

Minutes of a meeting of the
Joint Strategic Sub-Committee (Adur)
6 December 2022
at 6.30 pm

Councillor Neil Parkin (Chairman)
*Councillor Angus Dunn (Vice-Chairman)

*Councillor Carson Albury
Councillor Kevin Boram

Councillor Emma Evans
Councillor Steve Neocleous

*=
absent

JSS-C(A)/24/22-23 Declarations of Interest

There were no declarations of pecuniary interest.

JSS-C(A)/25/22-23 Minutes

The minutes of the Adur Joint Strategic Sub-Committee meeting held on 10 November 2022 were agreed as a correct record.

JSS-C(A)/26/22-23 Public Question Time

There were no public questions submitted.

JSS-C(A)/27/22-23 Members Questions

There were no pre submitted questions from Members.

JSS-C(A)/28/22-23 Items Raised Under Urgency Provisions

There were no urgent items raised.

JSS-C(A)/29/22-23 2nd Quarter Revenue Monitoring Report 2022/23

Before the Committee was a report by the Director for Digital, Sustainability & Resources, copies of which had been circulated to all Members and a copy of which is attached to the signed copy of these minutes as Item 6.

The report updated the Adur Joint Strategic Sub-Committee with the latest expenditure and income projections for Adur District Council and Worthing Borough Council for the current financial year 2022/23, compared to the Revenue Budget approved by both Councils in February. Whilst the 'spend to date' was the position as at the 30th September 2022, the forecast outturn position reflected the latest information available to ensure an up-to-date forecast was presented.

As at quarter 2, the current outturn projection for the 2022/23 financial year for the Adur District Council General Fund was a net overspend after reserve transfers of £64,000. A breakdown was set out in section 4.4 of the report.

Members welcomed the report and paid thanks to the officers for all of their work in getting to this position.

The recommendations in the report were unanimously supported.

Decision

The Adur Joint Strategic Sub-Committee noted the report and projected outturn position for the Joint Committee and Adur District Council against the approved revenue budgets and proposed use of reserves (Appendix 2b).

Call-in

The call-in deadline for the decision will be 5.00pm on the 16th December 2022.

JSS-C(A)/30/22-23 2nd Quarter Capital Investment Programme & Projects Monitoring 2022/23

Before the Committee was a report by the Director for Digital, Sustainability & Resources, copies of which had been circulated to all Members and a copy of which is attached to the signed copy of these minutes as Item 7.

The report updated the Adur Sub-Committee of the Joint Strategic Committee on the progress made on the delivery of the 2022/23 Capital Investment Programmes for Adur District Council.

The programme included schemes which supported the delivery of services by the Joint Services Committee.

Members welcomed the report, acknowledged the work being carried out post pandemic and unanimously supported the recommendations.

Decision

The Adur Joint Strategic Sub-Committee

- i) noted the reprofiling of the Adur District Council capital schemes as advised in paragraphs 6.1 and Appendix 2;
- ii) noted the scheme removed from the Capital Investment Programme as advised in paragraph 6.2;
- iii) approved the provision of Commerce Way female facilities and the upgrade of the male showers, and the addition of the schemes to the 2022/23 Capital Investment Programme funded from contingency as detailed in paragraph 6.3.1;

- iv) approved the procurement of COSHH Management Software, and the addition of the scheme to the 2022/23 Capital Investment Programme funded from capital contingency as detailed in paragraph 6.3.2.

Call-in

The call-in deadline for the decision will be 5.00pm on the 16th December 2022.

JSS-C(A)/31/22-23 2023/24 Budget Update

Before the Committee was a report by the Director for Digital, Sustainability & Resources, copies of which had been circulated to all Members and a copy of which is attached to the signed copy of these minutes as Item 7.

The report provided members with a progress report on the delivery of the councils' financial strategy for 2023/24, along with details of the proposals that would help deliver a balanced budget for the next financial year and beyond.

The report outlined the medium term financial challenge through to 2027/28 and updated members, where possible, on government funding proposals.

Contained within the report were specific budget proposals to increase income, to deliver efficiency, and other savings initiatives for 2023/24.

Members welcomed the report, thanked officers for all of their work which had been undertaken in extremely difficult financial circumstances and unanimously approved the recommendations outlined in the report.

Decision

The Adur Joint Strategic Sub-Committee

- (i) Noted the current 5 year forecasts at appendix 1;
- (ii) Noted the committed growth items as set out in appendix 2; and
- (iii) Approved the proposed savings as set out in appendix 3; and
- (iv) Recommended to council to approve the use of capital receipts to support the delivery of the budget as set out in Appendix 4.

Call-in

The call-in deadline for decisions (i), (ii) and (iii) will be 5.00pm on the 16th December 2022.

There is no call-in for recommendations (iv) to Full Council.

JSS-C(A)/32/22-23 The working-age Council Tax Support Scheme for 2023/24

Before the Committee was a report by the Director for the Economy, copies of which had been circulated to all Members and a copy of which is attached to the signed copy of these minutes as Item 8.

The Committee was asked to recommend to Adur District Council the criteria for the Council Tax Support Scheme in respect of 2023/24.

Decision

The Adur Joint Strategic Sub-Committee

- A. Noted the content of the report;
- B. Recommended to Adur District Council that the Council Tax Support scheme for Adur District Council in respect of working age customers for 2023/24 should
 - i. Include a new provision that a valid claim for Council Tax Support would be deemed to have been made by customers who had been awarded Universal Credit and indicated that they wished to claim Council Tax Support (unless further information was required to enable entitlement to be determined)
 - ii. Be based upon the scheme for 2022/23 with no restrictions; and
 - iii. Not be further altered with any other changes beyond necessary technical amendments required to keep the scheme consistent with the national rules in respect of Housing Benefit

Call-in

There is no call-in for recommendations to Full Council.

JSS-C(A)/33/22-23 Accelerating the capacity to improve Council Homes

Before the Committee was a report by the Director for Communities, copies of which had been circulated to all Members and a copy of which is attached to the signed copy of these minutes as Item 10.

The report requested additional resources for this financial year (2022/23) from Adur District Council's reserves for the Housing Revenue Account to accelerate the work required to ensure Adur Homes complied with health and safety regulations.

Members welcomed the report and unanimously supported the proposals.

Decision

The Adur Joint Strategic Sub-Committee

- i. Approved the provision of additional resources, in that £47,410 be released from the Capacity Issues Reserve to support the proposed programme of Health and Safety work; and
- ii. Noted that the residual £99,090 would be funded through the HRA revenue budget in 2023/24.

Call-in

The call-in deadline for the decision will be 5.00pm on the 16th December 2022.

The meeting was declared closed by the Chairman at 6.54pm.

Chairman