



WORTHING BOROUGH  
**C O U N C I L**

**20 May 2022**

**Annual Council Meeting  
20 May 2022**

Council Chamber, Worthing Town Hall

**12.00 noon**

**Agenda**

**12 May 2022**

**ALL MEMBERS OF THE COUNCIL are hereby summoned to attend for the following business:**

**Part A**

**1. Apologies for Absence**

**2. Election of the Mayor**

To elect the Mayor of the Borough until the Annual Meeting of the Council in 2023.

The Mayor to declare their acceptance of office.

**3. Appointment of the Deputy Mayor**

To appoint a Deputy Mayor of the Borough until the Annual Meeting of the Council in 2023.

The Deputy Mayor to declare their acceptance of office.

**4. Returning Officer's Return of Persons Elected (Pages 5 - 6)**

To receive and note the Return of Persons Elected at the 5 May 2022 Borough Council elections.

**5. Declarations of Interest**

Members and Officers must declare any disclosable pecuniary interests in relation to any business on the agenda. Declarations should also be made at any stage such an interest becomes apparent during the meeting.

If in doubt contact the Legal or Democratic Services representative for this meeting.

---

Interim Director for Communities:  
Tina Favier  
Adur & Worthing Councils,  
Town Hall, Chapel Road,  
Worthing, West Sussex, BN11 1HA

**6. Confirmation of Minutes**

To approve the minutes of the Council Meeting held on 5 April 2022, copies of which have been previously circulated.

**7. Vote of thanks to the outgoing Mayor and presentation of past Mayor and Mayoress' insignia**

**8. Items raised under Urgency Provisions**

To consider any items the Mayor has agreed are urgent.

**9. Announcements by the Mayor and / or the Head of Paid Service**

**10. Election of the Leader of the Council**

To elect the Leader of the Council for a term not exceeding four years; the person elected will serve as Leader for the remainder of their term of office as Councillor.

**11. Leader's Announcements**

To receive any announcements from the Leader.

**12. Political proportionality and allocation of committee seats (Pages 7 - 14)**

To consider a report by the Interim Director for Communities, attached as item 12.

*(Details of the nominated committee memberships will be published to the website when they are received from each of the Political Groups)*

**13. Youth Mayor**

To note the Youth Mayor and Deputy Youth Mayor for 2022/23.

**Part B - Not for Publication - Exempt information Reports**

None.



Tina Favier  
Interim Director for Communities

## **Recording of this meeting**

The Council will be live streaming this meeting. A recording will be available on the Council's website as soon as practicable after the meeting. The Council will not be recording any discussions in Part B of the agenda (where the press and public have been excluded).

For Democratic Services enquiries relating to this meeting please contact:

Neil Terry  
Democratic Services Lead  
01903 221073  
neil.terry@adur-worthing.gov.uk

For Legal Services enquiries relating to this meeting please contact:

Geoff Wild  
Head of Legal Services and Monitoring Office  
geoff.wild@adur-worthing.gov.uk



WORTHING BOROUGH  
COUNCIL

Annual Council  
20 May 2022  
Agenda Item 4

## Returning Officer's Return of Persons Elected on 5 May 2022

ALPHABETICAL LIST OF WARDS	NAME AND ADDRESS OF MEMBER	DESCRIPTION	YEAR OF RETIREMENT
Broadwater	Margaret Ann Howard (address in Worthing)	The Labour Party Candidate	2026
Castle	Ibsha Ahmed Choudhury 28 Chesterfield Road Goring by Sea BN12 6DG	The Labour Party Candidate	2026
Castle	Samuel Theodoridi 98 Chesterfield Road Worthing BN12 6BZ	The Labour Party Candidate	2024
Central	Jim Deen 17 Harrow Road Worthing BN11 4RB	The Labour Party Candidate	2026
Durrington	Charles James 22 Harley Court Downview Road Worthing BN11 4QT	The Conservative Party Candidate	2026
Gaisford	Dale Richard Overton (address in Worthing)	The Labour Party Candidate	2026
Goring	Kevin Jenkins (address in Worthing)	The Conservative Party Candidate	2026

Heene	Richard Edward Mulholland 11 Harrow Road Worthing BN11 4RB	The Labour Party Candidate	2026
Marine	Andy Whight 42 Pembroke Avenue Worthing BN11 5QT	The Labour Party Candidate	2026
Northbrook	Mike Barrett 50 Cranworth Road Worthing BN11 2JF	The Labour Party Candidate	2026
Offington	Nigel James Morgan (address in Worthing)	The Conservative Party Candidate	2026
Salvington	Heather Mercer 23 Pembury Close Worthing BN14 7DW	The Conservative Party Candidate	2026
Selden	Dan Hermitage (address in Worthing)	The Labour Party Candidate	2026
Tarring	Rita Valerie Gladys Garner 12 Cobden Road Worthing BN11 4BD	The Labour and Cooperative Party Candidate	2026

**Catherine Howe**  
**Returning Officer**

**Local Government Act 1972**  
**Background Papers:**

Returning Officer's Declaration of Results



WORTHING BOROUGH  
COUNCIL

Annual Council  
20 May 2022  
Agenda Item 12

Ward(s) Affected: All

## **Political proportionality and allocation of committee seats**

### **Report by the Interim Director for Communities**

#### **Executive Summary**

##### **1. Purpose**

1.1. The report outlines a number of decisions required by Council to ensure that the decision making structure for 2022/23 is determined according to the Council's Constitution, this includes:

- 1.1.1. To note the Political Balance of the Council;
- 1.1.2. To agree the allocation of seats based on the Political Balance of the Council, following the results of the Borough elections on 5 May 2022;
- 1.1.3. In accordance with Political Group nominations, to appoint Members to seats on Committees for 2022/23;
- 1.1.4. To appoint the Chairs and Vice-Chairs to each Committee for 2022/23;
- 1.1.5. To note the Leader of the Main Opposition for 2022/23.

## **2. Recommendations**

- 2.1. That the Council notes the decision making structure of the Council and the political balance of the Council as detailed in paragraphs 4.1 and 4.2 and Appendix A.
- 2.2. That the Council appoints to the Committees in accordance with the wishes of the Political Groups on the Council detailed in Appendix B.
- 2.3. That the Chairs and Vice-Chairs of Committees be appointed until the Annual Meeting of the Council in 2023.
- 2.4. In accordance with Council Procedure Rule 39, the Council notes the Leader of the Conservative Group as the Leader of the Main Opposition.

## **3. Context**

- 3.1. The business conducted at the Annual Meeting of Council is governed by legislation and the procedure rules for the Annual Council Meeting, as set out in Part 4 of the Council's Constitution.
- 3.2. To streamline the business of the Annual Meeting of Council the items relating to Political Balance, decision making structure, appointments to Committees and the Chair and Vice-Chair roles are included within this single report.

## **4. Issues for consideration**

- 4.1. Members are asked to note the political balance of the Council since the results of the Borough election on 5 May 2022 and confirm the allocation of seats, as detailed at Appendix A.
- 4.2. Group Leaders have been consulted regarding their proposed nominations to the various seats in the decision making structure. The Council is asked to agree the non-executive committee memberships. These are outlined in Appendix B (*Details of the nominated committee memberships will be published to the website when they are received from each of the Political Groups*).



- 4.3. That the Council appoints the Chairs and Vice-Chairs to the non-executive committees. The nominations from the Leading Group are indicated in Appendix B (*Details of the nominated committee memberships will be published to the website when they are received from each of the Political Groups*).
- 4.4. In accordance with the Constitution, Council Procedure Rule (CPR) 39 (appointment of the Leader of the Main Opposition), the Council is asked to note the Leader of the Conservative Group as the Leader of the Main Opposition.

## **5. Engagement and Communication**

- 5.1. Group Leaders have been consulted regarding their proposed nominations to the various seats in the decision making structure.

## **6. Financial Implications**

- 6.1. The financial implications arising from this report, any Special Responsibility Allowances that may be payable, have been taken into account in the 2022/23 budget.

## **7. Legal Implications**

- 7.1. s106 Local Government Act 1972 provides that Councils may make Standing Orders for the regulation of their proceedings and business.
- 7.2. s111 Local Government Act 1972 provides that the Council shall have the power to do anything which is calculated to facilitate or is conducive or incidental to the discharge of any of their functions.
- 7.3. s15, 16 and 17 of the Local Government and Housing Act 1989 set out powers and duties in relation to Political Balance on Committees and the exceptions and exemptions therein.
- 7.4. Local Government Act 2000 as amended by the Local Government and Public Involvement in Health Act 2007 sets out regulations regarding appointments to Executive and Committees in Councils that have adopted Executive arrangements.

**Background Papers**

Local Government Act 1972

Local Government and Housing Act 1989

Local Government Act 2000

Local Government and Public Involvement in Health Act 2007

Knowles on Local Authority Meetings – A manual of Law and Practice

Result of Poll(s) Elections held on 5 May 2022

**Officer Contact Details:-**

Neil Terry

Democratic Services Lead

01903 221073

[neil.terry@adur-worthing.gov.uk](mailto:neil.terry@adur-worthing.gov.uk)

## **Sustainability & Risk Assessment**

### **1. Economic**

Matter considered and no issues identified.

### **2. Social**

#### **2.1 Social Value**

Matter considered and no issues identified.

#### **2.2 Equality Issues**

Committees must take proper account of the Council's duties to promote compliance with the convention rights scheduled in the Human Rights Act 1988, to reduce crime and disorder and to promote equalities.

#### **2.3 Community Safety Issues (Section 17)**

Matter considered and no issues identified.

#### **2.4 Human Rights Issues**

Matter considered and no issues identified.

### **3. Environmental**

Matter considered and no issues identified.

### **4. Governance**

The Committee structure for Worthing Borough Council, including Joint Committees with Adur District Council, are set out in the Council's Constitution.

**(a) Representation of Political Groups on the Council**

To confirm the political groups and the number and proportion of seats held.

Representation on the Council and the number and proportion of seats held are as follows;

<b>Number of seats on Council: (37)</b>	<b>Political Group</b>	<b>Proportion of seats (100%)</b>
23	Labour	62.16%
13	Conservative	35.14%
1	Ungrouped	2.70%

In accordance with the rules on political representation, the number of seats to be taken by each political group (a political group comprises of 2 or more members) on the Council's committees are set out below. Appropriate provision has also been made for ungrouped members in respect of any remaining committee places. The council must appoint any unallocated seats to ungrouped members in accordance with section 16(2A) Local Government and Housing Act 1989 (as amended).

Number of seats on Committees

Labour	37
Conservative	21
Ungrouped	2

Please note that the following are not included in the above figures because the political balance requirements do not apply:

- Executive and Joint Strategic Committee (as all are made up of the Executive);
- Licensing Committee (when determining matters under the 2003/05 Licensing Acts)

<b>Committee</b>	<b>No. of Seats</b>	<b>Labour</b>	<b>Conservative</b>	<b>Ungrouped</b>
Joint Governance	8	5	3	0
Licensing	15	9	5	1
Planning	8	5	3	0
Overview and Scrutiny	15	9	5	1
Joint Overview and Scrutiny	8	5	3	0
Joint Staff	3	2	1	0
Joint Senior Staff	3	2	1	0
<b>TOTAL</b>	<b>60</b>	<b>37</b>	<b>21</b>	<b>2</b>

This page is intentionally left blank