



ADUR & WORTHING
COUNCILS

10 January 2023

Joint Overview & Scrutiny Committee

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| Date: | 19 January 2023 |
| Time: | 6.30 pm |
| Venue: | Worthing Town Hall |

Committee Membership:

Adur District Council: Councillors; Joss Loader, Mandy Buxton, Carol Albury, Tony Bellasis, Ann Bridges, Paul Mansfield, Sharon Sluman and Debs Stainforth

Worthing Borough Council: Councillors; Cathy Glynn-Davies, Ibsha Choudhury, Dan Hermitage, Margaret Howard, Daniel Humphreys, Heather Mercer, Jon Roser and Elizabeth Sparkes

Supplment Agenda

Part A

- a) Addendum to the Review of Progress on the Delivery of the Housing Strategy (Pages 3 - 4)

14. Review of the JOSC Work Programme (Pages 5 - 16)

To consider a report by the Director for Digital, Sustainability and Resources, copy attached as item 14

- a) Addendum Review of the JOSC Work Programme Covering Report (Pages 17 - 20)

Recording of this meeting

The Council will be livestreaming the meeting, including public question time. The recording will be available on the Council's website as soon as practicable after the meeting. The Council will not be recording any discussions in Part B of the agenda (where the press and public have been excluded).

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| For Democratic Services enquiries relating to this meeting please contact: | For Legal Services enquiries relating to this meeting please contact: |
| Chris Cadman-Dando Democratic Services Officer 01903 221364 chris.cadman-dando@adur-worthing.gov.uk | Joanne Lee Head of Legal Services & Monitoring Officer 01903 221134 joanne.lee@adur-worthing.gov.uk |

Duration of the Meeting: Three hours after the commencement of the meeting the Chairperson will adjourn the meeting to consider if it wishes to continue. A vote will be taken and a simple majority in favour will be necessary for the meeting to continue.



ADUR & WORTHING
COUNCILS

Joint Overview & Scrutiny Committee
19 January 2023

Key Decision [Yes/No]

Ward(s) Affected:

Review of progress on the delivery of the Housing Strategy

Report by the Director for Communities

AMENDMENT

8.0 Our role as a Social Landlord (Adur District)

- 8.1 Adur District Council continues to focus on ensuring our social housing stock is safe and meets the required standards continuously.
- 8.2 The Adur Joint Sub-Committee recently approved additional resources of £47,410 to be released from the Capacity Issues Reserve to [accelerate and support the proposed programme of Health and Safety work](#). An Asset and Compliance Board, chaired by the Director for Communities, has been set up [to ensure a clear focus on this work and that](#) achievements are sustained in this area. A number of contracts have either been procured and mobilised or still in the process of being procured to [support this programme](#). [There are a number of areas of significant focus around our compliance and healthy and safety work, including](#) asbestos management, electrical safety, lift servicing, fire safety and gas safety. [We are also responding to the issues raised at the end of last year in Rochdale around our response to tenants and properties affected by damp and mould.](#)
- 8.3 [There is currently a significant backlog of voids within the Council's social housing stock. The need for major works on most of the properties becoming void is the main reason for the delay. With most residents having been in the property for several years and key facilities not updated about 80% of voids require significant work when they become vacant.](#)

- 8.4 The Council has brought in additional capacity and expertise to improve the quality and the turnaround of void properties by appointing a specialist contractor. An experienced surveyor has also been redirected to assist with the voids work. While there has been significant improvement in the quality of the voids being re-let, a significant number of the properties being re-let are to existing tenants who have bid successfully for transfers. With the properties they are giving up also requiring major works, it is likely that the voids turnaround times will remain high in the short term.
- 8.5 The cost of the major works required to most of the properties is significantly more than the rent accruable in the short to medium term. This presents additional pressure on the already stretched Housing Revenue Account. Therefore, the current program to clear the voids backlog has been designed based on the significant pressure on the HRA, with capital spend being brought in as much as possible.
- 8.4 The Council is also undertaking a strategic review of some of the stock which requires significant investment. Options appraisals are being conducted to allow a long term view on these assets. The Council aims to create a long term asset management plan to ensure continuous planned maintenance in our social housing stock.



Adur & Worthing Joint Overview and Scrutiny Committee Work Programme - 2022/2023

Joint Overview and Scrutiny Committee - 19 January 2023

| <u>AGENDA ITEM</u> | <u>REPORT AUTHOR</u> | <u>EXECUTIVE MEMBERS/OFFICERS TO ATTEND</u> | <u>CHANGE TO ORIGINAL WORK PROGRAMME?YES/NO/REASON</u> |
|--|--|---|---|
| Outcomes from the Joint Strategic Committee - Consideration of the JOSC report on the review of the Adur and Worthing evening and night time economies | Director for Digital, Sustainability and Resources | No | Yes. Item added following the consideration of the JOSC report by the Joint Strategic Committee (JSC) on 6 December and to inform JOSC on the outcomes. |

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| Interview with Worthing Cabinet Member for the Environment | Director for Digital, Sustainability & Resources | Cabinet Member | No |
| Interview with Adur Cabinet Member for Environment and Leisure | Director for Digital, Sustainability & Resources | Cabinet Member | No |
| Interview with the Worthing Deputy Leader | Director for Digital, Sustainability & Resources | Worthing Deputy Leader | No |
| Review of progress on the delivery of the Housing Strategy | Director for Communities/Head of Housing Services | Director for Communities/Head of Housing Services | Yes. Item moved from November to January in consultation with Chairmen to accommodate other work. |
| Southern Water consultation on the draft drainage and wastewater management plan and the designation of the River Adur as bathing water | Director for Communities | Director for Communities | Yes. Item added to inform JOSC on the issues which were raised at the JOSC meeting in January 2022. |
| Review of JOSC Work Programme | Director for Digital, Sustainability & Resources | No | No |

Joint Overview and Scrutiny Committee - 16 February 2023

| <u>AGENDA ITEM</u> | <u>REPORT AUTHOR</u> | <u>EXECUTIVE MEMBERS/OFFICERS TO ATTEND</u> | <u>CHANGE TO ORIGINAL WORK PROGRAMME?YES/NO/REASON</u> |
|--|--|--|---|
| Annual summary of complaints and compliments | Director for Digital, Sustainability & Resources | Director for Digital, Sustainability & Resources | Yes. Item deferred from the October meeting which was abandoned. |
| Possible interview with Adur Cabinet Member for Finance & Resources (To be confirmed) | Director for Digital, Sustainability & Resources | Cabinet Member | Yes. Item deferred from the November meeting. |
| Interview with Worthing Cabinet Member for Climate Emergency | Director for Digital, Sustainability & Resources | Cabinet Member | Yes. Item deferred from November JOSC meeting in consultation with the Chairmen. |
| Interview with Worthing Cabinet Member for Culture and Leisure | Director for Digital, Sustainability & Resources | Cabinet Member | Yes. Interview was due to be held at the JOSC meeting on 15 September which was postponed. Cabinet Member unable to attend on the rearranged date of 22 September |
| Interview with Worthing Cabinet Member for Community Wellbeing | Director for Digital, Sustainability & Resources | Cabinet Member | Yes. Item deferred from the November meeting. |
| Annual update on progress with delivering the Climate Change | Director for Digital, Sustainability & Resources | Director for Digital, Sustainability & | Yes. Item moved from the November meeting in consultation |

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| agenda | | Resources/Sustainability Manager | with Chairmen. |
| Worthing Theatres contract monitoring | Director for the Economy | Director for the Economy | Yes. Item deferred from the July meeting to enable appropriate Officer attendance at the meeting. |
| Review of JOSC Work Programme | Director for Digital, Sustainability & Resources | No | No |

Joint Overview and Scrutiny Committee - 16 March 2023

| <u>AGENDA ITEM</u> | <u>REPORT AUTHOR</u> | <u>EXECUTIVE MEMBERS/OFFICERS TO ATTEND</u> | <u>CHANGE TO ORIGINAL WORK PROGRAMME?YES/NO/REASON</u> |
|---|--|--|---|
| Review of the delivery of the new Corporate Strategy and interview with Chief Executive | Director for Digital, Sustainability & Resources | Chief Executive | No |
| Interview with Adur Cabinet Member for Regeneration & Strategic Planning | Director for Digital, Sustainability & Resources | Cabinet Member | No |
| Interview with Worthing Executive Member for Regeneration | Director for Digital, Sustainability & Resources | Cabinet Member | No |
| Planning Enforcement - The | Head of Planning | Head of Planning | Yes. Item added at the request of |

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|---|--|--|--|
| Committee is asked to review planning enforcement issues, planning enforcement policy and the Councils approach to planning enforcement | | | JOSC in September following the consideration of a scrutiny request |
| Annual review report on the work of the Worthing BID | Director for the Economy/Head of Place & Economy/Town Centre Manager | Director for the Economy/Head of Place & Economy/Town Centre Manager | Yes. Item added at the request of JOSC as one of the recommendations from the JOSC review on the Worthing BID. |
| UK Shared Prosperity Fund - Report on the work and the outcomes of funding allocations | Head of Place & Economy/Director for Economy | Director for the Economy/Head of Place & Economy | Yes. Item added at the request of JOSC on 14 July following scrutiny request. Item now on list for March having been planned for January. Delay due to a later than expected announcement from the Government on the outcomes of the bids. |
| Annual review of the recovery of the Adur & Worthing evening and night time economies | Director for Economy/Director for Communities | Director for Economy/Director for Communities | Yes. Item added as a result of JOSC review. |
| Annual feedback report from meetings of the West Sussex Health & Adult Social Care Scrutiny Committee (HASC) - Issues affecting Adur & Worthing | Verbal report from the Council Members on HASC | No | No |
| JOSC Work Programme setting 2023/24 | Director for Digital, Sustainability & Resources | No | No |

Working Group reports and other items - Dates to be confirmed

| <u>ITEM</u> | <u>REPORT AUTHOR</u> | <u>EXECUTIVE MEMBER/OFFICERS TO ATTEND</u> | <u>STATUS</u> |
|---|-------------------------------|--|---|
| Reports from the Working Group reviewing the Adur Homes repairs and maintenance service and transformation | Chairman of the Working Group | No | Ongoing -Working Group currently in progress |
| Final report from the Working Group reviewing Cultural Services | Chairman of the Working Group | No | Working Group currently reviewing information - Report expected in 2022. |
| Final report of JOSC Working Group set up to review the policy used by the Councils when placing vulnerable people in accommodation outside of the Council areas. | Chairman of the Working Group | No | Working Group set up by JOSC on 14 July. First meeting of the Working Group held in September 2022 which is reviewing the issues. Work ongoing. |

PREVIOUS MEETINGS AND ITEMS CONSIDERED IN 2022/23

Joint Overview and Scrutiny Committee - 9 June 2022

| <u>AGENDA ITEM</u> | <u>REPORT AUTHOR</u> | <u>EXECUTIVE MEMBERS/OFFICERS TO ATTEND</u> | <u>CHANGE TO ORIGINAL WORK PROGRAMME?YES/NO/REASON</u> |
|--|--|--|---|
| Annual JOSC report for 2021/22 | Joint Chairmen of JOSC | No | No |
| JOSC Worthing BID Working Group report | Chairman of the Working Group | No | No |
| Review of JOSC Work Programme and confirmation of JOSC Working Group memberships for 2022/23 | Director for Digital, Sustainability & Resources | No | No |

Joint Overview and Scrutiny Committee - 14 July 2022

| <u>AGENDA ITEM</u> | <u>REPORT AUTHOR</u> | <u>EXECUTIVE MEMBERS/OFFICERS TO ATTEND</u> | <u>CHANGE TO ORIGINAL WORK PROGRAMME?YES/NO/REASON</u> |
|--------------------------------------|--|--|---|
| Joint Revenue outturn report 2021/22 | Director for Digital, Sustainability & Resources/Chief Financial Officer | Chief Financial Officer | No |

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|---|--|-------------------------|----|
| Outline Budget Strategy 2023/24 | Director for Digital, Sustainability & Resources/Chief Financial Officer | Chief Financial Officer | No |
| Interview with Adur Leader | Director for Digital, Sustainability & Resources | Adur Leader | No |
| Interview with Worthing Leader | Director for Digital, Sustainability & Resources | Worthing Leader | No |
| Adur Homes Repairs and Maintenance transformation work and feedback from the JOSC Working Group | Report from the JOSC Working Group and Housing Transformation Manager | No | No |
| Review of JOSC Work Programme | Director for Digital, Sustainability & Resources | No | No |

Joint Overview and Scrutiny Committee - 22 September 2022

| <u>AGENDA ITEM</u> | <u>REPORT AUTHOR</u> | <u>EXECUTIVE MEMBERS/OFFICERS TO ATTEND</u> | <u>CHANGE TO ORIGINAL WORK PROGRAMME?YES/NO/REASON</u> |
|---|--|--|---|
| Interview with Adur Cabinet Member for Adur Homes & Customer Services | Director for Digital, Sustainability & Resources | Cabinet Member | No |

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| Report on Governance issues relating to JOSC | Director for Digital, Sustainability & Resources/ Head of Legal Services | No | Yes. Item added at the request of JOSC on 9 June 2022. |
| Review of JOSC Work Programme | Director for Digital, Sustainability & Resources | No | No |

Joint Overview and Scrutiny Committee - 13 October 2022

| <u>AGENDA ITEM</u> | <u>REPORT AUTHOR</u> | <u>EXECUTIVE MEMBERS/OFFICERS TO ATTEND</u> | <u>CHANGE TO ORIGINAL WORK PROGRAMME?YES/NO/REASON</u> |
|--|--|---|--|
| Interview with Worthing Cabinet Member for Citizens Services | Director for Digital, Sustainability & Resources | Cabinet Member | Yes. Interview was due to be held at the JOSC meeting on 15 September which was postponed. Cabinet Member unable to attend on the rearranged date of 22 September. |
| Report on the review of the delivery and our new approach to Corporate Plan and interview with Chief Executive | Director for Digital, Sustainability & Resources | Chief Executive | No |
| Follow up review of Adur & Worthing evening and night time economy | Chairperson of the Working Group | No | Yes, item added at the request of JOSC from the July meeting. |

Joint Overview and Scrutiny Committee - 24 November 2022

| <u>AGENDA ITEM</u> | <u>REPORT AUTHOR</u> | <u>EXECUTIVE MEMBERS/OFFICERS TO ATTEND</u> | <u>CHANGE TO ORIGINAL WORK PROGRAMME?YES/NO/REASON</u> |
|--|--|--|--|
| Interview with the Adur Cabinet Member for Communities & Wellbeing | Director for Digital, Sustainability & Resources covering report | Cabinet Member | Yes. Item deferred from the 13 October JOSC meeting because the meeting was abandoned. |
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| What the Councils are doing to help with the Cost of living crisis - | Director for Communities and Cost of living Lead - Reports from the JSC Sub-Committees to be considered. | Director for Communities and Cost of Living crisis lead officer and Cabinet Members. | Yes. Item added at the request of JOSC in September following a scrutiny request. |
| Crime and Disorder update - Interview with the Chairman of the Adur & Worthing Safer Communities Partnership | Director for Digital, Sustainability & Resources | Chairman of the Adur & Worthing Safer Communities Partnership and Cabinet Members. | Yes. Item deferred from the 13 October JOSC meeting because the meeting was abandoned. |
| Towards a sustainable financial position - Budget update | Director for Digital, Sustainability & Resources/Chief Financial Officer | Chief Financial Officer | No |
| Interview with Adur Cabinet Member for Finance & | Director for Digital, Sustainability & Resources | Cabinet Member | No |

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| Resources | | | |
| Interview with Worthing Cabinet Member for Resources | Director for Digital, Sustainability & Resources | Cabinet Member | No |
| Review of JOSC Work Programme including note of changes made since Work Programme agreed by Councils in April 2021 | Director for Digital, Sustainability & Resources | No | No |

Additional items to be considered as part of the forward Work Programme in 2023/24

Note:- This draft Work Programme is a 'live' document and all dates and items contained in it are provisional and subject to change in agreement with the JOSC Joint Chairmen/Vice-Chairmen, JOSC and relevant Officers

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ADUR & WORTHING
COUNCILS

Joint Overview and Scrutiny Committee
19 January 2023

Key Decision [No]

Ward(s) Affected:N/A

Review of the JOSC Work Programme

Report by the Director for Digital, Sustainability and Resources

Executive Summary

1. Purpose

- 1.1 This report outlines progress in implementing the work contained in the Joint Overview and Scrutiny Committee (JOSC) Work Programme for 2022/23.

2. Recommendations

- 2.1 That JOSC note the progress in delivering the JOSC Work Programme for 2022/23 and consider if any amendments are required.

3. Context

- 3.1 The JOSC Work Programme for 2022/23 was agreed by the Committee in March and confirmed by both Councils in April 2022. It is usual practice for the Work Programme to be reviewed at each meeting during the Municipal Year and the last review was undertaken at the meeting on 24 November 2022. A copy of the updated 2022/23 Work Programme is attached as part of the Appendix A to this report for review.
- 3.2 Paragraph 9.2 of the Joint Overview and Scrutiny Procedure Rules, which

form part of the Councils' Constitutions and are binding on all Members, states that the work programme will be approved by both Councils. A report must also be taken to each full Council on an annual basis detailing any changes to the Work Programme and this was done in December 2022.

4. Issues for consideration

- 4.1 Items for the JOSC Work Programme need to be chosen guided by how closely they align with the Councils' Strategic objectives, how the Committee can influence the outcomes and also general value and outcomes in accordance with the (PAPER criteria) - P - Public Interest, (A) - Ability to change, (P) - Performance, (E) - Extent and (R) - Replication.
- 4.2 The Committee is requested to review the draft Work Programme and consider if any further items are required to be added to the Work Programme. During the Municipal Year, items may be added to the JOSC Work Programme, where appropriate. Requests for additional matters to be included in the Work Programme will initially be considered by the Joint Chairpersons in accordance with the criteria and they will make their recommendations to the next JOSC for consideration and determination following receipt of the Officer report.
- 4.3 When considering further Work Programme items, the Committee should assess the capacity and resources available to scrutinise the issues within the timescales required and the impact this might have on existing work within the Work Programme.

5. Engagement and Communication

- 5.1 The JOSC Chairpersons and Vice-Chairpersons have been consulted on the proposals contained in this report and agreed to the amended Work Programme as set out in the Appendix to this report.

6. Financial Implications

- 6.1 There are no direct financial implications to consider within this report, however, some items contained in the Work Programme do have financial implications for the Councils.

7. Legal Implications

- 7.1 Under Section 111 of the Local Government Act 1972, the Councils have the power to do anything to facilitate or which is conducive or incidental to the discharge of any of their functions.
- 7.2 Section 1 of the Localism Act 2011 provides a Local Authority to do anything that individuals generally may do (subject to any current restrictions or limitations prescribed in existing legislation).
- 7.3 Section 3(1) of the Local Government Act 1999 (LGA 1999) contains a general duty on a best value authority to make arrangements to secure continuous improvement in the way in which its functions are exercised, having regard to a combination of economy, efficiency and effectiveness.
- 7.4 Paragraph 9.2 of the current Joint Overview and Scrutiny Procedure Rules, which form part of the Councils' Constitutions and are binding on all Members, states that the Work Programme will be approved by both Councils. A report must be taken to both Councils on an annual basis seeking both Councils' approval of the Joint Overview and Scrutiny Committee work programme for the forthcoming year and any changes to the Work Programme should be submitted to the Councils approximately mid year for noting.

Background Papers

Joint Overview and Scrutiny Procedure Rules

Officer Contact Details:-

Mark Lowe

Scrutiny and Risk Officer

Tel: 01903 221009

mark.lowe@adur-worthing.gov.uk

Sustainability & Risk Assessment

1. Economic

Some of the issues scrutinised as part of the Work Programme could impact on the development of our places or the economic participation of our communities if implemented.

2. Social

2.1 Social Value

Some of the issues to be scrutinised as part of the Work Programme will have an impact on the communities.

2.2 Equality Issues

Matter considered and no direct issues identified.

2.3 Community Safety Issues (Section 17)

Some of the issues being scrutinised will have community safety implications.

2.4 Human Rights Issues

Matter considered and no issues identified.

3. Environmental

Matter considered. The Work Programme includes an item to receive an update on the Councils approach to climate change.

4. Governance

- 4.1 Matter considered and no direct issues identified. It is good practice for an Overview and Scrutiny Committee to set its Work Programme ahead of the Municipal Year. The current Joint Overview and Scrutiny Procedure Rules state that the Work Programme will be approved by both Councils and that any changes to the Work Programme should be submitted to the Councils approximately mid year for noting.