



ADUR & WORTHING
COUNCILS

Executive Members for
Health & Wellbeing
15 October 2018

Decision to be taken on or after
23 October 2018

Key Decision [No]

Ward(s) Affected: N/A

Food Service Delivery Plan for 2018-19

Report by the Director for Communities

Executive Summary

1. Purpose

- 1.1 The Food Service Delivery Plan 2018-19 (Appendix A) sets out how Adur & Worthing Councils intend to provide an effective food safety service that meets the requirements of the Food Standards Agency (FSA) Framework Agreement on Local Authority Enforcement. It covers the functions carried out by the Food Safety Team under the provisions of the Food Safety Act 1990, the Food Safety and Hygiene (England) Regulations 2013 and relevant regulations made under the European Communities Act 1992.
- 1.2 The Review of the Food Service Delivery Plan 2017-18 document (Appendix B) reviews the performance against the Food Service Delivery Plan 2017-18.

2. Recommendations

- 2.1 The Executive Members are requested to :
 - i) endorse the Food Service Delivery Plan for 2018-19.
 - ii) note performance against the Food Service Delivery Plan for 2017-18.

3. Context

- 3.1 Each Competent Authority must have an up-to-date, documented Food Service Plan which is readily available to food business operators and consumers. The Plan must be subject to regular review and clearly state the period of time during which the Plan has effect.

3.2 The Plan must cover all areas of food law that the Competent Authority has a duty to enforce and set out how the authority intends to deliver Official Controls within its area.

4. Issues for consideration

4.1 The Executive Members are requested to endorse the Food Service Delivery Plan for 2018-19 (Appendix A).

4.2 The Executive Members are requested to note performance against the Food Service Delivery Plan for 2017-18 (Appendix B).

5. Engagement and Communication

5.1 This report has been compiled by the Team Leader - Specialist Food & H&S, who is responsible for service delivery in this area of work.

6. Financial Implications

6.1 There are no direct financial implications arising from this report as budgetary provision has been made for this service with the Public Health & Regulation Budget.

7. Legal Implications

7.1 The Framework Agreement, Amendment Five, April 2010, sets out what the Food Standards Agency expects from local authorities in their delivery of official controls on feed and food law. The Agreement sets out the planning and delivery requirements of feed and food official controls, based on the existing statutory Codes of Practice.

Background Papers

Food Safety Service Plan 1 April 2017 - 31 March 2018

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Sustainability & Risk Assessment

1. Economic

1.1 The Food Service Delivery Plan promotes good economic development within our communities by ensuring good food safety within our food establishments.

2. Social

2.1 Social Value

The projects and schemes delivered as part of the plan informs communities on standards of food hygiene and also encourages healthier eating.

2.2 Equality Issues

Matter considered and no issues identified.

2.3 Community Safety Issues (Section 17)

Matter considered and no issues identified.

2.4 Human Rights Issues

Matter considered and no issues identified.

3. Environmental

Matter considered and no issues identified.

4. Governance

Consideration to the continued provision of adequate staffing resources in relation to increasing work demands.