



ADUR & WORTHING  
COUNCILS

**Record of Officer  
Executive Decision**  
**Ref. No: HofLS/001/18-19**  
**Date of Decision: 23 July 2018**

If you have any questions about this decision, please contact 01903 221006 or email [heather.kingston@adur-worthing.gov.uk](mailto:heather.kingston@adur-worthing.gov.uk).

<b>Record of Decision: Use of the Worthing Borough Council Coat of Arms/Mayoral Crest by Face Media Group</b>			
<b>Decision taken by:</b> Solicitor to the Council and Head of Legal Services			
<b>Declaration:</b> I do not have a disclosable pecuniary interest, or conflict of interest.			
<b>Delegated authority:</b> Paragraph 3.9.27 of the Officer Scheme of Delegations 9 April 2018.			
<b>Decision:</b> To grant a request by Face Media Group, to use the Worthing Borough Council Coat of Arms/Mayoral Crest in producing A6 postcards for the Council, to be used by the current and future Mayors during their tenure of office.			
<b>Key Decision:</b> No			
<b>Reason for the Decision:</b> To enable the current and future Mayors to positively promote the Borough of Worthing in their communication and correspondence.			
<b>Alternative Options Considered:</b> None			
<b>Other Matters Considered:</b>			
Legal Advice and Issues	x	Financial Advice and Issues	x
Sustainability Issues	x	Equality Issues	x
Community Safety Issues	x	Human Rights Issues	x
Reputation	x	Risk Assessment	x
Health and Safety Issues	x		
<b>Consultation:</b> In reaching this decision I have consulted with Councillor Daniel Humphreys, Leader of Worthing Borough Council, who confirmed on 17 July 2018, that he was in agreement with the proposal.			

**Background Papers:** Email form Liz McCarthy, Mayoral Assistant, dated 19 June 2018.

**Call-in:** The call-in deadline for this decision will be 5:00pm on Monday 30 July 2018.

**Signed:** 

**Dated:** 23 July 2018

**Name:** Susan Sale, Solicitor to the Council and Monitoring Officer

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