

**1. Apologies for Absence**

**2. Declarations of interest**

Members and officers must declare any disclosable pecuniary interests in relation to any business on the agenda. Declarations should also be made at any stage such an interest becomes apparent during the meeting.

If in doubt contact the Legal or Democratic Services representative for this meeting.

**3. Questions from the public**

To receive any questions from members of the public addressed to Members of the Executive in accordance with Council Procedure Rule 11. There is up to 5 minutes for each question, one supplementary question may be asked arising from the original question.

Questions must relate to any matter the Council has power or which affects the District except no questions may be asked on

- a) A specific planning or licensing application
- b) A specific staffing appointment or appeal or Standards determination

Public question time will last up to 30 minute; questions will be taken in order of receipt. The deadline for submissions is Tuesday 18 February at 12 noon.

Questions to be submitted to [democratic.services@adur-worthing.gov.uk](mailto:democratic.services@adur-worthing.gov.uk)

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Director for Communities:  
Mary D'Arcy  
Adur & Worthing Councils,  
Town Hall, Chapel Road,  
Worthing, West Sussex, BN11 1HA

**4. Confirmation of Minutes**

To approve the minutes of the meeting of the Council on 19 December 2019, copies of which have been previously circulated.

**5. Announcements by the Chairman, Leader of the Council, Executive Members and / or Head of Paid Service**

**6. Items raised under urgency provisions**

To consider any items the Chairman has agreed are urgent

**7. Recommendations from the Executive and Committees to Council (Pages 1 - 20)**

To consider recommendations to the Council, details of which are set out in the attached items as 7a – 7h. Full reports are available on the website as listed below:

	<b>Executive/Committee</b>	<b>Date</b>	<b>Item</b>
7a	Joint Strategic Committee	08.10.20	<b>JSC/046/19-20</b> <a href="#"><u>Adur Homes Responsive Repairs Policy</u></a>
7b	Joint Strategic Committee	14.01.20	<b>JSC/079/19-20</b> <a href="#"><u>Council Tax Support Schemes for 2020/21</u></a>
7c	Joint Strategic Committee	14.01.20	<b>JSC/080/19-20</b> <a href="#"><u>Council Tax “long-term empty” premium and discounts</u></a>
7d	Joint Governance Committee	28.01.20	<b>JGC/059/19-20</b> <a href="#"><u>Review of the Code of Conduct for Members</u></a>
7e	Adur Executive Committee	04.02.20	<b>A EX/005/19-20</b> <a href="#"><u>Budget Estimates 2020/21 and setting of the 2020/21 Council Tax</u></a>  <i>Note: This item will be taken in conjunction with item 12 of the agenda</i>
7f	Joint Strategic Committee	11.02.20	<b>JSC/XX/19-20</b> <a href="#"><u>Delivering our Housing Strategy - Adur and Worthing Councils' Housing Allocations Policies</u></a>  <i>Note: This item will be published and circulated after the publication of the main agenda</i>
7g	Joint Strategic Committee	11.02.20	<b>JSC/XX/19-20</b> <a href="#"><u>Joint Treasury Management Strategy Statement and Annual Investment Strategy 2020/21 to 2022/23, Adur District Council and Worthing Borough Council</u></a>  <i>Note: This item will be published and circulated after the publication of the main agenda</i>
7h	Joint Strategic Committee	11.02.20	<b>JSC/XX/19-20</b> <a href="#"><u>Adur Homes development programme - Albion Street and Cecil Norris House</u></a>  <i>Note: This item will be published and circulated after the publication of the main agenda</i>

## **8. Report of the Leader on decisions taken by the Executive (Pages 21 - 26)**

To receive a report from the Leader. The report contains executive decisions since the last Council meeting.

There is up to 15 minutes for Executive Members to make any statements on the report.

There is up to 15 minutes for Executive Members to respond to questions on the report; these questions will not be the same as any asked under 'Members Questions under Council Procedure Rule 12'

## **9. Members question time under Council Procedure Rule 12**

Members question time will last up to 30 minutes, questions will be taken in order of receipt, in rotation from each political group on the Council. The deadline for submission of questions is Tuesday 18 February at 12 noon. Questions to be submitted to [democratic.services@adur-worthing.gov.uk](mailto:democratic.services@adur-worthing.gov.uk)

Questions received can be asked of the following:

- a) The Chairman
- b) A Member of the Executive
- c) The Chairman of any Committee
- d) The Councils representative on any outside body

Questions cannot be asked on the following

- a) A specific planning or licensing application
- b) A specific staffing appointment, appeal or Standards determination

## **10. Schedule of Meetings 2020/21 (Pages 27 - 28)**

To receive from the Proper Officer, the Director for Communities, the schedule of meetings for the Council and other meetings in the next Municipal Year. A copy of the schedule is attached as item 10.

The Council is invited to formally approve the dates for its meetings and to note the proposed meeting dates for Committees.

## **11. Suspension of Council Procedure rules**

The council are asked to suspend Council Procedure rules where they conflict with the budget procedure rules in accordance with paragraph 7.2 of the budget procedure rules.

**12. Council Tax 2020/21**

To consider and set the Council Tax for 2020/21

A separate budget pack produced by the Director for Digital and Resources will be circulated as item 12, the recommendation from the Executive is detailed at item 7e is considered as part of this item.

Please note that members will be asked to suspend normal council procedure rules for this item. Use of the Council's budget procedure rules are followed for this item <https://www.adur-worthing.gov.uk/media/media,151697,en.pdf>

**13. Motion on Notice (Pages 29 - 32)**

To consider a report by the Director for Communities, copy attached as item 13



Director for Communities

**Recording of this meeting**

The Council will be voice recording the meeting, including public question time. The recording will be available on the Council's website as soon as practicable after the meeting. The Council will not be recording any discussions in Part B of the agenda (where the press and public have been excluded).

For Democratic Services enquiries relating to this meeting please contact:

Chris Cadman-Dando  
Democratic Services Officer  
01903 221364  
Email [chris.cadman-dando@adur-worthing.gov.uk](mailto:chris.cadman-dando@adur-worthing.gov.uk)

For Legal Services enquiries relating to this meeting please contact:

Susan Sale  
Solicitor to the Council  
01903 22 1119  
[Susan.sale@adur-worthing.gov.uk](mailto:Susan.sale@adur-worthing.gov.uk)