

**Report to seek a virement within Leisure Services**

**Report by the Executive Head of Corporate & Cultural Services**

**1.0 Summary**

1.1 To seek the approval of the Cabinet Member to vire £19,730.00 from income code 51460-3065-5LR320 to codes 51460-1000-5LR001 (£18,640) and 51460-1010-5LR001 (£1,090) to cover the post of Functions and Events Co-ordinator at Field Place.

**2.0 Background**

2.1 Following the departure of the previous Facilities Manager at Field Place and the growth in business, it has been identified that further development and income generation would be improved by the creation of a post of Functions and Event Manager at Field Place.

2.2 This post is not on the Establishment and therefore it is necessary to identify an income and expenditure budget for it.

2.3 Income generation within Leisure Services exceeds budget, in that the Income for "Customer and client receipts Food and refreshments Sales" has to date achieved income of £103,716 against a budget of £17,850, therefore, it has been possible to create an income code 51460-3065-5LR320, which covers income received by Field Place.

2.4 £19,730 of this unbudgeted income can then be vired to codes 51460-1000-5LR001 (£18,640) and 51460-1010-5LR001 (£1,090) to cover the cost of the Functions and Events Manager post.

2.5 This virement, under the Council's Financial Standing Orders, requires the approval of the Cabinet Member.

**3.0 Proposals**

3.1 That the Cabinet Member approve the virement of £19,730 from code 51460-3065-5LR320 to codes 51460-1000-5LR001 (£18,640) and 51460-1010-5LR001 (£1,090).

#### **4.0 Legal**

- 4.1 Section 151 of the Local Government Act 1972 places a duty on the Council to make arrangements for the proper administration of its financial affairs.
- 4.2 Section 112 of the Local Government Act, 1972 allows the Council to employ staff on such terms and conditions as it believes to be appropriate.

#### **5.0 Financial implications**

- 5.1 The virement of this unbudgeted income to set off against the salary of the post which is not on the establishment will not prevent the Leisure Centres meeting their budgetary targets.

#### **6.0 Recommendation**

- 6.1 That the Cabinet Member approve the virement of £19,730 from code 51460-3065-5LR320 to codes 51460-1000-5LR001 (£18,640) and 51460-1010-5LR001 (£1,090).

#### **Local Government Act 1972**

**Background Papers:** None

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## **Schedule of Other Matters**

### **1.0 Council Priority**

- 1.1 Protecting front line services. The improvement of the offer being delivered at Field Place and the increase in income helps to reduce the cost of some services, releasing funds to support other front line services.

### **2.0 Specific Action Plans**

- 2.1 Matter considered and no issues identified.

### **3.0 Sustainability Issues**

- 3.1 Matter considered and no issues identified.

### **4.0 Equality Issues**

- 4.1 Matter considered and no issues identified.

### **5.0 Community Safety Issues (Section 17)**

- 5.1 Matter considered and no issues identified.

### **6.0 Human Rights Issues**

- 6.1 Matter considered and no issues identified.

### **7.0 Reputation**

- 7.1 Matter considered and no issues identified.

### **8.0 Consultations**

- 8.1 Matter considered and no issues identified.

### **9.0 Risk Assessment**

- 9.1 Matter considered and no issues identified.

### **10.0 Health & Safety Issues**

- 10.1 Matter considered and no issues identified.

### **11.0 Procurement Strategy**

- 11.1 Matter considered and no issues identified.

### **12.0 Partnership Working**

- 12.1 Matter considered and no issues identified.