

**Representing the Council in the Community on other organisations:**

**Shoreham Airport Consultative Committee  
Shoreham Port Local Authority Liaison Committee  
Sompting Big Local Partnership**

**Report by the Director for Communities**

**1.0 Summary**

- 1.1 The Leader is invited to consider and appoint Councillors to organisations as detailed below:
- 1.2 Those vacant following the resignation of Mike Mendoza from the Council - Shoreham Airport Consultative Committee (substitute vacancy) and the Shoreham Port Authority Local Authority Liaison Committee
- 1.3 A new organisation – the Sompting Big Local Partnership

**2.0 Background**

- 2.1 Details of the two organisations with vacancies following the resignation of Mike Mendoza from the Council are attached to this report.
- 2.3 The Big Local is a new organisation, details are attached as provided to the Council. The organisation has specifically indicated to officers that it would like Councillor Carson Albury as its representative.

**3.0 Proposal**

- 3.1 The Leader is invited to consider the attached supporting information on the three organisations and determine the Council representation in each case.
- 3.2 The Constitution adopted in July which commenced in 1 November has new arrangements for the appointment of council representatives. These are expanded upon in paragraph 4.0.

**4.0 Legal**

- 4.1 Local Authorities (Functions and Responsibilities) (England) Regulations 2000 allows certain functions and responsibilities to be determined locally 'local choice functions'.

4.2 The Council has determined in the Constitution (Part 3 Section 3) that the 'appointments to outside bodies in connection with the functions which are the responsibility of the Executive' is an Executive function with the decision maker being the Leader.

## **5.0 Financial implications**

5.1 Normal travel and subsistence rates could be claimed under the Council's adopted Members Allowance scheme. As the organisations are within Adur, mileage would be low and could be contained in the existing budget.

## **6.0 Recommendation**

6.1 The Leader is invited to consider the information in support of the three organisations and determine the Council's representation as follows

6.2 Appoint a replacement member for the vacancies on the Shoreham Airport Consultative Committee (substitute) and the Shoreham Port Local Authority Liaison Committee until the Annual Meeting in 2015.

6.3 Appoint a representative to the new organisation 'Sompting Big Local Partnership' to the Annual Meeting in 2015.

## **Local Government Act 1972**

### **Background Papers:**

Email from the Community Wellbeing Manager dated 19 November 2014

### **Contact Officer:**

Julia Smith  
Democratic Services Manager  
Worthing Town Hall, Chapel Road, Worthing  
01903 221150  
Julia.smith@adur-worthing.gov.uk

## **Schedule of other matters**

### **1.0 Council Priority**

1.1 These appointments support the Council's service delivery and community engagement priorities.

### **2.0 Specific Action Plans**

2.1 Matter considered

### **3.0 Sustainability Issues**

3.1 Matter considered

### **4.0 Equality Issues**

4.1 Matter considered

### **5.0 Community Safety Issues (Section 17)**

5.1 Matter considered

### **6.0 Human Rights Issues**

6.1 Matter considered

### **7.0 Reputation**

7.1 to be read with 9.1 below.

7.2 Community Engagement and support is a key objective in the 'Catching the Wave' and 'Surf's Up' documentation.

### **8.0 Consultations**

8.1 The Leader will make any necessary consultations in making his determination

8.2 The report will be published to all Members who have the opportunity to make their representations or nominations to the Leader

### **9.0 Risk Assessment**

9.1 There is a risk with the two Committee appointments that the Council will not be adequately represented

### **10.0 Health & Safety Issues**

10.1 Matter considered

### **11.0 Procurement Strategy**

11.1 Matter considered

## **12.0 Partnership Working**

12.1 Matter considered

<b>OUTSIDE BODY # 18</b>	
NAME OF THE ORGANISATION:	Shoreham Airport Consultative Committee
ADDRESS:	Christine Smith Brighton City Airport Shoreham by Sea West Sussex BN43 5FF
CONTACT DETAILS:	Telephone: 01273 467375 Email: <a href="mailto:reception@shorehamairport.co.uk">reception@shorehamairport.co.uk</a>
DETAILS OF MEETINGS:	Frequency: Three times per year (February, July and November) Venue: Shoreham Airport Time/Duration: 2:30pm (Normally Wednesdays)
TYPE OF BUSINESS:	The Committee provides a forum for those operating and using the Airport and those environmentally affected by the Airport.
SPECIAL SKILLS/INTEREST REQUESTED:	This appointment is most relevant to Members with close links to the airport and / or neighbouring wards. Key interests and skills – Environment, Planning and Regeneration
NUMBER OF REPRESENTATIVES:	1 Councillor plus 1 Substitute
PRESENT REPRESENTATIVES:	Councillor Keith Dollemore Vacant (Substitute)
TERM:	Annual appointment

<b>OUTSIDE BODY # 20</b>	
NAME OF THE ORGANISATION:	Shoreham Port Local Authority Liaison Committee
ADDRESS:	Nicky Goldsbrough Shoreham Port Nautilus House 90-100 Albion Street Southwick West Sussex BN42 4ED
CONTACT DETAILS:	Telephone: 01273 598110 Email: <a href="mailto:ngoldsbrough@shoreham-port.co.uk">ngoldsbrough@shoreham-port.co.uk</a>
DETAILS OF MEETINGS:	Frequency: 2 meetings per year Venue: Shoreham Port Time/Duration: Normally 11:00am - 2 hours
TYPE OF BUSINESS:	The Local Authority Liaison Committee is attended by representatives of Adur District Council, Brighton & Hove City Council, West Sussex County Council, and Shoreham Port Authority. It is a forum for consultation and information flow.
SPECIAL SKILLS/INTEREST REQUESTED:	Interest in and knowledge of the Port.
NUMBER OF REPRESENTATIVES:	2 Councillors
PRESENT REPRESENTATIVES:	Councillor Angus Dunn Vacant
TERM:	Annual appointment

**From:** Adrian <[adrian@adurva.org](mailto:adrian@adurva.org)>  
**Date:** 19 November 2014 12:25:23 GMT  
**To:** Tina Favier <[Tina.Favier@adur-worthing.gov.uk](mailto:Tina.Favier@adur-worthing.gov.uk)>  
**Subject:** Democratic Services letter  
**Reply-To:** <[adrian@adurva.org](mailto:adrian@adurva.org)>

Hello,

Could you please forward this email to Democratic Services for me:-

### **Sompting Big Local Partnership**

I am writing on behalf of the Interim Management Group of the Sompting Big Local Partnership to invite Adur District Council to nominate an Elected Member representative on to the Partnership. It is felt that this will be valuable over the coming eight years of Big Local Trust support, helping the Partnership to maximise the amount of funding it can draw into Adur, ensuring good communications and a close working relationship.

--  
--

With kind wishes from:

Adrian Barritt  
Chief Officer  
Adur Voluntary Action

Telephone and email:

Email: [adrian@adurva.org](mailto:adrian@adurva.org)  
AVA: [info@adurva.org](mailto:info@adurva.org)

Phone Office: 01903 854980/3  
Phone Mobile: 07865 056522  
LinkedIn: Adrian Barritt  
Twitter: @AdurVA

AVA offices/contact points

Shoreham-by-Sea

The Old School House  
Ham Road  
Shoreham-By-Sea  
West Sussex  
BN43 6PA

Mon -Thurs 10-2  
Tel: 01903 854980

Lancing

Lancing Village Action  
17 North Road  
Lancing

West Sussex

Tues, Thurs. 10-2  
Tel: 01903 854980

Sompting contact point

Sompting Big Local  
6 Cokeham Parade  
Sompting  
West Sussex

Tel 01903 854980  
Tues, Wed, Thurs 10-2

AVA & Sompting Big Local staff, volunteers and trustees, look forward to meeting you and working together to benefit our community life

AVA supports Don't Cut Us Out West Sussex, and National Coalition for Independent Action