



ADUR & WORTHING  
COUNCILS

**Record of Officer  
Executive Decision**

**Ref. No:** HofH/009/17-18

**Date of Decision:** 13 October 2017

If you have any questions about this decision, please contact 01903 221006 or email heather.kingston@adur-worthing.gov.uk.

<b>Record of Decision: Delivering our Housing Strategy - Increasing the supply of Temporary Accommodation (Lease of 5 properties)</b>			
<b>Decision taken by:</b> Head of Housing			
<b>Declaration:</b> I do not have a disclosable pecuniary interest, or conflict of interest.			
<p><b>Delegated authority:</b> As set out in the report to the Joint Strategic Committee on 13 September 2016 (Improving the Supply of Temporary Accommodation), the Councils require additional supply of lower cost temporary accommodation that is suitable for homeless households.</p> <p>The subsequent Joint Governance Committee meeting on 28th March 2017 agreed the following amendment to the Scheme of Delegations: delegation 3.1.9 allows the Head of Housing to “acquire property or land in connection with the Council’s Housing function, for the purpose of providing emergency and temporary accommodation”; the delegation may only be exercised in consultation with the Leader, the Executive Member for Resources and the Chief Financial Officer.</p>			
<b>Decision:</b> To acquire the above properties via a leased arrangement.			
<b>Key Decision:</b> Yes			
<p><b>Reason for the Decision:</b> To meet the Council’s need to accommodate households in housing need.</p>			
<p><b>Alternative Options Considered:</b> This decision forms part of the ongoing programme to acquire leased properties to meet housing need.</p>			
Legal Advice and Issues	x	Financial Advice and Issues	x
Sustainability Issues	x	Equality Issues	x
Community Safety Issues	x	Human Rights Issues	x

Reputation	x	Risk Assessment	x
Health and Safety Issues	x		
<b>Consultation:</b> Adur and Worthing Councils' Executive Members for Customer Services and Resources, Leaders of Adur and Worthing Councils, Head of Legal and Head of Finance for Adur and Worthing Councils.			
<b>Background Papers:</b> Joint Strategic Committee, 13th September 2016, Agenda Item 11: Improving the Supply of Temporary Accommodation Financial appraisal spreadsheet Confidential background report and business case			
<b>Call-in:</b> The call-in deadline for this decision will be 5:00pm on Friday 20 October 2017.			

*Cally Antill*

**Signed:**

**Dated:** 13 October 2017

**Name:** Head of Housing, Cally Antill

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