



ADUR DISTRICT
COUNCIL

20 October 2022

Director for Communities
Tina Favier
Adur & Worthing Councils
Town Hall, Chapel Road
Worthing, West Sussex BN11 1HA

Adur Council Meeting

20 October 2022

QE2 Room, Shoreham Centre, Shoreham-by-Sea

7.00 pm

Supplementary Agenda with Late Updated Papers

12 October 2022

ALL MEMBERS OF THE COUNCIL are hereby summoned to attend for the following business:

Part A

7. Recommendations from the Executive and Committees to Council (Pages 5 - 16)

To consider recommendations to the Council, details of which are set out in the attached items as 7A-7F. Full reports are available on the website as listed below:

	Executive/Committee	Date	Item
7A	Joint Governance committee	28.07.22	Making Provision for an Audit Committee with Independent Non-Voting Co-opted Members
7B	Joint Governance Committee	27.09.22	Modernising and Updating the Councils' Constitutions
7C	Joint Governance Committee	27.09.22	Conferment of Honorary Aldermen and Honorary Alderwomen
7D	Joint Strategic Committee	11.10.22	Our Plan - The new corporate plan for Adur & Worthing Councils
7E	Joint Strategic Committee	11.10.22	Investing for our future – Capital Strategy 2023/26
7F	Joint Strategic Sub-Committee (Adur)	29.09.22	Public Space Protection Orders - Dog Control

8. Report of the Leader on decisions taken by the Executive (Pages 17 - 28)

To receive a report from the Leader as item 8. The report contains decisions taken by the Cabinet, Cabinet members, the Joint Strategic Committee and the Joint Strategic Sub-Committee (Adur) since the last Council meeting.

There is up to 15 minutes for Cabinet Members to make any statements on the report.

There is up to 15 minutes for Cabinet Members to respond to questions on the report; these questions will not be the same as any asked under 'Members Questions under Council Procedure Rule 12'



Tina Favier
Director for Communities

Recording of this meeting

The Council will be live streaming this meeting, including public question time. A recording will be available on the Council's website as soon as practicable after the meeting. The Council will not be recording any discussions in Part B of the agenda (where the press and public have been excluded).

For Democratic Services enquiries relating to this meeting please contact:

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Head of Legal Services and Monitoring Officer
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ADUR DISTRICT
COUNCIL

Council
20 October 2022

Extract from the minutes of the Joint Governance Committee - 28 July 2022

JGC/019/22-23 Audit Committee with Independent Non-Voting Members

The Interim Monitoring Officer delivered his report explaining that its purpose was to inform Members of best practice for the Councils' audit function. He clarified that the government planned to legislate that all councils would be required to have an Audit Committee and that it should be titled as such. Our current Governance Committee already performed the necessary auditing functions and so the report suggested that the word 'Audit' was included in its title.

Members queried whether or not we should have a separate Audit Committee and there was concern that Governance agendas may become too long in future meetings. It was discussed that if lengthy agendas became an unmanageable reality in the future then the committee would revisit this issue.

Officers explained that the future legislation would also prescribe that the committee include at least one independent person. This committee already had two appointed independent persons and the report recommended that these two people continue in their roles.

Members specified that in 4.6 of this report it stated that the committee should receive the Annual Risk Report. Members proposed expanding the terms of reference to include that they should not only receive the report but examine, test and scrutinise it.

This proposal was seconded and voted for unanimously.

The Committee considered the reports recommendations which were proposed, seconded and unanimously supported.

Resolved

The Joint Governance Committee:

- **Recommended to each Council the change of the name of the Councils' Joint Governance Committee to the Joint Audit and Governance Committee**

- **Recommended to each Council the appointment of two Independent co-opted Persons to the Committee to assist with the Councils' with the audit function.**
- Agreed to add to the Joint Committee's terms of reference a requirement to report on audit matters to both Adur and Worthing Full Councils on an annual basis in line with best practice guidance
- Agreed to prepare and submit an annual report to both full Councils reporting on the internal and external audit activities in the previous fiscal year.
- Authorised the Monitoring Officer to make the required appointments and any necessary changes to the constitutions arising from this Report.



Extract from the minutes of the Joint Governance Committee - 27 September 2022

JGC/036/22-23 Modernising and Updating the Councils' Constitutions

Following an internal governance review by the Councils' Monitoring Officer, opportunities were identified for amending and modernising both Councils' Constitutions to ensure that they were legally compliant, complete, supported effective and sound decision-making, and reflected the character, culture and priorities of the two authorities.

At its meeting on 31 May 2022, the Joint Governance Committee approved the creation of a Working Group to consult on the proposed changes to the Constitutions, and agreed to receive this report with a view to recommending final draft Constitutions for approval by the Councils at their meetings in October 2022.

The report:

1. Highlighted the results of the consultation exercise held during July and August;
2. Updated the Joint Governance Committee on the work of the Working Group in its review of the Constitutions;
3. recommended amendments to the Constitutions.

The Committee received and debated a series of recommendations from the Joint Overview & Scrutiny Committee in relation to the proposed constitution changes, including the chairing of the Councils' Overview & Scrutiny Committees and associated statutory guidance.

In relation to the Membership of JOSC, Cllr Steve Waight proposed that paragraphs 3.2 and 3.3 be replaced with the following alternative wording:-

The Chair of the [Overview & Scrutiny Committee] [Joint Overview & Scrutiny Committee] shall be appointed by the Council. The Chair will first be offered to a member of a Political Group that does not form part of the Administration or an ungrouped Member, with the Vice-Chair being drawn from any other Political Group.

The proposal was seconded by Cllr Kevin Boram and supported following a vote (14 in favour, 2 against).

In relation to Minority Reports, Cllr Andy McGregor proposed that paragraph 12.8 be amended to add *'Support will be provided by the Scrutiny Officer'*. Cllr Debs Stainforth seconded the proposal, which was unanimously supported.

In relation to the Party Whip, Cllr Debs Stainforth proposed adopting the following wording as a new paragraph 16.3 *'Scrutiny is seen as impartial and stays separate from party politics. Scrutiny councillors should use their political skills and understanding of the needs of local people to shape the discussions, whilst not acting in a party political manner or using the discussions to further party political objectives'*.

The proposal was seconded by Cllr Catherine Arnold and unanimously supported by the Committee.

Cllr Kevin Boram proposed the additional recommendation set out in the report at paragraph 5.5 regarding 'deputations'. Cllr Nigel Morgan seconded the proposal, which was unanimously supported by the Committee.

Resolved

The Joint Governance Committee -

- (i) acknowledged the work undertaken by the Working Group;
- (ii) noted the responses to the consultation programme;
- (iii) endorsed the amendments to the Constitutions proposed by the Working Group and those put forward by the Joint Overview and Scrutiny Committee, as detailed above;
- (iv) **recommended the revised Constitutions to:**
 - the Joint Strategic Committee for comment at its meeting on 11 October 2022, and
 - **both Full Councils for approval at their meetings on 18 October 2022 (Worthing) and 20 October 2022 (Adur).**



ADUR DISTRICT
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Extract from the minutes of the Joint Governance Committee - 27 September 2022

JGC/037/22-23 Conferment of Honorary Aldermen and Honorary Alderwomen

Before the Committee was a report from the Director for Communities, copies of which had been circulated to all Members and copies are attached to the signed copy of these Minutes as Item 11.

The report sought approval for a protocol in relation to the conferment of Honorary Aldermen and Honorary Alderwomen at Adur District Council (ADC).

The Committee was asked to recommend to Adur District Council, the conferring of the title of Honorary Alderwoman to Liza McKinney and Debbie Kennard and the title of Honorary Alderman to Brian Boggis and Geoff Howitt

The recommendations in the report were proposed by Councillor Kevin Boram, seconded by Councillor Gabe Crisp and unanimously supported by the Committee.

Resolved

The Joint Governance Committee -

1. considered and approved the Appointment of Honorary Aldermen and Honorary Alderwomen Protocol as set out in Appendix A;
2. recommended to Adur District Council the conferring of the title of Honorary Alderwoman to Liza McKinney and Debbie Kennard and the title of Honorary Alderman to Brian Boggis and Geoff Howitt;
3. recommended to Adur District Council:

That a special meeting of the Council be arranged under section 249(1) of the Local Government Act 1972 for the specific purpose of conferring the titles of Honorary Alderwoman to Liza McKinney and Debbie Kennard and Honorary Alderman to Brian Boggis and Geoff Howitt

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ADUR DISTRICT
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Extract from the minutes of the Joint Strategic Committee - 11 October 2022

JSC/023/22-23 Our Plan - The new corporate plan for Adur & Worthing Councils

Before the Committee was a report by the Chief Executive, copies of which had been circulated to all Members and a copy of which is attached to the signed copy of these minutes as Item 5.

The Committee noted that Adur & Worthing Councils' previous corporate plan, Platforms for Our Places: Going Further (2020-22), had now reached the end of its delivery period.

Since that plan was adopted much had changed and the councils had taken the opportunity to review the challenges and opportunities ahead. Through this process a new plan for Adur & Worthing, covering the next three years, had been drafted called 'Our Plan'.

'Our Plan' will enable the successful delivery of Adur District and Worthing Borough Council's priorities by effectively supporting the work of each individual council, and where appropriate, both councils together through the shared partnership agreement.

The plan would inform the budget setting work of both councils and would direct overall organisational service planning and performance management.

Members welcomed the report and the digestibility of 'Our Plan'. A number of key themes running through the plan were also acknowledged.

The recommendations in the report were proposed by Councillor Angus Dunn, seconded by Councillor Carl Walker and unanimously supported.

Decision

The Joint Strategic Committee

1. considered the draft 'Our Plan' and recommended its approval to both Councils as a core strategic document for the next three years;

2. invited the Joint Overview and Scrutiny Committee to review 'Our Plan' and review subsequent progress reports.



Extract from the minutes of the Joint Strategic Committee - 11 October 2022

JSC/024/22-23 Investing for our future - Capital Strategy 2023/26

Before the Committee was a report by the Director for Digital, Sustainability and Resources, copies of which had been circulated to all Members and a copy of which is attached to the signed copy of these minutes as Item 6.

The report sought the approval of the Council's Capital Strategy for 2023/26. The Strategy outlined the Council's approach to capital investment and how the Council ensured that capital investment was directed to the Council's Priorities.

This year's strategy was set against an environment of high inflation and increasing interest rates which were having a significant impact on the Council's finances and the affordability of the Councils investment programmes.

The Committee was pleased to receive the report, noting that things were understandably more constrained than Members would like them to be. It was stated that the Councils had done exceptionally well to deliver what they had over the past couple of years and that the proposed Capital Strategy for 2023/26 was the right way forward.

The recommendations in the report were proposed by Councillor Carson Albury, seconded by Councillor Carl Walker and unanimously supported.

Decision

The Joint Strategic Committee recommended to both Adur and Worthing Councils that the Capital Strategy for 2023/26 be approved.

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**Extract from the minutes of the Joint Strategic Sub-Committee (Adur) - 29
September 2022**

JSSC(A)/013/22-23 Public Space Protection Orders - Dog Control

Before the Committee was a report by the Director for Communities, copies of which had been circulated to all Members and a copy of which is attached to the signed copy of these minutes as Item 7.

The report outlined the findings of a public consultation to renew the current Dog Control Public Space Protection Order (PSPO), including some variations, and recommended approving the amendments to the PSPO and for it to be renewed for a further 3 years.

Members welcomed the report and proposed an amendment to the recommendations to include the fenced off area of the Meads Recreation Ground (children's play area leased by West Sussex County Council for Swiss Gardens Primary School).

The recommendations, as amended, were unanimously approved.

Decision

The Adur Joint Strategic Sub-Committee:-

1. considered the findings of the Public Consultation and approved the proposed amendments to the PSPO as detailed in section 4.1 through to 4.6 and the inclusion of the fenced off area of the Meads Recreation Ground (children's play area leased by West Sussex County Council for Swiss Gardens Primary School); and

2. resolved to refer these recommendations to the Adur District Council meeting on the 20th October for approval.



Report of the Leader on Decisions taken by Cabinet Members and the Joint Strategic Committee since the last meeting of Council

A Decisions Taken by Individual Cabinet Members

Listed below is a summary of decisions taken by the individual Cabinet Members since the dispatch of the agenda for the last Ordinary Council Meeting. Full details can be found on the Cabinet Members Decisions webpage

Leader

A/LDR/001/22-23 Representing the Council in the Community - appointments to outside organisations

Cabinet Member for Regeneration and Strategic Planning

A/REG/002/22-23 Shoreham Cement Works Issues & Options Area Action Plan

Cabinet Member for Finance and Resources

JAW/006/22-23 Gas & Electricity Contract Awards

JAW/011/22-23 Discretionary criteria for the Council Tax Energy Rebate schemes

Cabinet Member for Adur Homes and Customer Services

JAW/009/22-23 Contract for the Delivery of Energy Performance Certificates

JAW/010/22-23 Procurement of contract for Asbestos Remedial and Repair Works - Via NHS Framework

Cabinet Member for Environment and Leisure

JAW/008/22-23 Waste and Street Cleansing Vehicle Replacements: Moving to an ultra low emission fleet

Cabinet Member for Communities and Wellbeing

JAW/004/22-23 Adur Community Grants

JAW/005/22-23 Recommissioning of Advice Provision

JAW/007/22-23 Adur & Worthing Community Transport Grants

B. Decisions taken by the Joint Strategic Committee on 11 October 2022

Items related to Worthing Borough Council are not reproduced on this agenda.

JSC/025/22-23 Annual Treasury Management Report 2021-22 for Adur District Council and Worthing Borough Council

Before the Committee was a report by the Director for Digital, Sustainability and Resources, copies of which had been circulated to all Members and a copy of which is attached to the signed copy of these minutes as Item 7.

The purpose of the treasury management reports was to ensure that proper scrutiny was undertaken of the treasury and capital expenditure activities of the Councils and that the activities were conducted in a prudent manner in order to safeguard the financial position of the Councils.

Councils were required by regulations issued under the Local Government Act 2003 to produce an annual treasury management review of activities; and a review of performance against the prudential and treasury indicators for the year.

The key message arising from this report, was that both Adur and Worthing Councils had complied with the approved policies and the indicators agreed prior to the start of the financial year.

The report asked Members to note the Treasury Management performance for Adur and Worthing Councils for 2021/22 as required by regulations issued under the Local Government Act 2003.

It was noted that this was Ms Coppelman's last meeting before retirement and the Committee wished to place on record its thanks for all of her work regarding Treasury Management.

Members welcomed and noted the contents of the report.

The recommendations, as amended, were proposed by Councillor John Turley, seconded by Councillor Angus Dunn and unanimously supported by the Committee.

Decision

The Joint Strategic Committee noted the annual treasury management report for 2021/22.

JSC/026/21-22 Modernising and Updating the Councils' Constitutions

Before the Committee was a report by the Monitoring Officer, copies of which had been circulated to all Members and a copy of which is attached to the signed copy of these minutes as Item 8.

Following an internal governance review by the Councils' Monitoring Officer, opportunities were identified for amending and modernising both Councils' Constitutions to ensure that they were legally compliant, complete, support effective

and sound decision-making, and reflected the character, culture and priorities of the two authorities.

At its meeting on 31 May 2022, the Joint Governance Committee approved the creation of a Working Group to consult on the proposed changes to the Constitutions, and agreed to receive this report with a view to recommending final draft Constitutions for approval by the Councils at their meetings in October 2022.

At its meeting on 27 September 2022, the Joint Governance Committee received the report of the Working Group and the views of the Joint Overview and Scrutiny Committee, and unanimously recommended the revised Constitutions to:

- Joint Strategic Committee for comment at its meeting on 11 October 2022, and
- Both Full Councils for approval at their meetings on 8 October 2022 (Worthing) and 20 October 2022 (Adur).

Members considered the proposed amendments to the constitutions and discussed the chairing of scrutiny committees.

An amendment was proposed to the recommendation set out in para 2.2. of the report to read:-

‘That the Joint Strategic Committee notes the amendments to the Constitutions proposed by the Joint Governance Committee with the exception of the recommendation regarding the Chairing of the Joint Overview and Scrutiny Committee and the Overview and Scrutiny Committees, which, subject to further examples being provided to the Leaders of the Councils by the Monitoring Officer, will be referred to each full Council for consideration together with the proposed amendments to the constitutions’.

The recommendations, as amended, were proposed by Councillor Kevin Boram, seconded by Councillor Rita Garner and unanimously supported by the Committee.

Decision

The Joint Strategic Committee

1. acknowledged the work undertaken by the Working Group and the Joint Governance Committee; and
2. noted the amendments to the Constitutions proposed by the Joint Governance Committee, with the exception of the recommendation regarding the Chairing of the Joint Overview and Scrutiny Committee and the Overview and Scrutiny Committees, which, subject to further examples being provided to the Leaders of the Councils by the Monitoring Officer, would be referred to each full Council for consideration together with the proposed amendments to the constitutions.

The matters not appearing elsewhere on the agenda:-

The minutes of this meeting were not available at the time of publication and will be distributed separately

C. Decisions taken by the Joint Strategic Sub Committee (Adur) - 8 September 2022

JSS-C(A)/004/22-23 1st Quarter Revenue Monitoring Report 2022/23

Before the Committee was a report by the Director for Digital, Sustainability and Resources, copies of which had been circulated to all Members and a copy of which is attached to the signed copy of these minutes as Item 4.

The report updated the Joint Strategic Sub Committees for Adur District and Worthing Borough Councils with the latest expenditure and income projections for each Council for the current financial year 2022/23, compared with the Revenue Budget approved by both Councils in February. Whilst the 'spend to date' was the position as at the 30th June 2022, the forecast outturn position reflected the latest information available to ensure an up-to-date forecast was presented.

As at quarter 1, the current projection for the 2022/23 financial year General Fund outturn were net overspends after reserve transfers of £239k in Adur and £2.345m in Worthing. A breakdown was set out in section 4.4 of the report.

Members discussed the number of voids and how annual inspections might assist in reducing numbers moving forwards. Officers replied that naturally, voids occurred when tenancies came to an end, either through the choice of a tenant or for another reason. The Council always budgeted for a level of voids and there was a turnaround procedure where the Council went into a property to inspect and ensure that all essential certificates were brought up to date in compliance with the relevant legislation. In any normal time the Council would expect 30% of voids to be in need of significant maintenance and 70% could be turned around quickly. Some of the properties that were currently void, required significant repair. The Council had contractors in place to undertake those repairs but this work was likely to take some time. Procedures had been reviewed and there was a new surveyor on the case with the result being that the Council was beginning to clear its void properties.

The recommendations in the report were unanimously supported.

Decision

The Adur Joint Strategic Sub Committee noted the report and projected outturn position for the Joint Committee and Adur District Council against the approved revenue budgets and proposed use of reserves (Appendix 1b).

JSS-C(A)/5/22-23 1st Quarter Capital Investment Programme & Projects Monitoring 2022/23

Before the Committee was a report by the Director for Digital, Sustainability and Resources, copies of which had been circulated to all Members and a copy of which is attached to the signed copy of these minutes as Item 5.

The report updated the Adur Sub-Committee of the Joint Strategic Committee on the progress made on the delivery of the 2022/23 Capital Investment Programmes for Adur District Council, Worthing Borough Council. The programmes included schemes which supported the delivery of services by the Joint Services Committee.

It was proposed, seconded and unanimously agreed that recommendations (III) and (IV) be amended to add the wording '.....in consultation with the Cabinet Member for Environment & Leisure'.

The recommendations, as amended, were unanimously supported.

Decision

The Adur Joint Strategic Sub-Committee:-

- I. noted the reprofiling of the Adur District Council capital schemes as advised in paragraphs 7.2.1 and Appendix 2;
- II. approved the ring-fencing of capital receipts from the sale of the Parks Service redundant equipment and vehicles for funding new equipment and vehicles for the Parks Service as detailed in paragraph 6.1.1;
- III. approved the addition of the replacement of end of life play equipment in Adur Recreation Ground, funded by S106 receipts, to the 2022/23 Capital Investment Programme in consultation with the Cabinet Member for Environment & Leisure;
- IV. approved the addition of the £100,000 Changing Places Facilities Grant to the 2022/23 Capital Investment Programme in consultation with the Cabinet Member for Environment & Leisure.

JSS-C(A)/6/22-23 Transport for the South East Strategic Investment Plan - consultation response

Before the Committee was a report by the Director for the Economy, copies of which had been circulated to all Members and a copy of which is attached to the signed copy of these minutes as Item 6.

The report outlined the publication of the Transport for the South East (TfSE) Draft Strategic Investment Plan (SIP) and provided an opportunity for members of the Sub-Committee to respond to the current consultation on the SIP.

Members welcomed the holistic study, unanimously supporting the recommendations as set out in the report.

Decision

The Adur Joint Strategic Sub-Committee:-

That in response to the consultation on the Draft Strategic Investment Plan (SIP), members of the Sub-Committee welcomed:

- the potential environmental, social and economic benefits that could be delivered from the SIP's emphasis on integrating transport, digital and energy networks, together with a high-quality, reliable, safe, and accessible transport network;
- recognition in the SIP that achieving the scale of investment needed to reduce carbon emissions in line with national policy will require fundamental changes to existing funding mechanisms for transport infrastructure;
- the SIP's emphasis on linking regional policy with local initiatives such as those set out in Adur's Local Cycling and Walking Improvement Plan (LCWIP).

That members of the Sub-Committee supported:

- the SIP's emphasis on transforming east – west connectivity and enhancing east – west corridors to the same level as radial links to and from London;
- the package of place based 'Solent and the Sussex Coast' interventions that would benefit Adur, including Sussex Coast Rail; Sussex Coast Bus Mass Transit; and Sussex Coast Active Travel packages;
- the specific inclusion in the SIP of a long term highways proposal to resolve the challenges presented by the A27 road in Worthing as part of an integrated approach to planning for transport in the region.

That members of the Sub-Committee:

- recognised that statutory status for Transport for the South East would help to drive delivery of the SIP and empower TfSE to explore funding solutions; procurement options and work with constituent local authorities to leverage funding of the scale needed to deliver major infrastructure projects;
- would welcome the inclusion of references in the SIP to Adur District and the regeneration of the Western Harbour Arm of Shoreham Port in particular, as a strategically significant contributor to the business case for rail and mass transit interventions;
- recognised that whilst the SIP's inclusion of a long term solution to the A27 is welcome, the impact of congestion in Worthing remains a major problem that has an adverse impact on local quality of life and is of regional significance. The SIP's long term proposal should not therefore preclude other bodies such as National Highways, making short and medium term interventions to improve local quality of life that are consistent with the SIP's decarbonisation objectives.

D. Decisions taken by the Joint Strategic Sub Committee (Adur) - 29 September 2022

JSS-C(A)/11/22-23 Priorities for Adur District Council

Before the Committee was a report by the Chief Executive, copies of which had been circulated to all Members and a copy of which is attached to the signed copy of these minutes as Item 5.

Adur District Council had a strong and highly successful track record in delivering quality public services, building new homes and transforming greenspaces, even in the most challenging of times.

In coming to the end of the current planning cycle, this report set out the plans and ambitions of the administration going forward, through 2022/2023 and beyond. Additional reports enabling the delivery of specific ambitions identified in this report would be prepared and brought to Members for agreement at later meetings, as required.

The plans for delivery in the 2022/2023 financial year would be resourced through existing budgets. Resources for the following financial years would be identified

through the Medium Term Financial Plan and the Annual Budget setting processes for 2023/24.

The plans described in the report had helped shape and would be delivered through the new joint delivery plan, currently being developed with Worthing Borough Council, for consideration at the October Joint Strategic Committee.

Members welcomed the report, acknowledging the work undertaken by Officers over the past 3 years and noting that the Council was doing all of this work at a very low cost to the taxpayer.

The recommendations in the report were unanimously supported.

Decision

The Adur Joint Strategic Sub Committee

1. noted the strong progress made over the past three years, including the successful delivery of services through the pandemic; and
2. noted and approved the plans for change and delivery set out in the report.

JSS-C(A)/12/22-23 Responding to Cost of Living Impacts in Adur

Before the Committee was a report by the Director for Communities, copies of which had been circulated to all Members and a copy of which is attached to the signed copy of these minutes as Item 6.

The Committee was informed that there was growing evidence to show the impact that rising costs and inflationary pressures were having on residents in Adur. Whilst all households were impacted upon, increases in energy, food and fuel prices were disproportionately affecting lower income families, lone parents, couples without children, those with disabilities, single income households, and those on fixed incomes. The cumulative impact of inflation was now having an impact on a growing number of households, including new households that had not had to access financial support to date.

Supporting residents to tackle cost of living pressures was a priority for Adur Council, and there was a clear recognition that following the impact of the pandemic on Adur communities, in particular for more vulnerable households, there was a need to help people to alleviate income pressures. This was not something that Adur Council

could do alone - it needed to work collaboratively with other parts of the community, including business and voluntary sector organisations, residents, and local communities as well as other public sector organisations such as WSCC and Jobcentre Plus.

Assessment of Proactive data showed significant numbers of households that were in food, fuel, water and overall relative poverty and who were struggling now. Some of the community food groups were reporting unprecedented demand outstripping their ability to help.

The Council had been working to alleviate the pressures of firstly the pandemic and then emerging cost of living issues, over the last few years. Supported by Council's budget and COMF funding this work had included working with and supporting local community food groups, establishing the Proactive response for those that were struggling, providing health and wellbeing support, and housing and homelessness initiatives.

In response to the ongoing pressures caused by cost of living impacts, an Adur Cost of Living Roadmap had been developed as a way to convene a range of partners to work together to support and enable as many people as possible to be able to cope over the next two years. The Roadmap aimed to respond to both immediate and urgent need, whilst building a longer and more sustainable approach by:

- supporting households to be as financially resilient as possible
- supporting communities to help each other and those in most need
- helping to reduce cost impacts on people
- developing sustainable approaches to address income inequalities

There were four major areas of focus for the Roadmap:

1. Providing Infrastructure support to where there was an immediate short term need
2. Developing a sustained and co-ordinated community response to ensure that residents who were vulnerable and most at risk of experiencing financial exclusion were able to achieve better financial wellbeing and resilience
3. That Adur Council considered its own organisational culture, policy and practice to ensure it addressed the cost of living crisis
4. That partners in Adur worked collaboratively to better utilise their resources to meet community needs and promote financial wellbeing and resilience

Critical to tackling cost of living impacts would be the need to balance the provision of immediate support for households with longer term sustainable measures that supported better financial resilience, increased independence and community infrastructure.

The report outlined why a co-ordinated and sustainable approach to tackling cost of living impacts was needed, and how Adur Council, through the Cost of Living Roadmap and a supporting Action Plan, would work with partners across government, non government and private sectors to collaboratively support residents. It described the purpose of the Cost of Living Roadmap and Action Plan and the partnership arrangements that had been set up to support delivery of the Plan.

The recommendations in the report were unanimously supported.

Decision

The Adur Joint Strategic Sub-committee approved the Adur Cost of Living Roadmap (at Appendix 1) setting out what Adur District Council would do to support residents to manage cost of living impacts.

JSS-C(A)/13/22-23 Public Space Protection Orders - Dog Control

Before the Committee was a report by the Director for Communities, copies of which had been circulated to all Members and a copy of which is attached to the signed copy of these minutes as Item 7.

The report outlined the findings of a public consultation to renew the current Dog Control Public Space Protection Order (PSPO), including some variations, and recommended approving the amendments to the PSPO and for it to be renewed for a further 3 years.

Members welcomed the report and proposed an amendment to the recommendations to include the fenced off area of the Meads Recreation Ground (children's play area leased by West Sussex County Council for Swiss Gardens Primary School).

The recommendations, as amended, were unanimously approved.

Decision

The Adur Joint Strategic Sub-Committee:-

1. considered the findings of the Public Consultation and approved the proposed amendments to the PSPO as detailed in section 4.1 through to 4.6 and the inclusion of the fenced off area of the Meads Recreation Ground (children's play area leased by West Sussex County Council for Swiss Gardens Primary School); and
2. resolved to refer these recommendations to the Adur District Council meeting on the 20th October for approval.

E. Urgent Decisions taken by the Executive

Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000 (as amended).

None.

Local Government Act 1972

Background papers

(Reports and decisions are available on the Council's website or as indicated in each of the paragraphs above)

**Councillor Neil Parkin
Leader of the Council**

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