



ADUR & WORTHING
COUNCILS

**Record of Officer
Executive Decision**
Decision Ref No: IDforC/007/22-23
Date of Decision: 04 August 2022

If you have any questions about this decision please contact Democratic Services on 01903 221006 or email democratic.services@adur-worthing.gov.uk

Record of Decision:

IDforC/007/22-23 Small Sites - Hidden Homes appointment of Contractor

Decision taken by: Interim Director for Communities

Declaration of Disclosable Pecuniary Interests:

I do not have a disclosable pecuniary interest, or conflict of interest.

Delegated authority:

Under 2.6.8 of the Scheme of Delegations, a Director has delegated authority to do all matters in relation to procurement and the letting of contracts after consulting with the Head of Business and Technical Services and the Solicitor to the Council.

The procurement for this contract must have regard to the Council's Joint Contract Standing Orders and to the Public Contract Regulations 2015.

As agreed at the Joint Strategic Committee meeting held on 6th October 2020, the Director of Communities has delegated authority to award the building contracts (following a competitive tender process) for the sites.

Decision:

Following a successful tender exercise to find the most economically advantageous bidder, to award the building contracts for Lots 1, 2 and 3 of the Hidden Homes sites to W Stirland Limited for the following sums, which are within the approved budget.

Lot 1: £3,054,604.21

Lot 2: £2,004,975.90

Lot 3: £619,673.05

Key Decision: Yes

Reason For Decision:

Adur and Worthing Councils have a development programme to provide new affordable housing to help meet the acute demand for homes in the area. As part of this, work on the small sites or 'Hidden Homes' programme which involved the development of sites in Adur within the Council's ownership has been progressing for over 2 years. 7 sites have been

identified as suitable for development and have been taken forward. These will provide a total of 35 homes for affordable rent. The contractor procurement process has taken place for these sites and the Council is now in a position to let the building contracts.

For tender purposes the sites have been split into 3 lots to allow different contractors to be appointed for each if necessary.

An OJEU compliant procurement in accordance with all Council rules and procedures has been carried out via the Intend portal. A full cost and quality assessment of the tenders received was carried out with input from the Council's advisers, Employer's Agents, Calford Seaden and Baily Garner who have each produced tender reports with full analysis. Tender scoring based on both cost and quality criteria was carried out and it is recommended that the highest scoring contractor, W Stirland Limited, are appointed for all 3 lots. A copy of the tender evaluation report is retained on file for our records.

Alternative Options Considered:

Alternative tenders were considered but found to be less advantageous.

Other Matters Considered:

Legal Advice and Issues	x	Financial Advice and Issues	x
Sustainability Issues	x	Equality Issues	x
Community Safety Issues	x	Human Rights Issues	x
Reputation	x	Risk Assessment	x
Health & Safety Issues	x		

Consultation:

Members were consulted on the project at the JSC on 6th October 2020 and ward members have been kept informed of the progress of the various sites.

Background Papers:

- Maximising Space for Homes in Adur - JSC report 6th October 2020:
- Delivering Pathways to Affordable Homes, report to the Joint Strategic Committee, 30th March 2021

Contact Officer:

Jackie Strube
 Development Manager
jackie.strube@adur-worthing.gov.uk

Call-in: The call-in deadline for this decision will be 5:00pm on 11 August 2022

A handwritten signature in black ink, appearing to read "Tina Favier". The signature is written in a cursive style with a prominent flourish at the end.

Signed:

Dated: 4 August 2022

Name: Tina Favier, Interim Director for Communities

Decision Ref No: IDforC/007/22-23