



**Record of Officer  
Executive Decision**  
**Ref. No:** DforCS/004/15-16  
**Date of Decision:** 03 March 2016

If you have any questions about this decision, please contact 01903 221006 or email [heather.kingston@adur-worthing.gov.uk](mailto:heather.kingston@adur-worthing.gov.uk).

<b>Record of Decision:</b> Commercial Waste Disposal Contract
<b>Decision taken by:</b> Director for Customer Service
<b>Declaration:</b> I do not have a disclosable pecuniary interest, or conflict of interest.  The persons I have consulted, do not have a disclosable pecuniary interest or conflict of interest: Councillors Clive Roberts & Keith Dolemore.
<b>Delegated authority:</b>  At 2.7.8 of the Scheme of Delegations, a Director has a delegated authority to undertake all matters in relation to procurement and the letting of contracts (after consulting with the Head of Business & Technical Services and the Solicitor to the Council). The procurement for this contract must have regard to the Councils' Joint Contract Standing Orders and to the Public Contract Regulations 2015.
<b>Decision:</b>  <i>To award a contract for the disposal of Adur and Worthing Council's commercial waste to Rabbit Group Limited for a period of three years with an option of a further two years. This follows a recent EU Open Tender Process conducted in late 2015.</i>
<b>Key Decision:</b> Yes
<b>Reason for the Decision:</b>  Cheapest price and easiest logistics.
<b>Alternative Options Considered:</b>  One other bidder that offered a higher gate fee and more complex logistics.

<b>Other Matters Considered:</b>			
Legal Advice and Issues	x	Financial Advice and Issues	x
Sustainability Issues	x	Equality Issues	x
Community Safety Issues	x	Human Rights Issues	x
Reputation	x	Risk Assessment	x
Health and Safety Issues	x		
<b>Consultation:</b>			
With the Procurement Team, Legal Services and the Adur & Worthing Executive Members for the Environment.			
<b>Background Papers:</b> Commercial Waste Disposal Tender Bids.			
<b>Callin:</b> The call-in deadline for this decision will be 5:00pm on Friday 11 March 2016			

**Signed:**



**Dated:** 03/03/2016

**Name:** Jane Eckford, Director for Customer Service

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