

**Minutes of a meeting of the
Adur Licensing Committee
13 November 2023
at 7.00 pm**

Councillor Paul Mansfield (Chair)
Councillor Vee Barton (Vice-Chair)

Councillor Robina Baine
*Catherine Arnold
Councillor Tony Bellasis
*Councillor Julian Shinn
Councillor Jim Funnell

Councillor Jude Harvey
*Councillor Mandy Buxton
Councillor Julia Watts
*Councillor Ann Bridges

***Absent**

ADC - LC/7/23-24 Declaration of Interests / Substitute Members

There were no substitute Members present.

There were no declarations of interest.

ADC - LC/8/23-24 Public Question Time

There were no questions from the public.

ADC - LC/9/23-24 Members Questions

There were no questions from Members.

ADC - LC/10/23-24 Minutes

Resolved: that the minutes of the committee meeting of the **11 September 2023** be approved as the correct record.

ADC - LC/11/23-24 Items Raised Under Urgency Provisions

There were no urgent items.

ADC - LC/12/23-24 Re-adoption of Part II of the Local Government (Miscellaneous Provisions) Act 1976

The Officer presented the report explaining that a routine review of the service had brought to light that the original paperwork, proving the adoption of the Act, was incomplete. Due to this, it had been brought to committee to get Members agreement to re-adopt the policy.

A proposal was put forward to accept the Officers recommendation, and readopt the policy. This was seconded and voted in favour of, with a unanimous outcome.

Resolved: The Committee agreed to approve the passing of a resolution to adopt, to the extent they are not already in force, the provisions of Part II of the 1976 Act in relation to the whole borough, that the adoption of Part II of the 1976 Act should come into effect on 1 February 2024, this being a date not less than one-month after the day the resolution is passed and That notice of such intention be served upon all parish councils, and on the Chair of any parish meeting, affected by the resolution.

ADC - LC/13/23-24 Approval of Licensing Fees 2024/25

The Officer presented the report explaining that there was an error on page 12, and that 'January 2024' should read 'April 2024'. The Officer explained the rationale used to set the new fees and clarified for Members why some figures were surplus and some were deficit.

A proposal was put forward to accept the Officers recommendation and approve the scale of licensing fees proposed within Appendix 1 to apply from 1 April 2024. This was seconded and voted in favour of, with a unanimous outcome.

Members also noted that should representations be received following the Council placing a notice in a local newspaper setting out the changes to the vehicle and operator fees and inviting representations on those changes within 28 days, then these would be considered by the Public Health and Regulation Manager in consultation with the Chair of the Licensing Committee.

Resolved: Members agreed to approve the scale of licensing fees proposed within Appendix 1 to apply from 1 April 2024.

The meeting ended at 7.18 pm

Chair