



ADUR & WORTHING
COUNCILS

18 September 2024

Joint Audit and Governance Committee	
Date:	26 September 2024
Time:	6.30 pm
Venue:	QEII Room, Shoreham-Centre, Shoreham-by-Sea

Committee Membership:

Adur District Council: Councillors; Nigel Corston (Adur Vice-Chair), Caroline Fuhrmann, Adrienne Lowe, Andy McGregor, Carol O'Neal, Julian Shinn, Debs Stainforth (Adur Chair) and Neil Parkin

Worthing Borough Council: Councillors; Mike Barrett, Dom Ford (Worthing Vice-Chair), Dan Hermitage (Worthing Chairman), Margaret Howard, Daniel Humphreys, Nigel Morgan and Rosey Whorlow

Co-opted Independent Non Voting Members: Simon Norris-Jones, Lindsay Viljoen

Agenda

Part A

1. Substitute Members

Any substitute members should declare their substitution.

2. Declarations of Interest

Members and officers must declare any disclosable pecuniary interests in relation to any business on the agenda. Declarations should also be made at any stage such an interest becomes apparent during the meeting.

If in doubt contact the Legal or Democratic Services representative for this meeting.

3. Minutes

To approve the minutes of the Joint Audit and Governance Committee meeting held on 11 July 2024, copies of which have been previously circulated.

4. Public Question Time

So as to provide the best opportunity for the Committee to provide the public with the fullest answer, questions from the public should be submitted by 12.00 noon on Monday 23rd September 2024

Where relevant notice of a question has not been given, the person presiding may either choose to give a response at the meeting or respond by undertaking to provide a written response within three working days.

Questions should be submitted to Democratic Services
democratic.services@adur-worthing.gov.uk

(Note: Public Question Time will operate for a maximum of 30 minutes.)

5. Members Questions

Councillors who are not members of this committee can ask questions under CPR 12 Questions should be relevant to the committee where the question is being asked and also relevant to an item on the agenda. Please contact Democratic Services for more information

Members question time is 30 minutes and questions should be submitted no later than 12.00 noon on Monday 23rd September 2024.

Questions should be submitted to Democratic Services
democratic.services@adur-worthing.gov.uk

(Note: Members' Question Time will operate for a maximum of 30 minutes.)

6. Items Raised under Urgency Provisions

To consider any items the Chairman of the meeting considers to be urgent.

7. Internal Audit Report (Pages 5 - 64)

To consider a report by the internal auditors Mazars, copy attached as item 7

8. Risks and Opportunities Updates (Pages 65 - 84)

To consider a report by the Director for Sustainability and Resources copy attached as item 8

9. Annual Review of Corporate Complaints and Customer Feedback Report 23/24 (Pages 85 - 100)

To consider a report by the Director for Housing and Communities copy attached as item 9

10. Housing Improvement Plan: September 2024 Progress Report (Pages 101 - 112)

To consider a report by the Director for Housing and Communities copy attached as item 10

11. Annual Treasury Management Report 2023-24 for Adur District Council and Worthing Borough Council (Pages 113 - 138)

To consider a report by the Director for Sustainability and Resources copy attached as item 11

12. Conferment of Honorary Aldermen (Pages 139 - 146)

To consider a report by the Director for Sustainability and Resources copy attached as item 12

13. Amendments to the Constitution (Pages 147 - 154)

To consider a report by the Director for Sustainability and Resources copy attached as item 12

Part B Exempt Reports - Not for Publication

None.

Recording of this meeting

Please note that this meeting is being live streamed and a recording of the meeting will be available on the Council's website. This meeting will remain on our website for one year and will be deleted after that period. The Council will not be recording any discussions in Part B of the agenda (where the press and public have been excluded).

For Democratic Services enquiries relating to this meeting please contact:	For Legal Services enquiries relating to this meeting please contact:
Simon Filler Democratic Services Lead 01903 221439 simon.filler@adur-worthing.gov.uk	Joanne Lee Head of Legal Services and Monitoring Officer 01903 221134 joanne.lee@adur-worthing.gov.uk

The agenda and reports are available on the Councils website, please visit www.adur-worthing.gov.uk

Duration of the Meeting: Three hours after the commencement of the meeting the Chairperson will adjourn the meeting to consider if it wishes to continue. A vote will be taken and a simple majority in favour will be necessary for the meeting to continue.