



ADUR & WORTHING
COUNCILS

7 September 2021

Joint Overview & Scrutiny Committee

Date:	16 September 2021
Time:	6.30 pm
Venue:	Remote Meeting via Zoom

Committee Membership:

Adur District Council: Councillors; Joss Loader (Adur Chairman), Ann Bridges (Adur Vice-Chairman), Carol Albury, Vee Barton, Mandy Buxton, Joe Pannell, Sharon Sluman and Debs Stainforth

Worthing Borough Council: Councillors; Charles James (Worthing Chairman), Richard Nowak (Worthing Vice-Chairman), Russ Cochran, Louise Murphy, Jon Roser, Sally Smith, Carl Walker and Tim Wills

Agenda

Part A

1. Declaration of Interests

Members and officers must declare any disclosable pecuniary interests in relation to any business on the agenda. Declarations should also be made at any stage such an interest becomes apparent during the meeting.

If in doubt contact the Legal or Democratic Services representative for this meeting.

2. Substitute Members

3. Confirmation of Minutes

To approve the minutes of the Joint Overview and Scrutiny Committee meeting of held on 15 July 2021, copies of which have been previously circulated.

4. Public Question Time

So as to provide the best opportunity for the Committee to provide the public with the fullest answer, questions from the public should be submitted by 12.00pm Tuesday 14 September 2021

Where relevant notice of a question has not been given, the person presiding may either choose to give a response at the meeting or respond by undertaking to provide a written response within three working days.

Questions should be submitted to Democratic Services
democratic.services@adur-worthing.gov.uk

(Note: Public Question Time will operate for a maximum of 30 minutes.)

5. Items Raised Under Urgency Provisions

To consider any items the Chairman of the meeting considers to be urgent

6. Consideration of any matter referred to the Committee in relation to a call-in of a decision

7. Interview with Executive Members for Health and Wellbeing (Pages 1 - 6)

To consider a report by the Director of Communities, copy attached as item 7

8. Joint Overview and Scrutiny Committee Work Programme for 2021/22 (Pages 7 - 18)

To consider a report by the Director for Communities, copy attached as item 8

Recording of this meeting

The Council will be Live streaming recording the meeting, including public question time. The recording will be available on the Council's website as soon as practicable after the meeting. The Council will not be recording any discussions in Part B of the agenda (where the press and public have been excluded).

For Democratic Services enquiries relating to this meeting please contact:	For Legal Services enquiries relating to this meeting please contact:
Chris Cadman-Dando Democratic Services Officer 01903 221364 chris.cadman-dando@adur-worthing.gov.uk	Joanne Lee Solicitor 01903 221134 Joanne.lee@adur-worthing.gov.uk

Duration of the Meeting: Four hours after the commencement of the meeting the Chairperson will adjourn the meeting to consider if it wishes to continue. A vote will be taken and a simple majority in favour will be necessary for the meeting to continue.

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Joint Overview and Scrutiny Committee
16 September 2021



ADUR & WORTHING
COUNCILS

Key Decision [No]

Ward(s) Affected:N/A

Interview with Executive Members for Health and Wellbeing

Report by the Director for Digital, Sustainability and Resources

Executive Summary

1. Purpose

- 1.1 This report sets out background information on the Portfolios of the Adur and Worthing Executive Members for Health and Wellbeing to enable the Committee to consider and question the Executive Members on issues within their portfolios and any other issues which the Executive Members are involved in connected with the work of the Councils and the Adur and Worthing communities.

2. Recommendations

- 2.1 That the Committee consider any information or representations provided from the Executive Members on the work within their Portfolios, priorities and areas of focus; and
- 2.2 That the Committee ask questions of the Executive Members on the progress being made to achieve the priorities within their Portfolios and make appropriate comments or recommend suggested action to the Executive Members for their consideration.

3. Context

- 3.1 As part of its Work Programme for 2021/22, the Joint Overview and Scrutiny Committee (JOSC) has agreed to interview the Leaders and all Executive Members on their priorities for 2021/22.
- 3.2 As part of its fact finding/investigative role, JOSC is asked to consider the roles and responsibilities of the Executive Members for Health & Wellbeing. It is part of the scrutiny role to fact find/investigate in the form of questions and JOSC is asked to direct questions to the Executive Members on any issues within the responsibility of the Adur and Worthing Councils that relate to their Portfolios.
- 3.3 The Committee is entitled to ask for further investigation or make recommendations into items where it may not be satisfied with the progress as described.

4. Issues for consideration

- 4.1 The Executive Members are responsible for the following delegated issues:-
- Community safety anti-social behaviour management, neighbourhood disputes, safer communities.
 - Community development, including cohesion and planning, fuel poverty, wellbeing hubs.
 - Public health, health protection and enforcement, including Food Safety Enforcement Plan.
 - Cross-cutting health issues and NHS liaison.
 - Equalities and diversity.
 - Children and young people,
 - Partnership working, with voluntary and community organisations (including, grants and commissioning).
 - Health and safety and civil contingencies (emergency planning), including business continuity (Adur).
 - Wellbeing and development functions for culture, leisure and sport, including the Health and Wellbeing Strategy.
 - Police performance and intelligence liaison.
 - Environmental protection, including noise, food hygiene, land drainage (Worthing), pest control, air quality
 - Dog control (Worthing)

4.2 JOSC is requested to ask questions of the two Executive Members based on their responsibilities outlined in Paragraph 4.1 above. Further information on work strands connected with the Portfolios can be found in the commitments and activities of ['Platforms for our Places: Going Further 2020-2022'](#) which sets out the Councils role in developing places and communities and also the ['And Then' document - Bouncing back in post pandemic Adur and Worthing](#) which sets out the Place based activities and interventions that Adur and Worthing Councils will take to enable the communities to thrive, prosper, be healthy and resilient during and after the Covid-19 pandemic.

5. Engagement and Communication

5.1 The JOSC Chairmen and Vice-Chairmen and the Executive Members have been consulted on the proposals contained in this report.

6. Financial Implications

6.1 There are no direct financial implications to consider within this report.

7. Legal Implications

7.1 JOSC is responsible for holding the Executive Members to account, reviewing their work and decisions and in accordance with the procedures outlined within the Joint Overview and Scrutiny Procedure Rules set out in the Councils' constitutions, can request Executive Members to attend its meetings.

7.2 Section 3(1) of the Local Government Act 1999 (LGA 1999) contains a general duty on a best value authority to make arrangements to secure continuous improvement in the way in which its functions are exercised, having regard to a combination of economy, efficiency and effectiveness.

7.3 Section 1 of the Localism Act 2011 empowers the Councils to do anything an individual can do apart from that which is specifically prohibited by pre-existing legislation.

Background Papers

- Information on Executive Members and their Portfolios is included on the Adur & Worthing Councils website;
- 'Platforms for our Places: Going Further 2020-2022';
- 'And Then' document - 'Bouncing back in Post pandemic Adur & Worthing - Place based activities and interventions that Adur & Worthing Councils will take to enable our communities to thrive, prosper, be healthy and resilient following the pandemic of Spring 2020.

Officer Contact Details:-

Mark Lowe

Scrutiny & Risk Officer

Tel: 01903 221009

mark.lowe@adur-worthing.gov.uk

Sustainability & Risk Assessment

1. Economic

Matter considered and no direct issues identified but issues contained in the Executive Member Portfolios can impact on and influence the local economies.

2. Social

2.1 Social Value

Matter considered. No direct issues identified but issues contained in the Executive Member Portfolios can improve social value.

2.2 Equality Issues

Matter considered. Both Executive Members have delegated responsibility for equalities and diversity matters.

2.3 Community Safety Issues (Section 17)

Matter considered. Both Executive Members have delegated responsibility for community safety management.

2.4 Human Rights Issues

Matter considered and no direct issues identified.

3. Environmental

Matter considered and no direct issues identified in the report

4. Governance

Matter considered and no direct issues identified in the report. JOSC is responsible for holding the Executive Members to account on issues for which the Councils are responsible and matters that are contained within their Portfolio areas and the process for this is set out in the JOSC Procedure Rules in the Constitution.

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ADUR & WORTHING
COUNCILS

Joint Overview and Scrutiny Committee
16 September 2021

Key Decision [No]

Ward(s) Affected:N/A

Joint Overview and Scrutiny Committee Work Programme for 2021/22

Report by the Director for Digital, Sustainability and Resources

Executive Summary

1. Purpose

1.1 This report outlines the progress in implementing the work contained in the Joint Overview and Scrutiny Committee (JOSC) Work Programme for 2021/22 which was confirmed by the Councils in April 2021.

2. Recommendations

2.1 That JOSC note the progress in delivering the JOSC Work Programme for 2021/22 as set out in the Appendix to the report;

3. Context

3.1 The JOSC Work Programme for 2021/22 was agreed by the Councils in April 2021 and was reviewed by JOSC at its meeting on 15 July 2021. A copy of the latest version of the Work Programme is attached as the Appendix to this report.

4. Issues for consideration

- 4.1 The Committee will receive regular update reports on the implementation of the Work Programme at each meeting throughout the Municipal Year.
- 4.2 The Committee is requested to review the revised Work Programme and consider if any further items are required to be added to the Work Programme or items to be reviewed.
- 4.3 Additional items may be added to the Work Programme, where appropriate. Requests for additional matters to be included in the Work Programme will initially be considered by the Joint Chairpersons in accordance with the criteria and they will make their recommendations to the next JOSC for consideration and determination. When considering further items for the Work Programme, consideration should also be given to the capacity of the Committee and resources available.
- 4.4 Items in the Work Programme for 2021/22 have been produced for the Committee guided by issues that closely align with the Councils' Strategic Objectives included in 'Platforms for our Places: Going Further' and 'And Then' document - 'Bouncing back in post pandemic Adur and Worthing', how the Committee can influence the outcomes and also general value and outcomes in accordance with the PAPER criteria -(P) - Public interest , (A) - Ability to change, (P) - Performance, (E) - Extent and - (R) - Replication.

5. Engagement and Communication

- 5.1 The JOSC Chairmen/Vice- Chairmen and the Councils Leadership Team have been consulted on the contents of the JOSC Work Programme.

6. Financial Implications

- 6.1 There are no direct financial implications to consider within this report, however, some items contained in the Work Programme may have financial implications.

7. Legal Implications

- 7.1 Under Section 111 of the Local Government Act 1972, the Councils have the power to do anything to facilitate or which is conducive or incidental to the discharge of any of their functions.

- 7.2 Section 1 of the Localism Act 2011 provides a Local Authority to do anything that individuals generally may do (subject to any current restrictions or limitations prescribed in existing legislation).
- 7.3 Section 3(1) of the Local Government Act 1999 (LGA 1999) contains a general duty on a best value authority to make arrangements to secure continuous improvement in the way in which its functions are exercised having regard to a combination of economy, efficiency and effectiveness.
- 7.4 Paragraph 9.2 of the current Joint Overview and Scrutiny Procedure Rules, which form part of the Councils' Constitutions and are binding on all Members states that the Work Programme will be approved by both Councils. A report must be taken to both Councils on an annual basis seeking the Councils' approval of the Joint Overview and Scrutiny Committee Work Programme for the forthcoming year and any changes to the Work Programme should be submitted to the Councils approximately mid year for noting and this will be undertaken in December 2021.

Background Papers

Joint Overview and Scrutiny Procedure Rules
Reports on the Work Programme to the JOSCS meeting on 15 July 2021

Officer Contact Details:-

Mark Lowe
Scrutiny & Risk Officer
Tel: 01903 221009
mark.lowe@adur-worthing.gov.uk

Sustainability & Risk Assessment

1. Economic

Some of the issues scrutinised as part of the Work Programme could impact on the development of our places or the economic participation of our communities if implemented.

2. Social

2.1 Social Value

Some of the issues to be scrutinised as part of the Work Programme will have an impact on the communities and provide social value.

2.2 Equality Issues

Matter considered and no direct issues identified.

2.3 Community Safety Issues (Section 17)

Matter considered. Some of the issues being scrutinised will have community safety implications.

2.4 Human Rights Issues

Matter considered and no direct issues identified.

3. Environmental

Matter considered. Some issues being scrutinised may relate to environmental and natural resources issues.

4. Governance

Matter considered and no direct issues identified. It is good practice for an Overview and Scrutiny Committee to set a Work Programme. The current Joint Overview and Scrutiny Procedure Rules state that the Work Programme will be approved by both Councils and that any changes to the Work Programme should be submitted to the Councils approximately mid year for noting.



Adur & Worthing Joint Overview and Scrutiny Committee Work Programme - 2021/2022

Joint Overview and Scrutiny Committee - 16 September 2021

<u>AGENDA ITEM</u>	<u>REPORT AUTHOR</u>	<u>EXECUTIVE MEMBERS/OFFICERS TO ATTEND</u>	<u>CHANGE TO ORIGINAL WORK PROGRAMME?YES/NO/REASON</u>
Interview with Executive Members for Health & Wellbeing	Director for Digital, Sustainability & Resources	Executive Members for Health & Wellbeing	No
Review of JOSOC Work Programme	Director for Digital, Sustainability & Resources	No	No

Joint Overview and Scrutiny Committee - 14 October 2021

<u>AGENDA ITEM</u>	<u>REPORT AUTHOR</u>	<u>EXECUTIVE MEMBERS/OFFICERS TO ATTEND</u>	<u>CHANGE TO ORIGINAL WORK PROGRAMME?YES/NO/REASON</u>
Interviews with Executive Members for Customer Services	Director for Digital, Sustainability & Resources	Executive Members for Customer Services	No
Review of the delivery of 'Platforms for our Places: Going further 2020/22 and interview with Chief Executive	Director for Digital, Sustainability & Resources	Chief Executive	Yes. Item moved from September meeting in consultation with JOSc Chairmen to accommodate diary commitments.
Covid-19 response - Economic recovery, support for the vulnerable and health and wellbeing review	Director for the Economy	Director for the Economy and relevant Officers	Yes. Item added following consideration of a scrutiny request. Item moved from the September meeting in consultation with the JOSc Chairmen to allow more time for the production of the report.
Crime and Disorder update - Interview with the Chairman of the Adur & Worthing Safer Communities Partnership	Covering report - Director for Digital, Sustainability & Resources	Chairman of the Adur & Worthing Safer Communities Partnership.	No
Review of JOSc Work Programme	Director for Digital, Sustainability & Resources	No	No

Joint Overview and Scrutiny Committee - 25 November 2021

<u>AGENDA ITEM</u>	<u>REPORT AUTHOR</u>	<u>EXECUTIVE MEMBERS/OFFICERS TO ATTEND</u>	<u>CHANGE TO ORIGINAL WORK PROGRAMME?YES/NO/REASON</u>
Adur & Worthing and Joint Outline 5 year forecast and savings proposals	Director for Digital, Sustainability & Resources/Chief Financial Officer	Chief Financial Officer	No
Interview with Executive Members for Resources	Director for Digital, Sustainability & Resources	Executive Members for Resources	No
Review of progress on the delivery of the Housing Strategy	Director for Communities/Head of Housing Services	Director for Communities/Head of Housing	No
Review of JOSOC Work Programme including note of changes made since Work Programme agreed by Councils in April 2021	Director for Digital & Resources	No	No

Joint Overview and Scrutiny Committee - 27 January 2022

<u>AGENDA ITEM</u>	<u>REPORT AUTHOR</u>	<u>EXECUTIVE MEMBERS/OFFICERS TO ATTEND</u>	<u>CHANGE TO ORIGINAL WORK PROGRAMME?YES/NO/REASON</u>
Interviews with the Executive Members for Environment and Digital & Environmental Services	Director for Digital, Sustainability & Resources	Executive Members for Environment (Adur) and Digital & Environmental Services (Worthing)	No
Presentation from Southern Water on bathing water quality issues - Results of 2021 Bathing water testing.	N/A	No	No
Worthing Theatres - Review of the operation of the contract	Director for Economy	Director for Economy	No
Review of JOSOC Work Programme	Director for Digital, Sustainability & Resources	No	No

Joint Overview and Scrutiny Committee - 17 March 2022

<u>AGENDA ITEM</u>	<u>REPORT AUTHOR</u>	<u>EXECUTIVE MEMBERS/OFFICERS TO ATTEND</u>	<u>CHANGE TO ORIGINAL WORK PROGRAMME?YES/NO/REASON</u>
Review of the delivery of 'Platforms for our Places: Going further 2020/22 and interview with Chief Executive	Director for Digital, Sustainability & Resources	Chief Executive	No
Interviews with the Executive Members for Regeneration	Director for Digital, Sustainability & Resources	Executive Members for Regeneration	No
Annual feedback report from meetings of the West Sussex Health & Adult Social Care Scrutiny Committee (HASC) - Issues affecting Adur & Worthing	Verbal report from the Council Members on HASC	No	No
JOSC Work Programme setting 2022/23	Director for Digital, Sustainability & Resources	No	No

Working Group reports - Dates to be confirmed

<u>ITEM</u>	<u>REPORT AUTHOR</u>	<u>EXECUTIVE MEMBER/OFFICERS TO ATTEND</u>	<u>STATUS</u>
Reports from the Working Group reviewing the Adur Homes repairs and maintenance service	Chairman of the Working Group	No	Working Group currently in progress - Reports expected later in 2021 and 2022.
Report from the Working Group reviewing the Adur & Worthing evening and night time economy	Chairman of the Working Group	No	Working Group will be meeting again in September 2021 to review the evening and night time economy recovery Post 'lockdown'.
Final report from the Working Group reviewing Cultural Services	Chairman of the Working Group	No	Working Group currently reviewing information - Report expected later in 2021.

Items to be considered in 2021/22

Annual summary of complaints	Director for Digital, Sustainability & Resources	No	
Worthing Theatres contract monitoring	Director for Economy	No	
Annual update on progress with	Director for Digital, Sustainability	Director for Digital,	

delivering the Climate Change agenda	& Resources	Sustainability & Resources/Sustainability Manager	
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PREVIOUS MEETINGS AND ITEMS CONSIDERED IN 2021/22

Joint Overview and Scrutiny Committee - 10 June 2021

<u>AGENDA ITEM</u>	<u>REPORT AUTHOR</u>	<u>EXECUTIVE MEMBERS/OFFICERS TO ATTEND</u>	<u>CHANGE TO ORIGINAL WORK PROGRAMME?YES/NO/REASON</u>
Annual JOSC report for 2020/21	Joint Chairmen of JOSC	No	No
Review of JOSC Work Programme and confirmation of JOSC Working Group memberships for 2021/22	Director for Digital, Sustainability & Resources	No	No

Joint Overview and Scrutiny Committee - 15 July 2021

<u>AGENDA ITEM</u>	<u>REPORT AUTHOR</u>	<u>EXECUTIVE MEMBERS/OFFICERS TO ATTEND</u>	<u>CHANGE TO ORIGINAL WORK PROGRAMME?YES/NO/REASON</u>
Joint Revenue outturn report 2020/21	Director for Digital, Sustainability & Resources/Chief Financial Officer	Chief Financial Officer	No

Outline Budget Strategy 2022/23	Director for Digital, Sustainability & Resources/Chief Financial Officer	Chief Financial Officer	No
Interview with Leaders	Director for Digital, Sustainability & Resources	Leaders	No
Worthing Theatres contract monitoring	Director for Economy	Director for Economy	Yes. Item moved from June JOSC meeting because the report is also being considered at the JSC meeting in July.
Annual update on progress with delivering the Climate Change agenda	Director for Digital, Sustainability & Resources	Director for Digital, Sustainability & Resources/Sustainability Manager	No
Review of JOSC Work Programme	Director for Digital, Sustainability & Resources	No	No

Note:- This draft Work Programme is a 'live' document and all dates and items contained in it are provisional and subject to change in agreement with the JOSC Joint Chairmen/Vice-Chairmen, JOSC and relevant Officers.