



**Record of Officer
Executive Decision
Ref. No: DforD&R/002/16-17
Date of Decision: 8 July 2016**

If you have any questions about this decision, please contact 01903 221006 or email heather.kingston@adur-worthing.gov.uk.

Record of Decision: Tender for Kitchen and Bathroom Refurbishment Programme - Adur Homes (Capital Investment Programme)					
Decision taken by: Director for Digital & Resources					
Declaration: I do not have a disclosable pecuniary interest, or conflict of interest.					
Delegated authority: At 2.7.8 of the Scheme of Delegations, a Director has a delegated authority to undertake all matters in relation to procurement and the letting of contracts (after consulting with the Head of Business & Technical Services and the Solicitor to the Council). The procurement for this contract must have regard to the Councils' Joint Contract Standing Orders and to the Public Contract Regulations 2015.					
Background: This programme of works was tendered through the LHC Framework. The returned documents have been assessed on a 50% cost 50% quality basis with the two highest scoring submissions reviewed in more detail. (full tender analysis is available if required).					
Decision: To award this Schedule of Rates contract to BSW based upon Joint Standing Orders clause 8.14 Acceptance of tenders MEAT criteria The Tender values are based upon a model schedule over a 12 Month period and are as follows					
Contractor	BSW	CLC	DWSS	MDBS	TSGBS
% score (price)	45%	34%	33%	50%	Non Compliant
% score (quality)	39%	38%	31%	28%	return
Combined %	84%	72%	64%	78%	
Ranking	1st	3rd	4th	2nd	N/A
I would recommend acceptance of BSW tender The Capital programme budget for 2016/17 is £1.4m					

Key Decision: Yes			
Reason for the Decision: To award contract to BSW in accordance with Joint Contract Standing orders Clause 8.6			
Alternative Options Considered: N/A			
Other Matters Considered:			
Legal Advice and Issues	x	Financial Advice and Issues	x
Sustainability Issues	x	Equality Issues	x
Community Safety Issues	x	Human Rights Issues	x
Reputation	x	Risk Assessment	x
Health and Safety Issues	x		
Consultation: Procurement team and Paul Cooper, Head of Housing			
Background Papers: Tender Analysis			
Call-in: The call-in deadline for this decision will be 5:00pm on 15 July 2016.			

Signed:



Dated: 8 July 2016

Name: Director for Digital & Resources, Paul Brewer

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