

## Outside Body Appointments 2014/15

### Report by the Director for Communities

#### 1.0 Summary

- 1.1 This report asks the Leader to consider nominations for appointments to the Council's Outside Bodies and make a recommendation to the Annual Meeting of the Council on 12 June 2014.

#### 2.0 Background

- 2.1 Each year, the Council appoints Members to represent the authority at meetings of various local organisations, such as community groups, referred to as 'Outside Bodies'. These appointments strengthen the links and aid communication between the Council and the community and contribute to the role of local Councillors.
- 2.2 The Leader of the Council has delegated powers to consider the nominations received from Members and make a recommendation to Annual Council on the appointments. Some appointments are directly linked to executive decision making under particular portfolios. These are listed against each Outside Body and are also noted in the Responsibility for Functions in the Constitution.
- 2.3 Each of the Council's current Outside Body organisations were consulted regarding their appointment(s) in March 2014 and the details updated accordingly. All Councillors are being invited to nominate themselves via their group Leaders for the Outside Bodies they were interested in being appointed to; individual councillors can also submit their name to the Leader directly.
- 2.4 Details of the Council's Outside Bodies and current appointments are set out in Annex A.
- 2.5 There is 1 new appointment relating to the Call-in Panel of the Greater Brighton Economic Joint Committee /Board. Details are in paragraph 3.6 below.
- 2.6 Members are reminded that in the Constitution, CPR 22, they are encouraged to report back to Council on meetings of outside bodies that they attend. This report can be placed in the Members Room, on request a summary can be placed in the next edition of the Members Bulletin or if the matter is of such significance ask the Proper Officer to place an item on the agenda for an appropriate meeting.

### **3.0 Outside Bodies - Appointment Details**

3.1 Each Outside Body has specific requirements regarding their appointment(s) such as any special skills or interests required. These are set out in full in Annex A. The Leader is asked to consider each of these requirements when determining the recommended appointment(s). Further details to be taken into consideration are highlighted below:

#### **3.2 Executive representation**

Some Outside Bodies directly link to a Cabinet Member Portfolio where this is the case, this is indicated on the page in Annex A and also pre-filled on Annex B. Specifically these are Outside Bodies – 2, 3, 4, 6, 7, 12 and 32.

#### **3.3 Outside Bodies No.17 – Shoreham Mental Health Association**

This Outside Body is reviewing how it links with the Council; information on the representational role is awaited with the suggestion that no appointment is made until further details are received.

#### **3.4 Outside Body No. 21 - South Downs National Park Authority**

This is a joint Outside Body appointment with Worthing Borough Council. The appointment was made for four years from May 2010 by the Joint Strategic Committee.

No action required by the Leader.

#### **3.5 Outside Body No. 24 - West Sussex Health and Adult Social Care Select Committee**

The appointment to this Outside Body should be a member of Overview and Scrutiny.

#### **3.6 New Organisations**

Greater Brighton Economic Board (GBEB)

In the Heads of Terms - '8 Review of Decisions' and Schedule 1 there is a call-in procedure for decisions of the Greater Brighton Economic Joint Committee and the Greater Brighton Economic Board; details can be found on the website with the Joint Strategic Committee & Joint Governance and Audit Committee papers of 6 February 2014.

<http://www.adur-worthing.gov.uk/meetings-and-decisions/committees/joint/strategic/committee.120922.en.html>

The Governance arrangements provide for a member of the Council to be part of the GBEB call-in panel.

The appointment is annual; the appointee should be independent of the GBEB membership nor should the person be involved in the decision making they are being asked to consider as a call-in.

Officers suggest this appointment should automatically be the Chairman of the Overview and Scrutiny Committee, with the Vice-Chairman acting as substitute if necessary.

### **3.7 Organisations no longer requiring representation**

The Local Government Association had two additional representation roles, the Urban Commission and the Rural Commission, appointments to the replacement internal groups within the Association will be taken from the membership of the General Assembly. It is therefore suggested that consideration of the Council's appointed representative on the General Assembly should be a councillor who would be able to seek this position from within the Assembly.

### **3.8 Future direction**

Member representation on Outside Bodies offers a significant and valuable opportunity to support, engage in, and add value to the work of a diverse range of groups and organisations that support our communities and the Council in achieving commonly shared goals and ambitions. In order to enhance the value of Member representation on Outside Bodies, in 2014/15 the Director for Communities will undertake a review of support for Members on Outside Bodies that will seek to provide:

- Officer support for Members: identifying a contact officer for Members for each Outside Body;
- Advice and guidance to Members pertinent to their role on the Outside Body;
- A means by which information on Member representation on Outside Bodies is communicated back to the Council;
- A review of any gaps in Member representation on Outside Bodies i.e. are there any groups where Member representation would be desirable, but isn't currently in place;
- A means for Outside Bodies to comment on the role of Members on their body to ensure the role brings value to both the Outside Body and the Council.

### **3.9 Suggested representational changes**

The Leader is requested to consider that the following appointments be permanently linked to particular positions

No. 16

Safeguarding Children Champion - Cabinet Member for Health & Wellbeing

No. 22

Local Democracy Network - Chairman of Joint Governance & Audit and Chairman of the Overview and Scrutiny Committee

No. 25

West Sussex Joint Planning Board- Chairman of the Planning Committee

## **4.0 Legal**

- 4.1 Involvement in Outside Bodies is part of the key role and duties of a District Councillor, as set out in Article 2 of the Constitution.
- 4.2 The terms of reference of the Leader of the Council, as set out in Part 3 of the Constitution, include the consideration of appointments to Outside Bodies.

## **5.0 Financial implications**

- 5.1 There are no financial implications resulting from this report although the member appointed may be entitled to claim some allowances under the 'Members Allowances Scheme'

## **6.0 Conclusion**

- 6.1 The Leader is asked to consider the appointment details for each Outside Body, as set out above and in the Annexes, and nominations received from Group Leaders and individual councillors.
- 6.2 The Leader is invited to complete the information at Annex B as a recommendation to the Annual Meeting of the Council on 12 June 2014.

## **7.0 Recommendation**

- 7.1 That the Leader receives nominations from Councillors for appointment to Outside Bodies, consulting with Group Leaders and Officers on any matters of clarification
- 7.2 The Leader notes that there will be a review of representation on Outside Bodies during 2014/15 as detailed in paragraph 3.8
- 7.3 that, having received representations from Councillors, the Leader determines his nominations to the Outside Bodies by completing Annex B as a recommendation to Council for approval at the Annual Meeting on 12 June 2014 taking into account matters raised in paragraph 3 of the report.

## **Local Government Act 1972**

### **Background Papers:**

Adur District Council Constitution  
Various Returns of information from Outside Bodies

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## **Schedule of other matters**

### **1.0 Council Priority**

1.1 This report relates to two of the Corporate Priorities:

Supporting and improving the local economy

A mixed economy of Partnership working

#### **Specific Action Plans**

2.1 This report does not relate to any specific Action Plans.

### **3.0 Sustainability Issues**

3.1 Matter considered and no issues identified.

### **4.0 Equality Issues**

4.1 Matter considered and no issues identified.

### **5.0 Community Safety issues (Section 17)**

5.1 Matter considered and no issues identified.

### **6.0 Human Rights Issues**

6.1 Matter considered and no issues identified.

### **7.0 Reputation**

7.1 Matter considered and no issues identified.

### **8.0 Consultations**

8.1 Consultation has been undertaken with each Outside Body organisation and with each Member of the Council, as set out in the report.

### **9.0 Risk assessment**

9.1 Matter considered and no issues identified.

### **10.0 Health & Safety Issues**

10.1 Matter considered and no issues identified.

### **11.0 Procurement Strategy**

11.1 Matter considered and no issues identified.

### **12.0 Partnership working**

12.1 The report relates to working in partnership with various local organisations.