



ADUR & WORTHING
COUNCILS

11 March 2024

Joint Staff Committee	
Date:	19 March 2024
Time:	6.30 pm
Venue:	QEII Room, Shoreham Centre, Shoreham-by-Sea

Committee Membership:

Adur District Council: Councillors; Carson Albury (Adur Chairman), Mandy Buxton (Adur Vice-Chairman) and Robina Baine

Worthing Borough Council: Councillors; Rosey Whorlow, Margaret Howard and Elizabeth Sparkes

Agenda

Part A

1. Substitute Members

Any substitute members should declare their substitution.

2. Minutes

To approve the minutes of the Joint Staff Committee meeting held on 29th March 2023, copies of which have been previously circulated.

3. Declarations of Interest

Members and officers must declare any disclosable pecuniary interests in relation to any business on the agenda. Declarations should also be made at any stage such an interest becomes apparent during the meeting.

If in doubt, contact the Legal or Democratic Services representative for this meeting.

4. Public Question Time

To provide the best opportunity for the Committee to provide the public with the fullest answer, questions from the public should be submitted by midday on 14th March 2024.

Questions should be submitted to Democratic Services via email at democratic.services@adur-worthing.gov.uk

5. Members Questions under Council Procedure Rule 12

Pre-submitted Members questions are pursuant to rule 12 of the Council & Committee Procedure Rules.

Questions should be submitted by midday on 14th March 2024 to Democratic Services, democratic.services@adur-worthing.gov.uk

(Note: Member Question Time will operate for a maximum of 30 minutes)

6. Items Raised under Urgency Provisions

To consider any items the Chairman of the meeting considers to be urgent.

7. Legislative updates to Flexible Working, Family Friendly and Leave Policies for Adur and Worthing Council Staff (Pages 5 - 46)

To consider a report by the Assistant Director for People & Change, attached as Item 7.

Part B - Not for Publication – Exempt Information Reports

None.

Recording of this meeting

Please note that this meeting is being live streamed and a recording of the meeting will be available on the Council's website. This meeting will remain on our website for one year and will be deleted after that period. The Council will not be recording any discussions in Part B of the agenda (where the press and public have been excluded).

For Democratic Services enquiries relating to this meeting please contact:	For Legal Services enquiries relating to this meeting please contact:
Neil Terry Democratic Services Manager & Deputy Monitoring Officer 01903 221073 neil.terry@adur-worthing.gov.uk	Joanne Lee Assistant Director for Legal & Democratic Services & Monitoring Officer joanne.lee@adur-worthing.gov.uk

Duration of the Meeting: Three hours after the commencement of the meeting the Chairperson will adjourn the meeting to consider if it wishes to continue. A vote will be taken and a simple majority in favour will be necessary for the meeting to continue.