



ADUR & WORTHING
COUNCILS

**Record of Officer
Executive Decision**
Ref. No: DforD&R/DforC/DforE/017/17-18
Date of Decision: 20 March 2018

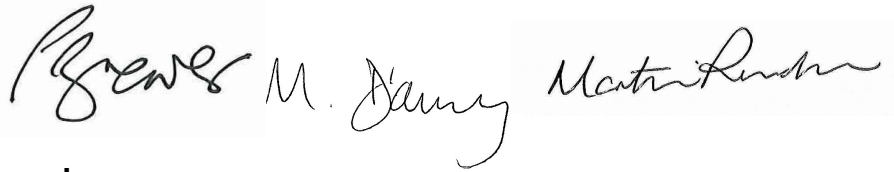
If you have any questions about this decision, please contact 01903 221006 or email heather.kingston@adur-worthing.gov.uk.

Record of Decision: Award of Building Cleaning Services Contracts			
Decision taken by: Director for Digital & Resources (Lot 1 Town Hall campus & Commerce Way), Director for Communities (Lot 2 Adur Homes Common Ways and Sheltered Housing), and Director for the Economy (Lot 3 Worthing Theatres and Museum)			
Declaration: We do not have a disclosable pecuniary interest, or conflict of interest.			
Delegated authority: At 2.7.8 of the Scheme of Delegations, a Director has a delegated authority to undertake all matters in relation to procurement and the letting of contracts (after consulting with the Head of Business & Technical Services and the Solicitor to the Council). The procurement for this contract must have regard to the Councils' Joint Contract Standing Orders and to the Public Contract Regulations 2015.			
Decision: <i>To award contracts for the provision of building cleaning services for an initial term to 31st March 2021 as follows:</i>			
<ul style="list-style-type: none"> a) <i>Lot 1 (Town Hall, Portland House, Commerce Way & Adur Homes offices, Peter Road) to Monitor Services Limited;</i> b) <i>Lot 2 (Adur Homes Common Ways and Sheltered Accommodation) to Bluefrog Cleaning Limited;</i> c) <i>Lot 3 (Worthing Theatres and Museum) to Bluefrog Cleaning Limited.</i> 			
Key Decision: Yes			
Reason for the Decision: Most economically advantageous tender received for each Lot.			
Alternative Options Considered: n/a			
Other Matters Considered:			
Legal Advice and Issues	x	Financial Advice and Issues	x
Sustainability Issues	x	Equality Issues	
Community Safety Issues		Human Rights Issues	
Reputation		Risk Assessment	
Health and Safety Issues			

Consultation: None

Background Papers: Tender documents

Call-in: The call-in deadline for this decision will be 5:00pm on Tuesday 27 March 2018.

Handwritten signatures of Paul Brewer, Mary D'Arcy, and Martin Randall.

Signed:

Dated: 20 March 2018

Name: Director for Digital & Resources, Paul Brewer, Director for Communities, Mary D'Arcy and Director for the Economy, Martin Randall

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