



Outside Body Appointments 2009/10

Report by the Executive Head of Legal and Democratic Services

1.0 Summary

- 1.1 This report asks the Leader to consider the nominations received from Members for appointments to the Council's Outside Bodies and make a recommendation to the Annual Meeting of the Council on 19 May 2009.

2.0 Background

- 2.1 Each year, the Council appoints Members to represent the authority at meetings of various local organisations, such as community groups, referred to as Outside Bodies. These appointments strengthen the links and aid communication between the Council and the community and contribute to the role of local Councillors.
- 2.2 In previous years, these appointments have been determined by full Council at the annual meeting. However, following recent amendments to the Constitution with the aim of easing this process, the Leader of the Council now has delegated powers to consider the nominations received from Members and make a recommendation to Annual Council.
- 2.3 Each of the Council's current Outside Bodies were consulted regarding their appointment(s) in early April 2009. Following this, all Councillors were invited to submit their nominations. Details of the nominations received, together with any supporting information submitted by Councillors, are set out in Annex A.
- 2.4 Details of the Council's Outside Bodies and current appointments are set out in Annex B.

3.0 Outside Bodies - Appointment Details

- 3.1 Each Outside Body has specific requirements regarding their appointment(s) such as any special skills or interests required. These are set out in full in Annex B. The Leader is asked to consider each of these requirements when determining the recommended appointment(s). Details are highlighted below:
- 3.2 **Outside Body No. 2 - Adur Community Leisure - Board of Trustees:**

Appointments to this Outside Body are for a maximum term of 4 years. One of the two current appointments has been in place since 2005 and therefore will need replacing.

3.3 Outside Body No. 3 - Adur Community Safety Partnership:

The appointment to this Outside Body should be the Cabinet Member for Health Safety and Wellbeing.

3.4 Outside Body No. 7 - Adur Editorial Board:

The 4 appointments to this Outside Body should include representation from each political group on the Council.

3.5 Outside Body No. 9 - Adur Homelessness Forum:

The appointment to this Outside Body should be the Cabinet Member for Regeneration.

3.6 Outside Body No. 11 - CenSus Joint Members Steering Group:

The appointments to this Outside Body should be executive members (i.e. Cabinet Members).

3.7 Outside Body No. 29 - Shoreham Harbour JAAP - Member Steering Group:

The appointments to this Outside Body should include the Leader, the Cabinet Member for Regeneration and a Ward Councillor local to the harbour area.

3.8 Outside Body No. 32 - South East Employers:

The appointment to this Outside Body must not be an employee of another local authority.

3.9 Outside Body No. 33 - West Sussex Health Overview and Scrutiny Committee

The terms of reference of this Outside Body were amended in October 2008 and as such Adur District Council now has one seat on the Committee (rather than 1 seat shared with Worthing Borough Council as in previous years). The appointment to this Outside Body must therefore be one Adur District Councillor, who must be a member of Overview and Scrutiny.

3.10 Outside Body No. 39 - West Sussex Supporting People Commissioning Body:

The appointment to this Outside Body should be the Cabinet Member for Regeneration (or their Policy Advisor).

4.0 Legal

4.1 Involvement in Outside Bodies is part of the key role and duties of a District Councillor, as set out in Article 2 of the Constitution.

4.2 The terms of reference of the Leader of the Council, as set out in Part 3 of the Constitution, include the consideration of appointments to Outside Bodies.

5.0 Financial implications

5.1 There are no financial implications resulting from this report.

6.0 Conclusion

6.1 The Leader is asked to consider the appointment details for each Outside Body, as set out above and in Annex B, and the nominations and supporting information received from each Councillor, as set out in Annex A, and complete the information at Annex C for recommendation to the Annual Meeting of the Council on 19 May 2009.

7.0 Recommendation

7.1 That it be recommended to full Council at the Annual Meeting on 19 May 2009 that the appointments to the Council's Outside Bodies as set out in Annex C (as completed by the Leader) be approved.

Local Government Act 1972

Background Papers:

Adur District Council Constitution
Councillors' Nomination Forms

Contact Officer:

Rowan Sky
Democratic Services Supervisor
01273 263291
rowan.sky@adur.gov.uk

Schedule of other matters

1.0 Council Priority

1.1 This report does not relate to any specific Council Priorities but will contribute to the following aims in the Corporate Plan:

- 1. (b) Increase opportunities to work in partnership with other organisations.
- 4. (d) Work with communities, voluntary groups and others to deliver general wellbeing.

2.0 Specific Action Plans

2.1 This report does not relate to any specific Action Plans.

3.0 Sustainability Issues

3.1 Matter considered and no issues identified.

4.0 Equality Issues

4.1 Matter considered and no issues identified.

5.0 Community Safety issues (Section 17)

5.1 Matter considered and no issues identified.

6.0 Human Rights Issues

6.1 Matter considered and no issues identified.

7.0 Reputation

7.1 Matter considered and no issues identified.

8.0 Consultations

8.1 Consultation has been undertaken with each Outside Body organisation and with each Member of the Council, as set out in the report.

9.0 Risk assessment

9.1 Matter considered and no issues identified.

10.0 Health & Safety Issues

10.1 Matter considered and no issues identified.

11.0 Procurement Strategy

11.1 Matter considered and no issues identified.

12.0 Partnership working

12.1 The report relates to working in partnership with various local organisations.

ANNEX A

No.	Organisation	No. of Representatives	Nominated Councillors	Information in support of nomination
1	4Sight	2 Councillors	Ann Bridges	Still closely involved with this organisation. Wish to remain so.
			Brian Coomber	Member. Working with groups with visual disabilities.
2	Adur Community Leisure – Board of Trustees	2 Councillors (Appointed Members must serve no more than 4 years)	Keith Dollemore	Have been involved with leisure since joining the Council. I was involved in the letting of the contract and have been a Council nominated trustee since. ACL and impulse leisure are facing a crucial period in the contract and it would seem appropriate
			Emma Evans	Parent of frequent users
3	Adur Community Safety Partnership	1 Councillor (The Cabinet Member for Health, Safety and Wellbeing)	David Simmons	Background in Community Safety at local regional and national level plus 30 years in a policing role in Sussex, and 8 years as a police authority liaison officer with all Sussex CDRPs
4	Adur Community Transport: Management Committee	2 Councillors	Keith Dollemore	I and others became concerned for this organisation when reviewing council grants a year or so ago. I was appointed last year as one of the council's nominees. I think it appropriate to continue trying to assist this organisation in whatever direction it finally goes.
			Debbie Kennard	I would like to continue with this Committee
5	Adur Voluntary Action	1 Councillor	Brenda Collard	

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No.	Organisation	No. of Representatives	Nominated Councillors	Information in support of nomination
6	Adur Economic Partnership Board	1 Councillor (Appointment runs from Sept. 2009 to Sept. 2010)	Janet Mockridge	Have been a Member for a number of years and am fully integrated into the organisation.
7	Adur Editorial Board	4 Councillors (Representation from each political group)	Richard Burt	Current appointment
			Norman Wright	Former newspaper editor and divisional publications promotions manager of large newspaper group. M.I.P.R certificate.
			Brian Coomber	Existing rep . Experience in preparation of copy, layout etc.
8	Adur Health and Wellbeing Partnership	2 Councillors	Ann Bridges	I will continue to sit on this body, if required.
			David Simmons	In my cabinet portfolio and I already work closely with the Community Well-Being Team across the District.
9	Adur Homelessness Forum	1 Councillor (The Cabinet Member for Regeneration)	Norman Wright	Wide experience in private and social housing problems, maintenance and tenancy agreements.
			Jim Funnell	Complements Regeneration Portfolio

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No.	Organisation	No. of Representatives	Nominated Councillors	Information in support of nomination
10	Adur Local Strategic Partnership	1 Councillor (Plus 1 Substitute)	Janet Mockridge	Have been a Member for a number of years and am fully integrated into the organisation.
			David Simmons	Background in setting up the LSPs originally and it links to the CDRP (see 3 above) who are directly responsible for the crime reduction agenda within the partnership.
11	CenSus Joint Member Steering Group	2 Councillors (Must be Executive Members)	Julie Searle	Cabinet Member Portfolio responsibility
12	Coastal West Sussex Partnership	1 Councillor (Plus 1 Substitute)	Jim Funnell	Compliments Regeneration Portfolio
13	Fairtrade Steering Group	1 Councillor (Plus 1 Substitute)		
14	English Heritage Champion Member	1 Councillor		

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No.	Organisation	No. of Representatives	Nominated Councillors	Information in support of nomination
15	Information Shop for Young People: Management Committee	2 Councillors	Emma Evans	Parent of two teenage children (existing)
			Debbie Kennard	I would like to continue the work that I have done with this group.
			Ann Terry	
16	Lancing and Sompting CAB: Management Committee	2 Councillors	Ann Bridges	Have been a member of this Committee for 5 years. At this testing time for them, would like to remain.
17	Lancing Youth Centre: Management Committee	2 Councillors	Ann Bridges	Have been involved with this organisation for several years, wish to remain so.
			Norman Wright	Experience in running youth centre activities and organisation.
			Ann Terry	Ran Campaigns. E in sports. Int Proff Ice Skating shows, teacher choreography. 1 st lady in Sussex to bring in young Ukraine for holidays. Helped people with learning diff for drama improvement. List is endless.
18	Local Government Association General Assembly	1 Councillor	Keith Dollemore	Attended last year. Willing to attend again this year.
19	Local Government Association The Rural Commission	1 Councillor plus 1 Councillor or Officer	Norman Wright	Interest in rural affairs from previous Council Committees.

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20	Local Government Association The Urban Commission	1 Councillor plus 1 Councillor or Officer	Pat Beresford	Long standing interest in all things planning and land use.
No.	Organisation	No. of Representatives	Nominated Councillors	Information in support of nomination
21	Marlipins Museum: Management Committee	1 Councillor	Brian Coomber	Existing Committee Member. Long term interest in history of Shoreham.
22	Quayside Youth Centre	1 Councillor (representative of Southwick and / or Fishersgate preferred)	Angus Dunn	Ward Member
23	Ropetackle Centre Trust Board	1 Councillor	Julie Searle	Continuation of this role would allow the Council to continue to observe this project / Cabinet Member Portfolio responsibility.
24	Safeguarding Children Champion Member	1 Councillor	David Simmons	Already linked in at County Council level and with other members holding a similar role – Also in my portfolio.
25	Shoreham and District Mental Health Association	1 Councillor	Victoria Parkin	As a Council member all ready. As I am doing work with them.
26	Shoreham and Southwick CAB	2 Councillors	Debbie Kennard	Have been on this Committee since I have been a Councillor and would like to continue.
			Peter Metcalfe	
27	Shoreham Airport Consultative Committee	1 Councillor (Plus 1 Substitute)	Janet Mockridge	Have strong connections with the airport and would promote it's development

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No.	Organisation	No. of Representatives	Nominated Councillors	Information in support of nomination
28	Shoreham Airport Regeneration Committee	1 Councillor (Plus 1 Substitute)	Keith Dollemore	I have attended this for a while. Developing a useful network link.
			Emma Evans	I would like to remain as substitute, in role as advisor to Cabinet Member for Regeneration (existing).
			Jim Funnell	Compliments Regeneration Portfolio
29	Shoreham Harbour Joint Area Action Plan: Member Steering Group	3 Councillors (Should include Leader, Cabinet Member for Regeneration and a Ward Member for the Harbour area)	Emma Evans	Ward and regeneration interest (existing)
			Janet Mockridge	My division is in the front line of any development that takes place in the harbour area and I need to be involved.
			Jim Funnell	Complements Regeneration Portfolio
30	Shoreham Port Local Authority Liaison Committee	2 Councillors	Janet Mockridge	My division is in the front line of any development that takes place in the harbour area and I need to be involved.
			Julie Searle	Continuation of this role as port moves forward and this is beyond the SEEDA / BHCC conversation + allows local council input.
31	South Downs Joint Committee	1 Councillor		

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32	South East Employers	1 Councillor (Plus 1 Substitute)	Rod Hotton	Active Union Member for many years, negotiated pay for staff (senior) at Adur DC during performance related pay scheme. Currently the rep for Adur.
No.	Organisation	No. of Representatives	Nominated Councillors	Information in support of nomination
33	West Sussex Health Overview and Scrutiny Committee	1 Councillor (Must be a Member of OSC)	Rod Hotton	Currently the member representing Adur. Liaison Member with BSUH Trust. On two task forces at WSCC, Member of KWASH, stakeholder with WSPCT.
34	West Sussex Joint Planning Board	1 Councillor	Jim Funnell	Complements Regeneration Portfolio
35	West Sussex Partnership Forum	1 Councillor	Brenda Collard	
36	West Sussex Supporting People Commissioning Body	1 Councillor (Should be Cabinet Member for Regeneration or Policy Advisor)	Emma Evans	Policy advisor for regeneration.

ANNEX B

	Outside Body	Current appointments (2008/09)
1.	4 Sight	Councillor Ann Bridges Councillor Brian Coomber
2.	Adur Community Leisure: Board of Trustees	Councillor Keith Dollemore Councillor Tony Nicklen
3.	Adur Community Safety Partnership	Councillor David Simmons
4.	Adur Community Transport: Management Committee	Councillor Keith Dollemore Councillor Debbie Kennard
5.	Adur Voluntary Action	Councillor Ann Terry
6.	Adur Economic Partnership Board	Councillor Janet Mockridge
7.	Adur Editorial Board	Councillor Richard Burt Councillor Brian Coomber Councillor Liza McKinney Councillor Neil Parkin
8.	Adur Health and Wellbeing Partnership	Councillor Ann Bridges Councillor Jim Funnell
9.	Adur Homelessness Forum	Councillor Jim Funnell
10.	Adur Local Strategic Partnership	Councillor David Simmons Councillor Janet Mockridge (Sub)
11.	CenSus Joint Member Steering Group	Councillor Angus Dunn Councillor Julie Searle
12.	Coastal West Sussex Partnership	Councillor Jim Funnell Councillor Angie Mills (Sub)
13.	Fairtrade Steering Group	Councillor Ann Terry Councillor Debbie Kennard (Sub)
14.	Heritage Champion Member	Councillor Liza McKinney
15.	Information Shop for Young People: Management Committee	Councillor Emma Evans Councillor Debbie Kennard
16.	Lancing and Sompting CAB: Management Committee	Councillor Brian Boggis Councillor Ann Bridges
17.	Lancing Youth Centre: Management Committee	Councillor Ann Bridges Councillor Tony Nicklen

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	Outside Body	Current appointments (2008/09)
18.	Local Government Association General Assembly	Councillor Keith Dollemore
19.	Local Government Association The Rural Commission	Councillor Tony Nicklen
20.	Local Government Association The Urban Commission	Councillor Pat Beresford
21.	Marlipins Museum: Management Committee	Councillor Brian Coomber
22.	Quayside Youth Centre: Management Committee	Councillor Angus Dunn
23.	Ropetackle Centre: Board of Trustees	Councillor Julie Searle
24.	Safeguarding Children Champion Member	Councillor David Simmons
25.	Shoreham and District Mental Health Association	Councillor Victoria Parkin
26.	Shoreham and Southwick CAB	Councillor Debbie Kennard Councillor Peter Metcalfe
27.	Shoreham Airport Consultative Committee	Councillor Keith Dollemore Councillor Janet Mockridge (Sub)
28.	Shoreham Airport Regeneration Committee	Councillor Jim Funnell Councillor Emma Evans (Sub)
29.	Shoreham Harbour Joint Area Action Plan: Member Steering Group	Councillor Emma Evans Councillor Jim Funnell Councillor Neil Parkin
30.	Shoreham Port Local Authority Liaison Committee	Councillor Angie Mills Councillor Julie Searle
31.	South Downs Joint Committee	Councillor Angie Mills
32.	South East Employers	Councillor Rod Hotton
33.	West Sussex Health Overview and Scrutiny Committee	Councillor Rod Hotton
34.	West Sussex Joint Planning Board	Councillor Jim Funnell
35.	West Sussex Public Partnership Forum	Councillor Brenda Collard
36.	West Sussex Supporting People Commissioning Body	Councillor Emma Evans

NAME OF THE ORGANISATION: 4SIGHT
(Meetings with local co-ordinator, Shoreham)

ADDRESS FOR CORRESPONDENCE: 4SIGHT
East Wing - Adur Civic Centre
Ham Road
Shoreham by Sea
West Sussex
BN43 6PA

Telephone: 01273 454343

DETAILS OF MEETINGS: Frequency: Quarterly

Venue: As above

Time/Duration: 10:30 am (2 hours)

TYPE OF BUSINESS: Charity – Promoting the interest of the
visually impaired

SPECIAL SKILLS/INTEREST REQUESTED: None specified

NUMBER OF REPRESENTATIVES: 2 Councillors
Observer status - meetings on a regular
basis with local co-ordinator Mr Pat Marshall.

PRESENT REPRESENTATIVES: Councillor Ann Bridges
Councillor Brian Coomber

TERM: Annual appointment

NAME OF THE ORGANISATION: Adur Community Leisure – Board of Trustees

ADDRESS FOR CORRESPONDENCE: Jonathan Tatchell
Company Secretary
Impulse Leisure
Blackshots Lane
Grays
Essex
RM16 2JU

Telephone: 01375 383263

DETAILS OF MEETINGS: Frequency: Six meetings per annum

Venue: Lancing or Southwick Leisure Centre

Time/Duration: Normally Monday evenings at 6:00pm. 2 hours.

TYPE OF BUSINESS: Charitable Trust - Adur Community Leisure - sole objectives of managing and developing Adur's leisure facilities and staff.

SPECIAL SKILLS/INTEREST REQUESTED: Members will appreciate the need to ensure that the Trust has the best possible mix of skills and experience on its Board. Once appointed to the Board, Members will have to ensure that they separate their potential areas of conflict very carefully and put the needs of the Trust before the needs of the Council at the relevant times.

NUMBER OF REPRESENTATIVES: 2 Councillors

PRESENT REPRESENTATIVES: Councillor Keith Dollemore (since July 2005)
Councillor Tony Nicklen (since May 2006)

TERM: Maximum of 4 years – Appointment to be reviewed annually at Annual Council

NAME OF THE ORGANISATION: Adur Community Safety Partnership

ADDRESS FOR CORRESPONDENCE: The Community Safety Co-Ordinator
Housing, Health and Community Safety
Adur District Council

Telephone: 01273 263103

DETAILS OF MEETINGS: Frequency: 4 or 5 meetings per annum

Venue: Various venues around Adur

Time/Duration: Daytime. Approx. 2-3hrs

TYPE OF BUSINESS: Adur Community Safety Partnership aims to make Adur district a safer place to live by securing sustainable reductions in criminal and anti-social behaviour. The Partnership is made up of representatives from Adur District Council, Arun and Worthing Primary Care Trust, West Sussex County Council, the Fire and Rescue Service and Sussex Police.

SPECIAL SKILLS/INTEREST REQUESTED: The appointed member should be the appropriate Cabinet Member. (The Cabinet Member for Health, Safety and Wellbeing).

NUMBER OF REPRESENTATIVES: 1 Councillor

PRESENT REPRESENTATIVES: Councillor David Simmons

TERM: Annual appointment

NAME OF THE ORGANISATION:	Adur Community Transport Management Committee
ADDRESS FOR CORRESPONDENCE:	Co-ordinator Adur Community Transport Shoreham Community Centre Pond Road Shoreham by Sea West Sussex BN43 5WV Telephone: 01273 452939
DETAILS OF MEETINGS:	Frequency: Quarterly Venue: Shoreham Community Centre Time/Duration: Late afternoons - Approx. 2 hours
TYPE OF BUSINESS:	Policy-making and management of Community Transport in the Adur District.
SPECIAL SKILLS/INTEREST REQUESTED:	Interest in assisting the voluntary sector
NUMBER OF REPRESENTATIVES:	2 Councillors
PRESENT REPRESENTATIVES:	Councillor Keith Dollemore Councillor Debbie Kennard
TERM:	Annual appointment

NAME OF THE ORGANISATION: Adur Voluntary Action

ADDRESS FOR CORRESPONDENCE: Adrian Barritt
Adur Voluntary Action (Adur CVS)
Chesham House
South Street
Lancing
West Sussex
BN15 8AJ

Telephone: 01903 854982
Email: adrian@adurvoluntaryaction.org

DETAILS OF MEETINGS: Frequency: 4 per annum plus AGM

Venue: Meetings alternate between Lancing and Shoreham.

Time/Duration: 5.45pm. Approx. 1hr.
(7:00pm / up to 2hrs for the AGM)

TYPE OF BUSINESS: Support and co-ordination of voluntary organisations and volunteering activity in the Adur District; representation and liaison with statutory bodies and other voluntary organisations. Delivery of services to the public including Health Training, Homefront, letting of meeting rooms, training activities, internet services. Provision of office services for voluntary groups, promotion of voluntary services.

SPECIAL SKILLS/INTEREST REQUESTED: Interest in voluntary organisation work and any professional qualification or experience that would assist the executive to carry out their duties.

NUMBER OF REPRESENTATIVES: 1 Councillor and 1 Officer

PRESENT REPRESENTATIVES: Councillor Ann Terry
Appropriate Strategic Director or nominee

TERM: Annual appointment

NAME OF THE ORGANISATION: Adur Economic Partnership Board

ADDRESS FOR CORRESPONDENCE: Peter Davies
The Company Secretary
Adur Economic Partnership Board
c/o Shoreham Port
Nautilus House
90 - 100 Albion Street
Southwick
West Sussex
BN42 4ED

Telephone: 01273 598100

DETAILS OF MEETINGS: Frequency: Quarterly

Venue: Various venues – normally Shoreham Airport.

Time/Duration: Normally Wednesday mornings – 8:00am start time. 2 hours.

TYPE OF BUSINESS: The Board and various committees are working on a number of economic initiatives in the District. Established in 1997 it has an elected Board of 12 people made up from both the public and private sectors.

SPECIAL SKILLS/INTEREST REQUIRED: An interest in business.

NUMBER OF REPRESENTATIVES: 1 Councillor and 1 Senior Officer

PRESENT REPRESENTATIVES: Councillor Janet Mockridge
Peter Latham

TERM: Annual appointment
(September 2008 to September 2009)

NAME OF THE ORGANISATION: Adur Editorial Board

ADDRESS FOR CORRESPONDENCE: Cathy Ridge
Communications Officer
Adur District Council

Telephone: 01903 221105

DETAILS OF MEETINGS: Frequency: 10 meetings per annum

Venue: Civic Centre

Time/Duration: Flexible start times. Approx. 1 hour.

TYPE OF BUSINESS: Production of the Council's Magazine (Adur Outlook)

SPECIAL SKILLS/INTEREST REQUESTED:

NUMBER OF REPRESENTATIVES: 4 Councillors
Representation from each political group

PRESENT REPRESENTATIVES: Councillor Richard Burt
Councillor Brian Coomber
Councillor Liza McKinney
Councillor Neil Parkin

TERM: Annual appointment

NAME OF THE ORGANISATION: Adur Health and Wellbeing Partnership

ADDRESS FOR CORRESPONDENCE: Ruth Goldstone
Community Plan Co-Ordinator
Adur District Council

Telephone: 01273 263234
Email: ruth.goldstone@adur.gov.uk

DETAILS OF MEETINGS: Frequency: Every 2 months

Venue: Various locations in Adur

Time/Duration: 2 hours

TYPE OF BUSINESS: Adur Health and Wellbeing Partnership is a partnership group between the Primary Care Trust, West Sussex County Council Social Services and Adur District Council. It meets to discuss and assess the health and social care priorities in the District.

(Chairmanship and administration responsibilities rotate annually between the three partners).

SPECIAL SKILLS/INTEREST REQUESTED: Any involving health and social care or specific age ranges, i.e. mental health, young people issues, older people, promoting healthy lifestyles, health inequalities and many more.

NUMBER OF REPRESENTATIVES: 2 Councillors and 2 Officers

PRESENT REPRESENTATIVES: Councillor Ann Bridges
Councillor Jim Funnell

TERM: Annual appointment

NAME OF THE ORGANISATION:	Adur Homelessness Forum
ADDRESS FOR CORRESPONDENCE:	Gary Thurston Housing Needs Manager Adur District Council Telephone: 01273 263285 Email: gary.thurston@adur.gov.uk
DETAILS OF MEETINGS:	Frequency: Three times a year Venue: Adur Civic Centre Time/Duration: 10:00am - 2 hours
TYPE OF BUSINESS:	<p>Adur Homelessness Forum is made up of representatives from the statutory and voluntary sector: Adur DC, active RSLs, ESCC Adult Services, PCT, West Sussex Signpost, CABx, Probation Service and other voluntary groups.</p> <p>The purpose of the Forum is to monitor and drive the development of services for homeless people, and to prevent those at risk becoming homeless, through working in partnership. The main objectives are:</p> <ul style="list-style-type: none">• To oversee the implementation of the homelessness strategy• To undertake activities towards its implementation• To monitor the success of the strategy;• To influence areas of service development• To identify funding streams
SPECIAL SKILLS/INTEREST REQUESTED:	The appointed member should be the appropriate Cabinet Member. (The Cabinet Member for Regeneration).
NUMBER OF REPRESENTATIVES:	1 Councillor
PRESENT REPRESENTATIVES:	Councillor Jim Funnell
TERM:	Annual appointment

NAME OF THE ORGANISATION: Adur Local Strategic Partnership
(Adur in Partnership)

ADDRESS FOR CORRESPONDENCE: Ruth Goldstone
Community Plan Co-Ordinator
Adur District Council

Telephone: 01273 263234
Email: ruth.goldstone@adur.gov.uk

DETAILS OF MEETINGS: Frequency: 4/5 meetings per annum

Venue: Various (around District)

Time/duration: Daytime. Approx. 3 hours.
(Normally Wednesdays)

TYPE OF BUSINESS: The role of the Strategic Partnership is to establish a forum that enables the principal public service providers to work together effectively in Adur, together with the businesses and community organisations, to meet the local needs and priorities of the community. Role of AIP is to deliver and implement the Adur Community Strategy.

SPECIAL SKILLS/INTEREST REQUESTED:

NUMBER OF REPRESENTATIVES: 1 Councillor plus 1 Substitute

PRESENT REPRESENTATIVE: Councillor David Simmons
Councillor Janet Mockridge (Substitute)

TERM: Annual appointment

NAME OF THE ORGANISATION: CenSus Joint Members Steering Group

ADDRESS FOR CORRESPONDENCE: Carole Whitcomb
Adur & Worthing Council
Commerce Way
Lancing
West Sussex BN15 8TA

Telephone: 01273 263162
Email: carole.whitcomb@adur.gov.uk

DETAILS OF MEETINGS: Frequency: Quarterly

Venue: Meetings held at the current clerking authority's venue. Clerking rotates every 12 months.

Time/Duration: Normally Fridays at 9:30am. 2 hours

TYPE OF BUSINESS: The CenSus partnership is responsible for the management, maintenance and co-ordination of the procurement of information and communication technology, hardware, software and associated services for Adur, Mid Sussex and Horsham Councils.

This Steering Group replaces the previous CenSus Joint Committee.

SPECIAL SKILLS/INTEREST REQUESTED: The appointed member(s) should be Executive members.

NUMBER OF REPRESENTATIVES: 2 Councillors

PRESENT REPRESENTATIVES: Councillor Angus Dunn
Councillor Julie Searle

TERM: Annual appointment

NAME OF THE ORGANISATION: Coastal West Sussex Partnership Board

ADDRESS FOR CORRESPONDENCE: Robert Pert
Coastal West Regeneration Manager
West Sussex County Council
The Grange
Tower Street
Chichester
PO19 1RH

Telephone: 01243 756703

DETAILS OF MEETINGS: Frequency: Quarterly

Venue: Various venues on the West Sussex south coast.

Time/Duration: 4:00pm to 6:00pm

TYPE OF BUSINESS: A partnership of West Sussex organisations who have joined together to tackle the big economic issues facing coastal towns including Selsey, Bognor Regis, Littlehampton, Worthing and Shoreham. The priority areas for action include business enterprise, employment and skills and town centre regeneration.

SPECIAL SKILLS/INTEREST REQUESTED:

NUMBER OF REPRESENTATIVES: 1 Councillor plus 1 Substitute

PRESENT REPRESENTATIVES: Councillor Jim Funnell
Councillor Angie Mills (Substitute)

TERM: Annual appointment

NAME OF THE ORGANISATION: Fairtrade Steering Group

ADDRESS FOR CORRESPONDENCE: Mr Robin Olivier
55 Downside
Shoreham by Sea
West Sussex
BN43 6HF

Telephone: 01273 461026

DETAILS OF MEETINGS: Frequency: Monthly

Venue: Adur Civic Centre

Time/Duration: Normally weekday mornings
for 1-2 hours.

TYPE OF BUSINESS: To promote Fairtrade and work towards
becoming a Fairtrade zone.

SPECIAL SKILLS/INTEREST REQUESTED: An interest in promoting Fairtrade.

NUMBER OF REPRESENTATIVES: 1 Councillor plus 1 Substitute

PRESENT REPRESENTATIVES: Councillor Ann Terry
Councillor Debbie Kennard (Substitute)

TERM: Annual appointment

NAME OF THE ORGANISATION: Heritage Champion Member

ADDRESS FOR CORRESPONDENCE: English Heritage
South East Regional Office
Eastgate Court
195-205 High Street
Guildford
GU1 3EH

Telephone: 01483 252000
Email: champions@english-heritage.org.uk

DETAILS OF MEETINGS: Various training and conference events.

TYPE OF BUSINESS: Established in 2004, the Heritage Champions are a network of people in local authorities, almost all Councillors, who have been selected by their councils to be advocates for the historic environment within their authority. Champions, with support from English Heritage, support and advocate for the historic environment within the local authority. To help them do this, English Heritage provides them with expert advice, high level networking opportunities and specifically tailored training events.

For more information visit www.helm.org.uk

SPECIAL SKILLS/INTEREST REQUESTED: The key objective for the Heritage Champion is to ensure that the historic environment plays a central role in the development of all the authority's policies, plans, targets and strategies. Champions can provide a focal point, bringing together different departments, and work to persuade colleagues in both the local authority and the wider community that the historic environment offers many opportunities to improve the quality of life for everyone.

NUMBER OF REPRESENTATIVES: 1 Councillor

PRESENT REPRESENTATIVES: Councillor Liza McKinney

TERM: The current lead member may remain in this appointment for the duration of their membership on the Council. To be endorsed annually by Annual Council.

NAME OF THE ORGANISATION:	Information Shop for Young People Management Committee
ADDRESS FOR CORRESPONDENCE:	Sue Paul Adur Information Shop 20 High Street Shoreham by Sea BN43 5DA sue.paul@westsussex.gov.uk Telephone: 01273 452462
DETAILS OF MEETINGS:	Frequency: Every two months Venue: Lancing (Treasurer's house) Time/Duration: 6:30pm to 8:00pm
TYPE OF BUSINESS	Adur Information Shop is a 'drop in' for young people aged 13-25 to gain information, support and advice on a range of issues including sexual health, housing, employment and legal issues.
SPECIAL SKILLS/INTEREST REQUESTED	Interest in the promotion of the welfare of young people
NUMBER OF REPRESENTATIVES	2 Councillors and the right of attendance by the Chief Executive or his nominee
PRESENT REPRESENTATIVES	Councillor Emma Evans Councillor Debbie Kennard
TERM	Annual appointment

NAME OF THE ORGANISATION: Lancing & Sompting Citizens Advice Bureau Management Committee

ADDRESS FOR CORRESPONDENCE: The Manager
Lancing and Sompting Citizens Advice Bureau
Parish Hall
South Street
Lancing
West Sussex
BN15 8AJ

Telephone: 01903 755585

DETAILS OF MEETINGS: Frequency: Quarterly plus AGM

Venue: Lancing Parish Hall

Time/Duration: Evenings (2 hours)

TYPE OF BUSINESS: Provision of a Citizens Advice Service.

SPECIAL SKILLS/INTEREST REQUESTED: Interest in the Citizens Advice Bureau Organisation and its work. Availability at times other than those specified for meetings.

NUMBER OF REPRESENTATIVES: 2 Councillors

PRESENT REPRESENTATIVES: Councillor Brian Boggis
Councillor Ann Bridges

TERM: Annual appointment

NAME OF THE ORGANISATION: Lancing Youth Centre
Management Committee
(Neighbourhood Youth Committee)

ADDRESS FOR CORRESPONDENCE: Adam Tucknott
Lancing Youth Centre
Penhill Road
Lancing
West Sussex
BN15 8HA

Telephone: 01903 754901

DETAILS OF MEETINGS: Frequency: 6 meetings per annum

Venue: Lancing Youth Centre

Time/Duration: 7.30pm –10.00pm (Normally
Thursdays)

TYPE OF BUSINESS: Youth and Community work.

SPECIAL SKILLS/INTEREST REQUESTED: Interest in social education of young people
between the ages of 13 and 18.

NUMBER OF REPRESENTATIVES: 2 Councillors

PRESENT REPRESENTATIVES: Councillor Ann Bridges
Councillor Tony Nicklen

TERM: Annual appointment

NAME OF THE ORGANISATION:	Local Government Association General Assembly
ADDRESS FOR CORRESPONDENCE:	Local Government House Smith Square London SW1P 3HZ Contact Officer: Noleen Rosen Telephone: 020 7664 3215
DETAILS OF MEETINGS:	Frequency : 2 meetings per annum Venue: London and one other national venue Time/duration: All day
TYPE OF BUSINESS:	Discussion on a variety of issues facing local government in the England and Wales.
SPECIAL SKILLS/INTEREST REQUESTED:	Sound knowledge of local governance
NUMBER OF REPRESENTATIVES:	1 Councillor
PRESENT REPRESENTATIVES:	Councillor Keith Dollemore
TERM:	Annual appointment

NAME OF THE ORGANISATION: Local Government Association
The Rural Commission

ADDRESS FOR CORRESPONDENCE: Marion Stribling
Local Government Association
Local Government House
Smith Square
London
SW1P 3HZ

Telephone: 020 7664 3000
Fax: 020 7664 3030
Direct Line: 020 7664 3040
Email: memberservices@lga.gov.uk

DETAILS OF MEETINGS: Frequency: 2 meetings per annum

Venue: London and a rural member authority

Time/Duration: All day

TYPE OF BUSINESS: To provide the forum within the LGA for
member authorities with an interest in rural
issues.

SPECIAL SKILLS/INTEREST REQUESTED:

NUMBER OF REPRESENTATIVES: 1 Councillor and 1 Councillor or Officer

PRESENT REPRESENTATIVES: Councillor Tony Nicklen

TERM: Annual appointment

NAME OF THE ORGANISATION: Local Government Association
The Urban Commission

ADDRESS FOR CORRESPONDENCE: Marion Stribling
Local Government Association
Local Government House
Smith Square
London
SW1P 3HZ

Telephone: 020 7664 3000
Fax: 020 7664 3030
Direct Line: 020 7664 3040
Email: memberservices@lga.gov.uk

DETAILS OF MEETINGS: Frequency: 2 meetings per annum

Venue: London and an urban member authority.

Time/Duration: All day

TYPE OF BUSINESS: The Association aims to enable all local authorities to speak with one voice, provide national democratic leadership for local government, increase the role and influence of local government, establish better and more effective relationships with Government and the European community and seek more control for local government over its own affairs.

SPECIAL SKILLS/INTEREST REQUESTED:

NUMBER OF REPRESENTATIVES: 1 Councillor and 1 Councillor or Officer

PRESENT REPRESENTATIVES: Councillor Pat Beresford

TERM: Annual appointment

NAME OF THE ORGANISATION:	Marlipins Museum Management Committee
ADDRESS FOR CORRESPONDENCE:	James Thatcher Marlipins Museum 36 High Street Shoreham-by-Sea BN43 5DA marlipins@sussexpast.co.uk Telephone: 01273 462994 / 405730
DETAILS OF MEETINGS:	Frequency: 2 meetings per year Venue: Marlipins Museum Time/Duration: Afternoon – 2:00pm
TYPE OF BUSINESS:	To manage the activities of the Museum.
SPECIAL SKILLS/INTEREST REQUESTED:	Interest in heritage and conservation
NUMBER OF REPRESENTATIVES:	1 Councillor
PRESENT REPRESENTATIVES:	Councillor Brian Coomber
TERM:	Annual appointment

NAME OF THE ORGANISATION: Quayside Youth Centre
Management Committee

ADDRESS FOR CORRESPONDENCE: Upper Kingston Lane
Southwick
West Sussex
BN42 4RE

Telephone: 01273 592809

DETAILS OF MEETINGS: Frequency: Approx. 6 meetings per annum

Venue: Quayside Youth Centre

Time/Duration: Weekday evenings, normally
7:00pm.

TYPE OF BUSINESS: Youth and Community work.

SPECIAL SKILLS/INTEREST REQUESTED: Interest in social education of young people
between the ages of 13 and 18.

Representative of Southwick and / or
Fishersgate preferred.

NUMBER OF REPRESENTATIVES: 1 Councillor

PRESENT REPRESENTATIVES: Councillor Angus Dunn

TERM: Annual appointment

NAME OF THE ORGANISATION: Ropetackle Centre: Board of Trustees

ADDRESS FOR CORRESPONDENCE: Ropetackle Centre
Little High Street
Shoreham by Sea
West Sussex
BN43 5EG

Telephone: 01273 464440

DETAILS OF MEETINGS: Frequency: Monthly

Venue: Ropetackle Centre

Time/Duration: Normally evening meetings –
2 hours.

TYPE OF BUSINESS: The management of the Ropetackle Centre.

SPECIAL SKILLS/INTEREST REQUESTED:

NUMBER OF REPRESENTATIVES: 1 Councillor

PRESENT REPRESENTATIVES: Councillor Julie Searle

TERM: Annual appointment

NAME OF THE ORGANISATION: Safeguarding Children Champion Member

ADDRESS FOR CORRESPONDENCE: Tina Favier
Community Wellbeing Manager
Adur and Worthing Councils

DETAILS OF MEETINGS: N/A

TYPE OF BUSINESS: The Children Act 2004 introduced new duties for District and Borough Councils for safeguarding and promoting the welfare of children through co-operation and communication with key bodies and agencies. Government guidance has set out that for all tiers of local authorities, an elected member should be appointed with responsibilities for safeguarding children.

SPECIAL SKILLS/INTEREST REQUESTED: The key objective for the Safeguarding Children Champion Member is to ensure that consideration is given to children and young people in the decision making of the Council and that Adur has support for the application of the ADC Safeguarding Policy.

NUMBER OF REPRESENTATIVES: 1 Councillor

PRESENT REPRESENTATIVES: Councillor David Simmons

TERM: The current lead member may remain in this appointment for the duration of their membership on the Council. To be endorsed annually by Annual Council.

NAME OF THE ORGANISATION:	Shoreham and District Mental Health Association
ADDRESS FOR CORRESPONDENCE:	The Corner House (Resource Centre) 45 Southwick Street Southwick West Sussex BN42 4TH Telephone: 01273 871575
DETAILS OF MEETINGS:	Frequency: Bi-Monthly Venue: The Corner House Time/Duration: 5pm (2 hours)
TYPE OF BUSINESS:	Provides a resource centre for the recovery of the mentally ill and to lobby for and further the interests of its members and local residents and to provide interest and action in the cause of mental illness.
SPECIAL SKILLS/INTEREST REQUESTED:	An interest in the health provision of local residents.
NUMBER OF REPRESENTATIVES:	1 Councillor
PRESENT REPRESENTATIVES:	Councillor Victoria Parkin
TERM:	Annual appointment

NAME OF THE ORGANISATION: Shoreham & Southwick Citizens Advice Bureau

ADDRESS FOR CORRESPONDENCE: The Manager
Shoreham & Southwick CAB
Pond Road
Shoreham-by-Sea
West Sussex
BN43 5WU

Telephone : 01273 440 329 (Confidential)

DETAILS OF MEETINGS: Frequency: Annually (The AGM)

Venue: Shoreham & Southwick CAB
Pond Road
Shoreham-by-Sea

Time/Duration: 7pm (2 hours)

TYPE OF BUSINESS: The appointed members are invited to attend the CAB's AGM. (The Management Committee is no longer in existence).

SPECIAL SKILLS/INTEREST REQUESTED: Interest in welfare of the citizens of the area and in the efficient and effective running of the Bureau.

NUMBER OF REPRESENTATIVES: 2 Councillors

PRESENT REPRESENTATIVES: Councillor Debbie Kennard
Councillor Peter Metcalfe

TERM: Annual appointment

NAME OF THE ORGANISATION: Shoreham Airport Consultative Committee

ADDRESS FOR CORRESPONDENCE: Shirley Hobden
Shoreham Airport
Shoreham by Sea
West Sussex
BN43 5FF

Telephone: 01273 467366

DETAILS OF MEETINGS: Frequency: Quarterly

Venue: Shoreham Airport

Time/Duration: 2:30pm (Normally
Wednesdays)

TYPE OF BUSINESS: The Committee provides a forum for those
operating and using the Airport and those
environmentally affected by the Airport.

SPECIAL SKILLS/INTEREST REQUESTED: This appointment is most relevant to
Members with close links to the airport and /
or neighbouring wards.

NUMBER OF REPRESENTATIVES: 1 Councillor plus 1 Substitute

PRESENT REPRESENTATIVES: Councillor Keith Dollemore
Councillor Janet Mockridge (Substitute)

TERM: Annual appointment

NAME OF THE ORGANISATION: Shoreham Airport Regeneration Committee

ADDRESS FOR CORRESPONDENCE: Shirley Hobden
Shoreham Airport
Shoreham by Sea
West Sussex
BN43 5FF

Telephone: 01273 467366

DETAILS OF MEETINGS: Frequency: Quarterly

Venue: Shoreham Airport

Time/Duration: Normally afternoons for 1 hour.

TYPE OF BUSINESS: The Airport Regeneration Committee meets to discuss the planning and redevelopment of Shoreham Airport with the aim of keeping stakeholders informed of any future plans. Representatives are invited from Adur, Worthing, Brighton and Hove and West Sussex Councils and the Environment Agency.

SPECIAL SKILLS/INTEREST REQUESTED: A knowledge of the airport would be beneficial.

NUMBER OF REPRESENTATIVES: 1 Councillor plus 1 Substitute

PRESENT REPRESENTATIVES: Councillor Jim Funnell
Councillor Emma Evans (Substitute)

TERM: Annual appointment

NAME OF THE ORGANISATION: Shoreham Harbour Joint Area Action Plan:
Member Steering Group

ADDRESS FOR CORRESPONDENCE: Colette Blackett
Planning Policy Manager
Adur District Council

Telephone: 01273 263242
Email: colette.blackett@adur.gov.uk

DETAILS OF MEETINGS: Frequency: Monthly

Venue: TBA

Time/Duration: TBA

TYPE OF BUSINESS: The Member Steering Group will include members from Adur District Council, Brighton and Hove City Council and West Sussex County Council. The group has been established to provide overall direction to the three year formulation of the Shoreham Harbour Area Action Plan and have an input in to consultation.

SPECIAL SKILLS/INTEREST REQUESTED: An understanding of planning policy.

The appointed members should include the Leader of the Council, the Cabinet Member for Regeneration and a Ward Councillor local to the harbour area.

NUMBER OF REPRESENTATIVES: 3 Councillors

PRESENT REPRESENTATIVES: Councillor Emma Evans
Councillor Jim Funnell
Councillor Neil Parkin

TERM: Annual appointment

NAME OF THE ORGANISATION: Shoreham Port Local Authority Liaison Committee

ADDRESS FOR CORRESPONDENCE: Mary Hill
Shoreham Port
Nautilus House
90-100 Albion Street
Southwick
West Sussex
BN42 4ED

Telephone: 01273 598111
Email: mhill@shoreham-port.co.uk

DETAILS OF MEETINGS: Frequency: 2 meetings per year

Venue: Shoreham Port

Time/Duration: Normally 11:00am - 2 hours

TYPE OF BUSINESS: The Local Authority Liaison Committee is attended by representatives of Adur District Council, Brighton & Hove City Council, West Sussex County Council, SEEDA and Shoreham Port Authority. It is a forum for consultation and information flow.

SPECIAL SKILLS/INTEREST REQUESTED: Interest in and knowledge of the Port.

NUMBER OF REPRESENTATIVES: 2 Councillors

PRESENT REPRESENTATIVES: Councillor Angie Mills
Councillor Julie Searle

TERM: Annual appointment

NAME OF THE ORGANISATION: South Downs Joint Committee

ADDRESS FOR CORRESPONDENCE: Fiona MacLeod
Clerk to the South Downs Joint Committee
West Sussex County Council
County Hall
Chichester
West Sussex
PO19 1RQ

Telephone: 01243 753542

DETAILS OF MEETINGS: Frequency: Quarterly

Venue: Various throughout Sussex

Time/Duration: 2:15pm. 2-3 hours. (Normally Fridays)

TYPE OF BUSINESS: Management of the Sussex Downs Area of Outstanding Natural Beauty (designated as South Downs National Park on 31 March 2009) and the East Hampshire Area of Outstanding Natural Beauty.

This appointment may also involve attendance at monthly meetings of the South Downs Planning Committee. (These meetings are normally held at Ford on Monday mornings).

SPECIAL SKILLS/INTEREST REQUESTED: Interest in environmental matters

NUMBER OF REPRESENTATIVES: 1 Councillor

PRESENT REPRESENTATIVES: Councillor Angie Mills

TERM: Annual appointment

NAME OF THE ORGANISATION: South East Employers

ADDRESS FOR CORRESPONDENCE: Regional Director
Newfrith House
21 Hyde Street
Winchester
Hampshire
SO23 7DR

Telephone: 01962 840664

DETAILS OF MEETINGS: Frequency: 3 meetings per annum (AGM in July plus November and March) and 2 seminars.

Venue: London

Time/Duration: All meetings have a formal agenda followed by speakers on matters of current interest and last from 10.30am - 3.30pm.

TYPE OF BUSINESS: SEE aims to represent Council's collective interests at national and regional level. Providing expert and local knowledge and advice on employee relations, organisational development, workforce planning, equality and diversity, recruitment and assessment, pay, grading and allowances, mediation and conflict resolution, performance management and appraisals systems. Providing seminars, development opportunities and events for Councillors and officers.

SPECIAL SKILLS/INTEREST REQUESTED: An interest in employment and management matters and in governance, scrutiny and partnership working.

NUMBER OF REPRESENTATIVES: 1 Councillor and 1 Substitute.

PRESENT REPRESENTATIVES: Councillor Rod Hotton

TERM: Annual appointment (July to June)

NB. In order to comply with the requirements of the Local Government and Housing Act 1987 (Paragraph 12), the representative should not be an employee of another local authority or a full time employee of any of the local government unions.

NAME OF THE ORGANISATION: West Sussex Health Overview and Scrutiny Committee

ADDRESS FOR CORRESPONDENCE: Annalee Clayton
West Sussex County Council
County Hall
West Street
Chichester
PO19 1RQ

Telephone: 01243 752708

DETAILS OF MEETINGS: Frequency: 10 meetings per annum

Venue: County Hall, Chichester

Time/Duration: Mondays. 10:00am.

TYPE OF BUSINESS: The Committee (HOSC) has a statutory power to review and scrutinise any matter relating to the planning, provision and operation of health services, health and wellbeing and matters of general concern affecting the determinants of health for the community of the West Sussex area.

Key objectives are to improve the health of people who live in West Sussex, to address health inequality, to address access to health facilities, to promote continuous improvement of health and health services that impact upon health and to act as a 'critical friend' to local NHS bodies.

SPECIAL SKILLS/INTEREST REQUESTED: Knowledge of health and/or social care and an interest in promoting health and health matters.

(Representative(s) must be Overview and Scrutiny members)

NUMBER OF REPRESENTATIVES: 1 Councillor

PRESENT REPRESENTATIVES: Councillor Rod Hotton

TERM: Indefinite appointment. To be reviewed annually at Annual Council.

NAME OF THE ORGANISATION: West Sussex Joint Planning Board

ADDRESS FOR CORRESPONDENCE: Claire Tester
Mid Sussex District Council
Oaklands
Haywards Heath
West Sussex
RH16 1SS

claire.testers@midsussex.gov.uk

Telephone: 01444 477322

DETAILS OF MEETINGS: Frequency: Quarterly meetings

Venue: Venues around West Sussex

Time/Duration: (2-3 hours)

TYPE OF BUSINESS: The Board acts as the informal Member interface between the South East Regional Assembly's (SEERA) role in preparing South East Plan and West Sussex Local Authorities' role in preparing Local Development Plans. The Board also has a responsibility for considering planning issues that have a strategic or sub regional significance for West Sussex.

SPECIAL SKILLS/INTEREST REQUESTED: An awareness of and ability to engage in regional, sub regional and strategic planning and development issues affecting West Sussex.

NUMBER OF REPRESENTATIVES: 1 Councillor

PRESENT REPRESENTATIVES: Councillor Jim Funnell

TERM: Annual appointment

NAME OF THE ORGANISATION: West Sussex Public Partnership Forum

ADDRESS FOR CORRESPONDENCE: Liz Catchpole
Patient and Public Involvement Manager
West Sussex Primary Care Trust
Bramber Buildings
9 College Lane
Chichester
West Sussex
PO19 6FX

Telephone: 01243 815448

DETAILS OF MEETINGS: Frequency: Quarterly

Venue: Billingshurst Village Hall

Time/Duration: 10:00am - 2 hours (Normally Tuesdays or Thursdays)

TYPE OF BUSINESS: The Forum is an established group of statutory and voluntary agencies jointly chaired by the Health Authority and Social Services aimed at achieving public involvement and providing information on health and social services. It aims to exchange information and collaborate on the production of information and to support the development of joint information in a wide range of formats.

SPECIAL SKILLS/INTEREST REQUESTED:

NUMBER OF REPRESENTATIVES: 1 Councillor

PRESENT REPRESENTATIVES: Councillor Brenda Collard

TERM: Annual appointment

NAME OF THE ORGANISATION: West Sussex Supporting People
Commissioning Body

ADDRESS FOR CORRESPONDENCE: Dorothy Cox
West Sussex County Council
Room 21 West Wing
County Hall
Chichester
PO19 1RQ

Telephone: 01243 777692

DETAILS OF MEETINGS: Frequency: 5 per annum

Venue: Usually Billingshurst Village Hall

Time/Duration: Approx. 2-3 hrs (Normally
Mondays or Thursdays)

TYPE OF BUSINESS: The WSSP Commissioning Body is the
decision making body for the Supporting
People programme of planning,
commissioning and funding housing-related
support for vulnerable people in the county.

SPECIAL SKILLS/INTEREST REQUESTED: Some knowledge of housing issues

The appointed member should be the
appropriate Cabinet Member (The Cabinet
Member for Regeneration) or Policy Advisor.

NUMBER OF REPRESENTATIVES: 1 Councillor

PRESENT REPRESENTATIVES: Councillor Emma Evans

TERM: Annual appointment

	Outside Body	Appointment(s)
1.	4 Sight	
2.	Adur Community Leisure: Board of Trustees	
3.	Adur Community Safety Partnership	
4.	Adur Community Transport: Management Committee	
5.	Adur Voluntary Action	
6.	Adur Economic Partnership Board	
7.	Adur Editorial Board	
8.	Adur Health and Wellbeing Partnership	
9.	Adur Homelessness Forum	
10.	Adur Local Strategic Partnership	
11.	CenSus Joint Member Steering Group	
12.	Coastal West Sussex Partnership	
13.	Fairtrade Steering Group	
14.	Heritage Champion Member	
15.	Information Shop for Young People: Management Committee	
16.	Lancing and Sompting CAB: Management Committee	

	Outside Body	Appointment(s)
17.	Lancing Youth Centre: Management Committee	
18.	Local Government Association General Assembly	
19.	Local Government Association The Rural Commission	
20.	Local Government Association The Urban Commission	
21.	Marlipins Museum: Management Committee	
22.	Quayside Youth Centre: Management Committee	
23.	Ropetackle Centre: Board of Trustees	
24.	Safeguarding Children Champion Member	
25.	Shoreham and District Mental Health Association	
26.	Shoreham and Southwick CAB	
27.	Shoreham Airport Consultative Committee	
28.	Shoreham Airport Regeneration Committee	
29.	Shoreham Harbour Joint Area Action Plan: Member Steering Group	
30.	Shoreham Port Local Authority Liaison Committee	
31.	South Downs Joint Committee	
32.	South East Employers	

	Outside Body	Appointment(s)
33.	West Sussex Health Overview and Scrutiny Committee	
34.	West Sussex Joint Planning Board	
35.	West Sussex Public Partnership Forum	
36.	West Sussex Supporting People Commissioning Body	