



ADUR & WORTHING
COUNCILS

**Record of Officer
Executive Decision**
Ref. No: DforC/016/17-18
Date of Decision: 20 March 2018

If you have any questions about this decision, please contact 01903 221006 or email heather.kingston@adur-worthing.gov.uk.

Record of Decision: To appoint successful contractor to undertake electrical compliance works to 13 sheltered schemes in the Housing Revenue Account.			
Decision taken by: Cally Antill, Head of Housing			
Declaration: I do not have a disclosable pecuniary interest, or conflict of interest.			
Delegated authority: The cost of the contract is contained within the budgets of the Council. The procurement process has been approved by the Executive Member of Housing and Customer Services.			
Decision: To award the contract for the delivery of the remedial work to the communal and landlord electrical systems to 13 sheltered schemes to P & H Electrical Solutions Ltd. Contract Standing Order 8.3 special circumstances or emergencies applies. Paragraph 8.3.2(b) has been enacted.			
Key Decision: Yes			
Reason for the Decision: Following the procurement process this supplier represented the best value for money for the Council.			
Alternative Options Considered: Three competitive quotes were received and assessed.			
Other Matters Considered:			
Legal Advice and Issues	yes	Financial Advice and Issues	yes
Sustainability Issues	n/a	Equality Issues	n/a
Community Safety Issues	n/a	Human Rights Issues	n/a
Reputation	n/a	Risk Assessment	yes
Health and Safety Issues	yes		

Consultation:

Procurement, Finance and Legal colleagues have been consulted throughout this process.

Background Papers: None**Call-in:** The call-in deadline for this decision will be 5:00pm on Tuesday 27 March 2018.**Signed:****Dated:** 20 March 2018**Name:** Cally Antill, Head of Housing**Decision Ref No:** HofH/016/17-18