



ADUR & WORTHING  
COUNCILS

**Record of Officer  
Executive Decision**

**Ref. No:** DforE/012/17-18

**Date of Decision:** 15 January 2018

If you have any questions about this decision, please contact 01903 221006 or email heather.kingston@adur-worthing.gov.uk.

<b>Record of Decision: Waiving the Road Closure fees for Street Parties held for the celebrations of the Royal Wedding, 19 May 2018.</b>			
<b>Decision taken by:</b> Director for the Economy			
<b>Declaration:</b> I do not have a disclosable pecuniary interest, or conflict of interest.			
<b>Delegated authority:</b> At 2.7.13 and 2.7.14 of the Scheme of Delegations, a Director has a delegated authority to vary, in exceptional circumstances, fixed fees and charges (2.7.13) and determine charges for the use of relevant services and events not covered by the annual review of fees and charges (2.7.14).			
<b>Decision:</b> An agreement from Executive Members of Resources is required to waive the current road closure application fee to allow for residents in Adur & Worthing to host individual street parties to mark the Royal Wedding on 19 May 2018. A similar decision was taken in recent years during the Queen’s Jubilee celebrations and to welcome the Olympic Torch Relay.			
<b>Key Decision:</b> Yes/No			
<b>Reason for the Decision:</b> As part of the country's celebrations it is usual for local communities to come together to host street parties as a way to commemorate the occasion. To enable street parties to take place, organisers have to make a road closure application to the Council. For most road closure applications a fee of £106.00 is charged.			
<b>Alternative Options Considered:</b> None			
<b>Other Matters Considered:</b>			
Legal Advice and Issues	x	Financial Advice and Issues	x
Sustainability Issues	x	Equality Issues	x
Community Safety Issues	x	Human Rights Issues	x
Reputation	x	Risk Assessment	x

Health and Safety Issues	X	
<b>Consultation:</b> With Executive Members, Business Services, Communications and Operational Waste		
<b>Background Papers:</b> None		
<b>Call-in:</b> The call-in deadline for this decision will be 5:00pm on Monday 22 January 2018.		



**Signed:**

**Dated:** 15 January 2018

**Name:** Martin Randall, Director for the Economy

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