



ADUR & WORTHING  
COUNCILS

**Record of Officer  
Executive Decision**

**Date of Decision:** 01 March 2022

If you have any questions about this decision please contact Democratic Services on 01903 221006 or email [democratic.services@adur-worthing.gov.uk](mailto:democratic.services@adur-worthing.gov.uk)

**Record of Decision:** DforE/021/21-22 Montague Place Contract Award - Phase 2 (design of main scheme)

**Decision taken by:** Director for the Economy

**Declaration of Disclosable Pecuniary Interests:**

I do not have a disclosable pecuniary interest, or conflict of interest.

**Delegated authority:**

The Joint Strategic Committee (13th July 2021) delegated authority to the Director for the Economy, in consultation with the Executive Member for Regeneration, the authority to procure and award all contracts necessary to complete Phases 1 and 2 at Montague Place, being the temporary works and main public realm design contract respectfully, within the approved budgets.

This decision relates to Phase 2 and the award of the design contract for Montague Place.

**Decision:**

- Using the ESPO Framework, to enter into a call-off contract for professional services to design the permanent public realm scheme at Montague Place with Project Centre at a cost of **£198,931.26 (exclusive of VAT)**. This includes all associated documents and information relating to RIBA stages 2 - 4.

**Key Decision:** Yes

**Reason For Decision:**

Project Centre are a highly reputable design, engineering and landscape architecture consultancy, well known to Worthing Borough Council through the ongoing public realm works to Portland Road.

The main design works to provide plans for a permanent Montague Place (Phase 2) are fully funded through the creation of a £198,931.26 revenue fund within Worthing Borough Council funded by the Community Infrastructure Levy (CIL). The published Infrastructure Investment Plan (IIP) associated with CIL distribution identifies public realm improvements as one of the priority spend areas. The use of the Worthing CIL monies towards Public Realm has been agreed at the Joint Strategic Committee. In reference to the Phase 2 allocation for Montague Place, this spend has received delegated authority approval at

Joint Strategic Committee in July 2021.

Project Centre demonstrated, through the Eastern Shires Purchasing Organisation (ESPO) procurement framework, the ability to deliver based on quality of previous work and value for money required in the allocation of public funds.

**Alternative Options Considered:**

The Council considered a number of procurement options and to ensure continuity of design, and being considerate of continued value for money, it was agreed that a direct award via ESPO Framework 664\_21 was the appropriate and compliant procurement route. A full evaluation exercise was undertaken by Officers regarding Project Centre's proposal to ensure value for money, quality and it was within the budget threshold agreed by the Joint Strategic Committee in July 2021.

**Other Matters Considered:**

Legal Advice and Issues	x	Financial Advice and Issues	x
Sustainability Issues	x	Equality Issues	x
Community Safety Issues	x	Human Rights Issues	x
Reputation	x	Risk Assessment	x
Health & Safety Issues	x		

**Consultation:**

Cllr Kevin Jenkins - Leader, Worthing Borough Council

Cllr Nicola Waight - Executive Member for Regeneration, Worthing Borough Council

**Background Papers:** [JSC Report July 2021](#)

**Contact Officer:**

Andy Willems

Head of Place and Economy

[andy.willems@adur-worthing.gov.uk](mailto:andy.willems@adur-worthing.gov.uk)

**Call-in:** The call-in deadline for this decision will be 5:00pm on 9 March 2022

Signed:



Dated: 1 March 2022

Name: Martin Randall - Director for the Economy

Decision Ref No: DforE/021/21-22

