



If you have any questions about this decision please contact Democratic Services on 01903 221150 or email democratic.services@worthing.gov.uk.

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| Record of Decision: Member Training Programme | | | |
| Decision taken by: Leaders | | | |
| Declaration of Prejudicial Interests: I hereby confirm that I do not have a prejudicial interest in this item. | | | |
| Declaration of Personal Interests: None | | | |
| <p>Decision: That the Initial Member Training programme set out in Annex A of the report be adopted subject to the following amendments –</p> <ul style="list-style-type: none"> i) Session topic No 3 – Chairing skills (Chairs & V-Chairs): <ul style="list-style-type: none"> • ‘Mandatory’ for new Chairs and Vice-Chairs and ‘Highly Desirable’ for existing Chairs and Vice Chairs. ii) Session Topics: <ul style="list-style-type: none"> No 6 – Safeguarding Children & vulnerable adults; No 7 – Equalities & diversities for all; No 8 – Data protection for all; No 12 - Finance – general (All); No 26 – Behaviour & conduct of Members (All): <ul style="list-style-type: none"> • Added to ‘Highly desirable’ column and removed from ‘Mandatory’ column. | | | |
| Key Decision: Yes / No | | | |
| <p>Reasons for the Decision: Reduction in number of ‘Mandatory’ session topics due to the lack of sanctions available for non attendees.</p> | | | |
| Alternative Options Considered: As set out in the report | | | |
| Other Matters Considered: | | | |
| Legal Advice and Issues | ✓ | Financial Advice and Issues | ✓ |
| Sustainability Issues | ✓ | Equality Issues | ✓ |
| Community Safety Issues | ✓ | Human Rights Issues | ✓ |
| Reputation | ✓ | Risk Assessment | ✓ |
| Health and Safety Issues | ✓ | | |

Consultation: This report was circulated to Councillors on 9 May 2011. The following consultation responses were noted by the decision maker: The Worthing Leader of the Council, Cllr Paul Yallop, and the Executive Head of Legal & Democratic Services, Jeremy Cook.

Background Papers:

- (a) Notes of meeting between officers, MacLaine Training Limited and Innovation and Sufficiency South East, dated 26 May 2010;
- (b) Report to Joint Overview and Scrutiny Committee on 17 June 2010 and Joint Strategic Committee on 29 June 2010;
- (c) Minutes of the Joint Overview & Scrutiny Committee on 17 June 2010;
- (d) Record of Decisions of Joint Strategic Committee on 29 June 2010;
- (e) Report to Joint Strategic Committee on 27 January 2011;
- (f) Record of Decisions of Joint Strategic Committee on 27 January 2011;
- (g) Notes of meetings of the Internal Training Team on 17 February 2011, 21 March 2011 and 7 April 2011.

Lead Officer:

Jeremy Cook
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Call-in: The call in deadline for this decision will be 5:00pm on 24 May 2011.



Signed:

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Date: 17 May 2011

Name: Councillor Neil Parkin

Decision Ref No: LDR/033/10-11