



WORTHING BOROUGH
C O U N C I L

22 October 2019

**Worthing Council Meeting
22 October 2019**

Council Chamber
Town Hall, Chapel Road,
Worthing

6.30 pm

Agenda

14 October 2019

ALL MEMBERS OF THE COUNCIL are hereby summoned to attend for the following business:

Part A

1. Apologies for Absence

2. Declarations of Interest

Members and Officers must declare any disclosable pecuniary interests in relation to any business on the agenda. Declarations should also be made at any stage such an interest becomes apparent during the meeting.

If in doubt contact the Legal or Democratic Services representative for this meeting.

3. Confirmation of Minutes

To approve the Minutes of the Annual Council Meeting held on 23 July 2019, copies of which have been previously circulated. A copy is available to view at <https://democracy.adur-worthing.gov.uk/ieListDocuments.aspx?CId=158&MId=186&Ver=4>

4. Questions from the Public

Director for Communities:
Mary D'Arcy
Adur & Worthing Councils,
Town Hall, Chapel Road,
Worthing, West Sussex, BN11 1HA

To receive any questions from members of the public addressed to Member of the Executive in accordance with Council Procedure Rule 11. There is up to 5 minutes for each question, one supplementary question may be asked arising from the original question.

Questions must relate to any matter the Council has power or which affects the Borough, except no questions may be asked in relation to

- a) A specific planning or licensing application
- b) A specific staffing appointment or appeal, or Standards determination

Public question time will last up to 30 minutes; questions will be taken in the order of receipt. The deadline for submission of questions is **Friday 18 October 2019 at 12**

noon. Questions to be submitted to democratic.services@adur-worthing.gov.uk

5. Announcements by the Mayor, Leader of the Council, Executive Members or the Head of Paid Service

6. Items raised under Urgency Provisions

To consider any items the Mayor has agreed are urgent.

7. Recommendations from the Executive and Committees to Council (Pages 1 - 11)

To consider recommendations to the Council, details of which are set out in the attached items as 7A, 7B, 7C, 7D and 7E

Full reports are available on the website as listed below:

| | Executive / Committee | Date | Item |
|---|-----------------------------------|-------------------|--|
| A | Joint Governance Committee | 30 July 2019 | i) Joint Governance Committee Appointments: Parish Councillors |
| B | Joint Strategic Committee | 10 September 2019 | i) JSC/032/19-20 - Our Growing Regional Economy - An Update on the Greater Brighton Economic Board |
| C | Joint Governance Committee | 24 September 2019 | i) JGC/033/19-20 - Appointment of Chairmen and Vice Chairmen to Committees ii) JGC/035/19-20 - Conferment of Honorary Alderman - Alex Harman |
| D | Licensing & Control Committee 'B' | 30 September 2019 | i) LCCB/009/19-20 - Gambling Act 2005 - Review of Statement of Licensing Policy |
| E | Joint Strategic Committee | 8 October 2019 | i) JSC/041/19-20 - Consultation response and recommendations on the extension and amendment of Public Space Protection Orders (Dog Control) for Adur and Worthing Councils |

8. Report of the Leader on Decisions taken by the Executive (Pages 12 - 23)

To receive a report from the Leader as item 8. The report contains decisions taken by the Executive, Executive Members and the Joint Strategic Committee since the last Council meeting.

There will be up to 15 minutes for Executive Members to make any statements on the report. There will also be up to 15 minutes for Executive Members to respond to questions on the report. These questions will not be the same as any to be asked under Item 10.

(Note: Papers relating to items under 7 and 8 have been previously circulated and can be viewed here on the Council's website
<https://democracy.adur-worthing.gov.uk/mgListCommittees.aspx?bcr=1>)

9. Pay Policy Statement 2019/20 (Pages 24 - 37)

To receive a report from the Director for Digital & Resources, attached as item 9.

10. Members Questions under Council Procedure Rule 12

Members question time will last up to 30 minutes, with questions being taken in the order of receipt and in rotation from each political group on the Council. The deadline for submission of questions is **Friday 18 October at 12 noon** . Questions to be submitted to democratic.services@adur-worthing.gov.uk

Questions can be asked of the following:

- a) The Mayor
- b) A Member of the Executive
- c) The Chairman of any Committee
- d) The Council's representative on any outside body

Questions cannot be asked in relation to the following:

- a) A specific planning or licensing application
- b) A specific staffing appointment, appeal or Standards determination

11. Motions on Notice (Pages 38 - 41)

Motion from Councillor Martin McCabe - *Stop Brexit*

To consider a Motion on Notice, submitted by the Proper Officer on behalf of Councillor Martin McCabe, detailed as item 11.

12. Motions on Notice (Pages 42 - 45)

Motion from Councillor Bob Smytherman - *Introduce a Committee System for decision making at Worthing Borough Council*

To consider a Motion on Notice, submitted by the Proper Officer on behalf of Councillor Bob Smytherman, detailed as item 12.

13. Motions on Notice (Pages 46 - 49)

Motion from Councillor Sally Smith - *Women Against State Pension Inequality (WASPI)*

To consider a Motion on Notice, submitted by the Proper Officer on behalf of Councillor Sally Smith, detailed as item 13.

Part B - Not for Publication - Exempt information Reports

None.



Director for Communities

Recording of this meeting

The Council will be voice recording the meeting, including public question time. The recording will be available on the Council's website as soon as practicable after the meeting. The Council will not be recording any discussions in Part B of the agenda (where the press and public have been excluded).

For Democratic Services enquiries relating to this meeting please contact:

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neil.terry@adur-worthing.gov.uk

For Legal Services enquiries relating to this meeting please contact:

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WORTHING BOROUGH
COUNCIL

Council
22 October 2019
Agenda Item 7A

Extract from Joint Governance Committee - 30 July 2019

JGC/024/19-20 Joint Governance Committee Appointments: Parish Councillors

Purpose

The report advised Members of the Joint Governance Committee of the nominations from Lancing Parish Council and Sompting Parish Council for Parish representatives to be appointed to the Joint Governance Committee as co-opted Members in accordance with the Constitution.

Resolved

The Joint Governance Committee:-

- 1.1. noted the nomination from Lancing Parish Council of the appointment of Cllr Ann Bridges as a Co-Opted Member of the Joint Governance Committee for 2019/20 and recommended the appointment to Adur District Council and Worthing Borough Council;
- 1.2. noted the nomination from Sompting Parish Council of the appointment of Cllr Caroline Baxter as a Co-Opted Member of the Joint Governance Committee for 2019/20 and recommended the appointment to Adur District Council and Worthing Borough Council.

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Extract from Joint Strategic Committee - 10 September 2019

JSC/032/19-20 Our Growing Regional Economy - An Update on the Greater Brighton Economic Board

Purpose

The report provided the Joint Strategic Committee with an update on the benefits Adur and Worthing had gained from the Councils' membership of the Greater Brighton Economic Board (GBEB), which included:

- securing funding through the Local Growth Fund;
- advocating for local infrastructure issues at regional and national level;
- promoting economic development as part of the Greater Brighton region.

The report also sought approval from the Joint Strategic Committee to recommend to meetings of the full councils that Arun District Council be confirmed as a member of the GBEB. This additional capacity would further strengthen the Board's position as a voice for economic development, across the Greater Brighton region, advocating at local, regional, national and international level.

Decision,

The Joint Strategic Committee:-

- 1) noted the contents of the report and the ongoing benefits gained from Adur and Worthing Councils membership of the Greater Brighton Economic Board;
- 2) **recommended to Adur District and Worthing Borough Councils respectively, to ratify the proposed amendment to the Greater Brighton Economic Board's Head of Terms (Attachment A) relating to Arun District Council's membership of the Greater Brighton Economic Joint Committee (which meets with the Greater Brighton Business**

Partnership as the Greater Brighton Economic Board), subject to the decision of other constituents authorities, and to delegate authority to the Solicitor to the Council to make consequential changes to the Joint Committee Agreement and the Councils' Constitutions;

- 3) noted the Greater Brighton Economic Board's 5 Year Strategic Priorities (Attachment B) and Annual Report 2018 (Attachment C).

Extract from Joint Governance Committee - 24 September 2019

JGC/033/19-20 Appointment of Chairmen and Vice Chairmen to Committees

Purpose

Members of the Joint Governance Committee requested that a report be brought to them at this meeting addressing the way in which the Chairmen of Committees, other than the Executive, are currently appointed and any future options.

Summary of discussion:

The Solicitor to the Council and Monitoring Officer briefly outlined the report for Members and advised that whilst it was a statutory requirement that Councillors were appointed to non-Executive Committees by the Council in accordance with the political balance rules, it was the Council's own adopted constitutional arrangements that governed the appointment of Chairmen and Vice Chairmen.

In discussion, Member's opinions varied, some Members felt no change to the procedure was necessary, others that it should be the role of the Committee to determine the Chair of that Committee, and be appointed via a secret ballot. Other Members believed an opposition Member should chair JOSOC to allow fair and effective scrutiny of the Council and avoid unconscious bias.

In conclusion, following debate, as a Joint Committee, legal advice was given that any proposals to make a recommendation to Council should be dealt with separately by each Council.

It was proposed, seconded and agreed that a recommendation be made to both Councils that the Joint Governance Committee and Joint Overview and Scrutiny Committee Chairs be elected by the Members of that Committee at the first meeting following Annual Council, via a secret ballot.

It was proposed and seconded that a recommendation be made to both Councils that the Chairman of the Joint Overview and Scrutiny Committee, however appointed, be a Member of the opposition or Independent Member.

It was proposed and seconded that a recommendation be made to both Councils that the Chairman of the Joint Governance Committee, however appointed, be a Member of the opposition or Independent Member.

Both motions failed.

Decision,

That the Joint Governance Committee considered and noted the content of the report and made recommendations to Adur District Council and Worthing Borough Council that the Committee Chairs, for Joint Governance Committee and Joint Overview and Scrutiny Committee, be elected by the Members of those Committees at the first meeting following Annual Council, via a secret ballot.



WORTHING BOROUGH
COUNCIL

Council
22 October 2019
Agenda Item 7C(ii)

Extract from Joint Governance Committee - 24 September 2019

JGC/035/19-20 Conferment of Honorary Alderman - Alex Harman

Purpose

To consider conferring the title of Honorary Alderman of the Borough of Worthing, on former Mayor Alex Harman, who is no longer a member of the Council.

Decision,

That the Joint Governance Committee considered the granting of the Honorary Aldermanship of the Borough of Worthing to former Mayor Alex Harman and agreed to make the following recommendation to Worthing Borough Council:-

That a special meeting of the Council be arranged under section 249(1) of the Local Government Act for the specific purpose of conferring the title of 'Honorary Alderman' to Alex Harman.

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Extract from Licensing and Control Committee 'B' - 30 September 2019

LCCB/009/19-20 Gambling Act 2005 - Review of Statement of Licensing Policy

Purpose

The report before members invited them to review the draft statement of Gambling Licensing Policy.

Summary of discussion:

The Licensing Officer introduced the report to the Committee and set out the legislative background to the report and summarised the consultation responses which had been supplied to the Committee. A late representation had also been received from legal services (a copy of which is attached to the signed copy of these minutes).

The Committee discussed the report and agreed to the changes proposed in the report and the representation from the legal services department. In addition there were some changes agreed to an annex in the report referring to a study conducted by Leeds University with references to mental ill-health being amended to 'mental health issues' and 'mentally distressed' respectively and that where the document referred to homeless it should also state 'and insecurely housed'. There would also need to be an additional sentence before para 30.5 stating 'some of this research is listed below'.

Members supported the document and lauded the importance of the policy and the subject matter of the document.

Decision,

That the Statement of Gambling Licensing Policy, as amended, be recommended to Council for approval.

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Extract from Joint Strategic Committee - 8 October 2019

JSC/041/19-20 Consultation response and recommendations on the extension and amendment of Public Space Protection Orders (Dog Control) for Adur and Worthing Councils

Purpose

On 17 December 2019 two Public Space Protection Orders for dogs (one in Adur and one in Worthing) will expire.

On 5 March 2019 a report was brought to JSC recommending:-

- to approve in principle proposed amendments to the orders outlined in paragraphs 4.5 and 4.8 of that report (contained as Appendix A to this report);
- to approve the undertaking of a public consultation survey as outlined in that report;
- to request that a further report be brought to JSC in September 2019 with the results of the public consultation and options for consideration.

The report provided the results of the public consultation carried out between Monday 15 July to Friday 6 September 2019 and included a number of recommendations that Members of the Joint Strategic Committee were asked to consider.

Summary of Discussion

During consideration of the item Members raised the following points:-

- thanked the public for their responses to the consultation;
- that the maximum number of dogs being walked by an individual should remain as 6. However, it was noted that the response to this issue was not clear cut (52:48) with a number of people responding to say that the maximum number of dogs should be reduced from 6 to 4;
- requested that the public report any issues as they arise;

- requested that Officers make it as easy as possible for the public to report any concerns; and
- that there was an important role for responsible dog owners in the reporting of irresponsible dog owners.

The Committee stated that there was no excuse for not cleaning up after dogs, as it created a health risk and the Councils would take a zero tolerance on this issue whenever it could.

Decision,

That the Joint Strategic Committee recommended to Adur and Worthing Councils:-

- 1. that both current PSPO's be extended for a period of 3 years;**
- 2. that the fixed penalty fine be increased to £100;**
- 3. that the existing exclusion zone be retained along Worthing Beach;**
- 4. that the number of dogs that can be walked by dog walkers should remain at 6.**



Report of the Leader on Decisions taken by Executive Members and the Joint Strategic Committee since the last meeting of Council

A Decisions Taken by Individual Executive Members

Listed below is a summary of decisions taken by the individual Executive Members since the despatch of the agenda for the last Ordinary Council Meeting. Full details can be found on the Executive Members and Portfolios, Reports and Decisions webpage <http://www.adur-worthing.gov.uk/meetings-and-decisions/committees/worthing/cabinet-member-decisions/>

Leader

-

Executive Member for Regeneration

W/REG/004/19-20 Affordable Housing and the impact of changes made to national planning guidance

JAW/006/19-20 Joint Adur & Worthing Statement of Community Involvement

Executive Member for Resources

W/RES/003/19-20 Irrecoverable Debts

W/RES/005/19-20 Irrecoverable Debts - Council Tax and National Domestic Rates

JAW/007/19-20 2019/2020 Local Schemes for Business Rates Discretionary Relief

JAW/012/19-20 Gas and Electricity Contract Awards

Executive Member for Customer Services

JAW/009/19-20 Release of the Affordable Housing Budget to Secure Additional Affordable Housing

JAW/014/19-20 Release of the Affordable Housing Budget to Secure Additional Affordable Housing

JAW/016/19-20 Adaptations for People with Disabilities (Adur Homes) Contract Award

JAW/019/19-20 Community Alarm System Replacement Contract Award

Executive Member for Digital and Environmental Services

JAW/005/19-20 Brooklands Masterplan Development

JAW/010/19-20 Extension of both the agency agreement with WSCC and the NSL Contract

JAW/011/19-20 Worthing Parking Review

JAW/013/19-20 Household Waste and Recycling Collection Policy

Executive Member for Health and Wellbeing

JAW/008/19-20 Falls Prevention Tender

JAW/015/19-20 Adur Community Grants - Allocation of Funds for 2019/20 - Round Two

B. Decisions taken by the Joint Strategic Committee on 10 September 2019

Items related to Adur District Council are not reproduced on this agenda.

Full details can be found: www.adur-worthing.gov.uk/your-council/

The matters not appearing elsewhere on the agenda:-

JSC/028/19-20 1st Revenue Budget Monitoring Report (Q1)

The report updated the Joint Strategic Committee with the latest expenditure and income projections for each Council in the financial year 2019/20, compared to the Revenue Budget approved by both Councils in February. Whilst the 'spend to date' would be the position as at the 30 June 2019, the forecast position would reflect the latest information available to ensure an up-to-date forecast was presented.

A Member raised questions regarding the 'higher than expected repair costs on the new fleet' highlighted in paragraph 4.10.3, the 'additional net income anticipated in relation to Business Rates S31 grants by Worthing of £160k' highlighted in paragraph 4.10.11 and the overspend on water across all sites of £50k highlighted in paragraph 4.12. Officers confirmed that most of the vehicle fleet had been replaced 2 to 3 years ago but they would investigate why repair costs were higher than expected and report back after the meeting. Officers also advised that Business Rates went through the collection fund and there had been a loss of income arising from the conversion of office blocks (as a result of reduced business rates). The question regarding an overspend on water across all sites would be shared with the Head of Technical Services for a response.

The Committee commended the Major Projects Team for their work in relation to the Strategic Property Investment Fund.

Decision:

The Joint Strategic Committee noted the report and projected outturn position for the Joint Committee, Adur District Council and Worthing Borough Council against the approved revenue budgets and proposed use of reserves (Appendix 1b and 2b).

JSC/029/19-20 1st Quarter Capital Investment Programme & Projects Monitoring 2019/20

The report updated the Joint Strategic Committee with the progress made on the 2019/20 Capital Investment Programmes for Adur District Council and Worthing Borough Council. The programmes included schemes which supported the delivery of services by the Joint Services Committee.

Clarification was sought regarding the cost of a replacement digital camera for the Connaught Studio (£65k). Officers advised that the equipment was a digital camera / projector which was used to livestream events and that the cost would be repaid by the Trust over the next three years by reducing down the annual contract payment by £15k per year.

A Member queried whether the virement of £50k from the DDA coastal footpath, to the Southwick Leisure Centre, was premature. Officers advised that colleagues in Technical Services were confident that the tender would come in under budget but agreed to provide additional information following the meeting.

Another Member sought an assurance that the timeline for delivery in relation to the Decoy Farm site was realistic and questioned the £42k provision for replacement Boundary Signs. Officers advised that timescales for delivery of the Decoy Farm site were anticipated in 2020/21. The Leader of Worthing Council agreed to investigate the provision for Boundary Signage.

Decision:

The Joint Strategic Committee:-

a) with respect to the Capital Investment Programme of Adur District Council

- i) noted the reprofiling of the Adur District Council capital schemes as advised in paragraphs 8.2.1 and Appendix 3;
- ii) noted that a virement of £50,000 from the DDA coastal footpath to the Southwick Leisure Centre outdoor all weather pitch, as detailed in paragraph 8.2.3, was approved by the Director of Communities to resolve a potential overspend against this budget;
- iii) noted the confirmation of £590,000 external funding from the Environment Agency towards the Coast Protection Works at Shoreham Western Harbour Arm as detailed in paragraph 8.2.5;

- iv) approved the addition of the purchase of Trade Refuse Bins to the 2019/20 and 2020/21 Capital Investment Programme funded from revenue contributions of £7,500 p.a.as detailed in paragraph 8.1.2;
- v) approved the inclusion of Play Area Improvements at Sompting Recreation Ground funded from a virement of £100,800 from the Middle Road Play Area Improvements as detailed in paragraph 8.2.4.

b) with respect to the Capital Investment Programme of Worthing Borough Council

- i) noted the reprofiling of the Worthing Borough Council capital schemes as advised in paragraphs 8.3.1 and Appendix 4;
- ii) approved the virements from the budget provision for the Town Hall Asbestos Removal to support a re-prioritised scheme of asbestos management surveying and works, Seafront Fire Safety Works Budget and the Durrington Cemetery Extension for Additional Burial Spaces Budget as detailed in paragraph as detailed in paragraph 8.3.3 and 8.3.6;
- iii) approved the virements to amalgamate all the budgets in the Capital Investment Programme for the Brooklands Park Development into one programme of works totalling £502,610 as detailed in paragraph 8.3.7;
- iv) approved the virement of £150,000 from the unallocated public convenience budget to the Highdown Gardens Infrastructure Scheme for the improvement to the Highdown Gardens public convenience detailed in paragraph 8.3.8;
- v) approved the ring-fencing of 2019/20 Capital Investment Programme Contingency as a provision for the internal works to the new Durrington Community Centre to ensure the building is ready for use by a new tenant detailed in paragraph 8.3.9;
- vi) approved the procurement of a cremulator and transfer table for the Crematorium be included in the 2019/20 Capital Investment Programme funded from the 2019/20 Capital Investment Programme General Contingency Budget as detailed in paragraph 8.3.4;
- vii) approved the inclusion of the development of the Crematorium Children's Garden in the 2019/20 Capital Investment Programme funded from the unallocated Crematorium Improvements Budget in 2020/21 as detailed in paragraph 8.3.5;

- viii) agreed to the addition of the purchase of Trade Refuse Bins to the 2019/20 and 2020/21 Capital Investment Programme funded from revenue contributions of £17,500 p.a.as detailed in paragraph 8.1.2;
- ix) approved the inclusion within the capital programme of a new digital camera for the Connaught Theatre funded by £20,000 from the levy budget and £45,000 from the Treasury Management budget as detailed in paragraph 8.3.10.

JSC/030/19-20 Reconsideration of the locally-determined Council Tax “long-term empty” premium and discounts

The Committee were informed that since 1 April 2013, local authorities had been able to charge an additional fifty percent Council Tax in respect of properties that had been unfurnished and unoccupied for more than two years. This was known as the “long-term empty premium”.

Legislation had now been introduced allowing local authorities the ability to increase the premium to one hundred percent from 1 April 2019, thereby charging two-hundred percent of the Council Tax that would otherwise be due.

The report invited Members to consider whether they wished to increase the long-term empty premium and also to amend the periods when no Council Tax was payable in respect of properties that were:-

- Unoccupied and unfurnished
- Undergoing or requiring structural alteration or major repair

A Member sought clarification regarding the rules following bereavements. Officers advised that there were a number of statutory exemptions (class F) for properties that become empty following a bereavement which covers the period up to the point of probate being granted and then 6 months thereafter.

Another Member sought clarification regarding the terminology of unoccupied and unfurnished. Officers informed the Committee that Council Tax liability was based on what legislation referred to as sole or main residence. These were residents homes which were their sole or main residence. Properties referred to as ‘second homes’ were generally used as holiday homes or were infrequently occupied and would be subject to the normal 100% Council Tax charge. The proposals were specifically in relation to properties that were unoccupied and unfurnished.

The Committee discussed the proposals relating to properties that were unoccupied and unfurnished for a period of up to 1 month. They requested further information in regards to the administrative costs associated with such situations be provided in a future report.

Decision:

The Joint Strategic Committee

- (i) noted the content of the report;
- (ii) agreed that public consultations should be conducted for both Adur and Worthing Councils in respect of the “long-term empty premium”, the local discount in respect of properties undergoing structural alterations or major repairs and the local discount in respect of unoccupied & unfurnished properties;
- (iii) delegated authority to the Head of Revenues & Benefits, in consultation with the respective Executive Members for Customer Services, to conduct a public consultation, with the results and any recommendations to be reported back to a future meeting of the Joint Strategic Committee.

JSC/031/19-20 Annual Treasury Management Report 2018-19 Adur District Council and Worthing Borough Council and Revised Treasury Management Policy and Practices

The report asked Members to note the Treasury Management performance for Adur and Worthing Councils for 2018/19 as required by regulations issued under the Local Government Act 2003.

Members were recommended to approve the revised Treasury Management Policy and Practices, which had been updated to incorporate new CIPFA and MHCLG guidance and were attached as appendices 1 and 2.

Decision:

The Joint Strategic Committee noted the annual report and approved the revised Treasury Management Policy and Practices.

JSC/034/19-20 Referral of Motion on Notice from Worthing Borough Council

The report set out a motion referred to the Joint Strategic Committee, from the meeting of Adur District Council on the 18 July 2019, for consideration and determination.

The motion was attached to the report as Appendix 1 and asked Members to consider the adoption of a number policies, additional to those adopted by the Joint Strategic Committee at its meeting in July.

It was noted that Members could accept the motion, requesting that further work be

carried out in this regard, or, Members could reject the motion.

As the proposer of the motion, Councillor Richard Mulholland attended the meeting and presented it to the Committee.

During consideration of the motion, the Committee stated that a sizeable amount of the work proposed was already being undertaken. Currently, Worthing was producing a new Local Plan which would consider a number of the points raised and Officers would be reporting on progress in the near future.

The Leader of Worthing Borough Council gave an assurance that reports would be provided in due course to provide updates as the work progressed.

It was proposed and seconded that the motion be rejected.

Decision:

That the Joint Strategic Committee rejected the motion.

JSC/019/19-20 Worthing Homes Ltd: Corporate Structure and Governance Arrangements

The report informed the Committee that Worthing Homes Ltd was a local not-for-profit registered provider of social housing. It had been reviewing its corporate structure and governance arrangements and proposed converting from a company limited by shares and registered charity, to a community benefit society with charitable objectives, with commercial and charitable subsidiary arms.

Worthing Homes required the consent of Worthing Borough Council to implement these proposals due to obligations contained within the original Stock Transfer Agreement and the more recent Loan Agreement between Worthing Borough Council and Worthing Homes Ltd.

A Member asked how the proposed change would benefit existing and future tenants and questioned the use of the word intention in paragraph 4.2.1. Officers advised that the change to a community benefit society with charitable objectives would support the long term sustainability of the business and Worthing Homes had consulted with all of their tenants (more than 4,000 residents) in regards to the proposals and tenants were satisfied that the service provided by Worthing Homes would not be undermined.

Decision:

The Joint Strategic Committee agreed to provide the Council's consent to Worthing Homes Ltd to:

- 1.1. convert from a registered charitable company to a community benefit society with charitable objectives;
- 1.2. create a commercial subsidiary company, limited by shares, for the primary purpose of property sales;
- 1.3. create a charitable subsidiary company, limited by guarantee, for the primary purpose of community development activity;
- 1.4. using overall borrowing for on-lending to their subsidiary.

C. Decisions taken by the Joint Strategic Committee on 8 October 2019

Items related to Adur District Council are not reproduced on this agenda.

Full details can be found: www.adur-worthing.gov.uk/your-council/

The matters not appearing elsewhere on the agenda:-

JSC/043/19-20 Proactively managing our Natural Resources - The Councils planned approach to the threat of Ash Dieback

The report informed the Committee on the proposed management approach to the known risk of Ash dieback to our ash trees.

Adur and Worthing Councils' tree stock had already been affected by the disease and going forward, it was essential that the Councils planned to manage the current and future risks of the disease spreading. Defra and the Tree Council had created a toolkit to assist land managers with the effective and safe management of their tree stock and the disease.

The report recommended that both Councils adopt this toolkit / approach to enable the Councils to prepare and manage for the spread of the disease.

During consideration of the item, Members sought clarification regarding a number of aspects including:-

- the DEFRA toolkit;
- the number of trees affected and the types of trees that were to be replanted;
- whether conversations were being held with external organisations and key stakeholders, including West Sussex County Council, the RSPB and the Wildlife Trust;
- whether there was any realisable value from the wood.;

- the advice being provided to local residents and the mechanisms in place for residents to report into the Councils.

Decision:

The Joint Strategic Committee:-

1. approved the approach in using the DEFRA tool kit as best practice;
2. approved the removal of infected tree stock where needed;
3. approved to commit to a replanting programme to preserve our landscapes and work towards climate change mitigation.

**JSC/044/19-20 Bereavement Services - New Adur & Worthing Councils
Burial Ground Regulations**

The Committee were informed that existing cemetery rules and regulations were last updated in November 2011 and last revised in January 2012. The report presented a complete review and update to the rules and regulations which incorporated the Memorial Garden at Worthing Crematorium.

The report also asked for consideration to be given to separating two rights, the first to the exclusive right of burial and the second, the right to erect and maintain a memorial. This was to further support the key issue of management of burial grounds, in particular in relation to memorial safety.

A Member sought clarification regarding the opening times of Heene Cemetery. Officers advised that the opening hours would remain the same.

The Committee queried the sort of control would there be if the guidelines were not adhered to and whether there would be additional costs associated with memorial management. Officers advised that additional costs would arise from memorial management and inspections were required to ascertain the quantity and condition of existing memorials.

Clarification was sought regarding the opening times (until dusk) and why the right to erect and maintain a memorial for 10 years as opposed to alternative timescales. Officers advised that closing at dusk enabled the security teams to ensure that people had left the cemeteries before it was dark and that the 10 year time period proposed enabled a practical approach to dealing with memorials before they fell into disrepair. Over longer periods of time, families often moved or passed away, leaving memorials which fell into disrepair.

Decision:

The Joint Strategic Committee:-

- (i) approved the separation of the two rights. The right to erect and maintain a memorial for 10 years (with the option to renew) and that the right for exclusive right of burial to remain at 50 years, to be adopted in January 2020 in line with the publication of the new fees and charges.
- (ii) approved the adoption of the ICCM's Management of Memorials guidance;
- (iii) approved the new rules and regulations for burial grounds.

JSC/045/19-20 Annual summary of Corporate Risks and Opportunities

The report provided the annual updates on the Councils' Corporate Risks and Opportunities and their management.

The Committee noted that it had received notification that the Joint Governance Committee (JGC) had raised concerns regarding the progress on the delivery of major projects and the Corporate Risk relating to those projects, in particular Teville Gate and Union Place. Details of these risks were included in the report before the Committee.

It was noted that JGC had requested that an Officer attend its next meeting in November to speak about the risks associated with the delivery of major projects and that JGC had also requested that the Committee be made aware of its concerns.

A Member sought clarification regarding the significant impacts that were expected from budget cuts to be made next year by West Sussex County Council and the work that the Councils had been doing to mitigate the impacts of those cuts (as highlighted in the appendix to the report). Officers advised that they were a feature of the medium term financial strategy as reported in July. The details related in particular to the changes in funding for supported housing and recycling credits and those significant cost pressures had been factored into the Councils budget setting process for next year.

The Member also sought clarification regarding progress with the delivery of an Integrated Health Care Facility identified within the opportunities section of the appendix to the report. Officers advised that there was nothing causing a delay. Officers were working in partnership with a number of health providers and commissioners and anticipated bringing forward a planning application in the next couple of months.

Decision:

The Joint Strategic Committee

1. noted progress in the managing of Corporate Risks and Opportunities; and
2. agreed to receive a further annual progress report in October 2020.

Reports and decisions are available on the Council's web site www.adur-worthing.gov.uk or as indicated in each of the paragraphs above. Some of the reports contain exempt information and not fully published on the websites.

Councillor Daniel Humphreys
Leader of the Council

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WORTHING BOROUGH COUNCIL

Ward(s) Affected: N/AI

Pay Policy Statement 2019/20

Report by the Director for Digital and Resources

Executive Summary

1. Purpose

- 1.1. This report seeks approval of the Pay Policy Statement 2019/20, which is a statutory requirement under Section 38 (1) of the Localism Act 2011. The statement will be updated on an annual basis.
- 1.2. The pay policy statement is set out in Appendix 1.

2. Recommendations

- 2.1. Council is recommended to approve the Pay Policy Statement 2019/20 set out in Appendix 1.

3. Context

- 3.1. The Council along with all other Local Authorities in England are required to prepare a Pay Policy Statement each year, 2012 was the first year these Statements had to be published.
- 3.2. The Localism Act includes an expression of the Government's aim that there is improved transparency about how public money is spent, including that of pay.

- 3.3. The Pay Policy Statement must articulate a Council's policies towards a range of issues relating to the pay of its workforce, particularly its senior staff ("chief officers") and its lowest paid staff.
- 3.4. The Councils are individual employers (albeit in a partnership arrangement with each other) and as such have the autonomy to make decisions on pay that are appropriate to local circumstances and which deliver value for money for the local taxpayer.

4. Issues for consideration

- 4.1. In producing the Pay Policy Statement (attached as Appendices 1) account has been taken of the fact that the partnership arrangement is between Adur District Council and Worthing Borough Council. However, separate Pay Policy Statements have been produced for the two Councils.
- 4.2. In undertaking the analysis of pay, (in particular the pay ratio between the median average salary of staff who are not chief officers and the Chief Executive) officers who form part of the shared service structure are treated as the Council's employees for the purpose of this exercise.
- 4.3. In paragraph 2.4, reference is made to the Council developing an approach to pay that seeks to achieve value for money. Since the introduction of Partnership working there has been a significant reduction in the size of the Council's Management Team.

| | Chief Executive | Directors | EHoS | Heads of Service |
|-----------------------------------|-----------------|-----------|------|------------------|
| Pre Partnership | 2 | 4 | 17 | 0 |
| 1 st April 2008 | 1 | 3 | 10 | 0 |
| June 2009 | 1 | 2 | 10 | 0 |
| March 2010 | 1 | 2 | 9 | 0 |
| May 2011 | 1 | 2 | 8 | 0 |
| August 2011 | 1 | 2 | 7 | 0 |
| April 2014 (revised structure) | 1 | 4 | 0 | 13 |
| April 2018 (latest structure) | 1 | 3 | 0 | 12 |
| April 2019 | 1 | 3 | 0 | 14 |

- 4.4. A cost allocation mechanism is in place for the Council's Management Team as follows:

| Post | Adur | Worthing |
|-----------------|------|----------|
| Chief Executive | 50% | 50% |
| Directors | 50% | 50% |

5. Financial Implications

- 5.1. There are no financial implications to publishing the Pay Policy Statement.

6. Legal Implications

- 6.1. Council is recommended to approve the Pay Policy Statement 2019/20 set out in Appendix 1.

Local Government Act 1972 Background Papers

Openness and accountability in local pay: Guidance under section 40 of the Localism Act. DCLG February 2012.

Localism Act: Pay Policy Statements. Guidance for Local Authority Chief Executives Supplementary Note 2. LGA / ALACE 1st March 2012.

Minutes of the respective Council meetings in February 2012 – Worthing Borough Council 21 February and Adur 23 February.

Officer Contact Details:-

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 Director for Digital and Resources
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SCHEDULE OF OTHER MATTERS

1.0 COUNCIL PRIORITY

1.1 Ensuring Value for Money and low Council Tax

2.0 SPECIFIC ACTION PLANS

2.1 The Pay Policy Statement complements the Council's Equalities Policy.

3.0 SUSTAINABILITY ISSUES

3.1 Matter considered and no issues identified.

4.0 EQUALITY ISSUES

4.1 The Councils have implemented a Job Evaluation scheme designed to ensure equality in pay and remuneration.

5.0 COMMUNITY SAFETY ISSUES (SECTION 17)

5.1 Matter considered and no issues identified

6.0 HUMAN RIGHTS ISSUES

6.1 The report recommends adoption of a Policy that is consistent with legislation relating to Data Protection and the handling of personal information.

7.0 REPUTATION

7.1 Failure to publish a Pay Policy Statement could result in negative reputational damage to the Councils.

8.0 CONSULTATIONS

8.1 Matter considered and no issues identified

9.0 RISK ASSESSMENT

9.1 Matter considered and no issues identified

10.0 HEALTH & SAFETY ISSUES

10.1 Matter considered and no issues identified.

11.0 PROCUREMENT STRATEGY

11.1 Matter considered and no issues identified

12.0 PARTNERSHIP WORKING

12.1 The Council's approach to pay is undertaken in a Partnership Agreement between Adur District Council and Worthing Borough Council.

**WORTHING BOROUGH COUNCIL PAY POLICY STATEMENT –
FINANCIAL YEAR 2019/20**

1.0 PURPOSE

1.1 This Pay Policy Statement is provided in accordance with Section 38(1) of the Localism Act 2011 and this will be updated annually from April each year.

This Pay Policy Statement sets out Worthing Borough Council's policies relating to the pay of its workforce for the financial year 2019-20, in particular:

- (a) The remuneration of its Chief Officers;
- (b) The remuneration of its 'lowest paid employees';
- (c) The relationship between:
 - (i) The remuneration of its Chief Officers and;
 - (ii) The remuneration of its employees who are not Chief Officers.

2.0 DEFINITION

2.1 For the purpose of this Pay Policy, the following definitions will apply:

- (a) 'Pay' in addition to salary includes charges, fees, allowances, benefits in kind, increases in/enhancements to pension entitlements, and termination payments;
- (b) To enable meaningful comparison of posts, the Council uses full-time equivalent salaries as set out in its pay structure;
- (c) 'Chief Officer' refers to the following roles within Worthing Borough Council:
 - (i) Chief Executive, as Head of Paid Service;
 - (ii) Directors x 3; these officers are members of the Council's Leadership Team.

2.2 'Lowest paid employees' refers to those staff employed on the national minimum wage (NMW) for their age which is the lowest point on the Council's pay framework.

The above definition for the 'lowest paid employees' has been adopted

because the NMW is the lowest grade on the Council's pay framework. The bottom point on the pay scale as at 1st April 2018 is spinal column point 6 (£16,394.00) per annum; from 1st April 2019 this is spinal column point 1 (£17,364.00).

- 2.3 'Employee who is not a Chief Officer' refers to all staff who are not covered under the Chief Officer group above (2.1). This includes the 'lowest paid employees'.

3.0 PAY FRAMEWORK REMUNERATION LEVELS

- 3.1 Remuneration at all levels needs to be adequate to secure and retain high-quality employees dedicated to fulfilling the Council's business objectives and delivering services to the public. This has to be balanced by ensuring remuneration is not, nor is seen to be, unnecessarily excessive. Each Council has responsibility for balancing these factors and each Council faces its own unique challenges on opportunities in doing so and retain flexibility to cope with various circumstances that may arise that might necessitate the use of market supplements or other such mechanisms for individual categories of posts where appropriate.

3.2 Pay Framework

It is essential for good governance that decisions on pay and reward packages for Chief Executives and Chief Officers are made in an open and accountable way and that there is a verifiable and accountable process for recommending the levels of top salaries.

Worthing Borough Council's current pay framework for staff other than Chief Officers who are working jointly for Worthing Borough Council and Adur District Council was approved on 3rd February 2009 by the Joint Staff Committee and is based on the National Joint Council for Local Government Services: National Agreement on Pay and Conditions of Service.

Further details of the Joint Staff Committee can be found at: <http://www.adur-worthing.gov.uk/committee/>

Alternatively, Worthing Borough Council's current pay framework for staff employed by Worthing, but not working jointly with Adur District Council who have not been transferred on to the single pay structure arrangements are paid in accordance with a scheme that has been in effect for many years.

3.3 Job Evaluation

The Council has adopted the Greater London Provincial Council (GLPC) Job Evaluation Scheme. All posts have been subject to the evaluation process which ensures that the grade for each role is determined on a consistent

basis. This followed a national requirement for all local authorities and other public sector employers to review their pay and grading frameworks to ensure fair and consistent practice for different groups of workers with the same employer.

Worthing District Council determined a local pay framework and the overall number of grades is 13 with 67 spinal column points within the grade ranges 1 (lowest) to 13 (highest).

As part of the job evaluation process, each employee who is not a Chief Officer will be placed on one of the 13 grades based on the job evaluation of their role. The employees can progress to the salary range maximum of their grade subject to assessment of their performance as part of on-going supervision and performance management practices.

Pay awards are considered annually for staff as part of the National Local Government pay bargaining process.

4.0 REMUNERATION - LEVEL AND ELEMENT

4.1 Salaries

The group of Chief Officers (2.1), is paid outside of the Council's pay framework, which applies to all other employees. The Joint Senior Staff Committee determines the terms and conditions of Chief Officers, subject to the approval by Council of salaries in excess of £100,000.

Further details of the Joint Senior Staff Committee can be found at

<http://www.adur-worthing.gov.uk/meetings-and-decisions/committees/joint/seniorstaff/>

The pay awarded to Chief Officers is based on a spot salary with no grade range or incremental progression. Salary is subject to the same percentage pay award agreed as part of the National Local Government pay bargaining process. The spot salary for Chief Officers was based on market testing undertaken by an Independent Consultant and was implemented on 1st April 2008. The salary of the Chief Executive as at 1st April 2018 is £119,655 full time equivalent, with additional payments for the role of Returning Officer at elections.

Details of the remuneration of Chief Officers is published in the Council's statement of accounts which can be accessed at the following web address: <http://www.adur-worthing.gov.uk/about-the-councils/finance/statement-of-accounts/>

4.2 'Lowest paid employees'

Each lowest paid employee is paid within the salary range for Grade 1, Spinal

Column Point 6 (£16,394.00 as at 1st April 2018) - Spinal Column Point 11 (£17,007.00 as at 1st April 2018).

Note: for employees paid on The National Minimum Wage for their age the rates are as follows from 1st April 2019:

| | |
|-------------|----------------|
| Apprentice: | £3.90 per hour |
| Under 18 | £4.35 per hour |
| 18 – 20 | £6.15 per hour |
| 21 - 24 | £7.70 per hour |
| 25 and over | £8.21 per hour |

4.3 **Bonuses**

Additional duties and Special merit payments can be made to staff, not including Chief Officers, as one-off payments in recognition of duties and/or acting-up duties undertaken that is additional to that expected from the normal day-to-day work. The size of the award paid to employee(s) is commensurate with the work being rewarded.

4.4 Other pay elements Chief Officers are subject to the same performance management process as the lowest paid employees and employees who are not Chief Officers. Chief Officers do not receive any incremental progression.

4.5 Charges, fees or allowances Any allowance or other payments will only be made to staff in connection with their role or the patterns of hours they work and must be in accordance with the Council's policy.

The following allowances and benefits are available to staff and Chief Officers:

- (a) Health insurance (closed to new entrants);
- (b) Life assurance (closed to new entrants);
- (c) Long service increments (closed to new entrants);
- (d) Salary sacrifice scheme;
- (e) Benefits such as arranging group or staff discount schemes;
- (f) Child care provision or allowances;
- (g) Discounted sports facilities/benefits;
- (h) Membership of professional organisations where such membership is necessary for the carrying out of their employment.

Election duty payments are made to the Returning Officer (Chief Executive) and the Deputy Returning Officers (Directors). The pay for these roles is set out nationally for National Elections and for Local Elections, the scale is set jointly by West Sussex Local Authorities.

4.6 Pension

All employees, as a result of their employment, are eligible to join the Local Government Pension Scheme. Locally this scheme is administered by Hampshire County Council.

4.7 Severance Payments

The following types of severance payments can be made to staff:

- (a) Compulsory redundancy;
- (b) Voluntary redundancy;
- (c) Efficiency of the service;
- (d) Added pension benefit on leaving employment due to redundancy or efficiency of the service;
- (e) Conversion of lump sum compensation payment into additional Local Government Pension Scheme membership;
- (f) Voluntary early retirement;
- (g) Flexible retirement;
- (h) Exceptional compassionate grounds.

If there is less than a four week period between someone being made redundant from another Council and joining Worthing Borough Council, they will be required to repay their redundancy to their previous employer. If the break is greater than 4 weeks, their continuous service is broken.

4.8 New starters joining the Council

Employees new to the Council will normally be appointed to the first Spinal Column Point of the salary range for their grade. Where the candidate's current employment package would make the first point of the salary range unattractive (and this can be demonstrated by the applicant in relation to current earnings) or where the employee already operates at a level commensurate with a higher salary, a higher salary may be considered by the recruiting manager. This will be within the salary range for the grade. The grade will be determined by the Job Evaluation Scheme.

In professions where there is a particular skill shortage, as a temporary arrangement, it may be necessary to consider a market supplement to attract high quality applicants. The Council's market supplements are subject to annual review.

5.0 RELATIONSHIP BETWEEN REMUNERATION OF CHIEF OFFICERS AND EMPLOYEES WHO ARE NOT CHIEF OFFICERS

5.1 The median average salary of employees who are not Chief Officers is £19,430. The pay ratio between the median average and the salary of the Chief Executive is 1:6.158.

6.0 PAY POLICY REVIEW STATEMENT REVIEW AND PUBLICATION

6.1 Any changes to the Pay Policy must be subject to agreement by the Council. A Pay Policy Statement will be published each year.

Pay Spine from 1st April 2019

APPENDIX 1

| 2018/19 Pay Scale | | | New Pay Scale introduced from 1st April 2019 | |
|-------------------|----------------|-------------------|---|--------------|
| Grade | 2018/19 SCP | 2018/19 Salary | Spinal Column Point | Basic Pay |
| 1 | 6 | 16,394 | 1 | |
| | 7 | 16,495 | | 17,364 |
| | 8 | 16,626 | 2 | |
| | 9 | 16,755 | | 17,711 |
| | 10 | 16,863 | 3 | |
| | 11 | 17,007 | | 18,065 |
| 2 | 12 | 17,173 | 4 | |
| | 13 | 17,391 | | 18,426 |
| | 14 | 17,681 | 5 | |
| | 15 | 17,972 | | 18,795 |
| | 16 | 18,319 | 6 | |
| | 17 | 18,672 | | 19,171 |
| 3 | 18 | 18,870 | 7 | 19,554 |
| | 19 | 19,446 | 8 | 19,945 |
| | 20 | 19,819 | 9 | 20,344 |
| | - | New scp | 10 | 20,751 |
| | 21 | 20,541 | 11 | 21,166 |
| 4 | 22 | 21,074 | 12 | 21,589 |
| | - | New scp | 13 | 22,021 |
| | 23 | 21,693 | 14 | 22,462 |
| | 24 | 22,401 | 15 | 22,911 |
| | - | New scp | 16 | 23,369 |
| | 25 | 23,111 | 17 | 23,836 |
| 5 | - | New scp | 18 | 24,313 |
| | 26 | 23,866 | 19 | 24,799 |
| | 27 | 24,657 | 20 | 25,295 |
| | - | New scp | 21 | 25,801 |
| | 28 | 25,463 | 22 | 26,317 |
| | 29 | 26,470 | 23 | 26,999 |
| | 30 | 27,358 | 24 | 27,905 |
| | 31 | 28,221 | 25 | 28,785 |

| 2018/19 Pay Scale | | | 2019/20 Pay Scale | |
|-------------------|---------------------|----------------|---------------------|-----------|
| Grade | Spinal Column Point | 2018/19 Salary | Spinal Column Point | Basic Pay |
| 6 | 32 | 29,055 | 26 | 29,636 |
| | 33 | 29,909 | 27 | 30,507 |
| | 34 | 30,756 | 28 | 31,371 |
| | 35 | 31,401 | 29 | 32,029 |
| | 36 | 32,233 | 30 | 32,878 |
| | 37 | 33,136 | 31 | 33,799 |
| 7 | 38 | 34,106 | 32 | 34,788 |
| | 39 | 35,229 | 33 | 35,934 |
| | 40 | 36,153 | 34 | 36,876 |
| | 41 | 37,107 | 35 | 37,849 |
| 8 | 42 | 38,052 | 36 | 38,813 |
| | 43 | 39,002 | 37 | 39,782 |
| | 44 | 39,961 | 38 | 40,760 |
| | 45 | 40,858 | 39 | 41,675 |
| | 46 | 41,846 | 40 | 42,683 |
| 9 | 47 | 43,104 | 41 | 43,966 |
| | 48 | 44,131 | 42 | 45,014 |
| | 49 | 45,165 | 43 | 46,068 |
| | 50 | 46,152 | 44 | 47,075 |
| 10 | 51 | 47,135 | 45 | 48,078 |
| | 52 | 48,116 | 46 | 49,078 |
| | 53 | 49,320 | 47 | 50,306 |
| | 54 | 50,553 | 48 | 51,564 |
| | 55 | 51,816 | 49 | 52,852 |
| 11 | 56 | 54,699 | 50 | 55,793 |
| | 57 | 56,857 | 51 | 57,994 |
| | 58 | 60,269 | 52 | 61,474 |
| | 59 | 62,839 | 53 | 64,096 |
| 12 | 60 | 64,511 | 54 | 65,801 |
| | 61 | 66,382 | 55 | 67,710 |
| | 62 | 68,306 | 56 | 69,672 |
| | 63 | 70,288 | 57 | 71,694 |
| 13 | 64 | 70,754 | 58 | 72,169 |
| | 65 | 72,807 | 59 | 74,263 |
| | 66 | 74,917 | 60 | 76,415 |
| | 67 | 77,090 | 61 | 78,632 |

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WORTHING BOROUGH
COUNCIL

Council
22 October 2019
Agenda Item 11

Ward(s) Affected: N/A

Motion on Notice

Report by the Director for Communities

Executive Summary

1. Purpose

- 1.1 The report before Council sets out a motion received from Councillor Martin McCabe which has been seconded by Councillor Bob Smytherman.
- 1.2 Council is asked to deal with the motion under provisions set out in paragraph 14 of the Council Procedure Rules (under part 4 of the Council Constitution - Rules of Procedure).

2. Recommendations

- 2.1 That Council determine the motion as set out in annex A to this report.

3. Context

- 3.1 A motion on notice has been received from Councillor Martin McCabe, (attached as Annex A).
- 3.2 The content of the motion is relevant to a matter which affects the Borough.
- 3.3 There is nothing substantive within the motion that would cause its rejection under the terms of the Constitution.
- 3.4 The motion before Council is declaratory in nature, as defined in para 14.4.4 of the Council's Procedure Rules. Therefore, it may be considered and debated by the Full Council without being automatically referred to a future meeting of Full Council, as defined in para 14.4.5 of the Council's Procedure Rules, or, being referred to the Executive or Committee without debate, as defined in paragraphs 14.4.1, 14.4.2 and 14.4.3 of the Council's Procedure Rules.

4. Issues for consideration

- 4.1 Motions considered by Full Council are debated under rules set out under part 16 of the Council procedure rules and the Council is asked to debate the motion under these rules accordingly.

5. Financial Implications

- 5.1 The motion is declaratory in nature and therefore there are no direct financial implications.

6. Legal Implications

- 6.1 As the motion is declaratory in nature there are no direct legal implications arising from it.

Background Papers

None

Officer Contact Details:-

Neil Terry

Democratic Services Lead

01903 221073

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Annex A

Council notes:

Brexit is a disaster for Worthing.

The government's own impact assessments agree.

Council therefore:

Asks the Leader of the Council to write to the Prime Minister and urge him to:

Stop Brexit.

Proposed by Cllr Martin McCabe

Seconded by Cllr Bob Smytherman

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WORTHING BOROUGH COUNCIL

Council
22 October 2019
Agenda Item 12

Ward(s) Affected: N/A

Motion on Notice

Report by the Director for Communities

Executive Summary

1. Purpose

- 1.1. The report before Council sets out a motion received from Councillor Bob Smytherman which has been seconded by Councillor Martin McCabe.
- 1.2. Council is asked to deal with the motion under provisions set out in paragraph 14 of the Council Procedure Rules (under part 4 of the Council Constitution - Rules of Procedure).

2. Recommendations

- 2.1. That the motion, upon being moved and seconded, be noted by Council and referred without debate to the Joint Governance Committee.

3. Context

- 3.1. A motion on notice has been received from Councillor Bob Smytherman, (attached as Annex A).
- 3.2. The content of the motion is relevant to a matter in relation to which the Council has powers or duties and which affects the Borough.
- 3.3. The motion before Council contains part of the subject matter that is within the remit of the Joint Governance Committee, as defined in para 14.4.3 of the Council's Procedure Rules. Therefore, it shall be moved and seconded, immediately noted by the Council and referred without debate to the Joint Governance Committee for consideration and determination.
- 3.4. If a motion on the agenda at Full Council is to be referred automatically to the Executive, a Regulatory Committee or another Council Committee, in accordance with Council Procedure Rule 14.4, the proposer of the motion will confirm to the Chairperson their proposal of the motion as set out in the report before Council **without** a speech.
- 3.5. Where a motion has been referred by Full Council to the Joint Governance Committee, the mover, or the seconder in the absence of the mover, shall be entitled to attend the relevant meeting and explain the motion.

4. Issues for consideration

- 4.1. Motions considered by Full Council are done so under part 14 of the Council's Procedure Rules

5. Financial Implications

- 5.1. The motion has subject matter that comes within the remit of the Joint Governance Committee. The report that will accompany the motion to the Joint Governance Committee will detail the likely financial implications should the motion be accepted.

6. Legal Implications

- 6.1. Rules concerning motions are set out in the Council's Constitution under paragraph 14 of the Council's Procedure Rules

Background Papers

None.

Officer Contact Details:-

Neil Terry

Democratic Services Lead

01903 221073

neil.terry@adur-worthing.gov.uk

Annex A

Introduce a Committee system for decision making at Worthing Borough Council

Worthing Borough Council resolves to scrap the current Leader & Executive system of governance, where most major Council decisions are taken either by individual Executive Members, or by the whole Executive made up from a single political party, and to replace it with a Committee based system, where all Councillors are directly involved in the decision making based on the political proportionality of the Council and for this to be in place no later than May 2021 and furthermore call on Adur District Council to adopt an identical scheme to allow for the continuation of the successful Joint Committee arrangements between the two Councils.

Proposed by Bob Smytherman
Seconded by Martin McCabe



WORTHING BOROUGH
COUNCIL

Council
22 October 2019
Agenda Item 13

Ward(s) Affected: N/A

Motion on Notice

Report by the Director for Communities

Executive Summary

1. Purpose

- 1.1 The report before Council sets out a motion received from Councillor Sally Smith which has been seconded by Councillor Dawn Smith.
- 1.2 Council is asked to deal with the motion under provisions set out in paragraph 14 of the Council Procedure Rules (under part 4 of the Council Constitution - Rules of Procedure).

2. Recommendations

- 2.1 That Council determine the motion as set out in annex A to this report.

3. Context

- 3.1 A motion on notice has been received from Councillor Sally Smith, (attached as Annex A).
- 3.2 The content of the motion is relevant to a matter which affects the Borough.
- 3.3 There is nothing substantive within the motion that would cause its rejection under the terms of the Constitution.
- 3.4 The motion before Council is declaratory in nature, as defined in para 14.4.4 of the Council's Procedure Rules. Therefore, it may be considered and debated by the Full Council without being automatically referred to a future meeting of Full Council, as defined in para 14.4.5 of the Council's Procedure Rules, or, being referred to the Executive or Committee without debate, as defined in paragraphs 14.4.1, 14.4.2 and 14.4.3 of the Council's Procedure Rules.

4. Issues for consideration

- 4.1 Motions considered by Full Council are debated under rules set out under part 16 of the Council procedure rules and the Council is asked to debate the motion under these rules accordingly.

5. Financial Implications

- 5.1 The motion is declaratory in nature and therefore there are no direct financial implications.

6. Legal Implications

- 6.1 As the motion is declaratory in nature there are no direct legal implications arising from it.

Background Papers

None

Officer Contact Details:-

Neil Terry

Democratic Services Lead

01903 221073

neil.terry@adur-worthing.gov.uk

Annex A

'Women Against State Pension Inequality' (WASPI)

The Labour group calls on the Council to pledge support for the campaign group 'Women Against State Pension Inequality' (WASPI) and join 150+ Councils across the Country in calling upon the Government to make fair transitional State Pension arrangements for women born in the 1950s, including those in our own community, who have unfairly borne the burden of the increase to the State Pension Age (SPA) with little or no appropriate notification.

Proposed by: Sally Smith

Seconded by: Dawn Smith

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