



ADUR & WORTHING
COUNCILS

19 May 2021

Joint Governance Committee

Date:	27 May 2021
Time:	6.30 pm
Venue:	QEII Room, Shoreham Centre, Shoreham-by-Sea

Committee Membership:

Adur District Council: Councillors; Kevin Boram (Adur Chairman), Andy McGregor (Adur Vice-Chairman), Paul Mansfield, Ann Bridges, Debs Stainforth, Catherine Arnold and 2 x vacancies

Worthing Borough Council: Councillors; Roy Barraclough (Worthing Chairman), Tim Wills (Worthing Vice-Chairman), Louise Murphy, Mike Barrett, Steve Waight, Steve Wills, Rebecca Cooper and Hazel Thorpe

The Membership of the Committee for 2021/22 will be appointed at the Annual Council meetings on Thursday 20th (ADC) and Friday 21st (WBC) May 2021.

Agenda

Part A

1. Substitute Members

Any substitute members should declare their substitution.

2. Declarations of Interest

Members and officers must declare any disclosable pecuniary interests in relation to any business on the agenda. Declarations should also be made at any stage such an interest becomes apparent during the meeting.

If in doubt contact the Legal or Democratic Services representative for this meeting.

3. Minutes

To approve the minutes of the Joint Governance Committee meeting held on 27th March 2021 and the Joint Governance Sub-Committee meeting held on the 31st March 2021, copies of which have been previously circulated.

4. Public Question Time

To receive any questions from members of the public.

Questions should be submitted by noon on Tuesday 25th May 2021 to Democratic Services, democratic.services@adur-worthing.gov.uk

(Note: Public Question Time will operate for a maximum of 30 minutes)

5. Items Raised under Urgency Provisions

To consider any items the Chairman of the meeting considers to be urgent.

6. Adur District Council and Worthing Borough Council Audit Planning Reports (Pages 1 - 100)

To consider the reports from the External Auditor, copies attached as item 6.

7. Internal Audit Progress Report (Pages 101 - 140)

To consider a report from the Acting Head of Internal Audit, copies attached as item 7.

8. Annual Governance Statements 2020/21 (Pages 141 - 194)

To consider a report by the Director for Digital, Sustainability & Resources, copy attached as item 8.

9. Risks & Opportunity Management Update (Pages 195 - 234)

To consider a report by the Director for Digital, Sustainability & Resources, copy attached as item 9.

10. Annual Review of Complaints about Member Conduct - 2020/21 (Pages 235 - 246)

To consider a report by the Monitoring Officer, copy attached as item 10.

Part B Exempt Reports - Not for Publication

None.

Recording of this meeting

Please note that this meeting will be live streamed and a recording of the meeting will be available to view on the Council's website. This meeting will be available to view on our website for one year and will be deleted after that period. The Council will not be recording any discussions in Part B of the agenda (where the press and public have been excluded).

For Democratic Services enquiries relating to this meeting please contact:	For Legal Services enquiries relating to this meeting please contact:
Neil Terry Democratic Services Lead 01903 221073 neil.terry@adur-worthing.gov.uk	Maria Memoli Head of Legal Services and Monitoring Officer 01903 221119 maria.memoli@adur-worthing.gov.uk

The agenda and reports are available on the Councils website, please visit

www.adur-worthing.gov.uk

Duration of the Meeting: Four hours after the commencement of the meeting the Chairperson will adjourn the meeting to consider if it wishes to continue. A vote will be taken and a simple majority in favour will be necessary for the meeting to continue.