



ADUR & WORTHING
COUNCILS

**Record of Officer
Executive Decision**
Ref. No: HofH/022/17-18
Date of Decision: 1 May 2018

If you have any questions about this decision, please contact 01903 221006 or email heather.kingston@adur-worthing.gov.uk.

Record of Decision: Compliance Works to Adur District HRA Housing - Smoke Detection to individual properties

Decision taken by: Head of Housing

Declaration: I do not have a disclosable pecuniary interest, or conflict of interest.

Delegated authority:

S1 of the Localism Act 2011 empowers the Council to do anything an individual can do apart from that which is specifically prohibited by pre-existing legislation.

S1 Local Government (Contracts) Act 1997 allows the council to enter into a contract in relation to any of its functions.

In addition to the powers above the Council must comply with its Contract standing orders and the Public Contract regulations 2015.

The Head of Service is able to award work less than £100,000 on this basis.

Decision: to approve an urgent programme of inspection and smoke detection works to up to 358 individual council owned homes in the Adur District to M D Electrical Services.

Key Decision: No

Reason for the Decision:

Officers have recently commissioned electrical and fire risk inspections and assessments to a sample of properties across the Council owned stock in the Adur District.

This has indicated that there could be up to 358 general needs properties which need further inspection, testing and possible remediation work such as new smoke detectors and wiring installation.

The work has been procured using National Federation of Housing Schedule of Rates framework.

Whilst two contractors are capable of undertaking this work which will cost up to £95,000 in total based on previously approved National Federation of Housing Schedule of Rates.

One of the contractors is already delivering another significant key compliance project. Due to the need to progress all projects simultaneously, the other contractor MD Electrical Services Ltd has been selected so that all three contracts can progress at the same time.

This work will ensure that the Council meets its compliance responsibilities.

The Council has identified revenue and capital budgets for fire safety and compliance works.

Alternative Options Considered: None

Other Matters Considered:

Legal Advice and Issues	x	Financial Advice and Issues	x
Sustainability Issues	x	Equality Issues	x
Community Safety Issues	x	Human Rights Issues	x
Reputation	x	Risk Assessment	x
Health and Safety Issues	x		

Consultation: Chief Financial Officer, Head of Legal, Executive Member for Customer Services, Procurement Manager, Senior Building Surveyor, Maintenance Manager.

Background Papers: Adur District Council Constitution and Contract Standing Orders

Call-in: The call-in deadline for this decision will be 5:00pm on Wednesday 9 May 2018.



Signed:

Dated: 1 May 2018

Name: Cally Antill, Head of Housing

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