



**Record of Officer
Executive Decision
Ref. No: DforD&R/005/16-17
Date of Decision: 15 August 2016**

If you have any questions about this decision, please contact 01903 221006 or email heather.kingston@adur-worthing.gov.uk.

Record of Decision: Tender for installation of Gas Central Heating Installations (Sompting) - Adur Homes (Capital Investment Programme)

Decision taken by: Director for Digital & Resources

Declaration: I do not have a disclosable pecuniary interest, or conflict of interest.

Delegated authority:

At 2.7.8 of the Scheme of Delegations, a Director has a delegated authority to undertake all matters in relation to procurement and the letting of contracts (after consulting with the Head of Business & Technical Services and the Solicitor to the Council). The procurement for this contract must have regard to the Council's Joint Contract Standing Orders and to the Public Contract Regulations 2015.

Background:

Adur and Worthing Councils joined the Your Energy Sussex (YES) Partnership in May 2015 (Decision ref JAW/017/14-15). The YES Partnership is a Local Authority Partnership backed by West Sussex County Council. The delivery partner for all schemes under the YES Partnership is Carillion Energy Services Ltd. The YES Partnership delivery module is fully compliant with EU procurement rules.

One of the agreed Adur Homes Capital Investment Projects is the installation of gas central heating for its tenants in the Sompting (Test Road) area. This investment was agreed at the Joint Strategic Committee 13th July (Agenda item 9).

Tenders have been obtained from Carillion for this project.

The works are procured on a 2011 Intermediate Building Contract with contractor's design (amended), as developed by the Your Energy Sussex (YES) A tender report, based upon Carillion's submitted project documentation, is available if required.

Decision:

To use the Your Energy Sussex Partnership and award the contract to Carillion Energy Services Ltd based upon their submitted project documentation.

The Tender prices are based upon a nine week programme (excluding site set up), with works scheduled to take place in 51 Council-owned properties and is within the agreed budget of £440k.

Key Decision: Yes

Reason for the Decision:

To award contract to Carillion Energy Services Ltd in accordance with Joint Contract Standing orders Clause 8.6 (Standing List of Contractors as compiled and provided by Carillion Energy Services Ltd).

Alternative Options Considered: N/A

Other Matters Considered:

Legal Advice and Issues	x	Financial Advice and Issues	x
Sustainability Issues	x	Equality Issues	x
Community Safety Issues	x	Human Rights Issues	x
Reputation	x	Risk Assessment	x
Health and Safety Issues	x		

Consultation:

Procurement team and Paul Cooper, Head of Housing

Background Papers:

Tender Report, including Carillion's submitted project documentation

Call-in: The call-in deadline for this decision will be 5:00pm on 22 August 2016.

Signed:



Dated: 15 August 2016

Name: Director for Digital & Resources, Paul Brewer

Decision Ref No: DforD&R/005/16-17