



ADUR & WORTHING
COUNCILS

23 May 2022

**Joint Governance Committee
6.30pm on 31 May 2022**

**QEII Room, Shoreham Centre,
Shoreham-by-Sea**

Committee Membership:

Adur District Council: Councillors; Andy McGregor (Adur Chairman), Rob Wilkinson (Adur Vice-Chairman), Catherine Arnold, Tony Bellasis, Kevin Boram, Lee Cowen, Gabe Crisp and Jim Funnell

Worthing Borough Council: Councillors; Rita Garner (Worthing Chairman), Mike Barrett (Worthing Vice-Chairman), Ibsha Choudhury, Charles James, Nigel Morgan, Helen Silman, Steve Waight and Andy Whight

Agenda

Part A

1. Substitute Members

Any substitute members should declare their substitution.

2. Declarations of Interest

Members and officers must declare any disclosable pecuniary interests in relation to any business on the agenda. Declarations should also be made at any stage such an interest becomes apparent during the meeting.

If in doubt contact the Legal or Democratic Services representative for this meeting.

3. Minutes

To approve the minutes of the Joint Governance Committee meeting held on 22 March 2022, copies of which have been previously circulated.

4. Public Question Time

To receive any questions from members of the public.

In order for the Committee to provide the fullest answer, questions from the public should be submitted by noon on Friday 27 May 2022.

Where relevant notice of a question has not been given, the person presiding may either choose to give a response at the meeting or respond by undertaking to provide a written response within three working days.

Questions should be submitted to Democratic Services,
democratic.services@adur-worthing.gov.uk

(Note: Public Question Time will operate for a maximum of 30 minutes.)

5. Items Raised under Urgency Provisions

To consider any items the Chairman of the meeting considers to be urgent.

6. Internal Audit Annual Reports (Pages 5 - 32)

To consider reports from the Acting Head of Internal Audit, copies attached as item 6.

7. Annual Governance Statements 2021/22 (Pages 33 - 88)

To consider a report from the Director for Digital, Sustainability & Resources, copy attached as item 7.

8. Risk & Opportunities Update Report (Pages 89 - 102)

To consider a report from the Acting Head of Internal Audit, copy attached as item 8.

9. Modernising and Updating the Councils' Constitutions (Pages 103 - 110)

To consider a report by the Monitoring Officer, copy attached as item 9.

10. Joint Governance Committee Appointments: Parish Councillors (Pages 111 - 116)

To consider a report by the Monitoring Officer, copy attached as item 10.

11. Annual Review of Member Conduct Complaints - 2021/22 (Pages 117 - 126)

To consider a report by the Monitoring Officer, copy attached as item 11.

Part B Exempt Reports - Not for Publication

None.

Recording of this meeting

Please note that this meeting is being live streamed and a recording of the meeting will be available to view on the Council's website. This meeting will be available to view on our website for one year and will be deleted after that period. The Council will not be recording any discussions in Part B of the agenda (where the press and public have been excluded).

For Democratic Services enquiries relating to this meeting please contact:	For Legal Services enquiries relating to this meeting please contact:
Neil Terry Democratic Services Lead 01903 221073 neil.terry@adur-worthing.gov.uk	Geoff Wild Head of Legal Services and Monitoring Officer 01903 221011 geoff.wild@adur-worthing.gov.uk

The agenda and reports are available on the Councils website, please visit www.adur-worthing.gov.uk

Duration of the Meeting: Four hours after the commencement of the meeting the Chairperson will adjourn the meeting to consider if it wishes to continue. A vote will be taken and a simple majority in favour will be necessary for the meeting to continue.