

**Minutes of a Meeting of the  
Adur District Council**

**18 July 2019**

**QE2 Room, Shoreham Centre, Shoreham-by-Sea**

Councillor George Barton, Chairman  
Councillor Andy McGregor, Vice-Chairman

Councillor Carson Albury	Councillor Brian Coomber
Councillor Carol Albury	Councillor Angus Dunn
Councillor Les Alden	Councillor Emma Evans
Councillor Catherine Arnold	Councillor Joss Loader
Councillor Pat Beresford	Councillor Paul Mansfield
Councillor Brian Boggis	Councillor Peter Metcalfe
Councillor Kevin Boram	Councillor Neil Parkin
Councillor Ann Bridges	Councillor David Simmons
Councillor Clive Burghard	Councillor Debs Stainforth
Councillor Stephen Chipp	Councillor Sami Zeglam

Councillor David Balfe, Councillor Dave Collins, Councillor Lee Cowen, Councillor Liz Haywood, Councillor Barry Mear, Councillor Robin Monk and Councillor Lavinia O'Connor

**c/11/19-20                    Apologies for Absence**

Apologies had been received from Councillors Dave Collins, Lee Cowen, Liz Haywood, Barry Mear, David Balfe and Lavinia O'Connor

**c/12/19-20                    Declarations of interest**

There were no declarations of interest made

**c/13/19-20                    Questions from the public**

Ms Barb O'Kelly asked the following question:

The working group set up by JOSOC to review Adur and Worthing transport strategy issues in their final report item 13.7 were concerned at the lack of progress being made by the Highways Agency and the Department of Transport in addressing pollution, despite the Council's previous representations.

The group therefore made the following recommendation: that the leaders of the Council be urged to write again to the Highways Agency and the Department of Transport to express concern at the lack of progress in addressing the Council's concern about air pollution on the A27. Has this been followed through? If not, then why not? If so, then what has been the response?

The Leader told members that he was in the process of coordinating a letter with the Leader of Worthing Borough Council (who was Chair of the A27 group), MPs and local businesses. It was stated that the timing of the letter was important. A new Secretary of State for Transport was due to be appointed in a matter of weeks and the letter should be held off so that it arrived early into their appointment.

Anne Younger asked a question on behalf of Alan Robb:

We know the benefits of planting trees to absorb CO2 and of specific trees and bushes to capture particulate matter. Children at the skate park and residents along the A27 and the A259, where the affordable housing is located beside the road, are exposed to high levels of pollution at peak times. Will the council insist that?:

1. New developments along these roads are screened by more than just a few token trees
2. A screen of trees and bushes is located on the perimeters of the skate park to protect the children, who are particularly vulnerable to adverse health effects from air pollution.

The Executive Member for Regeneration told the council that In relation to the Districts planning regime, policy set out in the Adur Local Plan states: Development should not result in pollution or hazards which prejudice the health and safety of the local community and the environment Mitigation measures will need to be implemented for developments that could increase levels of pollution. Where appropriate, air quality assessments and/or noise assessments will be required in conjunction with development proposals. Any mitigation measure would be site specific. Tree screening along highway verges is normally the responsibility of West Sussex County Council, and it is unlikely that all developments could be screened off completely. There are also other mitigations which the Council may seek to reduce emissions, such as providing EV charging points.

As for parks and open spaces, our parks services are currently undertaking a review of our landscapes in the context of climate change, improving ecosystems and increasing opportunities for biodiversity and habitat.

This would result not only in planting, but how we manage our landscapes more broadly. The council were informed of a tree planting scheme whereby trees were being planted in the West Adur Area including one road that was being transformed into an avenue with the planting of 24 trees. Groups were invited to get in contact with the Executive Member with regards to more tree planting.

Bola Rotibi asked the following question:

I noticed at JSC that Head of Regeneration did not vote for the climate emergency passed by the Executive- in my role as Energy Manager for Sussex Uni I would see this as crucial support. Why was this and should we be concerned given under his portfolio is housing policy and transport infrastructure. The Leader told the Council that there had been no vote taken on the item at the meeting in question and a general agreement had been made concerning the item.

## **c/14/19-20                      Confirmation of Minutes**

Resolved that the minutes of the meeting held on 16 May 2019 be approved as a correct record and be signed by the Chairman.

**c/15/19-20**

**Petition submitted to Adur District Council - "Adur and Worthing to be Zero Carbon by 2030"**

Before the Council was a report by the Director for Communities a copy of which had been circulated to all members, a copy of which is attached to the signed copy of these minutes. The report introduced a petition to members the subject of which was "Adur to be Carbon Neutral by 2030"

The petition organiser presented the petition to Council and set out the reasons for the petition as well as identified key matters that the petitioners sought the Council to consider.

Councillors debated the petition and were generally supportive of its aims. It was emphasised by some members that the Council could affect matters that it has responsibility for and seek to influence areas that it didn't. The Joint Strategic Committee had recently declared a climate emergency and it was noted by the Council that a strategy was to be developed and due to be reported to the Joint Strategic Committee in January 2020. The Leader of the council encouraged consultation as part of the development of the strategy. A Member asked that the following be considered as part of a referral to the Joint Overview and Scrutiny Committee: the use of the planning process to increase solar energy usage and insistence of vehicle charging points, the use of the planning process to include high standards of energy efficient buildings, the expansion of cycle networks, promotion of low emission zones, promotion of increased public transport use and the use of contractors that work to reduce carbon. There was some concern that the council should not direct the breadth of the study of a JOSEC working group. Given the forthcoming consultation on the strategy it was agreed that the matter be forwarded to the Joint Overview and Scrutiny Committee and that there be crossparty co-operation on the matter.

**c/16/19-20**

**Announcements by the Chairman, Leader of the Council, Executive Members and / or Head of Paid Service**

The Chairman of the Council gave a precis of events that he had attended since the last council meeting. Congratulations were offered to an Adur resident, Ms Anne Patricia Sarrag, who was made a member of the Order of the British Empire for services to Improving Access to Reading in the UK. the chair had written and congratulated her and invited her and her family to tea at the Shoreham Centre.

The Leader of the Council provided an update on the development of Albion street. Members were told that housing would be built there by the Council and it was anticipated that digging could start by spring the following year.

The Executive Member for Wellbeing informed members that a new leaseholder for the Eastbrook Manor community centre and more funding had been secured from the Police and Crime Commissioner. Member and Community groups were asked to provide assistance in protecting the shoreham footbridge from vandalism.

The Executive Member for the Environment told members that buckingham park had received a green flag. Members were also told of the completion of the Shoreham Airshow Memorial and thanked all of those involved.

The Executive Member for Regeneration gave the council an update on progress of the old Civic Centre site on Ham Road.

**c/17/19-20**                    **Items raised under urgency provisions**

There were no urgent items

**c/18/19-20**                    **Recommendations from the Executive and Committees to Council**

**A) Joint Overview and Scrutiny Annual Report 2018/19**

The Chairman of the Joint Overview and Scrutiny Committee introduced the recommendations to the Council.

A Chairman answered a question about the political affiliation of the Chair of JOS. There being no debate

On a vote:

Resolved: That the Joint Overview and Scrutiny Committee Annual Report 2018/19 be approved

**Bi) Financial Performance 2018/19 Revenue Outturn**

The Leader introduced the recommendations to the Council

On a vote:

**Resolved:** that the Council:

- (a) Notes the overall final outturn for 2018/19;
- (b) Approves the net appropriations to General Fund Reserves in the year as detailed in paragraph 6.2 totalling:

Adur District Council	£563,683
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- (c) Agrees the net carry over of revenue budget to 2019/20 funded from reserves as detailed in appendix 6:

Adur District Council	£151,720
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- (d) Approves the transfer of additional business rates income to the Business Rates Smoothing Reserves to earmark funds to address the timing difference between the Business Rates income received in the General Fund in year (net of relief), and the grant income paid from Central Government to reimburse lost revenue as a consequence of Government policy decisions on reliefs.

Adur District Council	£328,161
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## **Bii) Financial Performance 2018-19 Capital and Projects Outturn**

The Leader introduced the recommendations to the Council

On a vote:

**Resolved:** That Council:

Notes the overall capital final outturn for 2018/19.

Agrees the net carry over of General Fund Capital underspends for Adur District Council as detailed in paragraph 5.4.

Approves the financing of the Adur District Council 2018/19 Capital Investment Programme, including the use of capital receipts as set out in paragraphs 5.1 and 5.2.

Approves the carry forward of Council resources underspends to fund budget pressures as detailed in paragraph 4.2.2. and summarised in paragraph 5.6.

Approves the use of capital receipts to fund redundancy costs associated with the Environmental Services restructure and the resulting Capital Flexibilities Strategy as detailed in paragraph 5.3.

## **Biv) Becoming Financially Sustainable - Revenue Budget Strategy for 2020/21**

The Leader introduced the recommendations to the Council

On a vote:

**Resolved:** that Adur and Worthing Councils approve the Budget Strategy for 2020/21 outlined in Section 9 of the report.

## **Bv) Becoming Financially Sustainable - Capital Strategy**

The Leader introduced the recommendations to the Council and was asked questions about the property investment strategy and gave the council a brief synopsis of the types of investments being made by the council and how these investments were decided upon.

On a vote:

**Resolved:** that the Capital Strategy 2020/23 be approved.

## **c/19/19-20 Notification of a change to the Political Makeup of the Council**

## **C/19/19-20 Notification of a Change to the Political Makeup of the Council**

Before the Committee was a report by the Director for Communities, a copy of which had been circulated to all members, a copy of which is attached to the signed copy of these

minutes as item 9. The report asked members to note the change in political parties on the Council.

**Resolved:**

i) That the Council notes the revised political balance of the Council as per paragraph 3.4 of the report

ii) That the Council notes the addition of a new independent group and the Group Leader and Deputy Leader of that group as confirmed to the Proper Officer as listed in Para 4.9 of the report

**c/20/19-20 Report of the Leader on decisions taken by the Executive**

**C/20/18-19 Report of the Leader on decisions taken by the Executive**

Before the Council was the report of the Leader on Decisions taken by Executive Members and the Joint Strategic Committee since the last meeting of Council.

The Leader and Executive Members gave a precis of the decisions made under their portfolio and the Joint Strategic Committee.

A member asked a question about production of the strategy concerning climate change and was told that currently the plan was for this to be completed in early 2020

**c/21/19-20 Members question time under Council Procedure Rule 12**

**C/21/19-20 Members questions under Council Procedure Rule 12**

There were no questions under Council Procedure Rule 12 submitted

**c/22/19-20 Motions on Notice (1)**

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Before the Committee was a report by the Director of Communities, a copy of which had been circulated to all members, a copy of which is attached to the signed version of these minutes.

The motion was proposed by Councillor Catherine Aronold and seconded by Councillor Les Alden

In accordance with the Constitution the Motion was noted and immediately referred to the Joint Strategic Committee and Joint Overview and Scrutiny Committee for consideration

**c/23/19-20 Motion on Notice (2)**

**C/23/19-20 Motions on Notice (2)**

Before the Committee was a report by the Director of Communities, a copy of which had been circulated to all members, a copy of which is attached to the signed version of these minutes.

The motion was withdrawn at the meeting

The Mayor declared the meeting closed at Time Not Specified, having commenced at Time Not Specified

Chairman