

Public Document Pack
Minutes of a Meeting of the
Adur District Council

24 February 2022

Harper Hall, Shoreham Centre, Shoreham-by-Sea

Councillor Stephen Chipp, Chairman
Councillor Ann Bridges, Vice-Chairman

Councillor Carson Albury	Councillor Emma Evans
Councillor Carol Albury	Councillor Jim Funnell
Councillor Catherine Arnold	Councillor Jeremy Gardner
Councillor Robina Baine	Councillor Joss Loader
Councillor Vee Barton	Councillor Paul Mansfield
Councillor Brian Boggis	Councillor Andy McGregor
Councillor Kevin Boram	Councillor Steve Neocleous
Councillor Mandy Buxton	Councillor Carol O'Neal
*Councillor Dave Collins	Councillor Joe Pannell
Councillor Lee Cowen	Councillor Neil Parkin
Councillor Gabe Crisp	*Councillor Sharon Sluman
Councillor Angus Dunn	Councillor Debs Stainforth
Councillor Tania Edwards	*Councillor Rob Wilkinson
	Councillor Leila Williams

*= Absent

Prior to the start of the meeting the Chairman announced that the County Council was forced to rearrange their budget setting meeting last Friday to the 28th February due to storm Eunice. Consequently the Councils would not be able to set the overall Council Tax for the Borough this evening including the tax related to West Sussex County Council. The Council tax related items would be moved to the end of the agenda and that the meeting would be adjourned at the appropriate time after discussion on budget and the setting of the Councils' portion of the Council Tax.

c/49/21-22 Apologies for Absence

There were apologies for absence from Councillors Dave Collins and Sharon Sluman

c/50/21-22 Declarations of interest

There were no declarations of interest made

c/51/21-22 Questions from the public

The following question had been received in advance of the meeting.

Question submitted to the Executive Member for Health and Wellbeing

The Adur & Worthing Community Food Network includes a number of organisations who work with and support local people who would otherwise go hungry.

We are very grateful for the time, funds and resources from Adur & Worthing Council, which we could not have done without. We also appreciate their proactive approach and willingness to work with us.

However, demand for food is rising and many of our organisations are now operating at capacity. We are currently supporting over 3,500 of our neighbours with nearly 10,000 food parcels and 1,600 pre-prepared meals every quarter.

We would like cross-party support to work on a long-term, community-led action plan to address the causes of and the solutions to food insecurity, alongside food acquisition and distribution so that we can better support our community.

We would ask that the Council:

Confirms its cross-party, continued support, both practical and financial, for the Community Food Network.

Further we ask for a cross-party financial commitment to fully fund a community-directed long-term Food Action plan that will address both the causes of, and the solutions to, food insecurity in our community.

Response:

The Executive Member responded that the Councils' had been working in partnership with the food groups since April 2020, during the first national lockdown to share information and resources, with the Councils providing significant emergency resources, including money, space, and assistance to ensure those in need, received food and other help.

The Councils continued to play a key role with the AW Food Network to help and enable this group with its ambitions, focusing on how partners could address food needs now, supporting groups with Covid funding resources and officer time. The Council had also been working alongside other partners and many of its generous businesses and volunteers who had continued to help and support people, with food, financial contributions, skills and volunteering hours.

The approach needed to be more than alleviating the immediate need for food, connecting to the wider support and advice available to help and enable people to manage their situation: their money, housing, benefits entitlement, access to employment etc. The Councils had directed £195,000 of the COMF funding directly to food groups (Contain Outbreak Management Fund) to address food and these broader issues over the last year. The Councils had also used and mobilised resources to help ensure early help and prevention work was provided, through the Proactive project, employment coaches, money advice, temporary housing, and street outreach.

The Councils were keen to work on a more long term approach with food partners to tackle the long-term drivers of food need and insecurity and to support more sustainable food supply issues that helped share food resources and tackle food waste in ways that address food insecurity in its community.

The Councils' fully recognised and supported the need to work cross party and as part of a coalition of community-directed, multi-agency partners. Part of this was about building a much better and informed position around food need and supply to inform the direction of this work and ensure any short term resources the Council had provided the best means of helping local residents and communities.

Question submitted - to the Executive Member for the Environment

The resident was not present at the meeting to ask the question

c/52/21-22 Confirmation of Minutes

Resolved, that the minutes of the meeting held on 16 December 2021 be approved as a correct record and be signed by the Chairman.

c/53/21-22 Announcements by the Chairman, Leader of the Council, Executive Members and / or Head of Paid Service

The Chairman made the following announcements:

Civic Engagements

On 14th January I attended and opened the new Gym and spin studio in Southwick Leisure Centre for Southdown's Leisure. The facilities were absolutely excellent and I even got some pull ups wearing the civic regalia.

The Chairman thanked Cllr Ann Bridges who lead the Holocaust Memorial Day event on 27 January in Buckingham Park. Cllr Bridges laid a Wreath and read the Holocaust Statement by the Memorial Tree and all those who turned up for this sombre event.

The Chairman passed on his thanks to Cllr Andy McGregor, who on 5th February, kindly attended on the Chairman's behalf, the High Sheriff of West Sussex Virtual Prayer Breakfast meeting. Cllr McGregor reported that it was an incredibly moving event.

The Chairman advised that he would be opening, with Tim Loughton MP, a defibrillator outside of the Beer Engine in Southwick Square. Some time ago a constituent approached him at a street surgery following the collapse of Christian Erikson at the Euros. She urged the Chairman as a ward councillor to organise accessible AED devices for the Square. Following discussions with Colin Warner at the Beer Engine and the Southwick Traders Association, Colin Warner took the bull by its horns and managed to secure funds for not one but two devices. The one at the Beer Engines was installed and confirmation was being awaited for the second to be installed on the old Focus building in the Square. The Chairman and the MP were figuratively opening the device as they hoped that would never be needed although someone had contacted 999 and was given the code, thankfully it was not required!

The Chairman commended Cllr Tania Edwards who had started a drive to raise £4000 to install 3 AEDs in the Southlands District. He asked all members to wish her well in her endeavours. This is carried on from the excellent work that Cllr Loader undertook during her time as Adur DC Chairman.

The Chairman mentioned Her Majesty the Queen on her Platinum Jubilee. He said that he was an unashamed Royalist and that it was simply awe inspiring how with such dignity and grace she had remained head of state for 70 years – the longest serving British Monarch! Whilst the world had changed almost unrecognisably during her reign she has remained dignified and a truly recognisable head of state that is respected the world over. The Chairman hoped everyone could enjoy this year and celebrate Her Majesty's truly monumental achievement and mark the occasion.

Charity Event

The Chairman highlighted the Chairman's Charity Golf Day which would be held on 1st April to raise funds for Esteem, his chosen charity and he hoped that members would support this event.

There were no announcements from the Leader, Executive Member or the Chief Executive.

c/54/21-22 Items raised under urgency provisions

The Chairman announced that there were no urgent items.

c/55/21-22 Recommendations from the Executive and Committees to Council

7(a) Licensing Committee - 17 January 2022

Gambling Act 2005 Review of Statement of Licensing Policy

The Vice-Chairman of the Licensing Committee introduced the recommendation to the Council.

Members were invited to review the draft Statement of Gambling Licensing Policy in relation to the Gambling Act 2005, and to endorse its recommendations and adopt an updated policy on 24 February 2022.

Resolved, That the Council adopt the attached Statement of Gambling Licensing Policy.

7(b) Joint Governance Committee - 25 January 2022

Appointment of External Auditor

The Chairman of the Joint Governance Committee introduced the recommendation to the Council.

The contract for external audit was due to come to an end in 2023 and the external auditor for the audit of the Councils' accounts for 2023/24 had to be appointed before the end of December 2022. The report set out the approach to procuring a replacement supplier for the audit of the 2023/24 accounts and sought approval to use Public Sector Audit Appointments (PSAA) to procure a new supplier.

Resolved, That the Council opt in to the Appointing Person arrangements made by the Public Sector Audit Appointments (PSAA) for the appointment of external auditors for the five years from 1st April 2023.

7(c) Adur Executive - 1 February 2022

Budget Estimates 2022/23 and setting of 2022/23 Council Tax

The Chairman informed the Council that the recommendations from the Adur Executive would be considered under Item 9 on the agenda.

7(d) Joint Strategic Committee - 8 February 2022

Joint Treasury Management Strategy Statement and Annual Investment Strategy 2022/23 to 2024/25, Adur District Council and Worthing Borough Council

The Leader presented the recommendation from the Joint Strategic Committee held on 8 February 2021.

The report asked Members to approve and adopt the contents of the Treasury Management Strategy Statement and Annual Investment Strategy for 2022/23 to 2024/25 for Adur and Worthing Councils, as required by regulations issued under the Local Government Act 2003.

Resolved: that the Prudential Indicators and Limits, and MRP Statements be approved.

c/56/21-22 Council Tax Support Scheme - Additional discretionary discounts

The Leader of the Council introduced the recommendation to the Council which were seconded and on a vote it was,

Resolved, That the Council approve an additional discretionary discount of up to £150.00 per household for working age claimants with the principles detailed in paragraph 4.3.

c/57/21-22 Report of the Leader on decisions taken by the Executive

The Leader of the Council presented his report on decisions taken by the Executive since the last Ordinary meeting of the Council, which were detailed in Item 11.

A question was received in relation to proactive interventions to support low income residents. It was asked whether the executive member supported this and whether it would be a good tool to identify people in need. Members were told that yes it was a worthwhile piece of software and would help use data to be proactive rather than reactive.

A question was put in relation to proactive interventions to support low income residents. It was asked if there was a timeline for the universal credit dataset being added. The Council was told that the information was unknown and it was likely that this was because it was an extremely complicated data set

c/58/21-22 Designation of Monitoring Officer

Before the Council was a report by the Head of Paid Service, a copy of which was circulated to all members, a copy of which is attached to the signed copy of these minutes as item 12.

The purpose of the report was to formally designate the Council's Monitoring Officer. The recommendation was proposed and seconded and on a vote, it was

Resolved that the Council designated Geoff Wild as the Council's Monitoring Officer with effect from 25th February 2022.

c/59/21-22 Pay Policy Statement 2021/22

Before the Council was a report by the Director for Digital, Sustainability and Resources, a copy of which was circulated to all members, a copy of which is attached to the signed copy of these minutes as item 13.

The report sought members approval of the Pay Policy Statement 2021/22, which is a statutory requirement under Section 38 (1) of the Localism Act 2011. The statement will be updated on an annual basis.

Resolved that the Council approved the Pay Policy Statement 2021/22 set out in Appendix 1 of the report.

c/60/21-22 Schedule of Meetings 2022/23

Before the Council was a report by the Proper Officer, the Interim Director for Communities, a copy of which was circulated to all members, a copy of which is attached to the signed copy of these minutes as item 14

Before the Council, was the schedule of meetings of the Council and joint meetings for 2022/23.

Council was invited to formally approve the dates for its Meetings during this period whilst noting the proposed dates for other committees.

The Schedule of Meetings for 2022/23 was proposed, seconded and unanimously supported.

Resolved That Adur District Council approve the Schedule of Meetings for 2022/23.

c/61/21-22 Members question time under Council Procedure Rule 12

There were no questions.

c/62/21-22 Suspension of Council Procedure Rules

The Council was asked to suspend Council Procedure rules where they conflicted with the budget procedure rules in accordance with paragraph 7.2 of the budget procedure rules.

Having been proposed and seconded the Council unanimously agreed to suspend Council Procedure Rules for the consideration of Item 9 on the agenda.

The Leader of the Council introduced the budget and setting of the council tax to members and made the following speech which is summarised as follows:

- The Leader thanked officers, members, businesses and residents of Adur and NHS workers during a difficult year;
- The Leader noted the goodbye to the previous Chief Executive and welcomed the new one;
- There were Global Challenges including war in Ukraine and the Covid Pandemic. The Leader also noted the cost of living pressures on businesses and families;
- The Leader stated that the economy was recovering citing an increase in the number of people in work, an increase in the rates of pay and there was a decrease in the number of people claiming out of work benefits;
- Adur's economy was stronger due to plans put in place to protect families and businesses;
- The Council sought to support economic growth, job security and helping residents where needed, the Conservatives had a track record of success;
- The opposition's amendments accounted for a tiny percentage of the total budget and did not show a vision;
- The importance of housing remained central to plans for the district, especially for Adur Homes tenants;
- Care for the planet remained central, prosperity and security were only possible with sustainability;

Investing and delivering high quality public services

- The budget presented a number of savings that, where possible, were offset by income, service modernisation and the use of digital technology;
- The proposed increase of 1.99% will ensure the authority was able to resource plans for investment, this amounted to 12p a week per household;

Protecting Jobs and Creating Opportunity

- Investment of over 1.7m would be made into the regeneration budget;
- During the previous year Covid grants had been distributed to 2058 applications sharing over £19.5m of cash support;
- The development of the Good Work Programme that assisting people back into work whilst also helping to address wider wellbeing issues such as mental health, domestic violence vulnerable housing and addiction;
- A Youth hub had been opened with Worthing focussing on helping young people secure employment opportunities;
- Work had gone on to support local markets;
- A project called Fabric had been established offering community, charity and small business space;
- There was continued development of the Citizen Wifi programme;
- There were proposed public realm improvements for Southwick Square.

Building New Homes and Improving Housing

- A priority was to improve quality and quantity of housing provision;
- The first social housing to be built in Adur for 30 years was completed in Cecil Norris House which replace a 1970's block of retirement flats;

- A further 100 new affordable homes were planned including 55 new homes in Albion Street which had changed from 30% affordable to 100% affordable;
- Adur homes was a key priority and there were plans for a significant programme of fire safety works, external works programmes to a number of blocks, a rolling programme of home improvement works and works to support tenants with disabilities. There was a further new homes programme which spanned a number of years and the overall investment was £33m
- There were a significant number of other developments which included the former Civic Centre site, Ashcroft, Southwick Estate, Free wharf, New Monks Farm, Kingston Wharf and West Sompting.

Sustainability and Protecting our Environment

- The Leader expressed an intention to be a good and responsible caretaker for this world;
- Overall expenditure in the environmental services budget was set to increase including a particular focus on green spaces and biodiversity;
- The Council's decision to buy two large areas of land at Pad Farm and New Salts Farm would promote the return of biodiversity and bolster natural flood defences;
- A further £94k had been awarded from DEFRA to fund studies about the restoration of vital salt marsh and wetland habitats could be funded;
- The Carbon reduction team would continue to drive a programme of works to decarbonise buildings and fleet to help meet 2030 targets;
- Work included ground source heat pumps at Shadwells Court, Tollbridge House and air source heat pumps at the Shoreham Centre;
- The creation of a local marine and estuarine reserve called Sussex Bay was going from strength to strength restoring the kelp forest and improving local fishing stock. This had received another DEFRA grant fund. The project was the only marine project funded by the scheme in the UK;
- Work was continuing with Greater Brighton, Hydrogen Sussex and Shoreham Harbour to establish Adur as a future provider of low carbon hydrogen;
- The New Environment Act would require the development of changes to some of the Authority's waste services and the budget included a new post to support the important work including planning for food waste collection.

Supporting our Communities

- From the beginning of the pandemic, communities in Adur leapt into action, checking on neighbours, in partnership with the council people organised help for people in need;
- In 2022/23 there is a desire to build on this and help to support and encourage communities to thrive;
- The budget for 2022/23 saw an overall increase in the Health and Wellbeing budget

The Leader of the opposition made a representation and introduced the Labour Groups' amendments which are summarised as follows:

- Members were told that there was a gap regarding the engagement and representation of anxious communities;
- There was an increase in the cost of living and inflation was soon to hit 7%;
- Residents were in for a tough year;
- There had been a 60% reduction in local government over the last years and the government in Westminster seemed happy to let local authorities bare the brunt of the cuts;
- The Labour group recognised the council's retention of the Council Tax support scheme without restriction;

- With the end of Covid support grants there was a concern that the budget in the following year would be difficult and an additional £674k would need to be found beyond savings already identified;
- The Government needed to support councils more sustainability rather than by grant. This should be based on 'what we need' rather than 'what we can deliver'
- The Labour group questioned the creation of business sites in Shoreham when there were already other empty units in the town;
- IKEA pulling out of the town was a clear failure of the Council. The original application was supported by the Executive and resources were expended by the Planning Department in getting the application through. It purportedly was not the correct place for such an application;
- The Opposition Leader wanted to know what the plans for the site were now and what the Council planned to do with it. The Labour group would not have allowed this to happen and instead supported a high tech business park to compliment businesses already operating out of the airport site;
- The Fabric programme in Lancing was working well and it was a good social enterprise scheme that benefitted Lancing;
- Residents did not feel part of the discussion about the planning and development of Lancing;
- Shoreham was a town in transition but it could not become a dormitory town;
- Tower blocks under-supplying parking was not a real world solution;
- Travel plans were of no use unless they were enforced;
- Installation of Gas Boilers did not comply with sustainability objectives;
- Unrealistic Housing targets set by central government were designed to fail so that unfettered planning decisions could happen and appeals were more likely to be successful;
- New developments were being proposed without a single affordable home such as the Frost Site - this was due to apparent construction costs;
- A robust local plan would not have allowed the application to come forward and it was questioned as to whether developers saw the Authority as a soft touch;
- The main opposition would consult on workplace parking levies and would consult and communicate better overall;
- Council Officers should be present at the Shoreham Farmers Market talking to residents;
- The Government grant to fund the flagship heat network did not happen and it was hoped that a bid could be put together in the future to secure some money;
- The climate emergency should be the thread that weaves its way through everything that the Authority did an carbon accounting should become an associated cost in internal Audits if the council was to become carbon neutral in the delivery of its services by 2030;
- It was regrettable that Adur did not receive any money from levelling up grants. The government had made statements about improving infrastructure and it was asked why the Council had made an application on hydrocarbon development that did not meet the criteria;
- The Council had not received money from funds unlike other neighbouring coastal communities, this was due to a lack of prepared proposals;
- The Opposition Leader noted that there deep systematic problems within Adur homes and welcomed the appointment of a transformation manager to deal with maintenance backlogs and the restructure of the service;
- The Adur Homes Management board was not transparent;
- Voids were costing the Council £226k and turnaround time was poor in relation to other local authorities this was due to the poor quality of the housing stock;
- Build at Cecil Norris house and Albion Street were welcomed and the garage programme was a good exercise in public consultation;
- The Council was losing homes to right to buy without these homes being replaced;
- Community lead models of housing should be embraced such as community land trusts;
- A Council should be rooted in the community and civic pride issues should be promoted. This was the reason for the first amendment which was modest and the expectation would be that this grew into something bigger;

The second amendment was introduced by an opposition group member and is summarised as follows

- The money was coming from the Covid contingency fund which was to reimburse for lost fees, charges and plans. A lot of these losses came through a loss of business rates and the creation of a visitors guide would help local businesses;
- The budget amendment was in relation to a visitor guide created by local businesses and was ready to use and could be extended to include all of the towns of Adur.

Councillor Crisp (Councillor who is not in a group) made a speech which is summarised as follows:

- As a Green the philosophy was for people and planet first;
- Food security was being worked on hard by all members of the council;
- Members should reflect on how to work together;
- Social Housing was welcomed, however affordable housing was a difficult term. The Council should be pressing for more social housing;
- Developers of the Waterfront were providing disappointing service to the residents. There had been problems with the development from the start and it represented an 'urban desert' there was no green space;
- High winds had caused rooves to be lifted off of blocks of flats and the Council should not be prepared to work with operators putting up poor buildings;
- Cllr Crisp pressed the Council to think carefully about how housing was developed;
- Social housing must come first and good quality developments should be built;
- The climate emergency would exacerbate risks such as pandemics and the cost of living;
- Adur did have some very good ground breaking policies, however the climate was not mentioned until later on in the budget. The Climate must be the core of everything the Councils did;
- The Council could decarbonise but the rest of Adur needed attention. The Council should lead by example and inspire other to adopt change;
- There were missed opportunities within the budget such as the assumption regarding income levels associated with car park usage. There needed to be the creation of a new normal with a resilient green economy;
- Cllr Crisp stated support for enforcement of travel plans and new ways of getting around. It was disappointing to see how little of the LCWIP had been brought about and how little emphasis there was on this.
- A tweak to the business rate could help to develop green jobs;
- A suggestion for a tech park on the New Monks Farm was much more appropriate than an out of town superstore;
- High targets for environmental sustainability should be set for new developments in the District. High quality builds could be created that were future proof;
- Reference was made to the vulnerability of the reserved in light of inflation and it was suggested that that monitoring be focused in this area;
- With regards to the amendments Cllr Crisp strongly supported community based funds and community lead decision making. The pilot was a good idea and it was an affordable amendment. Ward Councillors should be working with communities to come up with plans for what the people within their wards wanted;
- Cllr Crisp supported the idea of an Adur Visitor Guide and was a useful way to expend a small amount of money.

The Council debated the budget and amendments and the budget in general.

In relation to the amendments those members against sited the statement in support of the amendment that money could be spent on picnic tables, art and hanging baskets. It was proffered that this would be taking money away from those in the District who needed it the most. The proposals were not specific enough and did not explain who and how money

would be distributed among the community. The proposals were poor value for money given the amount required to administer the scheme. In relation to the visitors guide members cited the funding already in place in other schemes and there were better ways to promote the district other than the production of paper leaflets there 'needed to be a proper communication strategy'

Those in favour of the amendments cited that the concept was a way for communities to make decisions to affect their places and was a pilot scheme which could be expanded to help the community become more involved in local decision making. This could include any number of items which would be determined by local communities. A visitors guide was a good way to support the local economy and had been compiled by local businesses.

Following the budget and amendments being proposed seconded and debated the council voted on the amendments and the budget as follows:-

Amendment 1

Community budget per ward

We're proposing an idea to improve resident participation in local democracy.

Resident engagement is crucial to the success of the council's new priorities. We currently operate our amenities capital budget through executive member sign off and devolved officer decision making. This hasn't been equitable across our wards in Adur.

Our residents often ask who makes decisions about how their money is spent. They are often left feeling excluded.

We would like to empower our local communities by giving them a budget to spend in their ward, on an item or service of their choice. It could be a picnic table, a piece of art or a spend on hanging baskets.

Each ward would have its own allocation ensuring there is a fair distribution of resources across wards, handing over decisions to hyper-local communities. Ward councillors could pull together community groups into a forum and deliberate on how the allocation could be spent. It could be used alongside match funding.

This would be a modest shift to community-led decision making.

Our suggested budget would be an allocation of £1,500 per ward which amounts to a total of £21,000. It would also require the time of the participation officers at a cost of £10k. So a total budget of £31,000. This would be funded through the Covid contingency budget.

It would be a 12 month pilot for 2022/23. After the pilot is up, the council can review the scheme, and if successful seek to mainstream this provision in 2023/24 if resources allow.

For Cllrs Arnold, Baine, Cowen, Crisp, Gardner, O'Neal

Against Cllrs Carol Albury, Carson Albury, Barton, Boggis, Boram, Bridges, Buxton, Chipp, Dunn, Edwards, Evans, Funnell, Loader, Mansfield, McGregor, Neocleous, Pannell, Parkin, Williams

Abstain – nil

Amendment 2

Adur Visitor Guide

Adur District has much to offer visitors from the beaches to the South Downs. Whilst Worthing has a Time for Worthing Campaign, Seafront Investment Plan and a Tourism Guide, Adur isn't well showcased or promoted in the same way.

By creating a visitor's guide for Adur, we can put our beautiful towns and villages on the map. Shoreham Trader's Group has produced an illustrative map of Shoreham town which can be developed and expanded to incorporate Fishersgate & Southwick, Lancing & Sompting.

This guide would raise awareness of the cultural, leisure and business opportunities to our residents and people further afield.

For Cllrs Arnold, Baine, Cowen, Crisp, Gardner, O'Neal

Against Cllrs Carol Albury, Carson Albury, Barton, Boggis, Boram, Bridges, Buxton, Chipp, Dunn, Edwards, Evans, Funnell, Loader, Mansfield, McGregor, Neocleous, Pannell, Parkin, Williams

Abstain – nil

Substantive budget

For Cllrs Carol Albury, Carson Albury, Barton, Boggis, Boram, Bridges, Buxton, Chipp, Crisp, Dunn, Edwards, Evans, Funnell, Loader, Mansfield, McGregor, Neocleous, Pannell, Parkin, Williams

Abstain Cllrs Arnold, Baine, Cowen, Gardner, O'Neal

Against - nil

At 9:07pm the meeting was adjourned and was reconvened at 7:00pm on the 3 March 2022 in the QE2 room

Members present at the reconvened meeting were:

Cllrs Carson Albury, Arnold, Boggis, Boram, Chipp, Cowen, Crisp, Dunn, Evans, Loader, Parkin

The Chairman made the following announcement

As you are aware, the County Council was forced to rearrange their budget setting meeting to the 28th February due to storm Eunice.

As a consequence, Adur District Council was unable to set the overall Council Tax for the District, including the tax related to West Sussex County Council, at its meeting held on the 24th February.

We have therefore reconvened this evening to determine the matters referred to in Appendix B, a copy of which is tabled before you.

I should confirm that prior to our adjournment last week, the substantive motion (including Appendix B) was proposed by the Leader, seconded by Councillor Dunn and debated by the Council. I can also confirm that the figures included in Appendix B of the agenda pack have not changed.

For Cllrs Carson Albury, Boggis, Boram, Chipp, Crisp, Dunn, Evans, Loader, Parkin

Abstain Cllr Arnold, Cowen

Against Nil

Resolved:

1. It is noted that on 1st February 2022, the Executive calculated the Council Tax Base for 2022/23.
 - a. for the whole Council area as 21,699.70 [Item T in the formula in Section 31B of the Local Government Finance Act 1992, as amended (the "Act")]; and
 - b. for dwellings in those parts of its area to which a Parish precept relates as set out below:

Lancing Parish Council	6,415.30
Sompting Parish Council	2,759.90
All other areas including Shoreham, Southwick and Coombes	12,524.50

2. That the Council Tax requirement for the Council's own purposes for 2022/23 (excluding Parish precepts) is £6,892,040.
3. That the following amounts be calculated by the Council for the year 2022/23 in accordance with Sections 31 to 36 of the Act:
 - a) **£56,041,882** being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(2) of the Act taking into account all precepts issued to it by Parish Councils
 - b) **£48,709,505** being the aggregate of the amounts which the Council

estimates for the items set out in Section 31A(3) of the Act.

- c) **£7,332,377** being the amount by which the aggregate at 3(a) above exceeds the aggregate at 3(b) above, calculated by the Council in accordance with Section 31A(4) of the Act, as its Council Tax requirement for the year. (Item R), in the formula in Section 31B of the Act).
- d) **£337.90** being the amount at 3(c) above (Item R), all divided by Item T (1(a) above), calculated by the Council in accordance with Section 31B of the Act, as the basic amount of its Council Tax for the year (including Parish precepts).
- e) **£440,337** being the aggregate amount of all special items (Parish precepts) referred to in Section 34(1) of the Act as set out in paragraph 3.6.
- f) **£317.61** being the amount at 3(d) above less the result given by dividing the amount at 3(e) above by Item T (1(a) above), calculated by the Council, in accordance with Section 34(2) of the Act, as the basic amount of its Council Tax for the year.
- g) **£386,140** being the aggregate amount of all special expenses (not applicable in the Lancing Parish area)
- h) **£299.79** being the amount at 3(d) above less the result given by dividing the amount at 3(e) and 3(g) above by Item T (1a above), calculated by the Council, in accordance with Section 34(2) of the Act,

as the basic amount of its Council Tax for the year for dwellings in those parts of its area to which no Parish precept or Special Expense relates.

4. That it be noted that for the year 2022/23 the West Sussex County Council and The Police and Crime Commissioner for Sussex have issued precepts to the Council in accordance with Section 40 of the Local Government Finance Act 1992 for each category of dwellings in the Council's area as indicated in the appendix attached (marked item 4).
5. That the Council, in accordance with Sections 30 and 36 of the Local Government Finance Act 1992, hereby sets the amounts shown below as the amounts of Council Tax for the year 2022/23 for each part of its area and for each of the categories of dwellings (see appendix item 5).

The meeting closed at 7:15pm on the 3 March 2022 it having commenced at 7pm on 24 February 2022

Chairman

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APPENDIX

ADC Council Minutes 24 February 2022

Item 4

All of the Council's Area 2022/23	Band A £	Band B £	Band C £	Band D £	Band E £	Band F £	Band G £	Band H £
West Sussex County Council Total as split below:	1,037.16	1,210.02	1,382.88	1,555.74	1,901.46	2,247.18	2,592.90	3,111.48
West Sussex - Core Precept	913.96	1,066.29	1,218.61	1,370.94	1,675.59	1,980.25	2,284.90	2,741.88
West Sussex - Adult Social Care Precept	123.20	143.73	164.27	184.80	225.87	266.93	308.00	369.60
The Police and Crime Commissioner for Sussex	149.94	174.93	199.92	224.91	274.89	324.87	374.85	449.82

Item 5

LANCING PARISH COUNCIL AREA

Council Tax Schedule 2022/23	Band A £	Band B £	Band C £	Band D £	Band E £	Band F £	Band G £	Band H £
West Sussex County Council Total split as below:	1,037.16	1,210.02	1,382.88	1,555.74	1,901.46	2,247.18	2,592.90	3,111.48
West Sussex - Core Precept	913.96	1066.29	1,218.61	1,370.94	1,675.59	1,980.25	2,284.90	2,741.88
West Sussex - Adult Social Care Precept	123.2	143.73	164.27	184.80	225.87	266.93	308.00	369.60
The Police and Crime Commissioner for Sussex	149.94	174.93	199.92	224.91	274.89	324.87	374.85	449.82
Parish of Lancing area total as split below:	234.96	274.12	313.28	352.44	430.76	509.08	587.40	704.88
Adur District Council Core Precept	199.86	233.17	266.48	299.79	366.41	433.03	499.65	599.58
Lancing Parish Precept	35.10	40.95	46.80	52.65	64.35	76.05	87.75	105.30
TOTAL	1,422.06	1,659.07	1,896.08	2,133.09	2,607.11	3,081.13	3,555.15	4,266.18

SOMPTING PARISH COUNCIL AREA

Council Tax Schedule 2022/23	Band A £	Band B £	Band C £	Band D £	Band E £	Band F £	Band G £	Band H £
West Sussex County Council Total split as below:	1,037.16	1,210.02	1,382.88	1,555.74	1,901.46	2,247.18	2,592.90	3,111.48
West Sussex - Core Precept	913.96	1066.29	1,218.61	1,370.94	1,675.59	1,980.25	2,284.90	2,741.88
West Sussex - Adult Social Care Precept	123.2	143.73	164.27	184.80	225.87	266.93	308.00	369.60
The Police and Crime Commissioner for Sussex	149.94	174.93	199.92	224.91	274.89	324.87	374.85	449.82
Parish of Sompting area total as split below:	241.50	281.75	322.00	362.25	442.75	523.25	603.75	724.50
Adur District Council Core Precept	199.86	233.17	266.48	299.79	366.41	433.03	499.65	599.58
Sompting Parish Precept	24.78	28.91	33.04	37.17	45.43	53.69	61.95	74.34
Special Expenses	16.86	19.67	22.48	25.29	30.91	36.53	42.15	50.58
TOTAL	1,428.60	1,666.70	1,904.80	2,142.90	2,619.10	3,095.30	3,571.50	4,285.80

ALL OTHER AREAS INCLUDING SHOREHAM, SOUTHWICK AND COOMBES

Council Tax Schedule 2022/23	Band A £	Band B £	Band C £	Band D £	Band E £	Band F £	Band G £	Band H £
West Sussex County Council Total split as below:	1,037.16	1,210.02	1,382.88	1,555.74	1,901.46	2,247.18	2,592.90	3,111.48
West Sussex - Core Precept	913.96	1066.29	1,218.61	1,370.94	1,675.59	1,980.25	2,284.90	2,741.88
West Sussex - Adult Social Care Precept	123.2	143.73	164.27	184.80	225.87	266.93	308.00	369.60
The Police and Crime Commissioner for Sussex	149.94	174.93	199.92	224.91	274.89	324.87	374.85	449.82
All other areas total as split below:	216.72	252.84	288.96	325.08	397.32	469.56	541.8	650.16
Adur District Council Core Precept	199.86	233.17	266.48	299.79	366.41	433.03	499.65	599.58
Special Expenses	16.86	19.67	22.48	25.29	30.91	36.53	42.15	50.58
TOTAL	1,403.82	1,637.79	1,871.76	2,105.73	2,573.67	3,041.61	3,509.55	4,211.46