



Outside Body Appointments 2011/12

Report by the Executive Head of Legal and Democratic Services

1.0 Summary

1.1 This report asks the Leader to consider nomination for appointments to the Council's Outside Bodies and make a recommendation to the Annual Meeting of the Council on 19 May 2011.

2.0 Background

2.1 Each year, the Council appoints Members to represent the authority at meetings of various local organisations, such as community groups, referred to as Outside Bodies. These appointments strengthen the links and aid communication between the Council and the community and contribute to the role of local Councillors.

2.2 The Leader of the Council has delegated powers to consider the nominations received from Members and make a recommendation to Annual Council.

2.3 Each of the Council's current Outside Bodies were consulted regarding their appointment(s) in early March 2011 and the details updated accordingly. Following this, all Councillors were invited to nominate themselves via their group Leaders for the Outside Bodies they were interested in being appointed to.

2.4 Details of the Council's Outside Bodies and current appointments are set out in Annex A.

3.0 Outside Bodies - Appointment Details

3.1 Each Outside Body has specific requirements regarding their appointment(s) such as any special skills or interests required. These are set out in full in Annex A. The Leader is asked to consider each of these requirements when determining the recommended appointment(s). Details are highlighted below:

3.2 Outside Body No. 3 - Adur and Worthing Homelessness Forum:

The appointment to this Outside Body should be the Cabinet Member for Regeneration.

3.3 Outside Body No. 4 - Adur and Worthing Safer Communities Partnership

The appointment to this Outside Body should be the Cabinet Member for Health Safety and Wellbeing.

3.4 Outside Body No. 6 - Adur and Worthing Business Partnership (formerly Adur Economic Partnership)

There is now the requirement for the appointment to this Outside Body to be the Cabinet Member for Regeneration

3.5 Outside Body No. 10 – Heritage Champion Member

The current Lead Member may remain in this appointment for the duration of their membership on the Council. To be endorsed annually by Annual Council.

3.6 Outside Body No. 18 – Quayside Youth Centre Management Committee

Representative of Southwick and / or Fishersgate preferred.

3.7 Outside Body No. 20 – Safeguarding Children Champion Member

The current Lead Member may remain in this appointment for the duration of their membership on the Council. To be endorsed annually by Annual Council

3.8 Outside Body No. 25 - South Downs National Park Authority

This is a joint Outside Body appointment with Worthing Borough Council and as such should be delegated to Joint Strategic Committee.

3.9 Outside Body No. 22 – Shoreham Airport Consultative Committee

This appointment is most relevant to Members with close links to the airport and / or neighbouring wards.

3.10 Outside Body No. 26 - South East Employers:

The appointment to this Outside Body must not be an employee of another local authority.

3.11 Outside Body No. 27 - West Sussex Health Overview and Scrutiny Committee

The appointment to this Outside Body should be a member of Overview and Scrutiny. Indefinite appointment. To be reviewed annually at Annual Council.

4.0 Legal

4.1 Involvement in Outside Bodies is part of the key role and duties of a District Councillor, as set out in Article 2 of the Constitution.

4.2 The terms of reference of the Leader of the Council, as set out in Part 3 of the Constitution, include the consideration of appointments to Outside Bodies.

5.0 Financial implications

5.1 There are no financial implications resulting from this report.

6.0 Conclusion

6.1 The Leader is asked to consider the appointment details for each Outside Body, as set out above and in Annex A, and nominations received from Group Leaders, and complete the information at Annex B for recommendation to the Annual Meeting of the Council on 19 May 2011.

7.0 Recommendation

7.1 That it be recommended to full Council at the Annual Meeting on 19 May 2011 that the appointments to the Council's Outside Bodies as set out in Annex B (as completed by the Leader) be approved.

Local Government Act 1972

Background Papers:

Adur District Council Constitution

Contact Officer:

Chris Cadman-Dando
Democratic Services Officer
01903 221364
chris.cadman-dando@adur-worthing.gov.uk

Schedule of other matters

1.0 Council Priority

1.1 This report does not relate to any specific Council Priorities but will contribute to the following aims in the Corporate Plan:

- 1. (b) Increase opportunities to work in partnership with other organisations.
- 4. (d) Work with communities, voluntary groups and others to deliver general wellbeing.

2.0 Specific Action Plans

2.1 This report does not relate to any specific Action Plans.

3.0 Sustainability Issues

3.1 Matter considered and no issues identified.

4.0 Equality Issues

4.1 Matter considered and no issues identified.

5.0 Community Safety issues (Section 17)

5.1 Matter considered and no issues identified.

6.0 Human Rights Issues

6.1 Matter considered and no issues identified.

7.0 Reputation

7.1 Matter considered and no issues identified.

8.0 Consultations

8.1 Consultation has been undertaken with each Outside Body organisation and with each Member of the Council, as set out in the report.

9.0 Risk assessment

9.1 Matter considered and no issues identified.

10.0 Health & Safety Issues

10.1 Matter considered and no issues identified.

11.0 Procurement Strategy

11.1 Matter considered and no issues identified.

12.0 Partnership working

12.1 The report relates to working in partnership with various local organisations.

Adur District Council - Outside Bodies

| | Outside Body | Current appointments |
|-----|---|--|
| 1. | 4 Sight | Councillor Ann Bridges Councillor Brian Coomber |
| 2. | Adur and Worthing Health and Wellbeing Partnership | Councillor Carson Albury Councillor David Simmons |
| 3. | Adur and Worthing Homelessness Forum | Councillor Jim Funnell |
| 4. | Adur and Worthing Safer Communities Partnership | Councillor David Simmons |
| 5. | Adur Community Leisure: Board of Trustees | Councillor Rod Hotton Councillor Fred Lewis |
| 6. | Adur and Worthing Business Partnership | Councillor Janet Mockridge |
| 7. | Waves Ahead Local Strategic Partnership | Councillor David Simmons Councillor Janet Mockridge (Sub) |
| 8. | Adur Voluntary Action | Councillor Brenda Collard |
| 9. | Coastal West Sussex Partnership | Councillor Jim Funnell Councillor Emma Evans (Sub) |
| 10. | Heritage Champion Member | Councillor Liza McKinney |
| 11. | Information Shop for Young People: Management Committee | Councillor Carson Albury Councillor Debbie Kennard |
| 12. | Lancing Youth Centre: Management Committee | Councillor Ann Bridges Councillor Stephanie Hedley-Barnes |
| 13. | Local Government Association Coastal Issues Special Interest Group | Councillor Liza McKinney |
| 14. | Local Government Association General Assembly | Councillor Julie Searle |
| 15. | Local Government Association The Rural Commission | Councillor Norman Wright |
| 16. | Local Government Association The Urban Commission | Councillor Pat Beresford |
| 17. | Marlipins Museum | Councillor Brian Coomber |

Outside Bodies Book – 2010/2011

| | Outside Body | Current appointments |
|-----|--|---|
| 18. | Quayside Youth Centre: Management Committee | Councillor Angus Dunn |
| 19. | Ropetackle Centre: Board of Trustees | Councillor Julie Searle |
| 20. | Safeguarding Children Champion Member | Councillor David Simmons |
| 21. | Shoreham and District Mental Health Association | Councillor Darren Burns |
| 22. | Shoreham Airport Consultative Committee | Councillor Keith Dollemore Councillor Mike Mendoza (Sub) |
| 23. | Shoreham Airport Regeneration Committee | Councillor Jim Funnell Councillor Emma Evans (Sub) |
| 24. | Shoreham Port Local Authority Liaison Committee | Councillor Janet Mockridge Councillor Julie Searle |
| 25. | South Downs National Park Authority | Councillor Jim Funnell |
| 26. | South East Employers | Councillor Rod Hotton |
| 27. | West Sussex Health Overview and Scrutiny Committee | Councillor Rod Hotton |
| 28. | West Sussex Joint Planning Board | Councillor Pat Beresford |

NAME OF THE ORGANISATION: 4SIGHT
(Meetings with local co-ordinator, Shoreham)

ADDRESS FOR CORRESPONDENCE: Pat Marshall
4SIGHT
East Wing - Adur Civic Centre
Ham Road
Shoreham by Sea
West Sussex
BN43 6PA

Telephone: 01273 454343

DETAILS OF MEETINGS: Frequency: Quarterly

Venue: As above

Time/Duration: 10:30 am (2 hours)

TYPE OF BUSINESS: Charity – Promoting the interest of the
visually impaired

SPECIAL SKILLS/INTEREST REQUESTED: None specified

NUMBER OF REPRESENTATIVES: 2 Councillors
Observer status - meetings on a regular
basis with local co-ordinator Mr Pat Marshall.

PRESENT REPRESENTATIVES: Councillor Ann Bridges
Councillor Brian Coomber

TERM: Annual appointment

| | |
|------------------------------------|---|
| NAME OF THE ORGANISATION: | Adur and Worthing Health and Wellbeing Partnership |
| ADDRESS FOR CORRESPONDENCE: | Tina Favier Community Wellbeing Manager Adur and Worthing Councils Telephone: 01273 263293 Email: tina.favier@adur-worthing.gov.uk |
| DETAILS OF MEETINGS: | Frequency: Approx every 3 months Venue: Various locations in Adur and Worthing Time/Duration: 2 hours |
| TYPE OF BUSINESS: | Adur and Worthing Health and Wellbeing Partnership is a sub-group of the Waves Ahead Local Strategic Partnership (The LSP for Adur and Worthing). Its primary objectives are to identify key health and wellbeing issues, and to prepare and monitor the action plan delivering health and wellbeing priorities from <i>Waves Ahead</i> (the joint Sustainable Community Strategy). (Chairmanship responsibilities rotate annually between Adur and Worthing Councils, NHS West Sussex, and West Sussex County Council). |
| SPECIAL SKILLS/INTEREST REQUESTED: | Any involving health and social care or specific age ranges, i.e. mental health, older people, promoting healthy lifestyles, health inequalities and many more. |
| NUMBER OF REPRESENTATIVES: | 1 Councillor. |
| PRESENT REPRESENTATIVES: | Councillor Carson Albury Councillor David Simmons |
| TERM: | Annual appointment |

| | |
|------------------------------------|--|
| NAME OF THE ORGANISATION: | Adur and Worthing Homelessness Forum |
| ADDRESS FOR CORRESPONDENCE: | Gary Thurston Housing Needs Manager Adur and Worthing Councils Telephone: 01273 263285 Email: gary.thurston@adur.gov.uk |
| DETAILS OF MEETINGS: | Frequency: Up to 6 times a year Venue: Adur Civic Centre Time/Duration: 10:00am - 2 hours |
| TYPE OF BUSINESS: | <p>The Homelessness Forum is made up of representatives from the statutory and voluntary sector: Adur DC, active RSLs, ESCC Adult Services, PCT, West Sussex Signpost, CABx, Probation Service and other voluntary groups.</p> <p>The purpose of the Forum is to monitor and drive the development of services for homeless people, and to prevent those at risk becoming homeless, through working in partnership. The main objectives are:</p> <ul style="list-style-type: none">• To oversee the implementation of the homelessness strategy• To undertake activities towards its implementation• To monitor the success of the strategy;• To influence areas of service development• To identify funding streams |
| SPECIAL SKILLS/INTEREST REQUESTED: | The appointed member should be the appropriate Cabinet Member. (The Cabinet Member for Regeneration). |
| NUMBER OF REPRESENTATIVES: | 1 Councillor |
| PRESENT REPRESENTATIVES: | Councillor Jim Funnell |
| TERM: | Annual appointment |

| | |
|------------------------------------|--|
| NAME OF THE ORGANISATION: | Adur and Worthing Safer Communities Partnership |
| ADDRESS FOR CORRESPONDENCE: | Jacqui Cooke Community Safety Manager Adur and Worthing Councils jacqui.cooke@worthing.gov.uk Telephone: 0845 6070999 - Ext. 81747 |
| DETAILS OF MEETINGS: | Frequency: 4 or 5 meetings per annum Venue: Various venues around Adur and Worthing Time/Duration: Daytime. Approx. 2-3hrs |
| TYPE OF BUSINESS: | The Safer Communities Partnership aims to make Adur and Worthing a safer place by securing sustainable reductions in criminal and anti-social behaviour. The Partnership is made up of representatives from Adur District Council, Worthing Borough Council, NHS West Sussex, West Sussex County Council, the Fire and Rescue Service, Sussex Probation and Sussex Police. |
| SPECIAL SKILLS/INTEREST REQUESTED: | The appointed member should be the appropriate Cabinet Member. (The Cabinet Member for Health, Safety and Wellbeing). |
| NUMBER OF REPRESENTATIVES: | 1 Councillor |
| PRESENT REPRESENTATIVES: | Councillor David Simmons |
| TERM: | Annual appointment |

NAME OF THE ORGANISATION: Adur Community Leisure – Board of Trustees

ADDRESS FOR CORRESPONDENCE: Jonathan Tatchell
Company Secretary
Impulse Leisure
Blackshots Lane
Grays
Essex
RM16 2JU

Telephone: 01375 383263

DETAILS OF MEETINGS: Frequency: Six meetings per annum

Venue: Lancing or Southwick Leisure Centre

Time/Duration: Normally Monday evenings at 6:00pm. 2 hours.

TYPE OF BUSINESS: Charitable Trust - Adur Community Leisure - sole objectives of managing and developing Adur's leisure facilities and staff.

SPECIAL SKILLS/INTEREST REQUESTED: Members will appreciate the need to ensure that the Trust has the best possible mix of skills and experience on its Board. Once appointed to the Board, Members will have to ensure that they separate their potential areas of conflict very carefully and put the needs of the Trust before the needs of the Council at the relevant times.

NUMBER OF REPRESENTATIVES: 2 Councillors

PRESENT REPRESENTATIVES: Councillor Rod Hotton (since May 2009)
Councillor Fred Lewis (since May 2010)

TERM: Maximum of 4 years – Appointment to be reviewed annually at Annual Council

| | |
|-----------------------------------|--|
| NAME OF THE ORGANISATION: | Adur and Worthing Business Partnership |
| ADDRESS FOR CORRESPONDENCE: | Clare Mangan The Company Secretary Adur and Worthing Business Partnership Adur Civic Centre Telephone: 01273 263066 |
| DETAILS OF MEETINGS: | Frequency: Quarterly Venue: Various venues – across Adur and Worthing Time/Duration: Normally Wednesday mornings – normally 5pm to 8pm |
| TYPE OF BUSINESS: | To work in partnership with all economic development agencies to secure economic regeneration of the local economy, to open up new business opportunities and to promote competitiveness and employment growth. To liaise with business organisations and educational establishments in Worthing, Adur and surrounding areas to enable, facilitate and develop the delivery of skills, training and learning as broadly and widely to the community as practicable. |
| SPECIAL SKILLS/INTEREST REQUIRED: | Requirement to be the Cabinet Member for Regeneration |
| NUMBER OF REPRESENTATIVES: | 1 Councillor |
| PRESENT REPRESENTATIVES: | Councillor Janet Mockridge Peter Latham |
| TERM: | Annual appointment |

NAME OF THE ORGANISATION: Waves Ahead Local strategic Partnership
(The LSP for Adur and Worthing)

ADDRESS FOR CORRESPONDENCE: Tina Favier
Community Wellbeing Manager
Adur and Worthing Councils

Telephone: 01273 263293
Email: tina.favier@adur-worthing.gov.uk

DETAILS OF MEETINGS: Frequency: Approx every 3 months

Venue: Various locations in Adur and
Worthing

Time/duration: Daytime. Approx. 2 hours.
(Normally Wednesdays)

TYPE OF BUSINESS: The LSP Executive Board is a cross district
strategic group. Its purpose is strategically
managing and coordinating of the work of the
LSP to implement the joint Sustainable
Community Strategy – *Waves Ahead* –
ensuring effective performance management.

SPECIAL SKILLS/INTEREST REQUESTED:

NUMBER OF REPRESENTATIVES: 1 Councillor plus 1 Substitute

PRESENT REPRESENTATIVE: Councillor David Simmons
Councillor Janet Mockridge (Substitute)

TERM: Annual appointment

NAME OF THE ORGANISATION: Adur Voluntary Action

ADDRESS FOR CORRESPONDENCE: Adrian Barritt
Adur Voluntary Action (formerly Adur CVS)
Chesham House
South Street
Lancing
West Sussex
BN15 8AJ

Telephone: 01903 854983
Email: adrian@adurvoluntaryaction.org

DETAILS OF MEETINGS: Frequency: 4 per annum

Venue: Meetings in Lancing.

Time/Duration: 5.45pm. Approx. 1hr.
(7:00pm / up to 2hrs for the AGM)

TYPE OF BUSINESS: Support and co-ordination of voluntary organisations and volunteering activity in the Adur District; representation and liaison with statutory bodies and other voluntary organisations. Delivery of services to the public including Health Training, Homefront, letting of meeting rooms, training activities, internet services. Provision of office services for voluntary groups, promotion of voluntary services.

SPECIAL SKILLS/INTEREST REQUESTED: Interest in voluntary organisation work and any professional qualification or experience that would assist the executive to carry out their duties.

NUMBER OF REPRESENTATIVES: 1 Councillor and 1 Officer

PRESENT REPRESENTATIVES: Councillor Brenda Collard
Appropriate Strategic Director or nominee

TERM: Annual appointment

NAME OF THE ORGANISATION: Coastal West Sussex Partnership Board

ADDRESS FOR CORRESPONDENCE: Clare Chester
Coastal Regeneration Manager
West Sussex County Council
The Grange
Tower Street
Chichester
PO19 1RH

Telephone: 01243 756703
Email: clare.chester@westsussex.gov.uk

DETAILS OF MEETINGS: Frequency: Quarterly

Venue: Various venues on the West Sussex south coast.

Time/Duration: 2:00pm to 4:00pm

TYPE OF BUSINESS: A partnership of West Sussex organisations who have joined together to tackle the big economic issues facing coastal towns including Selsey, Bognor Regis, Littlehampton, Worthing and Shoreham. The priority areas for action include business enterprise, employment and skills and town centre regeneration.

SPECIAL SKILLS/INTEREST REQUESTED:

NUMBER OF REPRESENTATIVES: 1 Councillor plus 1 Substitute

PRESENT REPRESENTATIVES: Councillor Jim Funnell
Councillor Emma Evans (Substitute)

TERM: Annual appointment

NAME OF THE ORGANISATION: Heritage Champion Member

ADDRESS FOR CORRESPONDENCE: English Heritage
South East Regional Office
Eastgate Court
195-205 High Street
Guildford
GU1 3EH

Telephone: 01483 252000
Email: champions@english-heritage.org.uk

DETAILS OF MEETINGS: Various training and conference events.

TYPE OF BUSINESS: Established in 2004, the Heritage Champions are a network of people in local authorities, almost all Councillors, who have been selected by their councils to be advocates for the historic environment within their authority. Champions, with support from English Heritage, support and advocate for the historic environment within the local authority. To help them do this, English Heritage provides them with expert advice, high level networking opportunities and specifically tailored training events.

For more information visit www.helm.org.uk

SPECIAL SKILLS/INTEREST REQUESTED: The key objective for the Heritage Champion is to ensure that the historic environment plays a central role in the development of all the authority's policies, plans, targets and strategies. Champions can provide a focal point, bringing together different departments, and work to persuade colleagues in both the local authority and the wider community that the historic environment offers many opportunities to improve the quality of life for everyone.

NUMBER OF REPRESENTATIVES: 1 Councillor

PRESENT REPRESENTATIVES: Councillor Liza McKinney

TERM: The current lead member may remain in this appointment for the duration of their membership on the Council. To be endorsed annually by Annual Council.

| | |
|-----------------------------------|--|
| NAME OF THE ORGANISATION: | Information Shop for Young People Management Committee |
| ADDRESS FOR CORRESPONDENCE: | Abi Burnage Adur Information Shop c/o Lancing Youth Centre Penhill Lancing BN15 8HA Telephone: 01903 763639 Email: abi.burnage@westsussex.gov.uk |
| DETAILS OF MEETINGS: | Frequency: Every two months Venue: Lancing (Treasurer's house) Time/Duration: 6:30pm to 8:00pm |
| TYPE OF BUSINESS | Adur Information Shop is a 'drop in' for young people aged 13-25 to gain access to information, advice and support on any issues affecting them. Enquiries vary from housing, financial, employment, relationship, sexual health or counselling. In the current climate we are supporting increasing numbers of young people to complete CVs, job searches and deal with debt. |
| SPECIAL SKILLS/INTEREST REQUESTED | Interest in the promotion of the welfare of young people |
| NUMBER OF REPRESENTATIVES | 2 Councillors |
| PRESENT REPRESENTATIVES | Councillor Carson Albury Councillor Debbie Kennard |
| TERM | Annual appointment |

NAME OF THE ORGANISATION: Lancing Youth Centre
Management Committee
(Neighbourhood Youth Committee)

ADDRESS FOR CORRESPONDENCE: Aimee Humphrey
Lancing Youth Centre
Penhill Road
Lancing
West Sussex
BN15 8HA

Telephone: 01903 754901

DETAILS OF MEETINGS: Frequency: 6 meetings per annum

Venue: Lancing Youth Centre

Time/Duration: 7.30pm –10.00pm (Normally
Thursdays)

TYPE OF BUSINESS: Youth and Community work.

SPECIAL SKILLS/INTEREST REQUESTED: Interest in social education of young people
between the ages of 13 and 18.

NUMBER OF REPRESENTATIVES: 2 Councillors

PRESENT REPRESENTATIVES: Councillor Ann Bridges
Councillor Stephanie Hedley-Barnes

TERM: Annual appointment

NAME OF THE ORGANISATION: Local Government Association
Coastal Issues Special Interest Group

ADDRESS FOR CORRESPONDENCE: Marion Stribling
Local Government Association
Local Government House
Smith Square
London
SW1P 3HZ

Telephone: 020 7664 3000
Fax: 020 7664 3030
Direct Line: 020 7664 3040
Email: memberservices@lga.gov.uk

DETAILS OF MEETINGS: Frequency: 4 meetings per annum

Venue: London and / or a coastal location

Time/Duration: 10:00am to 3:00pm

TYPE OF BUSINESS: The objectives of the group are:

- To increase awareness and debate at national and European level of environmental, economic and social issues and concerns that directly affect or which may so affect coastal, estuarine and maritime communities;
- To act as a focus for liaison between local authorities and other bodies representing coastal, estuarine and maritime interests;
- To secure improved cross departmental co-ordination within Central Government on coastal, estuarine and maritime issues with a view to ensuring consistency in policy and the provision of resources.

SPECIAL SKILLS/INTEREST REQUESTED: Councillor Liza McKinney

NUMBER OF REPRESENTATIVES: 1 Councillor

PRESENT REPRESENTATIVES: N/A

TERM: Annual appointment

| | |
|------------------------------------|---|
| NAME OF THE ORGANISATION: | Local Government Association General Assembly |
| ADDRESS FOR CORRESPONDENCE: | Local Government House Smith Square London SW1P 3HZ Contact Officer: Noleen Rosen Telephone: 020 7664 3215 |
| DETAILS OF MEETINGS: | Frequency : 1 meetings per annum Venue: Annual Conference at a national venue Time/duration: All day |
| TYPE OF BUSINESS: | Discussion on a variety of issues facing local government in the England and Wales. |
| SPECIAL SKILLS/INTEREST REQUESTED: | Sound knowledge of local governance |
| NUMBER OF REPRESENTATIVES: | 1 Councillor |
| PRESENT REPRESENTATIVES: | Councillor Julie Searle |
| TERM: | Annual appointment |

NAME OF THE ORGANISATION: Local Government Association
The Rural Commission

ADDRESS FOR CORRESPONDENCE: Marion Stribling
Local Government Association
Local Government House
Smith Square
London
SW1P 3HZ

Telephone: 020 7664 3000
Fax: 020 7664 3030
Direct Line: 020 7664 3040
Email: memberservices@lga.gov.uk

DETAILS OF MEETINGS: Frequency: 2 meetings per annum

Venue: London and a rural member authority

Time/Duration: All day

TYPE OF BUSINESS: To provide the forum within the LGA for
member authorities with an interest in rural
issues.

SPECIAL SKILLS/INTEREST REQUESTED:

NUMBER OF REPRESENTATIVES: 1 Councillor and 1 Councillor or Officer

PRESENT REPRESENTATIVES: Councillor Norman Wright

TERM: Annual appointment

NAME OF THE ORGANISATION: Local Government Association
The Urban Commission

ADDRESS FOR CORRESPONDENCE: Marion Stribling
Local Government Association
Local Government House
Smith Square
London
SW1P 3HZ

Telephone: 020 7664 3000
Fax: 020 7664 3030
Direct Line: 020 7664 3040
Email: memberservices@lga.gov.uk

DETAILS OF MEETINGS: Frequency: 2 meetings per annum

Venue: London

Time/Duration: All day

TYPE OF BUSINESS: To provide the forum within the LGA for
Member Authorities with an interest in Urban
Affairs

SPECIAL SKILLS/INTEREST REQUESTED:

NUMBER OF REPRESENTATIVES: 1 Councillor and 1 Councillor or Officer

PRESENT REPRESENTATIVES: Councillor Pat Beresford

TERM: Annual appointment

| | |
|------------------------------------|---|
| NAME OF THE ORGANISATION: | Marlipins Museum |
| ADDRESS FOR CORRESPONDENCE: | James Thatcher Marlipins Museum 36 High Street Shoreham-by-Sea BN43 5DA Telephone: 01273 462994 Email: marlipins@sussexpast.co.uk |
| DETAILS OF MEETINGS: | Frequency: 2 meetings per year Venue: Marlipins Museum Time/Duration: Afternoon – 2:00pm |
| TYPE OF BUSINESS: | To manage the activities of the Museum. |
| SPECIAL SKILLS/INTEREST REQUESTED: | Interest in heritage and conservation |
| NUMBER OF REPRESENTATIVES: | 1 Councillor |
| PRESENT REPRESENTATIVES: | Councillor Brian Coomber |
| TERM: | Annual appointment |

| | |
|------------------------------------|--|
| NAME OF THE ORGANISATION: | Quayside Youth Centre Management Committee |
| ADDRESS FOR CORRESPONDENCE: | Youth Worker Upper Kingston Lane Southwick West Sussex BN42 4RE Telephone: 01273 592809 |
| DETAILS OF MEETINGS: | Frequency: Approx. 6 meetings per annum Venue: Quayside Youth Centre Time/Duration: Weekday evenings, normally 7:00pm. |
| TYPE OF BUSINESS: | Youth and Community work. |
| SPECIAL SKILLS/INTEREST REQUESTED: | Interest in social education of young people between the ages of 13 and 18. Representative of Southwick and / or Fishersgate preferred. |
| NUMBER OF REPRESENTATIVES: | 1 Councillor and 1 appropriate senior officer or nominee |
| PRESENT REPRESENTATIVES: | Councillor Angus Dunn |
| TERM: | Annual appointment |

NAME OF THE ORGANISATION: Ropetackle Centre: Board of Trustees

ADDRESS FOR CORRESPONDENCE: Neville Pressley - Finance Director
Ropetackle Centre
Little High Street
Shoreham by Sea
West Sussex
BN43 5EG

Telephone: 01273 464440

DETAILS OF MEETINGS: Frequency: 8 meetings per year

Venue: Ropetackle Centre

Time/Duration: Normally evening meetings – 2 hours.

TYPE OF BUSINESS: The management of the Ropetackle Centre.

SPECIAL SKILLS/INTEREST REQUESTED:

NUMBER OF REPRESENTATIVES: 1 Councillor

PRESENT REPRESENTATIVES: Councillor Julie Searle

TERM: Annual appointment

NAME OF THE ORGANISATION: Safeguarding Children Champion Member

ADDRESS FOR CORRESPONDENCE: Tina Favier
Community Wellbeing Manager
Adur and Worthing Councils

DETAILS OF MEETINGS: Adur and Worthing Young People's forum
(thematic group of Local Strategic Partnership)

TYPE OF BUSINESS: The Children Act 2004 introduced new duties for District and Borough Councils for safeguarding and promoting the welfare of children through co-operation and communication with key bodies and agencies. Government guidance has set out that for all tiers of local authorities, an elected member should be appointed with responsibilities for safeguarding children.

SPECIAL SKILLS/INTEREST REQUESTED: The key objective for the Safeguarding Children Champion Member is to ensure that consideration is given to children and young people in the decision making of the Council, that Adur has support for the application of the Safeguarding Policy, and ensuring Council involvement in the Children's Trust (delivering the West Sussex Children and Young Peoples Plan).

NUMBER OF REPRESENTATIVES: 1 Councillor

PRESENT REPRESENTATIVES: Councillor David Simmons

TERM: The current lead member may remain in this appointment for the duration of their membership on the Council. To be endorsed annually by Annual Council.

| | |
|------------------------------------|--|
| NAME OF THE ORGANISATION: | Shoreham and District Mental Health Association |
| ADDRESS FOR CORRESPONDENCE: | Gaynor Platt The Corner House (Resource Centre) 45 Southwick Street Southwick West Sussex BN42 4TH Telephone: 01273 871575 |
| DETAILS OF MEETINGS: | Frequency: Bi-Monthly - Wednesdays Venue: The Corner House Time/Duration: 5pm (2 hours) |
| TYPE OF BUSINESS: | Provides a resource centre for the recovery of the mentally ill and to lobby for and further the interests of its members and local residents and to provide interest and action in the cause of mental illness. |
| SPECIAL SKILLS/INTEREST REQUESTED: | An interest in the health provision of local residents. |
| NUMBER OF REPRESENTATIVES: | 1 Councillor |
| PRESENT REPRESENTATIVES: | Councillor Darren Burns |
| TERM: | Annual appointment |

NAME OF THE ORGANISATION: Shoreham Airport Consultative Committee

ADDRESS FOR CORRESPONDENCE: Christine Smith
Shoreham Airport
Shoreham by Sea
West Sussex
BN43 5FF

Telephone: 01273 467375

DETAILS OF MEETINGS: Frequency: Quarterly

Venue: Shoreham Airport

Time/Duration: 2:30pm (Normally Wednesdays)

TYPE OF BUSINESS: The Committee provides a forum for those operating and using the Airport and those environmentally affected by the Airport.

SPECIAL SKILLS/INTEREST REQUESTED: This appointment is most relevant to Members with close links to the airport and / or neighbouring wards.

NUMBER OF REPRESENTATIVES: 1 Councillor plus 1 Substitute

PRESENT REPRESENTATIVES: Councillor Keith Dollemore
Councillor Mike Mendoza (Substitute)

TERM: Annual appointment

NAME OF THE ORGANISATION: Shoreham Airport Regeneration Committee

ADDRESS FOR CORRESPONDENCE: Christine Smith
Shoreham Airport
Shoreham by Sea
West Sussex
BN43 5FF

Telephone: 01273 467375

DETAILS OF MEETINGS: Frequency: Quarterly

Venue: Shoreham Airport

Time/Duration: Normally afternoons for 1 hour.

TYPE OF BUSINESS: The Airport Regeneration Committee meets to discuss the planning and redevelopment of Shoreham Airport with the aim of keeping stakeholders informed of any future plans. Representatives are invited from Adur, Worthing, Brighton and Hove and West Sussex Councils and the Environment Agency.

SPECIAL SKILLS/INTEREST REQUESTED: A knowledge of the airport would be beneficial.

NUMBER OF REPRESENTATIVES: 1 Councillor plus 1 Substitute

PRESENT REPRESENTATIVES: Councillor Jim Funnell
Councillor Emma Evans (Substitute)

TERM: Annual appointment

NAME OF THE ORGANISATION: Shoreham Port Local Authority Liaison Committee

ADDRESS FOR CORRESPONDENCE: Mary Hill
Shoreham Port
Nautilus House
90-100 Albion Street
Southwick
West Sussex
BN42 4ED

Telephone: 01273 598111
Email: mhill@shoreham-port.co.uk

DETAILS OF MEETINGS: Frequency: 2 meetings per year

Venue: Shoreham Port

Time/Duration: Normally 11:00am - 2 hours

TYPE OF BUSINESS: The Local Authority Liaison Committee is attended by representatives of Adur District Council, Brighton & Hove City Council, West Sussex County Council, SEEDA and Shoreham Port Authority. It is a forum for consultation and information flow.

SPECIAL SKILLS/INTEREST REQUESTED: Interest in and knowledge of the Port.

NUMBER OF REPRESENTATIVES: 2 Councillors

PRESENT REPRESENTATIVES: Councillor Janet Mockridge
Councillor Julie Searle

TERM: Annual appointment

| | |
|------------------------------------|--|
| NAME OF THE ORGANISATION: | South Downs National Park Authority |
| ADDRESS FOR CORRESPONDENCE: | Fiona MacLeod South Downs National Park Authority Establishment Team Rosemary's Parlour North Street Midhurst West Sussex GU29 9SB Telephone: 01730 817285 Mobile: 07917 636753 Email: fiona.macleod@southdowns.gov.uk |
| DETAILS OF MEETINGS: | Frequency: 7 meeting of the full Authority per year plus task groups and committees as required. Venue: Various within Park boundaries. Time/Duration: Normally 2:00pm |
| TYPE OF BUSINESS: | The two main purposes of the SDNPA are to: <ul style="list-style-type: none">• conserve and enhance the natural beauty, wildlife and cultural heritage; and• promote opportunities for the understanding and enjoyment of the special qualities of the South Downs National Park by the public. The overall purpose of the Member role on the NPA is to ensure that the NPA fulfils its objectives and does so in a way that best suits the special characteristics of the National Park. |
| SPECIAL SKILLS/INTEREST REQUESTED: | Skills and Knowledge Framework table set by South Downs National Park Authority available on request. |
| NUMBER OF REPRESENTATIVES: | 1 Councillor representing Adur District Council and Worthing Borough Council |
| PRESENT REPRESENTATIVES: | Councillor Jim Funnell (from May 2010) |
| TERM: | 4 year term - To be reviewed annually and delegated to Joint Strategic Committee for reappointment (if necessary). |

NAME OF THE ORGANISATION: South East Employers

ADDRESS FOR CORRESPONDENCE: Pam Barber
PA to Regional Director
Newfrith House
21 Hyde Street
Winchester
Hampshire
SO23 7DR

Telephone: 01962 840664

DETAILS OF MEETINGS: Frequency: 3 meetings per annum (AGM in July plus November and March) and 2 seminars.

Venue: London

Time/Duration: All meetings have a formal agenda followed by speakers on matters of current interest and last from 10.30am - 3.30pm.

TYPE OF BUSINESS: SEE aims to represent Council's collective interests at national and regional level. Providing expert and local knowledge and advice on employee relations, organisational development, workforce planning, equality and diversity, recruitment and assessment, pay, grading and allowances, mediation and conflict resolution, performance management and appraisals systems. Providing seminars, development opportunities and events for Councillors and officers.

SPECIAL SKILLS/INTEREST REQUESTED: An interest in employment and management matters and in governance, scrutiny and partnership working.

NUMBER OF REPRESENTATIVES: 1 Councillor and 1 Substitute.

PRESENT REPRESENTATIVES: Councillor Rod Hotton

TERM: Annual appointment (July to June)

NB. In order to comply with the requirements of the Local Government and Housing Act 1987 (Paragraph 12), the representative should not be an employee of another local authority or a full time employee of any of the local government unions.

NAME OF THE ORGANISATION: West Sussex Health Overview and Scrutiny Committee

ADDRESS FOR CORRESPONDENCE: Rob Castle
West Sussex County Council
County Hall
West Street
Chichester
PO19 1RQ

Telephone: 01243 752707

DETAILS OF MEETINGS: Frequency: 6 meetings per annum

Venue: County Hall, Chichester

Time/Duration: Thursdays. 10:30am.

TYPE OF BUSINESS: The Committee (HOSC) has a statutory power to review and scrutinise any matter relating to the planning, provision and operation of health services, health and wellbeing and matters of general concern affecting the determinants of health for the community of the West Sussex area.

Key objectives are to improve the health of people who live in West Sussex, to address health inequality, to address access to health facilities, to promote continuous improvement of health and health services that impact upon health and to act as a 'critical friend' to local NHS bodies.

SPECIAL SKILLS/INTEREST REQUESTED: Knowledge of health and/or social care and an interest in promoting health and health matters.

(Representative(s) must be Overview and Scrutiny members)

NUMBER OF REPRESENTATIVES: 1 Councillor

PRESENT REPRESENTATIVES: Councillor Rod Hotton

TERM: Indefinite appointment. To be reviewed annually at Annual Council.

| | |
|------------------------------------|---|
| NAME OF THE ORGANISATION: | West Sussex Joint Planning Board |
| ADDRESS FOR CORRESPONDENCE: | Louise Gibbons Mid Sussex District Council Oaklands Haywards Heath West Sussex RH16 1SS Telephone: 01444 477322 Email: lousieg@midsussex.gov.uk |
| DETAILS OF MEETINGS: | Frequency: Quarterly meetings Venue: Venues around West Sussex Time/Duration: (2-3 hours) |
| TYPE OF BUSINESS: | The Joint Planning Board: <ul style="list-style-type: none">• coordinates the West Sussex local authorities' input to the Integrated Regional Strategy (or replacement strategy/strategies), supporting the work undertaken by the sub-regional groupings of the Gatwick Diamond, the Coastal West Sussex Partnership and the Rural Partnership.• acts as a conduit for sources of funding for work on Local Development Frameworks, including from the Public Service Board, so that the allocation of this funding reflects county-wide and local priorities.• coordinates the West Sussex response to proposed working arrangements and future policy direction for the South Downs National Park. |
| SPECIAL SKILLS/INTEREST REQUESTED: | An awareness of and ability to engage in regional, sub regional and strategic planning and development issues affecting West Sussex. |
| NUMBER OF REPRESENTATIVES: | 1 Councillor |
| PRESENT REPRESENTATIVES: | Councillor Pat Beresford |
| TERM: | Annual appointment |

| | Outside Body | Nomination |
|-----|---|-------------------|
| 1. | 4 Sight | |
| 2. | Adur and Worthing Health and Wellbeing Partnership | |
| 3. | Adur and Worthing Homelessness Forum | |
| 4. | Adur and Worthing Safer Communities Partnership | |
| 5. | Adur Community Leisure: Board of Trustees | |
| 6. | Adur and Worthing Business Partnership | |
| 7. | Waves Ahead Local Strategic Partnership | (Sub) |
| 8. | Adur Voluntary Action | |
| 9. | Coastal West Sussex Partnership | (Sub) |
| 10. | Heritage Champion Member | |
| 11. | Information Shop for Young People: Management Committee | |
| 12. | Lancing Youth Centre: Management Committee | |
| 13. | Local Government Association Coastal Issues Special Interest Group | |
| 14. | Local Government Association General Assembly | |
| 15. | Local Government Association The Rural Commission | |
| 16. | Local Government Association The Urban Commission | |
| 17. | Marlipins Museum | |

ANNEX B

| | Outside Body | Nomination |
|-----|--|-------------------|
| 18. | Quayside Youth Centre: Management Committee | |
| 19. | Ropetackle Centre: Board of Trustees | |
| 20. | Safeguarding Children Champion Member | |
| 21. | Shoreham and District Mental Health Association | |
| 22. | Shoreham Airport Consultative Committee | |
| | | (Sub) |
| 23. | Shoreham Airport Regeneration Committee | |
| | | (Sub) |
| 24. | Shoreham Port Local Authority Liaison Committee | |
| | | |
| 25. | South Downs National Park Authority (decision on position delegated to Joint Strategic Committee) | |
| 26. | South East Employers | |
| | | (Sub) |
| 27. | West Sussex Health Overview and Scrutiny Committee | |
| 28. | West Sussex Joint Planning Board | |