



ADUR & WORTHING  
COUNCILS

**Record of Officer  
Executive Decision**  
**Ref. No: DforC/005/20-21**  
**Date of Decision: 03 November 2020**

If you have any questions about this decision please contact Democratic Services on 01903 221006 or email [democratic.services@adur-worthing.gov.uk](mailto:democratic.services@adur-worthing.gov.uk)

<b>Record of Decision:</b> Albion Street Contract Award
<b>Decision taken by:</b> Director for Communities
<b>Declaration of Disclosable Pecuniary Interests:</b> I do not have a disclosable pecuniary interest, or conflict of interest.  <b>Delegated authority:</b> The procurement for this contract must have regard to the Councils' Joint Contract Standing Orders and to the Public Contract Regulations 2015.  As approved at the Joint Strategic Committee meeting held on 4th December 2018, the Director for Communities has delegated authority to award the construction contract for Albion Street House in consultation with the relevant Executive Member for Customer Services.
<b>Decision:</b> To award the contract for the construction of 49 flats at 11-27 Albion Street, Southwick to Westridge Construction Limited.  The details of the award are commercially sensitive and further details are provided in the exempt information report at Appendix 1.
<b>Key Decision:</b> Yes
<b>Reason For Decision:</b> Adur and Worthing have recently embarked on a development programme to help enable it meet the acute demand for affordable and temporary housing within Adur and Worthing. The site at 11-27 Albion Street, Southwick is in the programme and has JSC approval for its development to provide affordable housing. Planning consent has been obtained for the construction of 55 homes, 6 of which are in a refurbished block.  A procurement process in line with all Council rules and procedures has been carried out and a full cost and quality assessment of the 3 tenders received was completed with the support of the Council's Employer's Agent, Robinson Low Francis. The tender scoring which was based on both cost and quality criteria was refined following a clarification process which resulted in identification of a preferred contractor with whom terms have now been agreed.

The scheme has been allocated c.£2.4m in Homes England Funding, this funding is predicated on the scheme starting on site by February '2021.

**Alternative Options Considered:**

All options discussed took place at Informal Cabinet, Joint Strategic Committee and Joint Overview & Scrutiny.

**Other Matters Considered:**

Legal Advice and Issues	x	Financial Advice and Issues	x
Sustainability Issues	x	Equality Issues	x
Community Safety Issues	x	Human Rights Issues	x
Reputation	x	Risk Assessment	x
Health & Safety Issues	x		

**Consultation:**

Members were consulted on the project at the JSC on 14th January 2020.

**Background Papers:**

Adur Homes development programme - Albion Street and Cecil Norris House - budget update JSC 11 February 2020  
Housing Development Programme - update and progress report JSC 4 December 2018

**Contact Officer:**

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**Call-in:** The call-in deadline for this decision will be 5:00pm on 10 November 2020



**Signed:**

**Dated:** 3 November 2020

**Name:** Catherine Howe, Director for Communities

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