

**Council Meeting  
01 November 2018**

Queen Elizabeth II Room,  
The Shoreham Centre, Pond Road,  
Shoreham-by-Sea

**7:00pm  
Agenda**

**23 October 2018**

**ALL MEMBERS OF THE COUNCIL are hereby summoned to attend for the following business:**

**Part A**

- 1. Apologies for absence**
- 2. Southlands Ward - Election result**

Council to note the Returning Officer's Return of Person elected in the by-election on 11 October 2018 for the Southlands Ward vacancy.

<b>Name</b>	<b>Party</b>	<b>Serving until</b>
Deborah Stainforth	Labour	May 2020

**3. Declarations of Interest**

Members and officers must declare any disclosable pecuniary interests in relation to any business on the agenda. Declarations should also be made at any stage such as an interest becomes apparent during the meeting.

If in doubt contact the Legal or Democratic Services representative for this meeting.

#### 4. Questions from the public

To receive any questions from Members of the public addressed to Members of the Executive in accordance with Council Procedure Rule 11. There is up to 5 minutes for each question, one supplementary question may be asked arising from the original question.

Questions must relate to any matter the Council has power or which affects the District except no question may be asked on

- a) A specific planning or licensing application
- b) A specific staffing appointment or appeal or Standards determination

Public question time will last up to 30 minutes; questions will be taken in order of receipt. The deadline for submission of questions is **Tuesday 30 October** at 12 noon. Questions to be submitted to [democratic.services@adur-worthing.gov.uk](mailto:democratic.services@adur-worthing.gov.uk)

#### 5. Confirmation of Minutes

To approve the minutes of the Meeting of the Council on 19 July 2018, copies of each have been previously circulated. A copy is available to view at <http://www.adur-worthing.gov.uk/meetings-and-decisions/committees/adur/council/>

#### 6. Announcements by the Chairman, Leader of the Council, Executive Members and / or Head of Paid Service

#### 7. Items raised under urgency provisions

To consider any items the Chairman has agreed are urgent.

#### 8. Recommendations from the Executive and Committees to Council

To consider recommendations to the Council, details of which are set out in the attached items as 8A, 8B and 8C.

Full reports are available on the website as listed below:

Executive/Committee	Date	Item
A	Joint Governance Committee	31 July 2018
		i) Social Media Policy - updating the Councils' approach <a href="https://www.adur-worthing.gov.uk/media/media.150059.en.pdf">https://www.adur-worthing.gov.uk/media/media.150059.en.pdf</a>
		ii) Budget Procedure Rules <a href="https://www.adur-worthing.gov.uk/media/media.150061.en.pdf">https://www.adur-worthing.gov.uk/media/media.150061.en.pdf</a>

B	Licensing Committee	24 September 2018	Licensing Act 2003 – Review of Statement of Licensing Policy  <a href="https://www.adur-worthing.gov.uk/media/media.150719.en.pdf">https://www.adur-worthing.gov.uk/media/media.150719.en.pdf</a>
C	Joint Governance Committee	25 September 2018	i) Scheme of Allowances for Adur District Council 2019/20  <a href="https://www.adur-worthing.gov.uk/media/media.150743.en.pdf">https://www.adur-worthing.gov.uk/media/media.150743.en.pdf</a>  ii) Governance of Partnership working between Adur District Council & Worthing Borough Council: The Joint Committee Agreement  <a href="https://www.adur-worthing.gov.uk/media/media.150742.en.pdf">https://www.adur-worthing.gov.uk/media/media.150742.en.pdf</a>

## 9. Changes to Decision Making following the Southlands by-election

To consider a report by the Director for Communities, copy attached as item 9. Annex B to this report is to follow.

## 10. Report of the Leader on decisions taken by the Executive

To receive a report from the Leader as item 10. The report contains decisions taken by the Executive, Executive Members and/or the Joint Strategic Committee since the last Council meeting.

There is up to 15 minutes for Executive Members to make any statements on the report.

There is up to 15 minutes for Executive Members to respond to questions on the report; these questions will not be the same as any to be asked under Item 11.

(**Note:** Papers relating to items under 8 and 10 have been previously circulated and can be viewed here on the Council's website:  
<https://www.adur-worthing.gov.uk/meetings-and-decisions/>

## 11. Members Questions under Council Procedure Rule 12

Members question time will last up to 30 minutes, questions will be taken in order of receipt, in rotation from each political group on the Council. The deadline for submission of questions is **Tuesday 30 October** at 12 noon. Questions to be submitted to [democratic.services@adur-worthing.gov.uk](mailto:democratic.services@adur-worthing.gov.uk)

Questions can be asked of the following:

- a) The Chairman
- b) A Member of the Executive
- c) The Chairman of any Committee
- d) The Council's representative on any outside body

Questions can not be asked on the following

- a) A specific planning or licensing application
- b) A specific staffing appointment, appeal or Standards determination

## **Part B - Not for Publication – Exempt Information Reports**

None.



Director for Communities

## **Recording of this meeting**

The Council will be voice recording the meeting, including public question time. The recording will be available on the Council's website as soon as practicable after the meeting. The Council will not be recording any discussions in Part B of the agenda (where the press and public have been excluded).

For Democratic Services enquiries relating to this meeting please contact:

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01903 22 1364  
[chris.cadman-dando@adur-worthing.gov.uk](mailto:chris.cadman-dando@adur-worthing.gov.uk)

For Legal Services enquiries relating to this meeting please contact:

Susan Sale  
Solicitor to the Council  
01903 22 1119  
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