



ADUR & WORTHING
COUNCILS

**Record of Officer
Executive Decision**
Ref. No: HofW/008/18-19
Date of Decision: 23 October 2018

If you have any questions about this decision, please contact 01903 221006 or email heather.kingston@adur-worthing.gov.uk.

Record of Decision:

The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018 took effect on 1 October 2018. These regulations provide for the licensing of persons involved in England in selling animals as pets, providing or arranging for the provision of boarding for cats or dogs, hiring out horses, breeding dogs and keeping or training animals for exhibition.

A local authority may charge such fees as it considers necessary for the consideration of an application for the granting of, renewal or variation of a licence. Also, the reasonable anticipated costs of consideration of a licence holder's compliance and reasonable anticipated costs of enforcement are chargeable.

A fee charging system for the various animal licensing activities has been agreed and is based on a 'cost recovery' basis.

Decision taken by: Head of Wellbeing

Declaration: I do not have a disclosable pecuniary interest, or conflict of interest.

Delegated authority: At 3.2.3 of the Scheme of Delegations, the Head of Wellbeing has delegated authority to exercise the Council's regulatory functions.

Decision:

I have reviewed the report and following consultation with the Executive Members for Health and Wellbeing agree to the fee charging system, as set out, for the various animal licensing activities. This is based on a 'cost recovery' basis.

Key Decision: No

Reason for the Decision:

To set appropriate fees for Licensing operations.

Alternative Options Considered: N/A

Other Matters Considered:			
Legal Advice and Issues	x	Financial Advice and Issues	x
Sustainability Issues	x	Equality Issues	x
Community Safety Issues	x	Human Rights Issues	x
Reputation	x	Risk Assessment	N/A
Health and Safety Issues	x		
<p>Consultation: An Adur & Worthing Environmental Health Technician is a member of the Pan-Sussex Animal Licensing Group and the fees being proposed are comparable with neighbouring Councils.</p> <p>Both Executive Members for Health and Wellbeing have been consulted as have the Executive Members for Environment.</p>			
<p>Background Papers: Animal Licensing Review of Fees & Charges 2018.</p>			
<p>Call-in: The call-in deadline for this decision will be 5:00pm on Tuesday 30 October 2018.</p>			

Signed:



Dated: 23 October 2018

Name: Tina Favier, Head of Wellbeing

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