



ADUR & WORTHING
COUNCILS

**Record of Officer
Executive Decision
Ref. No: DforC/015/18-19
Date of Decision: 27 February 2019**

If you have any questions about this decision, please contact 01903 221006 or email heather.kingston@adur-worthing.gov.uk.

Record of Decision: Contract award for Conversion of 1 Station Parade, Tarring Rd, Worthing, BN11 4SS into 9 self contained flats

Decision taken by: Director for Communities

Declaration: I do not have a disclosable pecuniary interest, or conflict of interest.

Delegated authority:

As agreed at the Joint Strategic Committee meeting held on 4 December 2018, the Director for Communities has delegated authority to award the construction contracts for the Downview, Albion Street and Cecil Norris House in consultation with the relevant Executive Members for Customer Services.

Decision:

To award the contract for the Conversion of the former Downview Public House, Station Parade, Tarring Rd, Worthing, BN11 4SS, into 9 self contained flats to be used as emergency/temporary accommodation, to Axio (Special Projects) Ltd.

Key Decision: Yes

Reason for the Decision:

Worthing Borough Council has more than 100 families and individuals currently in nightly paid or leased accommodation. The Council made the strategic decision in 2017 to allocate funds to purchase properties, within the Borough that could be used for this purpose. The business case for this model is that it a) presents significant savings to the Council over the use of high cost nightly paid and/or B&B accommodation b) provide suitable/local accommodation for individuals and families and c) invest in a long term capital asset for the Council.

Having acquired the property in September 2018, WBC officials proceeded with a tender to appoint a contract to undertake the renovation and refurbishment of the main building on this site. This procurement has been in line with all Council rules and procedures.

Three providers submitted tenders for this work, and a full economic, quality and technical appraisal of the tenders has been completed by the Council's project management partner RLF. A copy is retained on file for our records. The overarching assessment was that Axio (special projects) Ltd provided the best overall value for money for the project.

It is anticipated that a contract can be awarded by mid March.

Alternative Options Considered:

As indicated above, three tenders were received and assessed against a set of criteria which included: financial/value for money; quality of work/tender; technical knowledge and understanding of the project and delivery timescales. The overarching assessment is that Axio presented the best fit for this project

Other Matters Considered:

Legal Advice and Issues	x	Financial Advice and Issues	x
Sustainability Issues	x	Equality Issues	x
Community Safety Issues	x	Human Rights Issues	x
Reputation	x	Risk Assessment	x
Health and Safety Issues	x		

Consultation:

In consultation with the Worthing Executive Member for Customer Services.

Background Papers:

- Full tender evaluation document on file

Call-in: The call-in deadline for this decision will be 5:00pm on Wednesday 6 March 2019.



Signed:

Dated: 27 February 2019

Name: Mary D'Arcy, Director for Communities

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